



Bound Brook Borough Department of Public Works

Monthly Report

April 2018

Grass Cutting/Leaves:

- Started cutting grass April 24th

Street Sweeping 1st full working week of each month:

- Area #1 = 9 yards
- Area #2 = 9 ½ yards
- Area #3 = 10 ½ yards
- Area #4 = 18 ½ yards
- Total = 47 ½ yards

Metal Picked Up Town & Schools:

- Total lbs 13,000.00
- Total price = \$733.20

Leaves/ Yard Debris/Storm Damage Pick Up:

- Brush/tree parts 479 yards
- Wood chips 14 yards

Sewer Jobs:

- 441 Talmage Ave
- Main St + Drake St
- 117 Cherry Ave
- 317 Park Pl
- Checked sewer list one time this month

Blacktop/ Potholes

- 6.05 Ton

Trees Trimmed or Removed

- Removed
 - No trees removed this month

- Trimmed
 - Borough Hall removed large hanging branch
 - Straightened and staked small trees
 - 12 West Second St
 - Van Keuran Ave + Linden Ave
- Stumps removed
 - No stumps removed this month

Facilities and Services:

- Cleaned train station 3 times this month
- Repaired front entrance at Library
- Replaced sink at Library

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Checked stump list
- Worked on storm sewer paperwork for T+M
- Attended staff meeting
- Attended meeting about boat ramp
- Met electrician at library, replaced 3 fuses in elevator
- Picked up supplies for old grave yard clean up

General Work:

- Dropped off, picked up, and dumped truck #22 for sweeper
- Dropped off boxes from DPW storage to borough Hall
- Installed new dog sign on Ware Ct
- Changed out banners on Main St from Red to Blue
- Put up and took down flags for Battle of Bound brook
- Cleaned up Old Stone Bridge
- Put blue banners on Queens Bridge
- Dropped off and picked up barricades for Battle of Bound Brook

- Cleaned catch basin grates
- Repaired bleacher on Tea St
- Lowered + raised all flags
- Put down 60 ton of stone at boat ramp
- Put together and opened fountain at train station
- Installed new flags at Vosseller Ave + Rt 28
- Dug hole for tree at Old Grave Yard
- Picked up and added dirt to new tree at Old Grave Yard

Equipment Maintenance and Repairs:

- Repaired flat tire on BBPD Car #3
- Checked engine code on BBPD Car #4
- Washed salt spreaders
- Removed salt spreader off truck #9 serviced and stored for season
- Washed and serviced S70 Bobcat and stored for season
- Removed leaf bagger on ExMark lawn mover
- Replaced 4 ball joints on truck #1
- Repaired rear lights on truck #28
- Replaced strobe light on truck #28
- Checked truck #22, needs fuel injectors
- Checked truck #6, needs fuel injectors
- Replaced rear wiper arm on BBPD Car #10
- Adjusted blade on wood chipper
- Checked and added fluids on truck #2
- Removed and stored ramp off trailer for S70
- Repaired flat tire on sweeper
- Replaced both U joints on front axle on truck #1
- Removed salt spreader off truck #10 serviced and stored for season
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 784

Total Man Hours: 1547

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours April 2018

April	Man Hours	Total Time	Additional Info
Yard Debris	565	140	
Grass	40	12	
Sweeping	40	40	
Tree Removal	0	0	
Tree Pruning	5	3	
Stumps Removed	0	0	
General	256	92	
Metal Pickup	96	48	
Foreman	42	42	
Sewer Jobs	27	14	
Mechanic Service	126	126	
Potholes	48	20	
Facilities	20	10	
Sick time out	108	108	
Personal days	0	0	
Floating holiday	0	0	
Special Events	0	0	
Safety Class	18	2	
Vacation	116	116	
Snow/Salt	40	8	4/2
Totals	1547	784	