



Bound Brook Borough Department of Public Works

Monthly Report

January 2017

Grass Cutting/Leaves:

- No grass cut this month

Street Sweeping 1st full working week of each month:

- No sweeping this month

Metal Picked Up Town & Schools:

- Total lbs 2,080.00
- Total price \$93.60

Brush/ Yard Pick Up (monthly):

- North side 20 yards
- South side 10 yards
- Total 30

Sewer Jobs:

- Vosseller Ave + Talmage Ave
- 328 Talmage Ave
- 388 New Hampshire Ln
- Bound Brook Apartments
- 410 Talmage Ave
- 132 Farm Ln
- 5 Drake St
- Checked sewer list 2 times this month
- Checked Mountain Ave pump station once a week and clean filters

Blacktop/ Potholes

- 6.02 Ton

Trees Trimmed or removed:

- Removed
 - 1764 Middle brook Rd 2 trees
 - 1766 Middle brook Rd 1 tree
 - 821 East Meadow Dr 1 tree
 - 321 Livingston St contractor removed 1 tree
 - 36 North St 1 tree
 - 161 W High St 1 tree
- Trimmed
 - 317 Bryant Ct
 - 317 W High St
 - 259 W High St
 - 260 W High St
 - 266 W High St
 - 150 W High St
 - 149 W High St
 - 260 W High St
 - 517 Grove Ave
 - 295 Chestnut St
 - 546 Winsor St
 - 281 W Maple Ave
 - 503 W Second St
- Dumped
 - Woodchip: 20 yards
 - Logs & tree parts: 62 yards

Facilities and Services:

- Moved boxes from Borough Hall to DPW storage room
- Picked up and installed new door locks at Borough Hall
- Moved desks and filing cabinets in construction office
- Took out recycling for library
- Took down and chipped Christmas tree on Main St
- Installed file bins and peg boards in construction office
- Removed trash from library basement

- Repair hole in wall at Borough Hall
- Re hung cabinet at library
- Repaired railing at library
- Took out recycling at Borough Hall

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked and set up timer for light at Codrington Park
- Checked pipe heater in pump house at Codrington Park
- Met with T+M about sewer on Talmage Ave
- Met parking machine repairman at Commuter lot
- End of year "POSHA" paper work
- Unjammed parking machine at Commuter lot
- Attended PSE&G meeting at Borough Hall

General Work:

- Cleaned catch basin grates
- Removed graffiti at Codrington park and all over town
- Picked up large branch on Mountain Ave
- Fixed Belgium block curb at E Meadow Dr
- Picked up pile of leaves at Smalley School
- Replaced faded signs all over town
- Cleaned up around clock on Main St
- Pick up TV set 521 Hardy for (BBPD)
- Replaced 2 street sign poles on Evergreen + St John St and E Franklin + John St
- Replaced sign pole Winsor + Piedmont
- Picked up paper and debris on Talmage Ave + Tea St
- Repaired car stopper at parking lot #6
- Cleaned catch basin 269 Chestnut St
- Picked up broken glass on Hamilton + E High St

- Picked up old couch at Codrington Park
- Dropped off 4 bags of Calcium at Codrington Park for sidewalks
- Cleaned up oil spill on Main St
- Removed Christmas lights and replaced with red banners on Main st
- Worked on Snow 1/6, 1/7, 1/8, and 1/31 streets, lots and sidewalks

Equipment Maintenance and Repairs:

- Replaced 2 tires on bobcat trailer
- Started the two 5 ton trucks for fire dept. + rescue squad
- Repaired redmax backpack blower
- Repaired flat tire on truck #2
- Repaired 2 lights on truck #2
- Replaced marker pole on plow for truck #9
- Replaced trip spring, marker pole and left hand light on plow for truck #10
- Replaced wiper blades for truck #12
- Greased all 3 salt spreaders
- Repaired right rear brake light on truck #22
- Replaced broken hydraulic line on truck #11
- Repaired water leak on sewer truck #16
- Replaced alternator and fan belt on code enforcement jeep
- Repaired flat tire on truck #28
- Worked on caterpillar backhoe, installed new cutting edge on bucket, repaired driver's seat and straightened right side step
- Checked all lights, topped off all fluids and safety check on caterpillar backhoe
- Removed leafvac system on Exmark mower
- Repaired pressure washer hose
- Repaired seatbelt on truck #3
- Serviced truck #3 oil, filters, front wheel seals, and grease
- Adjusted all brakes on truck #3 and repaired 3 lights
- Checked all lights on truck #2
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 891

Total Man Hours: 1623

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours January 2017

January	Man Hours	Total Time	Additional Info
Leaves/ Yard Debris	80	40	
Grass/leaves	0	0	
Sweeping	0	0	
Trees	303	85	
General	198	94	
Metal Pickup	16	8	
Foreman	64	64	
Sewer Jobs	66	27	
Mechanic Service	161	133	
Potholes	84	28	
Facilities	126	51	
Sick time out	112	112	
Personal days	0	0	
Floating holiday	8	8	
Special Events	0	0	
Safety Class	0	0	
Family Death	0	0	
Snow/Salt	197	33	1/6, 1/7, 1/8, 1/31, 2017
Vacation	208	208	
Totals	1623	891	