



## **Bound Brook Borough Department of Public Works**

### **Monthly Report**

**October 2015**

#### **Grass Cutting:**

- Monument on Vosseller Ave and Union Ave
- Borough Hall
- Pine street lot

#### **Street Sweeping 1<sup>st</sup> full working week of each month:**

- No sweeping this month

#### **Metal Picked Up Town & Schools:**

- Total lbs 1,560.00
- Total price \$11.70

#### **Brush/ Yard Pick Up (monthly):**

- North side = 65 yards
- South side = 35 yards

#### **Sewer Jobs:**

- No sewer jobs this month
- Checked sewer list one times this month

#### **Blacktop/ Potholes**

- No blacktop this month

#### **Trees Trimmed or removed:**

- Removed
  - 354 W High St
  - 523 Imlay Pl

- 110 Vosseller Ave
- 147 Lamonte Ave
- 29 Church St
- Trimmed
  - 280 Chestnut St
  - 593 Mountain Ave
  - 514 Watchung Rd
  - 520 Watchung Rd
  - 595 Watchung Rd
  - 581 Watchung Rd
  - 598 Watchung Rd
  - 610 Watchung Rd
  - 620 Watchung Rd 2 trees
  - 740 Watchung Rd
  - 780 Watchung Rd
  - 805 Watchung Rd
  - 759 Watchung Rd
  - 747 Watchung Rd
  - 143 Wahnetah Dr
  - 519 Wahnetah Dr
  - 525 Wahnetah Dr
  - 107 Wahnetah Dr
  - 531 Wahnetah Dr
  - 111 Wahnetah Dr
  - 115 Wahnetah Dr
  - 543 Wahnetah Dr
  - 311 W Maple Ave
  - 317 W Maple Ave
  - 538 Central Ave
  - 555 Winsor St
  - 702 Lawrence Rd
  - 722 Lawrence Rd
  - 718 Lawrence Rd
  - 708 Lawrence Rd
  - 311 Highland Pl
  - 86 W Second St
  - 121 E Second St
  - 643 W Second St 3 trees
  - 368 W Second St 2 trees
  - 519 E Main St Hope Church 5 trees
  - 537 W Second St
- Woodchip dumped 24 yards

- Logs & tree parts dumped 5 yards

### **Facilities and Services:**

- Repaired and painted sheet rock at library kids room
- Repaired faucet and unclogged toilet at library
- Moved file cabinet in violations office
- Removed large table at library
- Replaced door at library

### **Foreman:**

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crews on jobs
- Checked on citizen complaints
- Picked up supplies for O.E.M
- Picked up trailer hitch for truck #10 and #9
- Met with NJ Transit about sump pump in tunnel
- Met with Ray about bike rack install
- Dropped off River Fest banner
- Ordered manhole ring kits
- Ordered batteries for parking meters
- Unlocked gate at Codrington Park for roofer
- Met with Dale for T&M about sewer on Watchung Rd
- Checked parking machine at commuter lot for paper
- Worked with Ned the Sewer Operator
- Checked Billian Park brick job

### **General Work:**

- Picked up larger branch at 408 E Union Ave
- Picked up branch from storm on High St
- Installed new street signs at Drake & Talmage
- Cleaned 4 storm sewers John & Main St and Church & Main St
- Cleaned up debris from auto accident on 228 W Maple Ave
- Dropped off and picked up barricades on Hamilton St for Fire Dept inspection

- Picked up E waste at BBPD
- Put together tables for park on Main St and Installed
- Dumped truck #6 at South County
- Painted yellow around rescue Squad on Second & VanKuren
- Dropped off barricades for block party at Park Pl and picked up after party
- Looked for and dropped off 2 boxes for Borough Hall
- Checked and repaired sump pump at train station tunnel
- Removed extra dirt from park on Main St
- Picked up tree branch on Carlton St
- Repaired parking meters in town
- Weeded Islands on Main St & Bolmer Blvd
- Picked up 6 pallets of salt for sidewalks
- Installed 9 manhole protection rings for snow plowing
- Removed banner for farmers market on Hamilton St
- Picked up boxes at Borough Hall and returned to DPW
- Cleaned catch basins grate before storm
- [power washed pavers at Billian Park
- Dropped barricades off at commuter lot for Halloween party
- Replaced 16 faded street signs

### **Equipment Maintenance and Repairs:**

- Performed monthly fire extinguisher check trucks and building
- Installed new wiper blade on BBPD car #3
- Picked up and installed two new trailer hitches on truck #9 and #10
- Removed old job box off Truck #12
- Replaced 2 batteries and repaired lights on truck #12
- Repaired on/off switch on small generator
- Checked battery charger for BBPD boats
- Installed salt spreader on Truck #6
- Fixed flat on BBPD car #1
- Fixed flat on Truck #28
- Fixed flat on BBPD car #13
- Replaced left rear tail light on truck #6
- Winterized BBPD speed trailer
- Fixed flat on BBPD car #7
- Dropped off BBPD car #13 to County for 4 tires

- **Checked parking enforcement car cleared falt**
- **Monthly check and testing for Borough Hall generator and recorded hours for State of NJ**
- **Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop**

**Total Hours: 779**

**Total Man Hours: 1421**

**Respectfully submitted**

**Foreman**

**Vince Orofino**

**Bound Brook DPW Man Hours October 2015**

<b>October</b>	<b>Man Hours</b>	<b>Total Time</b>	<b>Additional Info</b>
<b>Brush &amp; Yard Debris</b>	312	104	
<b>Grass</b>	32	12	
<b>Sweeping</b>	0	0	
<b>Trees</b>	151	41	
<b>General</b>	407	155	
<b>Metal Pickup</b>	16	8	
<b>Foreman</b>	108	108	
<b>Sewer Jobs</b>	8	4	
<b>Mechanic Service</b>	88	88	
<b>Potholes</b>	0	0	
<b>Facilities</b>	74	34	
<b>Sick time out</b>	40	40	
<b>Vacation time out</b>	152	152	
<b>Personal days</b>	8	8	
<b>Floating holiday</b>	0	0	
<b>Special Events</b>	0	0	
<b>Safety Class</b>	25	25	Shade Tree Class
<b>Totals</b>	1421	779	