



BOROUGH OF BOUND BROOK

BUREAU OF HOUSING INSPECTIONS

230 Hamilton St. Bound Brook, NJ 08805
Phone: (732) 356-0833 Fax: (732) 560-9136

Housing Official

To: Hector Herrera
From: Joe Costa
Date: August 22, 2017
RE: Code Enforcement YTD Monthly report – July

Attached is a 4 year YTD through June. Here is a summary of the information attached:

- 1) A breakdown of permits, revenues and DCA fees for the building department.
- 2) Revenue comparisons for the Code Enforcement Department – Please note that revenues on this sheet do not contain building revenues.
- 3) Year to date versus year end comparison.
- 4) 2017 year end revenue projection
- 5) Detailed Inspection count. Note that these counts DO NOT include inspections done at foreclose/vacant/abandoned properties. Also note the annual goal for building inspections is 742 and unit inspections is 2265. **(Percent completed added to graph)**
- 6) Report on maintenance performed by the town and fees to be collected when property is sold – **NO CHANGE since last report.**
- 7) Update on Annual Housing inspection for large apartment complexes in the Borough (Over 20 apartment units). – **NO CHANGE since last report.**
- 8) Foreclosed / vacant / abandoned property report – **List is unchaarnged from last month**

Respectfully Submitted

Joe Costa
Bound Brook Department of Code Enforcement



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2017 Code Enforcement Dept. – Monthly Revenues (excludes building)

Bound Brook Building Department - July							
2017		2016		2015		2014	
Number of permits	31	Number of permits	36	Number of permits	38	Number of permits	45
Number of permit updates	4	Number of permit updates	4	Number of permit updates	2	Number of permit updates	5
Construction Costs	\$724,009	Construction Costs	\$2,107,740	Construction Costs	\$1,026,587	Construction Costs	\$203,817
Building	\$7,448	Building	\$4,500	Building	\$4,939	Building	\$2,019
Electrical	\$4,355	Electrical	\$1,644	Electrical	\$1,475	Electrical	\$2,155
Fire	\$1,015	Fire	\$800	Fire	\$290	Fire	\$400
Plumbing	\$2,575	Plumbing	\$1,740	Plumbing	\$1,305	Plumbing	\$1,400
Certificates of Approval	6	Certificates of Approval	27	Certificates of Approval	25	Certificates of Approval	23
CCO	0	CCO	1	CCO	2	CCO	5
UCC Fees Charged	\$15,393	UCC Fees Charged	\$8,684	UCC Fees Charged	\$8,009	UCC Fees Charged	\$5,974
DCA FEES PAID	\$721	DCA FEES PAID	\$493	DCA FEES PAID	\$528	DCA FEES PAID	\$310
Grand Total FEES Collected	\$14,672	Grand Total FEES Collected	\$8,191	Grand Total FEES Collected	\$7,481	Grand Total FEES Collected	\$5,664

Bound Brook Building Department - YTD Comparison - Thru July 2017							
2017		2016		2015		2014	
Number of permits	220	Number of permits	278	Number of permits	399	Number of permits	386
Number of permit updates	22	Number of permit updates	46	Number of permit updates	25	Number of permit updates	20
Construction Costs	\$5,184,166	Construction Costs	\$4,245,908	Construction Costs	\$9,826,676	Construction Costs	\$8,599,095
Building	\$23,253	Building	\$27,258	Building	\$46,422	Building	\$47,667
Electrical	\$13,949	Electrical	\$13,169	Electrical	\$45,505	Electrical	\$30,669
Fire	\$3,745	Fire	\$7,725	Fire	\$10,320	Fire	\$15,545
Plumbing	\$9,705	Plumbing	\$12,050	Plumbing	\$48,115	Plumbing	\$43,223
Certificates of Approval	67	Certificates of Approval	119	Certificates of Approval	130	Certificates of Approval	267
CCO	6	CCO	58	CCO	118	CCO	34
UCC Fees Charged	\$ 50,652	UCC Fees Charged	\$ 61,342	UCC Fees Charged	\$160,187	UCC Fees Charged	\$148,531
DCA FEES PAID	\$2,505	DCA FEES PAID	\$2,962	DCA FEES PAID	\$4,219	DCA FEES PAID	\$4,799
Grand Total FEES Collected	\$ 48,147	Grand Total FEES Collected	\$ 58,380	Grand Total FEES Collected	\$155,968	Grand Total FEES Collected	\$143,732



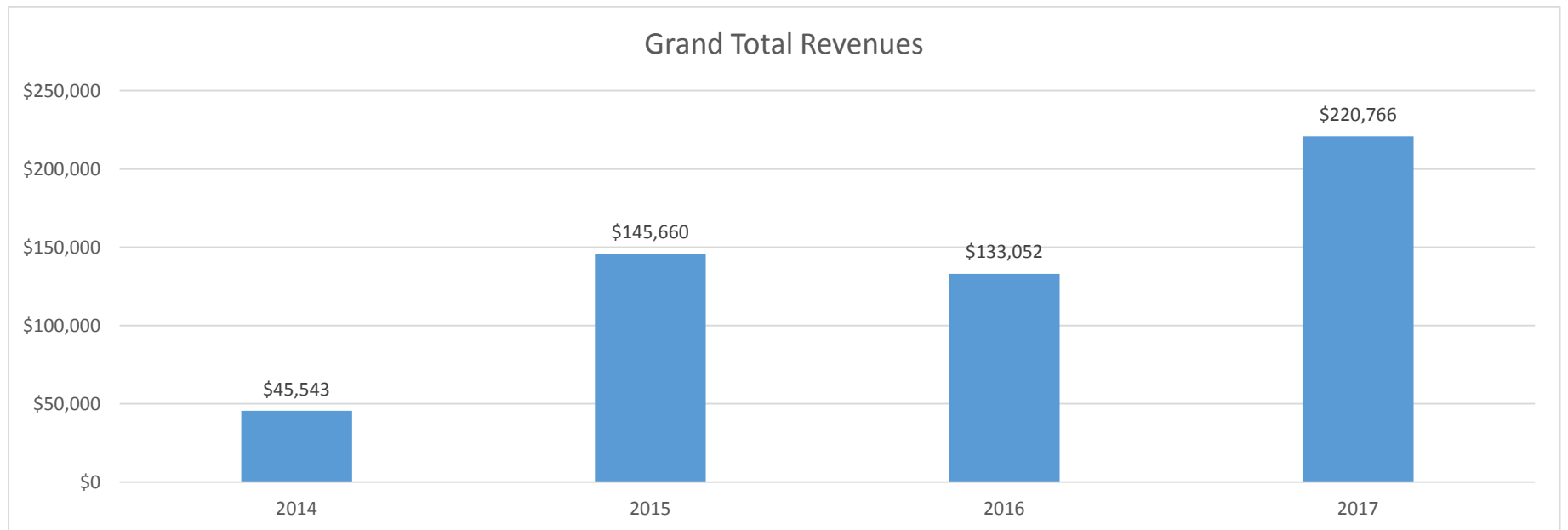
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REVENUES - YTD Comparison - Thru July							
2014		2015		2016		2017	
Fire Prevention Bureau Fees	\$325	Fire Prevention Bureau Fees	\$310	Fire Prevention Bureau Fees	\$830	Fire Prevention Bureau Fees	\$3,200
Housing Inspection Registrations	\$26,606	Housing Inspection Registrations	\$92,058	Housing Inspection Registrations	\$33,175	Housing Inspection Registrations	\$81,335
Vacant Property Registration	\$0	Vacant Property Registration	\$0	Vacant Property Registration	\$44,500	Vacant Property Registration	\$111,000
Re-Sale Inspection fees	\$3,810	Re-Sale Inspection fees	\$3,420	Re-Sale Inspection fees	\$6,685	Re-Sale Inspection fees	\$5,670
Zoning Permit Application fees	\$2,250	Zoning Permit Application fees	\$3,300	Zoning Permit Application fees	\$3,515	Zoning Permit Application fees	\$2,775
Re-rent Application Fees	\$1,800	Re-rent Application Fees	\$3,580	Re-rent Application Fees	\$4,180	Re-rent Application Fees	\$2,690
Re-Inspection Fees	\$120	Re-Inspection Fees	\$210	Re-Inspection Fees	\$430	Re-Inspection Fees	\$360
Housing/Prop Maint Penalties	\$1,250	Housing/Prop Maint Penalties	\$36,315	Housing/Prop Maint Penalties	\$35,590	Housing/Prop Maint Penalties	\$7,670
Planning Board Application Fees	\$300	Planning Board Application Fees	\$1,300	Planning Board Application Fees	\$0	Planning Board Application Fees	\$0
Uniform Fire Safety ACT Rebates	\$9,082	Uniform Fire Safety ACT Rebates	\$5,167	Uniform Fire Safety ACT Rebates	\$4,147	Uniform Fire Safety ACT Rebates	\$6,066
Grand Total Revenues	\$45,543	Grand Total Revenues	\$145,660	Grand Total Revenues	\$133,052	Grand Total Revenues	\$220,766



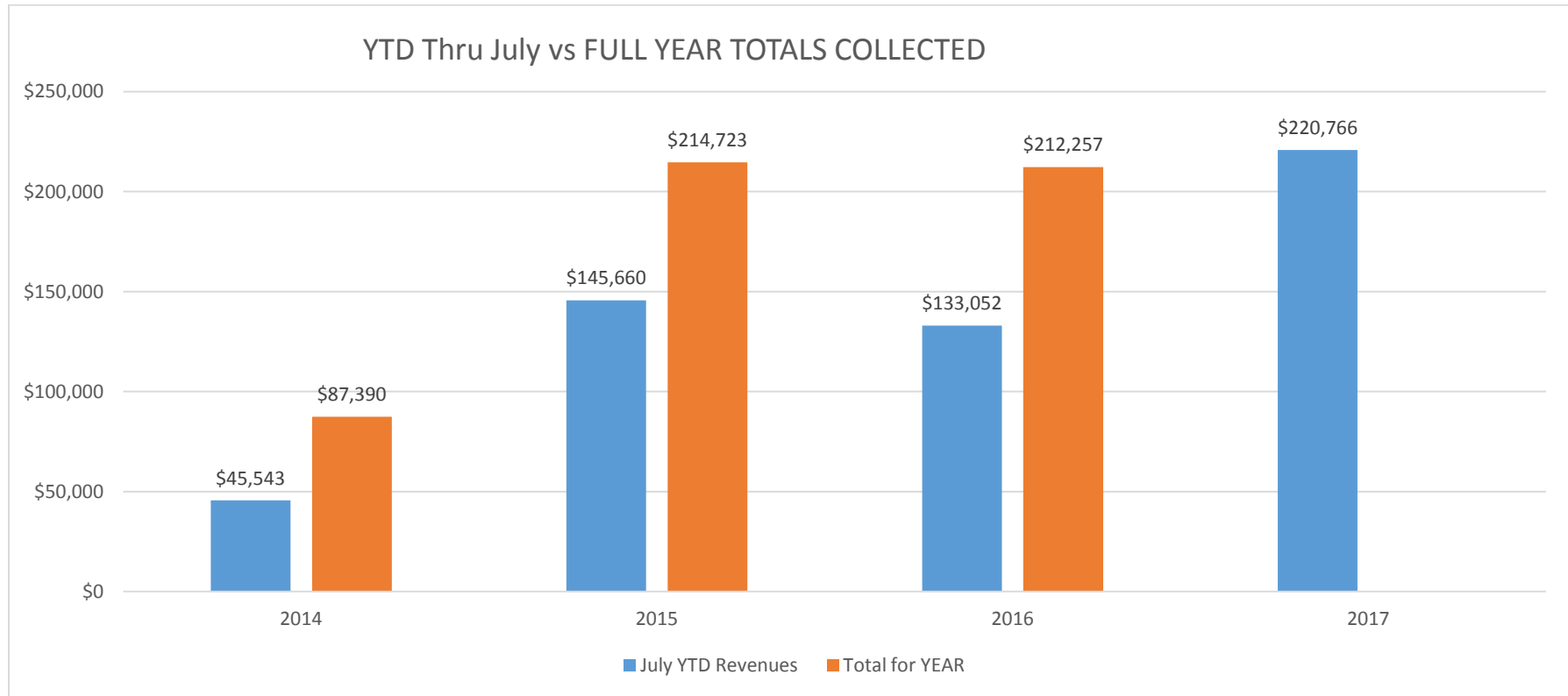


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The Chart above shows revenues collected through Code Enforcement. NOT included in these numbers are construction permit fees.

The graph shows that we have collected more revenue through July of this year than in any of the three previous year's TOTAL

The next page is a projection of revenues for 2017



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Code Enforcement

2017 Year End Projected Revenues

(Not including construction Permit Fees)

Finance - Revenues	Year End Value				3 Year Average	JULY YTD 2017	YEAR END PROJECTION 2017	
	2014	2015	2016					
Fire Prevention Bureau Fees	\$1,590	\$1,360	\$1,945	\$1,632	\$3,200	\$5,000	Based on YTD Collections	
Housing Inspection Registrations	\$36,511	\$103,063	\$55,925	N/A	\$81,335	\$287,250	Based on YTD collections plus 2017 Billing at 75% collection rate	
Vacant Property Registration	\$0	\$0	\$59,500	N/A	\$111,000	\$200,000	Conservative estimate based on number of vacant properties	
Re-Sale Inspection fees	\$6,750	\$8,190	\$11,585	\$8,842	\$5,670	\$10,000	Based on YTD collections vs 3 year avg	
Zoning Permit Application fees	\$4,950	\$5,850	\$5,535	\$5,445	\$2,775	\$5,500	Based on 3 year avg	
Re-rent Application Fees	\$4,400	\$5,400	\$7,135	\$5,645	\$2,690	\$5,700	Based on 3 year avg	
Re-Inspection Fees	\$540	\$420	\$790	\$583	\$360	\$600	Based on 3 year avg	
Housing/Prop Maint Penalties	\$19,040	\$75,756	\$52,425	\$49,074	\$7,670	\$35,000	Based on YTD collections vs 3 year avg	
Uniform Fire Safety ACT Rebates	\$13,009	\$12,784	\$13,227	\$13,007	\$6,066	\$13,000	Based on 3 year avg	
TOTALS	\$86,790	\$212,823	\$208,067	\$169,227		\$562,050	TOTAL PROJECTED REVENUES 2017	

Housing Inspection Registration and Vacant Property Registration (Highlighted in BLUE) revenues are not calculated based on the 3 year average. The reason for this is because Housing Inspection Registration fees in 2014, 2015 & 2016 was billed out at the incorrect amount and Vacant Property Registration fees were not collected until 2016.

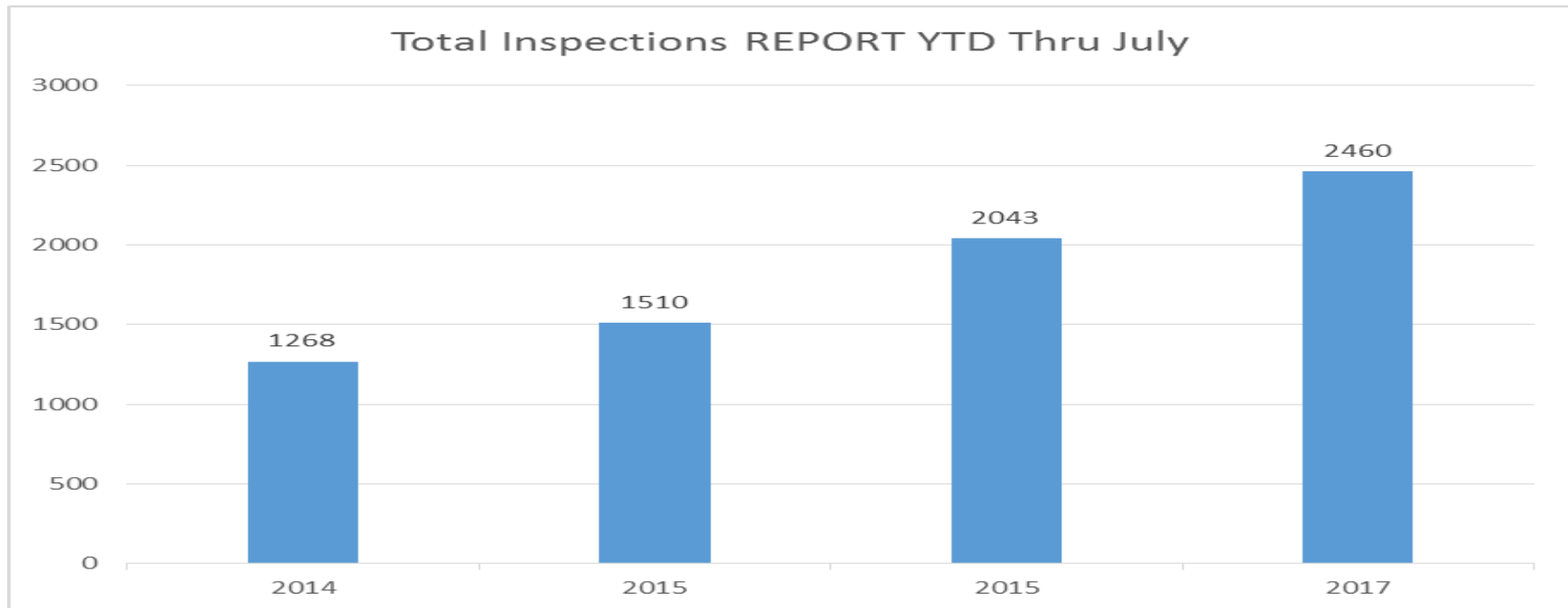


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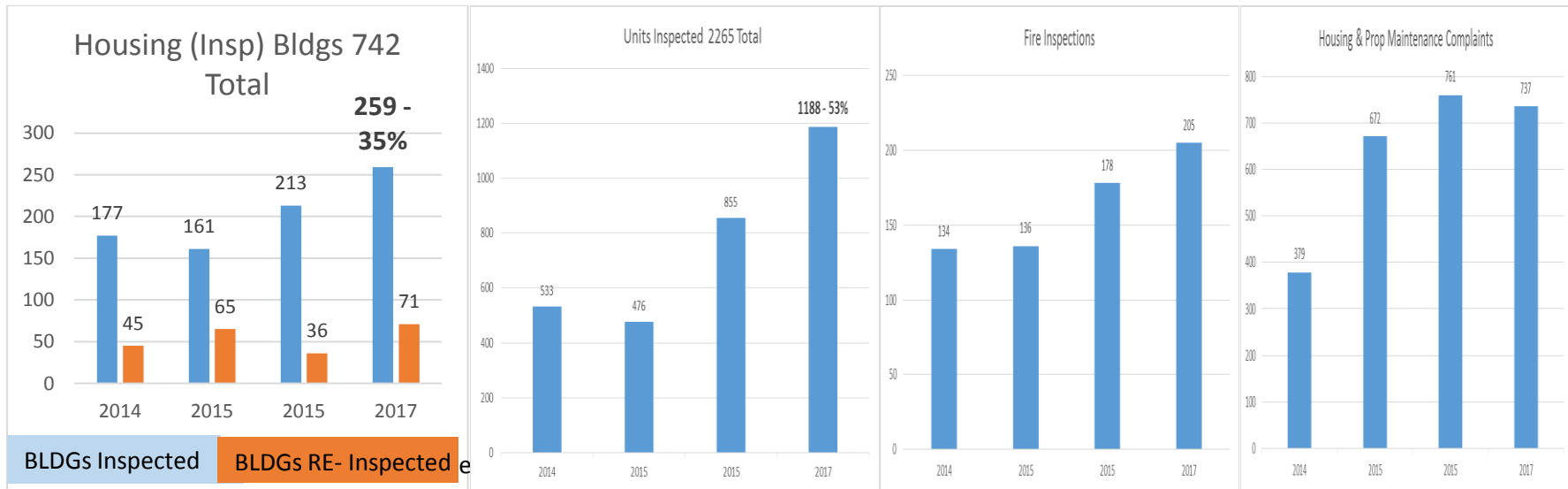


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**Borough
Costs**

Clean-up

		Lein's Issued			Summons	Services Ordered						Invoice	Summons
Address	Resolution #	Date	Amount	Provider	Issued	Address	Date	Provider	Service	Amount	Date	Issued	
559 Mountain	Resolution 17-91	5/23/2017	\$2,371.00	College Hunks	YES	1 - 7 Romney	4/22/2017	Whitetail	Secure Building	\$490.00	4/25/2017	NO	
						18 West Franklin	5/10/2017	Whitetail	Grass Cut	\$80.00	5/18/2017	YES	
						720 Watchung Rd.	5/10/2017	Whitetail	Grass Cut	\$125.00	5/18/2017	YES	
						622 Legion Ct.	5/10/2017	Whitetail	Grass Cut	\$60.00	5/18/2017	YES	
						110 John Street	5/24/2017	Whitetail	Grass Cut			YES	
						421 West Maple	5/24/2017	Whitetail	Grass Cut			YES	
						79 Talmage	5/24/2017	Whitetail	Grass Cut			YES	
						17 North St	6/7/2017	Whitetail	Grass Cut	\$270.00	6/12/2017	YES	
						334 Mountain	6/7/2017	Whitetail	Grass Cut	\$85.00	6/12/2017	YES	
						829 Mountain Ave	6/7/2017	Whitetail	Grass Cut	\$80.00	6/12/2017	YES	
						546 Winsor	6/7/2017	Whitetail	Grass Cut	\$250.00	6/12/2017	YES	
						106 West Second St	6/7/2017	Whitetail	Grass Cut	\$75.00	6/12/2017	YES	
						433 West Maple Ave	6/7/2017	Whitetail	Grass Cut	\$85.00	6/12/2017	YES	
						332 West Second St.	6/7/2017	Whitetail	Grass Cut	\$125.00	6/12/2017	YES	
						544 Marion St.	6/7/2017	Whitetail	Grass Cut	\$85.00	6/12/2017	YES	
			Total	\$2,371.00								Total	\$1,810.00



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Large Apartment Complex Inspection Update Thru Today 2017

Block	Lot	Address	Name of complex	Number of Units	Number of Units		Scheduled	Completed
					Inspected	Remaining		
85	35	210 Cherry Ave.	Garfield Park Apartment	54	54	0	5/27/2017	5/27/2017
69	3	73B Codrington Dr.	Bound Brook Apartments	338	0	338	8/25/2017	
13.02	33	555 East High St.	East High Street	30	30	0	7/22/2017	7/22/2017
13.02	48	500 East Union Ave.	Blair House	36	36	0	2/10/2017	2/10/2017
2	1	536 East Main St.	Meridia	240	240	0	6/19 & 7/8	
50	6	311 Mountain Ave.	La Mason	26	0	26	8/5/2017	7/22/2017
13	7	526 East. Second St.	Ashton Arms	20	0	20		
68	1.02	675 Tea Street	Tea Street Properties	144	0	144	9/15/2017	
			Total Units	888	360	528		
			Percentage Completed		41%			