



Bound Brook Borough Department of Public Works

Monthly Report

October 2017

Grass Cutting/Leaves:

- Cut all Borough properties as well as the high school and Smalley school

Street Sweeping 1st full working week of each month:

- Area 1 9 yards
- Area 2 9 yards
- Area3 12 yards
- Area 4 24 yards
- Total yards 54 mostly leaves

Metal Picked Up Town & Schools:

- Total lbs 4,040.00
- Total price \$193.83

Brush/ Yard Pick Up (monthly):

- Dumped 50 yards

Sewer Jobs:

- TV sewer on Mountain Ave & Union Ave
- 606 Tea St
- 419 W Union Ave
- 37 Talmage Ave 2 times
- 207 Thompson Ave
- 10 Pine St
- Checked sewer list once this month

Blacktop/ Potholes

- 2.02 Tons

Trees Trimmed or Removed:

- Removed
 - 159 Linden Ave
 - 353 Talmage Ave
 - 155 Cherry Ave
 - 528 Carlton St
 - 29 W Franklin St
 - 1 tree at Billian Park
- Trimmed
 - 308 Ware Ct 2 trees
 - 227 E Main St
 - 305 W Maple Ave
 - 354 W High St
 - 251 W High St
 - 117 W High St
 - 111 E High St
- Logs dumped 50 yards
- Woodchip dumped 18 yards

Facilities and Services:

- Fixed floor tile at Library
- Replaced light bulbs at Library
- Picked up boxes at Somerset County for Borough Hall
- Checked roof for leak at Library
- Dropped off and later picked up plywood at Library
- Moved computer in Tax Office
- Repaired draw of file cabinet in Tax Office
- Painted door at Library
- Took out recycling at Library picked up pumpkins, bales of hay, and corn stocks for Codrington Park

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs

- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Met with administrator at Billian Park
- Attended meeting about parking lot
- Dropped off paperwork to Somerset County for auction
- Ordered paint & signs for parking lot
- Called PSE&G for tree removal
- Picked up accident report at Bridgewater PD
- Attended shade tree class

General Work:

- Lowered and raised all Borough flags
- Picked up oxygen for cutting torch
- Dropped off and picked up light tower for car show
- Picked up boxes from DPW storage
- Repaired rope on flag pole at old grave yard
- Picked up barricades on Park Pl
- Repaired catch basin on Hanken Rd
- Dumped truck #6 for sweeper at South County
- Installed new 15 mph signs on Tea St
- Dropped off pool cover at Lakewood NJ for repairs/new
- Drilled holes with bobcat at Lafayette school for new playground toy
- Dropped off and picked up barricades for Fire Dept inspection
- Grated stone parking lot on union Ave
- Worked on installing 4 way and 3 way signs on Stop signs were needed
- Drilled 20 holes with bobcat at Lafayette school for benches
- Moved shed and porta john at Billian Park
- Cleared catch basin grates
- Closed and winterized fountain on Main St
- Started to paint parking spaces at Commuter
- Dropped off 2 light towers at football field
- Picked up 1½ pallets of concrete at Lafayette school
- Installed solar panel for parking machine on pole
- Put up flags for Veterans Day
- Picked up debris from storm damage
- Dumped garbage truck #2 at BRI
- Picked up 2 light towers at football field
- Moved pay station hut at train station
- Worked on faded signs
- Installed new signs at train station for parking machine

Equipment Maintenance and Repairs:

- Replaced upper radiator hose on truck #3
- Repaired pressure washer
- Repaired left front tire on truck #28
- Repaired 2 benched at Commuter Lot
- Repaired RPM switch on truck #3
- Greased packer on garbage truck #3
- Repaired marker lights on truck #3
- Replaced all bolts on crane beam in shop (old bolts failed test "Sissco's report")
- Installed salter on truck #6
- Replaced cutting edge on truck #6 plow
- Replaced and adjusted running shoes on plow for truck #6
- Installed leaf vacuum system on EX Mark lawn tractor
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Performed quarterly hoist inspection
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 853

Total Man Hours: 1707

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours October 2017

October	Man Hours	Total Time	Additional Info
Yard Debris	280	96	
Grass	204	68	
Sweeping	40	40	
Trees	188	44	
General	362	138	
Metal Pickup	78	41	
Foreman	107	107	
Sewer Jobs	58	27	
Mechanic Service	100	92	
Potholes	24	8	
Facilities	66	32	
Sick time out	12	12	
Personal days	8	8	
Floating holiday	0	0	
Special Events	60	20	E-Waste pick up
Safety Class	0	0	
Vacation	56	56	
Jury Duty	64	64	
Totals	1707	853	