



Bound Brook Borough Department of Public Works

Monthly Report

June 2018

Grass Cutting/Leaves:

- Cut all Borough properties as well as the High School and Smalley School

Street Sweeping 1st full working week of each month:

- Area #1 = 4 yards
- Area #2 = 4 yards
- Area #3 = 4 yards
- Area #4 = 4 yards
- Total = 16 yards

Metal Picked Up Town & Schools:

- Total lbs 2,280.00
- Total price = \$114.00

Leaves/ Yard Debris/Storm Damage Pick Up:

- Yard Debris 50 yards

Sewer Jobs:

- 329 Talmage Ave
- Checked sewer list two time this month
- Pump station high water

Blacktop/ Potholes

- 4.24 Ton

Trees Trimmed or Removed

- Removed
 - 614 Hanken Rd
 - 634 Hanken Rd
 - 620 Watchung Rd
 - 794 Watchung Rd 2 trees

- 110 John St
- 18 E Maple Ave
- 21 E Maple Ave
- 121 W High St
- 420 Vosseller Ave
- 515 Marion St
- 750 Cedarcrest Dr
- 746 Cedarcrest Dr
- 722 Cedarcrest Dr
- 718 Cedarcrest Dr
- 308 Ware Ct
- Codrington Park
- Trimmed
 - 17 East St
 - 19 East St
 - 21 East St
 - 23 East St
 - 15 East St
 - 502 W Union Ave 2 trees
 - 374 W Second St 2 trees
 - Codrington Park 3 trees
 - 146 LaMonte Ave
- Stumps removed
 - Codrington Park
- Dumped
 - Woodchip: 23 yards
 - Logs + Tree parts: 35 yards

Facilities and Services:

- Finish painting railroad tunnel
- Moved 2 filing cabinets for Ac repair at Borough Hall
- Repaired floor tiles at Borough Hall
- Repaired door lock at REC center
- Hung banner up for Library
- Replaced 3 light bulbs at Library
- Unclogged toilet at Library
- Unclogged drain at Library basement doorway
- Picked up boxes at Borough Hall for Fire Dept and stored at DPW
- Removed graffiti on railroad tunnel

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Worked on parking meter list
- Picked up work shirts at Flemington Dept Store
- Picked up chainsaw parts
- Interviews for summer help with administrator
- Attended meetings at Borough Hall
- Attended pool filter class
- Met with T+M about Mountain Ave Pump Station
- Took worker to doctor for cut

General Work:

- Picked up garbage at train station
- Picked up banner on Main St after storm
- Replaced faded signs
- Picked up branches at Smalley School
- Cleaned catch basin grates
- Put up banner on Main St
- Painted crosswalks
- Power washed railroad under pass and train station tunnel
- Dropped off dumpster and 6 light towers at Billian Park for Fire Dept carnival
- Picked up dumpster at Billian Park
- Picked up 6 light towers at Billian Park
- Picked up garbage at Billian Park
- Removed all flags along parade route
- Picked up trash at Billian Park
- Dropped off and picked up tent for Fire Dept
- Repaired wall at tennis court
- Delivered all benches for pool from storage
- Dropped off, picked up, and dumped truck #6 for sweeper
- Dropped off and picked up light tower for commuter lot car show

- Cleaned and repaired catch basins on Farm Lane and Crusader Way
- Put out and picked up election signs
- Pumped out water meter pit at Billian park
- Installed parking meter on Mountain Ave

Equipment Maintenance and Repairs:

- Picked up, repaired and dropped off lawn tractor to Codrington Park
- Repaired backpack blower
- Repaired 2 weed whackers
- Repaired flat tire on truck #10
- Repaired 2 rear tires on sweeper
- Replaced steering stabilizer shock on truck #1
- Checked BBPD chiefs car for check engine code
- Serviced truck #12
- Serviced truck #1
- Serviced truck #9
- Repaired tire of PD K-9 car
- Cut sign poles for street signs
- Serviced truck #10
- Replaced rear brake pads on truck #10
- Replaced left side brake caliper and pads on truck #11
- Replaced belts on grounds master 345 lawn tractor
- Repaired lights on PD car #13
- Checked OEM car 2 front end
- Installed rear seat belts in PD unmarked car
- Repaired backpack blower, cleaned carburetor and filter
- Straightened chute on woodchipper
- Repaired flat tire on PD car #7
- Replaced right rear broom arm on sweeper
- Replaced main broom on sweeper
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Performed quarterly hoist inspection
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 980

Total Man Hours: 1863

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours June 2018

June	Man Hours	Total Time	Additional Info
Yard Debris	144	48	
Grass	348	90	
Sweeping	32	32	
Tree Removal	202	47	
Tree Pruning	39	19	
Stumps Removed	0	0	
General	493	212	
Metal Pickup	12	6	
Foreman	71	71	
Sewer Jobs	16	8	
Mechanic Service	140	140	
Potholes	60	20	
Facilities	41	21	
Sick time out	72	72	
Personal days	0	0	
Floating holiday	0	0	
Special Events	4	2	Election set up
Safety Class	0	0	
Vacation	192	192	
Totals	1866	980	