



Bound Brook Borough Department of Public Works

Monthly Report

May 2018

Grass Cutting/Leaves:

- Cut all Borough properties as well as the High School and Smalley School

Street Sweeping 1st full working week of each month:

- Area #1 = 6 yards
- Area #2 = 7 yards
- Area #3 = 7 yards
- Area #4 = 7 yards
- Total = 27 yards

Metal Picked Up Town & Schools:

- Total lbs 1,380.00
- Total price = \$69.00

Leaves/ Yard Debris/Storm Damage Pick Up:

- Brush/tree parts 211 yards
- Wood chips 33 yards

Sewer Jobs:

- 329 Talmage Ave
- 327 Talmage Ave
- Talmage Ave + Vosseller Ave
- Mountain Ave pump station high water 3 times this month
- Checked sewer list one time this month

Blacktop/ Potholes

- 3.99 Ton

Trees Trimmed or Removed

- Removed
 - Watchung Rd green acres

- Laffette School on Second St
- Trimmed
 - Codrington Park on Grove St 17 small trees
 - 411 Grove St 2 small trees
 - 415 Grove St 1 small tree
 - 419 Grove St 1 small tree
 - 431 Grove St 1 small tree
- Stumps removed
 - No stumps removed this month

Facilities and Services:

- Scrapped loose paint and repainted ceiling in Railroad tunnel
- Repaired railing at Library
- Unclogged sink at Borough Hall (2 times)
- Replaced 2 light bulbs in Borough Hall hallway
- Unclogged toilet at Borough Hall bathroom
- Moved door at BBPD
- Removed 2 old filing cabinets at Library
- Secured shelves to wall at Library

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Attended meeting at Boat ramp
- Lowered + raised Borough flags
- Picked up flowers for Vosseller Ave + Union Ave
- Met with administrator about seasonal work
- Met R+R Pump at pump station
- Checked Library out for shrub removal + tree pruning
- Meeting on Main St for bike race
- Called PSE&G for tree removal
- Met Joe from Board of Ed about tree branch at Smalley School

- Opened REC Center for voting machine delivery
- Checked water leak at Library boiler room
- Picked up parking meter #2 on Mountain Ave

General Work:

- Cleaned under Queens Bridge old car stops
- Picked up leaves at Smalley School
- Picked up and spread 15.30 Ton of 2 inch stone under Queens Bridge
- Repaired 2 gates at Tea St Ball field
- Picked up dead animal on Watchung Rd
- Put up sign on Bridge and boat ramp
- Picked up brush from March storm
- Leveled side walk at 634 Hanken Rd storm damage
- Dropped off, picked up, and dumped truck for sweeper
- Put up new municipal court signs
- Replaced faded signs
- Painted handicap parking at Library and 17 W High St
- Picked up woodchips at Smalley school
- Painted crosswalks + yellow curbs
- Cleaned ditch at Watchung Rd
- Dropped off and picked up truck #22 at Foley Equipment for injectors
- Picked up parts for truck #2
- Repaired bleachers at Rock Machine Park
- Picked up branch at Commuter Lot
- Unclogged storm drain at 338 Longwood
- Pulled out 2 pine trees and bushes at Library
- Put up new cable on Union Ave for banner
- Put up flags for Memorial Day
- Put up New Banners on Queens Bridge
- Put up Fire Dept banner on Union Ave
- Planted flowers at Monument on Vosseller Ave and Union Ave
- Replaced all Borough Flags for Memorial Day
- Put out and picked up traffic barrels on Main St + Church
- Picked up and spread 4 yards of mulch on Vosseller Ave and Union Ave, Borough Hall, and Library
- Put out recycling at Library
- Picked up barricades at Somerset County for bike race
- Dropped off 6 traffic barrels for trailer on Vosseller and Union for Memorial Day
- Dropped off barricades to County after bike race
- Removed graffiti at Train Station

- Installed new parking meter pole on Mountain Ave

Equipment Maintenance and Repairs:

- Fixed flat tire on PD car #6
- Removed, serviced and stored salter off truck #6
- Serviced speed trailer for PD
- Help PD service boats and skidoo's
- Installed tail gate on Truck #6
- Installed new suspension blocks on front axles of Truck #1
- Removed rear cage from PD car #11
- Jump started PD Car #4
- Repaired fire department generator
- Replaced broken hydraulic fitting on truck #2
- Replaced upper hydraulic cylinder on truck #11
- Replaced side broom on sweeper
- Serviced and stored 2 snow blowers
- Installed rear seat belts in police chiefs car
- Replaced speed up switch on truck #2
- Greased garbage truck #2
- Repaired AC on truck #28
- Replaced wiper blades on truck #2 and #3
- Replaced turn signal relay on Truck #11
- Replaced window glass on Cat Backhoe
- Repaired brake lights on truck #4
- Repaired lights on Cat Backhoe
- Serviced Exmark lawn mower
- Got together and put back all fire extinguishers for annual inspection
- Sharpened all lawn equipment blades
- Serviced 345 grounds master lawn mower
- Serviced 327 grounds master lawn mower
- Replaced bent blade on Exmark push mower
- Repaired door on 873 Bobcat
- Serviced 2 Bobcat walk behind lawn mowers
- Repaired back pack blower bad carburetor gasket
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 1036

Total Man Hours: 1909

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours May 2018

May	Man Hours	Total Time	Additional Info
Yard Debris	240	80	
Grass	382	128	
Sweeping	34	34	
Tree Removal	32	14	
Tree Pruning	11	7	
Stumps Removed	0	0	
General	436	179	
Metal Pickup	17	9	
Foreman	99	99	
Sewer Jobs	58	30	
Mechanic Service	168	168	
Potholes	48	16	
Facilities	76	36	
Sick time out	68	68	
Personal days	16	16	
Floating holiday	24	24	
Special Events	88	16	Bike race + Memorial Day
Safety Class	0	0	
Vacation	112	112	
Totals	1909	1036	