



Bound Brook Borough Department of Public Works

Monthly Report

November 2016

Grass Cutting/Leaves:

- Started removing leaves on Borough properties

Street Sweeping 1st full working week of each month:

- No sweeping this month

Metal Picked Up Town & Schools:

- Total lbs 3,120.00
- Total price \$70.20

Brush/ Yard Pick Up (monthly):

- North side 105 yards
- South side 75 yards
- Total 180

Sewer Jobs:

- Blair Apartments on East St
- 366 Vosseller Ave
- Wheatland Ave & Tea St
- W Second St & Vosseller Ave
- 366 Vosseller Ave
- Main St & Maiden Lane
- Flushed Vosseller Ave from Union Ave & W Second St
- Checked Mountain Ave pump station once a week and clean filters

Blacktop/ Potholes

- 1.99 tons

Trees Trimmed or removed:

- Removed
 - 519 Winsor St
 - 540 Washington St
 - 391 W High St 2 trees
 - 387 W High St
 - 259 Chestnut St
 - 625 Winsor St
 - 771 Ross Lane
 - 45 W Franklin St
- Trimmed
 - 368 W Second St 2 trees
 - 115 Cherry Ave
 - 117 Cherry Ave
 - W Main St park
 - Borough Hall
- Dumped
 - Logs: 19 yards
 - Woodchip: 26 yards

Facilities and Services:

- Made and installed cabinet door at BBPD
- Installed padlock latch on gun cabinet at BBPD
- Checked light at Library
- Unclogged 2 toilets at Library
- Moved entrance sign at Library
- Repaired 3 toilets at Library
- Replaced 4 light tubes at REC center
- Repaired light fixture at REC center
- Set clocks at Library
- Put up peg board at Library
- Replaced light bulbs at Library
- Moved chairs in court room
- Repaired toilet in upstairs bathroom at Library

- Installed thermostat guard in court room
- Installed new door at Library basement
- Unclogged sink at BBPD
- Installed gun discharge at BBPD carport
- Cleared drain at Library basement doorway

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator
- Closed crawl space at Library
- Emptied parking machine at commuter lot 2 times a week

General Work:

- Picked up light tower after Halloween Night
- Put up 100 flags and holders on Union Ave
- Repaired parking meters on Main St
- Repaired flag pole for Main St
- Applied crack sealer along curb at 644 W Matape Circle
- Closed up fountain on main St
- Set up for Veterans Day
- Leveled sidewalk and add dirt at 515 W Second St stump removal
- Installed parking meter and pole on Main St
- Cleaned catch basin grates
- Picked up broken glass on W Maple Ave
- Removed flags on Union Ave and Main St
- Replaced faded signs per BBPD list
- Switched banners on Main St
- Reposted sign at dead end of W Main St
- Replaced 'no parking' sign on Vankuren Ave and W Second St

- Started to put up lights on Main St for holidays
- Dumped cardboard from shop to Somerset County

Equipment Maintenance and Repairs:

- Repaired safety gas can
- Repaired flat tire on Toro lawn mower
- Installed new auto sweep control module in stump grinder
- Installed new engine speed sensor in stump grinder
- Checked hydraulic leak in garbage truck #3
- Replaced strobe light on Bobcat 873
- Replaced hydraulic hose on garbage truck #3
- Installed salt spreader on truck #9
- Repaired pressure washer hose
- Repaired flat tire on BBPD car #4
- Replaced right rear light on truck #9
- Installed bagger, new blades, and checked all fluid levels on EX mark mower
- Checked out and serviced odb leaf vac
- Replaced battery on BBPD car #6
- Repaired wiring for brake lights on odb leaf vac
- Replaced 2 batteries on sewer truck #16
- Cleaned out pump strainer on truck #16
- Fabricated and installed 2 steps on fire dept trailer (Santa sled)
- Repaired flat tire on BBPD car #1
- Started to check over snow blowers
- Replaced battery on BBPD car #10
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 698

Total Man Hours: 1377

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours November 2016

November	Man Hours	Total Time	Additional Info
Leaves/ Yard Debris	288	96	
Grass/leaves	92	20	
Sweeping	0	0	
Trees	220	58	
General	236	107	
Metal Pickup	16	8	
Foreman	26	26	
Sewer Jobs	62	32	
Mechanic Service	126	104	
Potholes	24	8	
Facilities	83	39	
Sick time out	180	180	
Personal days	8	8	
Floating holiday	8	8	
Special Events	8	4	Election Day
Safety Class	0	0	
Family Death	0	0	
Workman's comp	0	0	
Totals	1377	698	