



**BOROUGH COUNCIL
REGULAR MEETING AGENDA
AUGUST 12, 2025 AT 7:00 P.M.**

CALL TO ORDER

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

PLEDGE OF ALLEGIANCE

ROLL CALL

- Mayor Dominic Longo
- Council President Linda Brnicevic
- C. Shawn Guerra
- C. Kendall Lopez
- C. David Morris
- C. Glen Rossi
- C. Mark Speed

APPROVAL OF MINUTES

ADVERTISED HEARING OR SPECIAL PRESENTATION

- A/ 2025 Special Improvement District Advisory Board Budget Public Hearing
- B/ R2025-410 Resolution Adopting the 2025 Special Improvement District Advisory Board Budget

Motion: Second:

Roll Call:

- C. Linda Brnicevic ___ C. Shawn Guerra ___ C. Kendall Lopez ___
- C. David Morris ___ C. Glen Rossi ___ C. Mark Speed ___



C/ Mayoral Appointment to Recreation Commission- Kelli McClain

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

OPENING OF BIDS

INTRODUCTION OF ORDINANCES – FIRST READING

Ordinance 2025-20 An Ordinance Amending and Supplementing Chapter 17, Property Maintenance, to Amend Section 24 of the Revised General Ordinances of the Borough of Bound Brook to Provide Additional Provisions to Enforce the Borough’s Property Maintenance Code

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on August 26, 2025.

Second:

Roll Call:

C. Linda Brnicevic ___ C. Shawn Guerra ___ C. Kendall Lopez ___

C. David Morris ___ C. Glen Rossi ___ C. Mark Speed ___

ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING

INTRODUCTION/DISCUSSION OF RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion: Second: All in favor:

2025-411 Resolution Authorizing Settlement in the Matter of Madlinger, Scott v. Borough of Bound Brook

2025-412 Resolution Authorizing a Shared Services Agreement with the Board of Education for SLEO III Services for the 2025-2026 School Year



- 2025-413 Resolution Reappointing Samuel Caramela and David Delesky as Special Enforcement Officers Class III for the Bound Brook Police Department
- 2025-414 Resolution Amending Not to Exceed Amount for 2025 Professional Services Contract Lanza & Lanza
- 2025-415 Resolution Approving the Hire of Emma Lamperti as Full Time Recreation Program Coordinator
- 2025-416 Chapter 159- Driving While Intoxicated (DWI) In the Amount of \$4,060.00
- 2025-417 Resolution Accepting Donations/Sponsorship for the Recreation Community Day Event
- 2025-418 Resolution Approving the Hire of Luis Cruz as Part Time Emergency Medical Technician
- 2025-419 Resolution Renewing Liquor License, 1804-33-008-005, 231 E. Main St. Bar & Restaurant for the 2023-2024 Renewal Term

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL OF VOUCHERS

- 2025-420 Resolution Approving Vouchers in the Amount of \$537,183.01

Motion: Second:

Roll Call:

C. Linda Brnicevic ___ C. Shawn Guerra ___ C. Kendall Lopez ___

C. David Morris ___ C. Glen Rossi ___ C. Mark Speed ___

OPEN TO THE PUBLIC FOR COMMENT

AUTHORIZE EXECUTIVE SESSION

- 2025-421 Resolution Authorizing Executive Session

Motion: Second: All in favor:



ADJOURNMENT

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-410

**RESOLUTION ADOPTING THE 2025 SPECIAL IMPROVEMENT DISTRICT
ADVISORY BOARD BUDGET**

WHEREAS, the Special Improvement District Advisory Board has submitted their annual budget, July 1, 2025 to December 31, 2025, in the amount of \$265,000.00 attached hereto and made a part hereof; and

WHEREAS, per the Chapter II, Article VII, of the Revised General Ordinances of the Borough of Bound Brook, the budget shall be introduced, advertised, subject to a public hearing, amended and adopted by not less than a majority of the full membership of the Governing Body in accordance with the procedures set forth in N.J.S.A. 40:56-84; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset that the 2025 Special Improvement District Advisory Board's budget be adopted.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-411

RESOLUTION AUTHORIZING SETTLEMENT OF ALL CLAIMS IN THE MATTER OF MADLINGER, SCOTT V. BOROUGH OF BOUND BROOK, ET AL., DOCKET NO.: SOM-L-000835-23 AND PAYMENT OF PLAINTIFF’S ATTORNEY’S FEES IN AN AMOUNT NOT TO EXCEED \$5,400.00

WHEREAS, on or about July 24, 2023, Plaintiff Scott Madlinger (“Plaintiff”) filed a Verified Complaint and Order to Show Cause in the Superior Court of New Jersey, Law Division, Somerset County, under Docket No. SOM-000835-23, against Defendant Borough of Bound Brook (the “Borough”) and Jasmine D. McCoy, in her official capacity as Records Custodian, wherein Plaintiff alleged, among other things, that the Borough failed to comply with a request for records under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1, et seq. (“OPRA”); and;

WHEREAS, on April 19, 2024, the Court entered a Protective Order in order for the parties to effectuate a negotiated resolution of this matter; and

WHEREAS, after a period of research, court filings and negotiations, Plaintiff has agreed to amicably resolve and settle this matter against the Defendants, in exchange for the delivery of the requested documents, along with payment of Plaintiff’s attorney’s fees in an amount not to exceed \$5,400; and

WHEREAS, the Borough’s Chief Financial Officer has indicated there is sufficient funding for the settlement; and

WHEREAS, in order to avoid the expense and uncertainty of the further prosecution and defense of this action, Plaintiff and Defendants have reached an agreement to compromise Plaintiff’s disputed claims, and desire to amicably settle and resolve their dispute as stated herein above; and

WHEREAS, based upon all the facts and circumstances and the applicable law surrounding this matter, it is in the best interests of the Borough of Bound Brook to enter into such a settlement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, in the County of Somerset and State of New Jersey, that the aforesaid recitals are incorporated herein as if set forth in length; and

BE IT FURTHER RESOLVED that the Mayor and Council do hereby authorize and approve the settlement of the Litigation and payment of Plaintiff's attorneys' fees in an amount not to exceed \$5,400.00, along with release of the documents as agreed upon by the parties, in exchange for a release of all claims against Defendants in the matter of Madlinger v. Borough of Bound Brook, et al., Docket No.: SOM-L-000835-23, upon the Mayor and Council's receipt of all settlement documents in this matter; and

BE IT FURTHER RESOLVED that the Borough Administrator is authorized to take any actions necessary to effectuate the authorized settlement, including, but not limited to executing the Release and Stipulation of Dismissal on behalf of the Borough; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Bound Brook hereby direct that a copy of a fully executed Settlement Agreement shall be kept on file by the Municipal Clerk.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-412

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOARD OF EDUCATION FOR SLEO III SERVICES FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, the Bound Brook Board of Education (“BOE”) has requested the services of two (2) Class III Special Law Enforcement Officers (“SLEO III”) be assigned to the Bound Brook schools; and

WHEREAS, the Borough of Bound Brook (“Borough”) has agreed to enter into a shared services agreement with the BOE to provide SLEO III services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, that the shared services agreement for the 202-2026 (September 2025- June 2026) school year is hereby approved and attached.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-413

RESOLUTION REAPPOINTING SAMUEL CAMELA & DAVID DELESKY AS SPECIAL ENFORCEMENT OFFICER CLASS III FOR THE BOUND BROOK POLICE DEPARTMENT

WHEREAS, the Borough has entered into a shared services agreement between the Borough of Bound Brook and Bound Brook Board of Education for the provision of Class III Special Law Enforcement Officers for the 2025-2026 school year; and

WHEREAS, the Borough desires to reappoint Samuel Caramela and David Delesky as Special Enforcement Officers Class III for the 2025-2026 school year, a term ending June 30, 2026; and

WHEREAS, pursuant to the 2025-2026 Shared Services Agreement Class III Special Law Enforcement Officers, the hourly rate is \$39.50;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, that Samuel Caramela and David Delesky be reappointed to the position of Special Enforcement Officer Class III for the 2025-2026 school year at an hourly rate of \$39.50.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-414

RESOLUTION AMENDING THE NOT TO EXCEED AMOUNT FOR PROFESSIONAL SERVICES CONTRACT AWARD TO LANZA AND LANZA

WHEREAS, Resolution 2025-021 awarded a professional services contract to Lanza and Lanza LLP, in Flemington, New Jersey in an amount not to exceed \$39,000.00; and

WHEREAS, additional court sessions have been scheduled due to an increase in cases; and

WHEREAS, there is a need to increase the not to exceed amount by \$9,000.00; and

WHEREAS, the Chief Financial Officer has certified the funds from account # 01-2025-0120-0155-2-00038;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, that the contract award be increased to an amount not to exceed \$48,000.00.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-415

RESOLUTION APPROVING THE HIRE OF EMMA LAMPERTI AS FULL TIME RECREATION PROGRAM COORDINATOR

WHEREAS, Emma Lamperti was hired in October 2024 as part-time Recreation Program Coordinator to establish staple recreational programs for youth, adults and seniors; and

WHEREAS, she's successfully implemented programs such as summer camp, CSI Class and Build by Me STEM; and

WHEREAS, the Borough desires to hire Lamperti as full-time Recreation Program Coordinator to assist the Recreation Director with administrative duties and continue to expand non-sport related programs;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Emma be hired as full-time Recreation Program Coordinator at a salary of \$63,000.00.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-416

**CHAPTER 159-DRIVING WHILE INTOXICATED (DWI)
IN THE AMOUNT OF \$4,060.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of the Borough of Bound Brook hereby requests the director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2025, in the amounts listed below, which item is now available as a revenue from the Clean Communities Grant

Driving While Intoxicated (DWI) Grant - \$4,060.00

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-417

**RESOLUTION ACCEPTING DONATIONS/SPONSORSHIP FOR THE RECREATION
COMMUNITY DAY EVENT**

WHEREAS, N.J.S.A 40A:5-29 authorizes a local unit to accept gifts, bequests and legacies, and

WHEREAS, the Borough of Bound Brook's Department of Recreation is in receipt of sponsorships and donations in support of the Recreational Community Day Event; and

WHEREAS, the Borough has received the following sponsorships and donations:

**\$1,000.00 – Loyal Order of Moose Bound Brook Lodge #988
222 Talmage Avenue Bound Brook, NJ 08805**

WHEREAS, it is the policy of the Borough Council to permit the acceptance of donations to support programs, activities and capital facilities in support of recreational purposes in order to enhance the Recreation Program and facilities and to provide a benefit to the residents of the Borough of Bound Brook, and

WHEREAS, the Mayor and Borough Council wish to acknowledge and thank those whose generosity make our community one of the best, and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the above described gifts are hereby **accepted** by the Borough of Bound Brook and the Borough Clerk, or designee, is hereby authorized to forward to the donor a letter of thanks.

BE IT FURTHER RESOLVED, that the Finance Department is directed to establish the proper account for the acceptance of these funds consistent and pursuant to the provisions of N.J.S.A 40A:5-29.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-418

RESOLUTION AUTHORIZING THE HIRE OF LUIS CRUZ AS PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY MEDICAL SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, the Borough Administrator recommends the hire of Luis Cruz; and

WHEREAS, Luis Cruz possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook Luis Cruz be hired as a part time Emergency Medical Technician at an hourly rate of \$24.75 effective August 13, 2025.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-419

RESOLUTION RENEWING LIQUOR LICENSE, 1804-33-008-005, 231 E. MAIN ST. BAR & RESTAURANT FOR THE 2023-2024 LICENSE TERM

WHEREAS, 231 E. Main St. Bar & Restaurant, liquor license 1804-33-008-005, has applied to the Borough of Bound Brook for the issuance of a “new” license for failure to timely renew pursuant to N.J.S.A. 33:1-12.18 for the 2023-2024 License Term; and

WHEREAS, a special ruling was granted by the Director of Alcohol Beverage Control on January 31, 2025, for said license; and

WHEREAS, the license holder has received tax clearance for the license term and paid the filing fee in accordance with N.J.S.A. 33:1-12.18; and

WHEREAS, the notice to renew was duly advertised and no objections have been filed with the Municipal Clerk;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, liquor license 1804-33-008-005, 231 E. Main St. Bar & Restaurant, is hereby renewed for the 2023-2024 license term.

BE IT FURTHER RESOLVED, a certified copy of this resolution is filed with the Director of Alcohol Beverage Control.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: August 12, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-420

RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 537,183.01

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$537,183.01.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 248,659.35
GENERAL CAPITAL FUND	\$ 260,208.20
GENERAL TRUST FUND	\$ 550.00
RECREATION TRUST	\$ 7,348.73
DOG/CAT TRUST	\$ 3.60
TAX COLLECTOR TRUST	\$ 2,500.00
TAX TITLE LIEN REDEMPTION	\$ 7,191.07
DEVELOPERS ESCROW	\$ 9,750.81
ENGINEERING ESCROW	\$971.25
TOTAL	<u>\$ 537,183.01</u>

Approved:

Mayor Dominic Longo

Attest:

Jasmine D. McCoy, Borough Clerk

Date of Adoption: August 12, 2025

BOROUGH OF BOUND
County of Somerset

RESOLUTION 2024-421

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Borough of Bound Brook has deemed it necessary to go into closed session to discuss matters which are exempted from the public; and

WHEREAS, the regular meeting of the Borough of Bound Brook will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Borough Council will go into closed session for the following reasons as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Borough of Bound Brook hereby declares that the discussion of subject(s) may be made public at a time when the Borough Attorney advises the Borough Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Borough is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

Reason for Closed Session –Personnel

Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer.

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the borough's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded, or the circumstances no longer present a potential impact.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: August 12, 2025