



**BOROUGH COUNCIL
REGULAR MEETING AGENDA
JULY 8, 2025 AT 7:00 P.M.**

CALL TO ORDER

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Dominic Longo
Council President Linda Brnicevic
C. Shawn Guerra
C. Kendall Lopez
C. David Morris
C. Glen Rossi
C. Mark Speed

APPROVAL OF MINUTES

ADVERTISED HEARING OR SPECIAL PRESENTATION

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

OPENING OF BIDS

INTRODUCTION OF ORDINANCES – FIRST READING

Ordinance 2025-19 Bond Ordinance Providing for Improvements and Renovations to the Borough Library, By and in the Borough of Bound Brook, in the County of Somerset, State of New Jersey; Appropriating \$350,000 Thereof (Including Reappropriating \$261,914.75 from Various Bond Ordinances and



Appropriating \$88,085.25 from the Current Fund) and Authorizing the Issuance of \$47,610 Bonds or Notes to Finance Part of the Costs Thereof

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on July 22, 2025.

Second:

Roll Call:

C. Linda Brnicevic ___ C. Shawn Guerra ___ C. Kendall Lopez ___

C. David Morris ___ C. Glen Rossi ___ C. Mark Speed ___

ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING

INTRODUCTION/DISCUSSION OF RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

| Motion: | Second: | All in favor: |
|----------|---|---------------|
| 2025-371 | Chapter 159- Distracted Driving Awareness Grant in the Amount of \$250.00 | |
| 2025-372 | Resolution Authorizing a Summer Camp Refund in the Amount \$75.00 to Pinaki Dash | |
| 2025-373 | Resolution Memorializing Confirmation of Acceptance of David Lugara's New Jersey State Firemen's Association Application of Membership to the Bound Brook Fire Department | |
| 2025-374 | Resolution Authorizing A Contract to Natural Green in the Amount of \$29,415 for Landscaping Services | |
| 2025-375 | Resolution Authorizing Contract to Burgis Associates in an Amount Not to Exceed \$40,000 for the Affordable Housing Fourth Round | |
| 2025-376 | Resolution Authorizing Contract to Colliers Engineering in an Amount Not to Exceed \$86,000 for Asbestos Survey and Bid Specifications for the Bound Brook Library | |



- 2025-377 Chapter 159- Emergency Management Agency Assistance (EMMA) Grant in the Amount of \$10,000
- 2025-378 Resolution Accepting Donations / Sponsorships for the 2025 Recreation Summer Camp
- 2025-379 Resolution Authorizing Emergency Appropriation for the 2021 Middlesex County Municipal Joint Insurance Fund
- 2025-380 Resolution Authorizing a Refund to Elise Newton for Summer Camp Fees in the Amount of \$150.00
- 2025-381 Resolution Authorizing a Partial Refund to Diana Garzon for Pool Registration Fee in the Amount of \$250.00
- 2025-382 Resolution Authorizing An Exemption to 107 East Second Street, Also Known As, Block 33, Lot 12, From Refuse Service Fees
- 2025-383 Resolution Authorizing Contract to Cornerstone Architects in an Amount Not to Exceed \$33,000 for Bound Brook Library Bid Specifications
- 2025-384 Resolution Authorizing the Hire of Jasmine Wilk as Part-Time Emergency Medical Technician for the Department of Emergency Medical Services
- 2025-385 Resolution Authorizing the Hire of Sanav Sathish as Part-Time Emergency Medical Technician for the Department of Emergency Medical Services

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL OF VOUCHERS

- 2025-386 Resolution Approving Vouchers in the Amount of \$2,242,694.26

Motion: Second:

Roll Call:

C. Linda Brnicevic ___ C. Shawn Guerra ___ C. Kendall Lopez ___
C. David Morris ___ C. Glen Rossi ___ C. Mark Speed ___

OPEN TO THE PUBLIC FOR COMMENT



AUTHORIZE EXECUTIVE SESSION

ADJOURNMENT

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2025-19

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS AND RENOVATIONS TO THE BOROUGH LIBRARY, BY AND IN THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$350,000 THEREFOR (INCLUDING REAPPROPRIATING \$261,914.75 FROM VARIOUS BOND ORDINANCES AND APPROPRIATING \$88,085.25 FROM THE CURRENT FUND) AND AUTHORIZING THE ISSUANCE OF \$47,610 BONDS OR NOTES TO FINANCE PART OF THE COSTS THEREOF

WHEREAS, the Borough Council of the Borough of Bound Brook, in the County of Somerset, State of New Jersey (the “Borough”), finally adopted various bond ordinances, as more fully described in Section 1 hereof (collectively, the “Ordinances”); and

WHEREAS, following the effective dates of the Ordinances, the projects authorized by such Ordinances, respectively, have been undertaken and completed in full or discontinued as a result of events occurring subsequent to the adoption of the Ordinances, as applicable; and

WHEREAS, the Borough issued bonds and/or notes to fund some of the projects authorized by the respective Ordinances for which there is approximately \$211,914.75 (the “Excess Proceeds”) in the Borough’s capital account in excess bond or note proceeds remaining on hand which are no longer needed for such projects; and

WHEREAS, the Borough also has approximately \$50,000 (the “Excess Authorization” and together with the Excess Proceeds, the “Excess Amounts”) in authorized but unissued amounts in the Ordinances which are no longer needed for their intended purposes; and

WHEREAS, in accordance with the statutory powers set forth in Section 39 of the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the “Local Bond Law”), the Borough Council of the Borough has determined that it is in the best interest of the Borough to reappropriate the Excess Amounts to finance various improvements and renovations to the Borough Library, including, but not limited to, asbestos abatement and interior renovations to the first floor of the Borough Library (the “Project”), for which bonds and/or notes may be issued, thereby reducing the need for the Borough to incur additional debt to finance such current capital needs; and

WHEREAS, the Borough Council of the Borough now desires to reappropriate the Excess Amounts to undertake a portion of the costs of the Project; and

WHEREAS, the Borough Council of the Borough also now desires to appropriate from a reserve set forth for the Project in the Borough’s Current Fund an amount of \$88,085.25 (the “Current Fund Reserve”) to undertake a portion of the costs of the Project.

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

SECTION 1. The following Excess Amounts from the Ordinances listed below are no longer necessary for the improvements or purposes for which they were appropriated, authorized and issued or authorized and unissued, as applicable:

| <u>Bond Ordinance Number and Date of Adoption</u> | <u>Excess Amounts</u> | <u>Section of Bond Ordinance Reappropriated From</u> |
|--|------------------------------|---|
| 2019-16, finally adopted 03/26/19 | \$ 2,444.02 | Section 3(a) |
| 2019-16, finally adopted 03/26/19 | \$ 29,000.00 | Section 3(d) |
| 2020-17, finally adopted 06/23/20 | \$ 1,112.00 | Section 3(ii) |
| 2020-17, finally adopted 06/23/20 | \$ 326.80 | Section 3(iii) |
| 2022-07, finally adopted 04/26/22 | \$ 2,903.70 | Section 3(a) |
| 2022-07, finally adopted 04/26/22 | \$ 179.10 | Section 3(c)(3) |
| 2022-07, finally adopted 04/26/22 | \$ 9,607.43 | Section 3(e)(4) |
| 2022-07, finally adopted 04/26/22 | \$ 927.67 | Section 3(e)(5) |
| 2022-07, finally adopted 04/26/22 | \$ 218.00 | Section 3(f)(1) |
| 2022-07, finally adopted 04/26/22 | \$ 8,804.23 | Section 3(f)(2) |

| <u>Bond Ordinance Number and Date of Adoption</u> | <u>Excess Amounts</u> | <u>Section of Bond Ordinance Reappropriated From</u> |
|--|------------------------------|---|
| 2022-30, finally adopted 09/27/22 | \$156,391.80 | Section 3(a) |
| 2025-12, finally adopted 04/08/25 | <u>\$ 50,000.00</u> | Section 3(a)(v) |
| Total: | <u>\$261,914.75</u> | |

SECTION 2. The recitals are fully incorporated herein by this reference. The total amount of \$261,914.75 in Excess Amounts is hereby reappropriated pursuant to N.J.S.A. 40A:2-39, and shall be used to finance a portion of the costs of the Project, which is a purpose for which bonds and/or notes may be issued, thereby reducing the need for the Borough to incur additional debt to finance such current capital needs. The Current Fund Reserve is also hereby appropriated to finance a portion of the costs of the Project.

SECTION 3. The improvements or purposes described in the recitals and in Section 5 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Borough. For the said improvements or purposes stated in the recitals and in Section 5, there is hereby appropriated the amount of \$350,000, which amount includes (i) the Excess Amounts in the amount of \$261,914.75 and (ii) the Current Fund Reserve in the amount of \$88,085.25. The Excess Amounts includes \$2,390 as the amount of down payment for said improvements or purposes required by the Local Bond Law. The down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or capital improvement purposes.

SECTION 4. For the financing of said improvements or purposes described in the recitals and in Section 5 hereof and to meet the part of said \$350,000 appropriation not provided for by application hereunder of the Excess Proceeds, the Current Fund Reserve and the down payment in the amount of \$2,390, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$47,610 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$47,610 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law. Notwithstanding the reappropriation from Bond Ordinance 2025-12 of the Excess Authorization in the amount of \$50,000, the authorization to issue bonds and notes for the Excess Authorization set forth in such bond ordinance shall remain in full force and effect.

SECTION 5. The improvements hereby authorized and purposes for the financing of which said obligations are to be issued and the Excess Amounts and Current Fund Reserve are to be reappropriated and appropriated, as applicable, include, but are not limited to, various improvements and renovations to the Borough Library, including, but not limited to, asbestos abatement and interior renovations to the first floor of the Borough Library (the "Project")

SECTION 6. In the event the United States of America, the State of New Jersey, and/or the County of Somerset make a contribution or grant in aid to the Borough, for the improvements or purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 4 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Somerset. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Somerset, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 4 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 5 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 7. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 8. The capital budget or temporary capital budget, as applicable, of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget, as applicable, of the Borough, a revised capital budget or temporary capital budget, as applicable, in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or temporary capital budget, as applicable, has been filed with the Division of Local Government Services, New Jersey Department of Community Affairs, and is on file in the office of the Clerk and is available for public inspection.

SECTION 9. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 5 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements within the limitations of said Local Bond Law, according to the reasonable life thereof, computed from the date of the said bonds authorized by this bond ordinance, is 15 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough, as defined in the Local Bond Law, is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$47,610. However, such \$47,610 increase in gross debt will correspondingly be offset via reduction of the authorization of bond or notes in Bond Ordinance 2025-12.

(d) An aggregate amount not exceeding \$70,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements herein before described.

SECTION 10. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

SECTION 11. The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough, which are authorized herein, and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 12. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in the recitals and in Section 5 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 12 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in the recitals and in Section 5 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §150-2.

SECTION 13. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all tax-exempt bonds and notes issued under this ordinance.

SECTION 14. This bond ordinance shall take effect 20 days after the first publication hereof after final adoption, as provided by the Local Bond Law.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-371

Distracted Driving Awareness Grant \$250.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of the Borough of Bound Brook hereby requests the director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2025, in the amounts listed below, which item is now available as a revenue from the Distract Driving Awareness Grant

Distracted Driving Awareness Grant \$250.00

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-372

RESOLUTION AUTHORIZING A SUMMER CAMP REFUND IN THE AMOUNT OF \$75.00 TO PINAKI DASH

WHEREAS, payment in the amount of \$75.00 was submitted for Summer Camp Registration by Pinaki Dash on May 9, 2025 for Week 2, and

WHEREAS, the funds were deposited into the Recreation Trust Fund by the Borough through Community Pass, and

WHEREAS, a request for withdrawal from the Summer Camp has been received by the Recreation Department, and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, that a refund be issued in the amount of \$75.00 to Pinaki Dash.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-373

RESOLUTION MEMORIALIZING CONFIRMATION OF ACCEPTANCE OF DAVID LUGARA'S NEW JERSEY STATE FIREMEN'S ASSOCIATION APPLICATION FOR MEMBERSHIP TO THE BOUND BROOK FIRE DEPARTMENT

WHEREAS, David Lugara has applied to become a volunteer firefighter in the Borough of Bound Brook Fire Department Hose Company No. 1; and

WHEREAS, evidence of physical fitness has been produced and a background check has been performed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook, County of Somerset State of New Jersey, the New Jersey State Firemen's Association Application for Membership for David Lugara to Hose Company No. 4 is hereby accepted.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-374

**RESOLUTION AUTHORIZING A CONTRACT TO NATURAL GREEN LAWN CARE
IN THE AMOUNT OF \$29,415.00 FOR LANDSCAPING SERVICES**

WHEREAS, the Borough desires to contract a landscaping service for downtown property maintenance; and

WHEREAS, the Borough received three quotes for said landscaping services; and

WHEREAS, Natural Green Lawn Care provided the lowest quote for landscaping services in the amount of \$29,415.00; and

WHEREAS, the Chief Financial Officer has certified the fund; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that a contract be authorized to Natural Green Lawn Care for landscaping services in the downtown area in the amount of \$29,415.00.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-375

RESOLUTION AUTHORIZING A CONTRACT TO BURGIS ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$40,000 FOR THE AFFORDABLE HOUSING FOURTH ROUND

WHEREAS, the Mayor and Council adopted Resolution 2025-026, committing to the Department of Community Affairs' Fourth Round Affordable Housing Present Need and Prospective Need Numbers and Authorized Professionals to Prepare a Housing Element and Fair Share Plan; and

WHEREAS, the Borough's Planner, Burgis Associates shall prepare the Housing Element and Fair Share Plan; and

WHEREAS, the proposal for the Housing Element and Fair Share Plan is an amount not to exceed \$40,000; and

WHEREAS, the Chief Financial Officer has certified the funds;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that a contract to Burgis Associates be authorized in an amount not to exceed \$40,000 for the Affordable Housing Fourth Round.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-376

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO COLLIERS ENGINEERING IN AN AMOUNT NOT TO EXCEED \$86,000 FOR ASBESTOS SURVEY AND BID SPECIFICATIONS FOR THE BOUND BROOK LIBRARY

WHEREAS, in October 2023, the Bound Brook Library was closed to the public due to asbestos; and

WHEREAS, the Mayor and Council desire to remediate the asbestos in the Bound Brook Library; and

WHEREAS, the Mayor and Council desire to award a Professional Services contract to Colliers Engineering for Asbestos Survey and Bid Specifications for the Bound Brook Library; and

WHEREAS, the Chief Financial Officer has certified funds from account #04-2025-2512-234102-4-00000;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that a Professional Services contract be authorized to Colliers Engineering in an amount not to exceed \$86,000 for Asbestos Survey and Bid Specifications for the Bound Brook Library.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-377

Emergency Management Agency Assistance (EMAA) Grant \$10,000.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of the Borough of Bound Brook hereby requests the director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2025, in the amounts listed below, which item is now available as a revenue from the Clean Communities Grant

Emergency Management Agency Assistance (EMAA) Grant \$10,000.00

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-378

RESOLUTION ACCEPTING DONATIONS/SPONSORSHIPS FOR THE 2025 RECREATION SUMMER CAMP

WHEREAS, N.J.S.A 40A:5-29 authorizes a local unit to accept gifts, bequests and legacies; and

WHEREAS, the Borough of Bound Brook’s Department of Recreation is in receipt of sponsorships and donations in support of the Summer Camp Program; and

WHEREAS, the Borough has received the following sponsorships and donations:

1. \$2,000.00 – Bound Brook Elks #1388 305 East Second St. Bound Brook, NJ 08805

WHEREAS, it is the policy of the Borough Council to permit the acceptance of donations to support programs, activities and capital facilities in support of recreational purposes in order to enhance the Recreation Program and facilities and to provide a benefit to the residents of the Borough of Bound Brook, and

WHEREAS, the Mayor and Borough Council wish to acknowledge and thank those whose generosity make our community one of the best, and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, that the above described gifts are hereby **accepted** by the Borough of Bound Brook and the Borough Clerk, or designee, is hereby to forward to the donor a letter of thanks.

BE IT FURTHER RESOLVED, that the Finance Department is directed to establish the proper account for the acceptance of these funds consistent and pursuant to the provisions of N.J.S.A 40A:5-29.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-379

RESOLUTION AUTHORIZING EMERGENCY APPROPRIATION FOR THE 2021 MIDDLESEX COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, an emergency has arisen with respect the 2021 Supplemental Assessment levied by the Middlesex County Municipal Joint Insurance and no adequate provision was made in the CY25 budget for the aforesaid purpose; and

WHEREAS, the total amount of the emergency appropriation(s) created including the appropriation to be created by this resolution is \$457,654.07 and three percent of the total operations in the budget for the year is \$624,910.98;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bound Brook, County of Somerset, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation be made for 2021 Supplemental Assessment in the amount of \$218,977.64.
2. That said emergency appropriation shall be provided in full in the 2025 budget.
3. That two certified copies of this resolution be filed with the Director of Local Government Services.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-380

**RESOLUTION AUTHORIZING A REFUND TO ELISE NEWTON FOR SUMMER
CAMP FEES IN THE AMOUNT OF \$150.00**

WHEREAS, payment in the amount of \$150.00 was submitted for Summer Camp Registration by Ms. Elise Newton on June 17th 2025 for Week 2 Summer Camp for two children; and

WHEREAS, the funds were deposited into the Recreation Trust Fund by the Borough through Community Pass; and

WHEREAS, a request for withdrawal from the Summer Camp has been received by the Recreation Department; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, that a refund be issued in the amount of \$150.00 to Elise Newton.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-381

RESOLUTION AUTHORIZING A PARTIAL REFUND TO DIANA GARZON FOR POOL REGISTRATION FEES IN THE AMOUNT OF \$250.00

WHEREAS, payment in the amount of \$300.00 was submitted for Pool Registration by Ms. Diana Garzon on May 26, 2025; and

WHEREAS, the funds were deposited into the Recreation Trust Fund by the Borough through Community Pass; and

WHEREAS, a request for withdrawal from the Summer Camp has been received by the Recreation Department; and

WHEREAS, Ms. Garzon's family has made one time use of the Bound Brook Pool and it has been determined by the Borough Administrator that Ms. Garzon would be entitled to a partial refund of \$250.00; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, that a refund be issued in the amount of \$250.00 to Diana Garzon.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-382

**RESOLUTION AUTHORIZING AN EXEMPTION TO 107 EAST SECOND STREET,
ALSO KNOWN AS BLOCK 033, LOT 012, FROM REFUSE SERVICE FEES**

WHEREAS, 107 East Second Street, Block 33, Lot 12, is leased by the Borough of Bound Brook for the Emergency Medical Services Department; and

WHEREAS, 107 East Second Street shall be exempt from refuse fees; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Bound Brook that refuse fees be cancelled for 107 East Second Street effective January 1, 2025; and

BE IT FURTHER RESOLVED, that any overpayment for said fees be refunded accordingly to Relief Fire Company No. 4, property owner.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-383

RESOLUTION AUTHORIZING CONTRACT TO CORNERSTONE ARCHITECTS IN AN AMOUNT NOT TO EXCEED \$33,000 FOR BOUND BROOK LIBRARY BID SPECIFICATIONS

WHEREAS, in October 2023, the Bound Brook Library was closed to the public due to asbestos; and

WHEREAS, the Mayor and Council desire to remediate the asbestos in the Bound Brook Library; and

WHEREAS, the Mayor and Council desire to award a Professional Services contract to Cornerstone Architects for the Bound Brook Library construction bid specifications; and

WHEREAS, the Chief Financial Officer has certified funds from the following accounts:

| | |
|---------------------|-------------------------------|
| \$11,827.28- | 04-2023-2308-220703-4-00000 |
| \$4,922.51- | 04-2022-202207-0000-3-00000 |
| \$16,250.21- | 04-2022-202207-220703-4-00000 |

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that a Professional Services contract be authorized to Cornerstone Architects in an amount not to exceed \$33,000 for the Bound Brook Library construction bid specifications.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-384

RESOLUTION AUTHORIZING THE HIRE OF JASMINE WILK AS PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY MEDICAL SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, the Borough Administrator recommends the hire of Jasmine Wilk; and

WHEREAS, Jasmine Wilk possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook Jasmine Wilk be hired as a part time Emergency Medical Technician at an hourly rate of \$25.00 effective July 9, 2025.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-385

RESOLUTION AUTHORIZING THE HIRE OF SANAV SATHISH AS PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY MEDICAL SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, the Borough Administrator recommends the hire of Sanav Sathish; and

WHEREAS, Sanav Sathish possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Sanav Sathish be hired as a part time Emergency Medical Technician at an hourly rate of \$24.00 effective July 9, 2025.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: July 8, 2025

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2025-386

RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$2,242,694.26

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$2,242,694.26.

| <u>FUND</u> | <u>AMOUNT</u> |
|----------------------|------------------------|
| CURRENT | \$ 1,793,666.57 |
| GENERAL CAPITAL FUND | \$ 424,584.67 |
| RECREATION TRUST | \$ 9,721.52 |
| DEVELOPERS ESCROW | \$ 14,721.50 |
| TOTAL | <u>\$ 2,242,694.26</u> |

Approved:

Mayor Dominic Longo

Attest:

Jasmine D. McCoy, Borough Clerk

Date of Adoption: July 8, 2025