

BOROUGH COUNCIL REGULAR MEETING AGENDA MAY 13, 2025 AT 7:00 P.M.

CALL TO ORDER

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Dominic Longo Council President Linda Brnicevic C. Shawn Guerra C. Kendall Lopez C. David Morris C. Glen Rossi C. Mark Speed

APPROVAL OF MINUTES

ADVERTISED HEARING OR SPECIAL PRESENTATION

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

OPENING OF BIDS



INTRODUCTION OF ORDINANCES - FIRST READING

Ordinance 2025-16 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII, TRAFFIC, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK SECTION 7-39.2, "HANDICAPPED PARKING ON STREET FOR PRIVATE RESIDENCES"

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on May 27, 2025.

Second:

Roll Call:

C. Linda Brnicevic	_ C. Shawn Guerra	C. Kendall Lopez
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C. David Morris____ C. Glen Rossi___ C. Mark Speed____

ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING

INTRODUCTION/DISCUSSION OF RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:	Second:	All in favor:
2025-309	Resolution Approving 2024 L Amount of \$45,000	OSAP Qualifiers and Authorizing Contribution in the
2025-310	Solutions Under New Jerse	urchase of Radios and Communication from Motorola ey State Contract 83909- Radio Communications r the Fire Department, Emergency Medical Services nagement
2025-311	Resolution Authorizing the E \$3,000 to participants of the I	Bound Brook Arts Committee to Give a Scholarship Bound Brook Arts Center
2025-312	School Hold and Assembl	crease of Opioid Funds to the Help Bound Brook High y Presented by, Not an Easy Fix, a Nonprofit ocal Youth on the Opioid & Fentanyl Crisis

Final Agenda May 13, 2025



- 2025-313 Resolution Hiring Constance Casale to the Position of Police Records Clerk
- 2025-314 Chapter 159-CDBG for Hardy Avenue in the Amount of \$99,704.00
- 2025-315 Resolution Appointing Members to the Special Improvement District Review Board
- 2025-316 Resolution Hiring Miriam Perez to the Position of Violations Clerk
- 2025-317 Resolution Authorizing a Donation in the Amount of \$50,000 to the Bound Brook Rescue Squad
- 2025-318 Resolution Authorizing the Transfer of Public Property to Enterprise Fleet Management for Public Auction
- 2025-319 Resolution Approving Seasonal Hires for the Recreation Department
- 2025-320 Resolution Authorizing a Donation in the Amount of \$5,000 to the Bound Brook Seniors
- 2025-321 Resolution Approving Borough Hall Summer Hours
- 2025-322 Authorizing the Partial Waiver of Refuse Fees for Unoccupied/Unrented Units
- 2025-323 Resolution Approving Various Refunds for the Overpayment of Property Taxes

UNFINISHED BUSINESS

NEW BUSINESS

Bound Brook Pool Opening May 24, 2025

APPROVAL OF VOUCHERS

2025-324Resolution Approving Vouchers in the Amount of \$1,226,891.13

Motion: Second:

Roll Call:

C. Linda Brnicevic ____ C. Shawn Guerra____ C. Kendall Lopez____

C. David Morris____ C. Glen Rossi____ C. Mark Speed____



OPEN TO THE PUBLIC FOR COMMENT

AUTHORIZE EXECUTIVE SESSION

2025-325 Resolution Authorizing Executive Session

Motion: Second: All in favor:

ADJOURNMENT

Motion: Second: All in favor:

ORDINANCE NO. 2025-16

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII, TRAFFIC, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK SECTION 7-39.2, "HANDICAPPED PARKING ON STREET FOR PRIVATE RESIDENCES".

BE IT ORDAINED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey as follows:

SECTION 1. Chapter VII, Traffic, Section 7-39.2, "Handicapped Parking on Street for Private Residences" of the Revised General Ordinances of the Borough of Bound Brook are hereby amended and supplemented by deleting the text [marked in bold and enclosed in brackets] and inserting the text underlined and marked in bold, to read as follows:

7-39.2 Handicapped Parking on Streets for Private Residences.

In accordance with the provisions of N.J.S.A 39:4-197.6 and 39:4-197.7, the following on-street locations are designated as handicapped parking spaces in front of private residences occupied by handicapped persons. Such spaces are for use by persons who have been issued special identification cards or placards by the Motor Vehicle Commission, or a temporary placard issued by the Chief of Police. No person, other than the permit-holder of the permit identified below, shall be permitted in these spaces.

Street	Side	Permit Number	Location
W. Franklin St.	South	B18MRL	Beginning at a point 325 feet from the protracted southeast curbline of Vosseller Ave. and W. Franklin St. ending 347 feet east of the same curbline

<u>Section 2.</u> All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistencies.

<u>Section 3.</u> If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such

portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

<u>Section 4.</u> This Ordinance shall take effect upon final passage and publication according to law.

Attest:

Approved:

By:

Jasmine D. McCoy Borough Clerk Mayor Dominic Longo

Date of Introduction: May 13, 2025 Date of Adoption:

RESOLUTION 2025-309

RESOLUTION APPROVING 2024 LOSAP QUALIFIERS AND AUTHORIZING CONTRIBUTIONS IN THE AMOUNT OF \$45,100.00

WHEREAS, qualifiers for the 2024 Length of Service Awards Program have been posted for 30 calendar days and is attached herein; and

WHEREAS, the Fire Chief has certified the 41 qualifiers have met all requirements of the program and are eligible to receive 2024 contributions; and

WHEREAS, the annual contribution per eligible member for the calendar year 2024 shall be \$1,100.00; and

WHEREAS, the Chief Financial Officer has certified the funds from account# 01- 2025- 0136- 0476- 2-00000;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Bound Brook in the County of Somerset, State of New Jersey that the 2024 qualifiers receive the annual contribution in the amount of \$1,100 per qualified member, a total amount of \$45,100.00.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-310

RESOLUTION AUTHORIZING THE PURCHASE OF RADIOS AND COMMUNICATION FROM MOTOROLA SOLUTIONS UNDER NEW JERSEY STATE CONTRACT 83909-RADIO COMMUNICATIONS EQUIPMENT & ACCESSORIES FOR THE FIRE DEPARTMENT, EMERGENCY MEDICAL SERVICES AND OFFICE OF EMERGENCY MANAGEMENT

WHEREAS, Capital Bond Ordinance 2025-12 authorized the purchase of radios and accessories for the Fire Department, Emergency Medical Services and Office of Emergency Management; and

WHEREAS, Motorola Solutions, located in Chester, New Jersey, was awarded New Jersey State Contract #8390- Radio Communications Equipment & Accessories; and

WHEREAS, the Borough desires to utilize New Jersey State Contract #8390- Radio Communications Equipment & Accessories to purchase said radios and accessories in an amount not to exceed \$576,000.00; and

WHEREAS, the Chief Financial Officer has certified the funds from account #04- 2025- 2512- 0125- 4- 00111 in the amount of \$576,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, that the purchase of the radio trunk and accessories for the Fire Department, Emergency Medical Services and Office of Emergency Management are hereby authorized from Motorola Solutions.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-311

RESOLUTION AUTHORIZING THE BOUND BROOK ARTS COMMITTEE TO GIVE A SCHOLARSHIP \$3,000 TO PARTICIPANTS OF THE BOUND BROOK ARTS CENTER

WHEREAS, the Bound Brook Cultural Arts Committee was created to promote and encourage the expression and appreciation of the visual, literary and performing arts in Bound Borok by utilizing and cultivating the rich diversity of talent available both within and to Bound Brook; and

WHEREAS, pursuant to Chapter 2-37.12, any expenditure shall be used solely for the costs incurred to promote and encourage the expression and appreciation of the visual, literary and performing arts in Bound Brook; and

WHEREAS, the Arts Committee desires to support participants of the Youth Theater Camp held by the Bound Brook Arts Centers; and

WHEREAS, the Committee has voted to allocate \$3,000 to be awarded as scholarships to participants of the Bound Brook Arts Center's summer program; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, that the Bound Brook Arts Committee is hereby authorized to distribute \$3,000 in scholarship funds to the Bound Brook Arts Center's Youth Theater Camp; and

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-312

RESOLUTION AUTHORIZING AN INCREASE OF OPIOID FUNDS TO THE HELP BOUND BROOK HIGH SCHOOL HOLD AND ASSEMBLY PRESENTED BY, NOT AN EASY FIX, A NONPROFIT ORGANIZATION TO EDUCATING LOCAL YOUTH ON THE OPIOID & FENTANYL CRISIS

WHEREAS, Resolution 2025-291 authorized the issuance of \$4,500 to the Bound Brook Board of Education to hold an assembly presented by Not An Easy Fix, to educate local youth on the opioid and fentanyl crisis; and

WHEREAS, the Bound Brook High School would like to expand the presentation; and

WHEREAS, there is an additional cost in the amount of \$167.50 ;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Bound Brook Council that additional funds in the amount of \$167.50, from the Opioid Settlement Funding are authorized to be used to hold the above-mentioned assembly at the Bound Brook High School during Red Ribbon Week for a total cost of \$4667.50.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-313

RESOLUTION HIRING CONSTANCE CASALE TO THE POSITION OF POLICE RECORDS CLERK

WHEREAS, Grace Lambertz submitted her resignation effective May 2, 2025 from the position of Police Records Clerk and vacancy exists for the position; **a**nd

WHEREAS, the Police Captain has recommended Constance Casale to fill said position;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Constance Casale be hired as full time Police Records Clerk effective May 27, 2025, at an annual salary of \$53,892.00.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-314

CHAPTER 159-CDBG FOR HARDY AVENUE IN THE AMOUNT OF \$99,704.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, Said Director may also approve the insertion of any item of appropriation for an equal amount; and

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of the Borough of Bound Brook hereby requests the director of the Division of Local Government Services .to approve the insertion of items of revenue in the budget of the year 2025, in the amounts listed below, which item is now available as a revenue from the CDBG Somerset County

CDBG, Other Expenses Hardy Aveneu \$99,704.00,

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-315

RESOLUTION APPOINTING MEMBERS TO THE SPECIAL IMPROVEMENT DISTRICT REVIEW BOARD

WHEREAS, Ordinance 2025-15, created a SID Advisory Board to act in an advisory capacity to the Borough Council in accordance with the requirements of Chapter 2, Section 2-55 and applicable to law; and

WHEREAS the Advisory Board consists of at least seven but not more than nine voting members appointed by the Borough Council.; and

WHEREAS, a member of the Borough Council appointed by a majority vote of the Borough Council; two residents of the Borough of Bound Brook; three persons who are owners of real estate within the District, or officials of a corporation or entity owning real estate within the District; and three persons who are proprietors of businesses conducted in the District; and

WHEREAS, the appointment of members to the Advisory Board shall initially be as follows: three members for a one-year term; four members for a two-year term; and two members for a three-year term. Thereafter, appointments will be for a three-year term. Terms shall expire on December 31; and

NOW THEREFORE BE IT RESOLVED, the following members are appointed to the Advisory Board for the following terms:

1. PJ Calello	Advisory Board Chair	Property Owner Hopkinson Apartments	3-year term ends December 31, 2025
2. David Morris	Advisory Board Council	Council Liaison	1-year term ends December 31, 2025
3. Billy Mild	Advisory Board Member	Resident	2-year term ends December 31, 2026
4. Margaret Thompson	Advisory Board Member	Business Owner	3-year term ends December 31, 2026
5. Vinnie Petti	Advisory Board Member	Property Owner	1-year term ends December 31, 2025
6. Gina Hector	Advisory Board Member	Property Owner	2-year term ends December 31, 2026

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-316

RESOLUTION HIRING MIRIAM PEREZ TO THE POSITION OF VIOLATIONS CLERK

WHEREAS, a vacancy exists in the Municipal Court Office; and

WHEREAS, the Borough Administrator recommends the hire of Miriam Perez for said position;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Miriam Perez be hired to the position of Violations Clerk at the salary of \$40,000 effective May 14, 2025.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-317

RESOLUTION AUTHORIZING A DONATION IN THE AMOUNT OF \$50,000 TO THE BOUND BROOK RESCUE SQUAD

WHEREAS, the Borough of Bound Brook makes an annual contribution to the Bound Brook Rescue Squad; and

WHEREAS, the Borough desires to make a \$50,000 donation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that a donation in the amount of \$50,000 be donated to the Bound Brook Rescue Squad for 2025.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-318

RESOLUTION AUTHORIZING THE TRANSFER OF PUBLIC PROPERTY TO ENTERPRISE FLEET MANAGEMENT FOR PUBLIC AUCTION

WHEREAS, there is various public property no longer needed for public use; and

WHEREAS, N.J.S.A. 40A:11-36 requires that said sale take place at public auction to the highest bidder; and

WHEREAS, the Borough of Bound Brook desires to transfer the below vehicles to Enterprise Fleet Management for Auction;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that the following items shall be transferred to Enterprise Fleet Management for public auction:

VEHICLES / EQUIPMENT	VIN	
2017 Ford Interceptor SUV	1FM5K8AR1HGB55229	
2015 Ford Interceptor Sedan	1FAHP2MK3GG119416	

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-319

RESOLUTION APPROVING SEASONAL HIRES FOR THE RECREATION DEPARTMENT

WHEREAS, interviews were held for seasonal positions in the Recreation Department; and

WHEREAS, the Director has made recommendations to hire part-time seasonal employees for various positions within the department; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that the seasonal employees listed below are approved as follows:

EMPLOYEE	POSITION	RATE OF PAY
Amy Navaro	Site Supervisor/Park Manager(alt)	\$16.00
Davina Evans	Park Manager	\$19.00
Tyler Courtney	Experienced Lifeguard	\$17.50
Olgierd Malik	Experienced Lifeguard	\$17.50
Jean Paul Gonzalez	Maintenance	\$15.00
Emma Lampert	Camp Director	\$28.00
Antionette Aitken	Camp Co-Director	\$25.00
Heidi Martinez	Camp Counselor	\$16.50
Sulee Julian	Camp Counselor	\$16.50
Samantha Januzzi	Camp Counselor	\$16
Alyssa Goncalves	Camp Counselor	\$16
Manuel Vasquez	Camp Counselor	\$16
Kylie Gianotto	Camp Counselor	\$16

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-320

RESOLUTION AUTHORING A DONATION IN THE AMOUNT OF \$5,000 TO THE BOUND BROOK SENIOR

WHEREAS, the Bound Brook Seniors is a community group dedicated to the health and wellbeing of seniors within the community; and

WHEREAS, the Bound Brook Seniors meet monthly to participate in group activities and host guest speakers; and

WHEREAS, the Mayor and Council desire to contribute to the Bound Brook Seniors for their financial obligations;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, that a donation in the amount of \$5,000 be made to the Bound Brook Seniors.

ATTEST:

APPROVED:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

RESOLUTION 2025-321

RESOLUTION APPROVING BOROUGH HALL SUMMER HOURS

WHEREAS, the Borough Administrator recommends summer hours for non-union administrative employees from Memorial Day to Labor Day; and

WHEREAS, operation hours are 8:00 a.m. to 4:30 p.m. Monday through Thursday and 8:00 a.m. to 1 p.m. on Friday;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that summer hours shall be authorized from May 27, 2025, to August 29, 2025.

ATTEST:

APPROVED:

Jasmine D. McCoy, Borough Clerk

Dominic Longo, Mayor

RESOLUTION 2025-322

AUTHORIZING THE PARTIAL WAIVER OF REFUSE FEES FOR UNOCCUPIED/UNRENTED UNITS

WHEREAS, effective January 1, 2023, there shall be no exceptions to the annual per dwelling unit charge for the disposal of garbage through the Borough of Bound Brook; and

WHEREAS, the property owners of the addresses listed below have submitted requests to have refuse fees waived for unoccupied/unrented units at those addresses; and

WHEREAS, each of the property owners has signed an affidavit indicting that there is no intent to rent the unoccupied unit(s) for which a waiver is being requested; and

WHEREAS, the Director/Code Enforcement Officer has conducted inspections of each unit and confirmed it unoccupied and/or not rented; and

WHEREAS, the Tax Collector is authorized to exclude the following waived units from billing or if billing has already been issued, cancel billing and any accrued interest for any of the waived units; and

WHEREAS, the Mayor and Council may waive refuse fees on a case-by-case basis;

Property Owner	<u>Address</u>	<u>B/L</u>	<u>No. Units</u>	No. Waived Units
Holton, Helen	510 Thompson Ave.	80/24	2	1

NOW THERE BE IT RESOLVED that the Mayor and Council of the Borough of Bound Brook approve the request to waive and/or cancel refuse billing for the number of units at each property listed above.

ATTEST:

APPROVED:

Jasmine D. McCoy, Borough Clerk

Dominic Longo, Mayor

RESOLUTION 2025-323

RESOLUTION APPROVING VARIOUS REFUNDS FOR THE OVERPAYMENT OF PROPERTY TAXES

WHEREAS, the records of the Tax Collector of the Borough of Bound Brook reflected an overpayment of 2025 2nd Quarter Property Taxes on the following properties:

Refund To:	<u>Type</u>	Property Location	Blk/Lot/Qual	<u>Amount</u>
CoreLogic	Tax	46 Van Keuren	022/018	\$2,245.74
CoreLogic	Tax	13 Van Kuren	021/014	\$1,874.76
Garfield Park Assoc	Tax	152 Cherry Ave	085/035	\$30,521.84

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Property Tax overpayment be refunded as per the list above.

ATTEST:

APPROVED:

Jasmine D. McCoy, Borough Clerk

Dominic Longo, Mayor

RESOLUTION 2025-324

RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$3,324,026.54

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$1,226,891.13.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 1,173,126.88
GRANT FUND	\$ 370.89
GENERAL CAPITAL FUND	\$ 25,664.05
GENERAL TRUST	\$ 1,369.54
RECREATION TRUST	\$ 9,653.41
DOG CAT TRUST	\$ 19.80
TAX COLLECTOR TRUST	\$ 2,400.00
TAX TITLE LIEN REDEMPTION	\$ 7,143.67
DEVELOPERS ESCROW	\$ 2,461.00
ENGINEERING ESCROW	\$1,876.00
PAYROLL TRUST	\$ 2,805.89
TOTAL	+ 1 22 < 001 12
TOTAL	\$ 1,226,891.13

Approved:

Attest:

Dominic Longo, Mayo

Jasmine D. McCoy, Borough Clerk