



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
JULY 23, 2024 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Dominic Longo  
Council President Kendall Lopez  
C. Vinnie Petti  
C. Linda Brnicevic  
C. Glen Rossi  
C. Shawn Guerra  
C. David Morris

**APPROVAL OF MINUTES**

July 9, 2024 Regular Meeting

Motion:           Second:

Roll Call:

C. Vinnie Petti\_\_\_\_ C. Linda Brnicevic \_\_\_\_ Kendall Lopez\_\_\_\_

C. Glen Rossi\_\_\_\_ C. Shawn Guerra\_\_\_\_ C. David Morris\_\_\_\_



**ADVERTISED HEARING OR SPECIAL PRESENTATION**

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**COMMITTEE REPORTS**

Chair of Finance – C. David Morris  
Liaison Committees: Recreation Commission

Chair of Public Works, Bldgs., Grounds & Utilities – C. Linda Brnicevic  
Liaison Committees: Architectural Review Advisory Committee, Cultural Arts Committee,  
Library Advisory Board, Planning Board, Bound Brook Seniors

Chair of Public Safety (Police & Fire) – C. Vinnie Petti  
Liaison Committees: Fire Department, Office of Emergency Management, Parking Commission,  
Rescue Squad

Chair of Personnel, Administration & Ordinances - C. Kendall Lopez  
Liaison Committees: Board of Education, Historic Preservation Commission

Chair of Economic Development C. Glen Rossi  
Liaison Committees: Special Improvement District

Chair of Zoning, Construction & Code Enforcement - C. Shawn Guerra  
Liaison Committees: Board of Health, BB/SBB Municipal Alliance/ Youth Services Commission,  
Shade Tree Commission

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2024-020 An Ordinance of the Borough of Bound Brook Repealing Chapter 2, Article VI, “Boards, Commissions, Committees and Agencies,” Section 2-33 “Board of Recreation Commissioners” and Replacing with “Recreation Advisory Committee”

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on August 13, 2024.



Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

Ordinance 2024-021 An Ordinance Amending Article IV, Chapter 2, Section 2-20.4, "Division of Recreation" of the Revised Ordinances of the Borough of Bound Brook

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on August 13, 2024.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**ORDINANCES ON FINAL READING AND CONSIDERATION- SECOND READING**

**INTRODUCTION/DISCUSSION OF RESOLUTIONS**

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:

Second:

All in Favor:

2024-188 Resolution Authorizing Submission of the Fiscal Year 2024-2025 Bound Brook/South Bound Brook Youth Services Competitive Grant Application with the Somerset County Board of Commissioners for the "The After School and Summer Camp English Learners Program" in the Amount of \$3,000.00



- 2024-189 Resolution Authorizing and Directing the Mayor to Execute a Certification of Completion to West Main Bound Brook Urban Renewal, for Property Known as 18-34 West Main Street, Block 1, Lots 38.02, 39, 39.01, 40 and 41 Located in Redevelopment Area 2 and Authorize the Release of the Safety and Stabilization Bond
- 2024-190 Resolution Amending the Salary Resolution for the Custodian Position
- 2024-191 Resolution Authorizing Shared Services Agreement Between the Borough of Bound Brook and Bound Brook Board of Education for the Provision of Class III Special Law Enforcement Officers for the 2024-2025 School Year
- 2024-192 Resolution Reappointing David Delesky as Special Enforcement Officer Class III for the Bound Brook Police Department
- 2024-193 Resolution Reappointing Samuel Carmela as Special Enforcement Officer Class III for the Bound Brook Police Department
- 2024-194 Resolution Approving a 100% Veteran Property Tax Exemption for Katharine Janiec, 109 Chestnut Street, Also Known as Block 91, Lot 10 on the Tax Map
- 2024-195 Resolution Authorizing the Grant Submission and Execution with New Jersey Department of Transportation for the 2025-MA-00556 Rehabilitation of West Franklin Street from Vosseller Avenue to Livingston Street Project
- 2024-196 Resolution Authorizing a Non-Fair and Open Contract Award to T&M Associates to Provide Design Engineering Services for the 2024 Road Improvement Program

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**APPROVAL OF VOUCHERS**

- 2024-197 Resolution Approving Vouchers in the Amount of \$1,055,291.01

Motion:            Second:

Roll Call:

C. Vinnie Petti\_\_\_\_ C. Linda Brnicevic \_\_\_\_ Kendall Lopez\_\_\_\_

C. Glen Rossi\_\_\_\_ C. Shawn Guerra\_\_\_\_ C. David Morris\_\_\_\_



**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

**ADJOURNMENT**

Motion:        Second:        All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-20

**AN ORDINANCE OF THE BOROUGH OF BOUND BROOK REPEALING CHAPTER 2, ARTICLE VI, “BOARDS, COMMISSIONS, COMMITTEES AND AGENCIES,” SECTION 2-33 “BOARD OF RECREATION COMMISSIONERS” AND REPLACING WITH “RECREATION ADVISORY COMMITTEE”**

**WHEREAS**, the Mayor and Borough Council of the Borough of Bound Brook seek to repeal the Board of Recreation Commissioners and replace it with a Recreation Advisory Committee.

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, that the Revised General Ordinances of the Borough of Bound Brook be amended as follows:

**Section 1.** Chapter 2, Article VI, “Board, Commissions, Committees and Agencies”, Section 2-33, “Board of Recreation Commissioners”, of the Revised General Ordinances of the Borough of Bound Brook, is hereby deleted in its entirety and replaced with the following Article entitled, “Recreation Advisory Committee”:

**RECREATION ADVISORY COMMITTEE**

**§2-33 Establishment.**

There is hereby established in and for the Borough of Bound Brook a Recreation Advisory Committee.

**§ 2-33.1 Responsibilities.**

The Recreation Advisory Committee shall have the responsibility to:

- A. Meet at least 10 times per year.
- B. Develop and make recommendations to the Mayor and Council regarding programs and events run by the Division of Recreation, for approval by the Mayor and Council.
- C. Develop and make recommendations to the Mayor and Council for establishing policies and procedures for implementing the programs and events run by the Division of Recreation, for approval by the Mayor and Council.
- D. Provide information to maintain a current Division of Recreation webpage as part of the Borough's website, where information can be found by the public describing how the Recreation Advisory Committee and Division of Recreation work, all programs and events being run by the Division of Recreation and what policies and procedures exist for their implementation.

- E. Oversee the implementation of approved programs, policies and procedures and conduct such other advisory, educational and information functions as will promote recreation in the Borough.
- F. Keep records of its meetings and activities and make an annual report to the Mayor and Council. The Recreation Advisory Committee may select a Secretary for this purpose, who may or may not be a member of the Recreation Committee.
- G. Develop a process for nominating members to the Recreation Advisory Committee for appointment by the Mayor and approval by the Mayor and Council.
- H. Develop and approve bylaws for its governance.

**§ 2-33.2 Membership**

- A. The Recreation Advisory Committee shall consist of five members, plus two alternates. The members of the Recreation Advisory Committee shall designate one of such members to serve as Chair and presiding officer of the Committee. They shall also designate a Vice Chair. In addition, the Recreation Director and one member of the Mayor and Council of the Borough shall also serve as nonvoting members. All members shall be residents of Borough of Bound Brook. The members shall serve without compensation except that they shall be reimbursed for expenses incurred in the performance of official business. The term commitment as a member shall be one year.
- B. A vacancy occurring other than by expiration of a term shall be filled upon the recommendation of the Recreation Advisory Committee with approval by Mayor and Council.
- C. No member may participate or act on any matter in which he or she has, either directly or indirectly, any personal or financial interest.
- D. A member of the Recreation Advisory Committee may (after public hearing if he or she requests it) be removed by the Mayor and Council for cause.

**§ 2-33.3 Meetings; additional employees.**

- A. All meetings shall comply with the New Jersey Open Public Meetings Act (N.J.S.A.10:4-7 et seq).
- B. The Recreation Advisory Committee may secure the voluntary assistance of the public and recommend additional employees for hire from time to time for the consideration of the Mayor and Council.

**Section 2.** *All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistencies.*

**Section 3.** *If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion*

*shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.*

**Section 4.** *This Ordinance shall take effect upon final passage and publication according to law.*

Attest:

Borough of Bound Brook:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-021

**AN ORDINANCE AMENDING ARTICLE IV, CHAPTER 2, SECTION 2-20.4, “DIVISION OF RECREATION” OF THE REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK**

**WHEREAS**, the Mayor and Council have adopted an ordinance repealing the Board of Recreation Commissioners and replacing with the Recreation Advisory Committee;

**WHEREAS**, the Mayor and Council now seek to amend the ordinance for the Division of Recreation to perform some of the functions formerly authorized to be performed by the Board of Recreation Commissioners;

**NOW, THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, that the Revised General Ordinances of the Borough of Bound Brook be amended as follows:

**Section 1.** Chapter 2, Section 2-20.4, “Division of Recreation”, of the Revised General Ordinances of the Borough of Bound Brook, is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold** to read as follows:

§2-20.4 Division of Recreation.

- [a. There shall be a Division of Recreation within the Department, the head of which shall be the Director of Recreation.**
- b. Under the supervision of the Director of Public Works, the Division shall:**
  - 1. Administer the Borough's athletic and recreational programs and activities for children and adults.**
  - 2. Administer and operate the municipality's community centers, social centers and recreational functions, and activities relating thereto.**
  - 3. Sponsor and administer cultural activities in cooperation with other public and private agencies and organizations.**
  - 4. Use and operate public school property upon the approval and agreement of the Board of Education, to the extent that such property may be adaptable and available for recreational programs and purposes of the Department.**

5. Promote and direct a year-round program of leisure activities for children, youth and adults of the Borough; stimulate the constructive use of leisure time of residents of the Borough; and work toward the reduction of delinquency and the optimum coordination and development of public and private recreational facilities.

6. Review with the Director of Public Works:

- (a) All rental agreements and fees for Borough facilities.
- (b) All budgetary requests and purchases.
- (c) All requests for hires.
- (d) Weekly timesheets with descriptions of work performed.]

There is hereby created the Division of Recreation. The Division shall provide recreational opportunities for the citizens of the Borough of Bound Brook and other persons who wish to participate under the ultimate direction of the Mayor and Borough Council. The Division shall be under the supervision of the Director of Public Works and ultimately under the supervision of the Borough Administrator.

§20.42 Division Head and Co-Division Head.

There are hereby created the positions of Division Head and Co-Division Head of the Division of Recreation.

A. The Division Head shall:

- (1) Administer all aspects of the recreation function, according to the Borough budget, personnel and recreation policies and contracts or agreements.
- (2) Enforce the rules and regulations, as adopted, governing the use of the Borough's recreational facilities, community centers, social centers.
- (3) Report to and under the supervision of the Director of Public Works in all duties.
- (4) Recommend for appointment, with consultation with the Recreation Advisory Board, and supervise all recreation program staff.
- (5) Coordinate or delegate to subordinates all volunteer or community group efforts to provide recreational programming as they relate to Borough facilities or calendar.

- (6) Sponsor and administer cultural activities in cooperation with other public and private agencies and organizations.
- (7) Use and operate public school property upon the approval and agreement of the Board of Education, to the extent that such property may be adaptable and available for recreational programs and purposes of the Department.
- (8) Promote and direct a year-round program of leisure activities for children, youth and adults of the Borough; stimulate the constructive use of leisure time of residents of the Borough; and work toward the reduction of delinquency and the optimum coordination and development of public and private recreational facilities.
- (9) Be responsible to following Borough policy regarding cash management and reporting of fees/funds received and disbursed.
- (10) Review with the Director of Public Works:
  - a. All rental agreements and fees for Borough facilities.
  - b. All budgetary requests and purchases.
  - c. All requests for hires.
  - d. Weekly timesheets with descriptions of work performed.
  - e. A weekly breakdown of fees received.

B. The Co-Director shall assist the Director with all functions of the Recreation Department.

§20.43 Fees.

The Borough Council shall set forth the fees associated with the programs of the Division of Recreation, from time to time as it sees fit, through the adoption of a resolution. Notwithstanding the foregoing, the Division Head shall create and manage a financial assistance program that would assist individuals of all economic levels to participate in the programs of the Division of Recreation.

§20.44 Background checks for recreation personnel.

The Borough requires that all employees and volunteers 18 years and older, who have direct contact with minors and are involved with Borough-sponsored programs, submit to a criminal history record background check (as defined herein). For the purpose of this chapter, a background check is defined as the determination of whether a person has a criminal record by cross-referencing that person's name with those on file with the Federal Bureau of Investigation, Identification Division, and/or the State Bureau of Identification of the New Jersey State Police.

A. Request for criminal background checks.

- (1) The Borough shall conduct a criminal history record background check only upon receipt of written consent to check from the prospective or current employee or volunteer. Failure to submit to such background check shall constitute grounds for disqualification of that individual for such programs involving minors.
- (2) The law enforcement entity or third-party independent agency conducting the background check shall notify the Borough Administrator whether the person's criminal history record background check reveals a conviction of a disqualifying crime or offense as set forth hereinbelow.
- (3) The Borough shall bear the cost associated with conducting this criminal history record background check for Recreation Department personnel.

B. Conditions under which a person is disqualified from service. A person shall be disqualified from serving as an employee or volunteer involved with Borough-sponsored programs involving minors if that person's criminal history record background check reveals a record of conviction of any of the following crimes or offenses:

- (1) In New Jersey, any crime or disorderly persons offense:

  - (a) Involving danger to the person, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:11-1 et seq. (i.e., criminal homicide; murder; manslaughter; death by vehicular homicide; aiding suicide; leaving the scene of a motor vehicle accident); N.J.S.A. 2C:12-1 et seq. (i.e., assault; endangering an injured victim; recklessly endangering another person; terroristic threats; stalking; disarming law enforcement or corrections officer); N.J.S.A. 2C:13-1 et seq. (i.e., kidnapping; criminal restraint; interference with custody; criminal coercion; enticing child into motor vehicle, structure or isolated area); N.J.S.A. 2C:14-1 et seq. (i.e., sexual assault; criminal sexual contact; lewdness; juveniles in need of supervision); N.J.S.A. 2C:15-1 et seq. (i.e., robbery; carjacking).
  - (b) Against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:24-1 et seq. (i.e., bigamy; endangering the welfare of children; incompetent persons; the elderly or disabled persons; willful nonsupport; unlawful adoptions; employing a juvenile in the commission of a crime).

- (c) Involving theft as set forth in Chapter 20 of Title 2C of the New Jersey Statutes (i.e., including theft of real or personal property in excess of \$200; receiving stolen property; fencing; theft of services; shoplifting; computer-related theft).
  - (d) Involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes, except Paragraph (4) of Subsection a of N.J.S.A. 2C:35-10.
  - (e) Providing alcoholic beverages to minors.
  - (f) Sexual offenses, including but not limited to child pornography, pursuant to N.J.S.A. 2C:24-1 et seq.
  - (g) Selling firearms or other weapons pursuant to N.J.S.A. 39-9.1.
  - (h) Lewdness and obscenity toward children, pursuant to N.J.S.A. 2C:24-4.
- (2) In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly persons offenses described in Subsection B(1) of this section.
- C. Interpreting background check information. For purposes of interpreting the information recorded in a criminal history record to determine the qualifications of the employee or volunteer involved with Borough-sponsored programs involving minors, the Borough shall presume that the employee or volunteer is innocent of any charges or arrests for which there are no final dispositions on the record, except for charges or arrests for sexual misconduct.
- D. Notification of disqualification. Notification of disqualification based on the criminal history record background check shall be made to the prospective or current employee or volunteer by the Borough Administrator or a designee of the Borough Administrator.
- E. Submissions; exchange of background check information.

  - (1) Prospective and/or current employees and volunteers of Borough-sponsored programs involving minors shall submit the name, address, fingerprints and

written consent to the Borough for the criminal history record background check to be performed. The Borough shall submit this documentation to the Borough Administrator of the Borough of Bound Brook, or his designee, who shall coordinate the background check.

- (2) The Borough Administrator shall function as a clearinghouse for the collection and dissemination of information obtained as a result of conducting criminal history record background checks pursuant to this section.
- (3) The Borough may, in its discretion, engage the services of a third-party independent agency to conduct the criminal history record background checks authorized under this section.

**F. Limitations on access and use of criminal history record background checks.**

- (1) Access to criminal history record information for noncriminal justice purposes, including licensing and employment, is restricted to authorized personnel of the Borough-sponsored program involving minors, on a need-to-know basis, as authorized by federal or state statute, rule or regulation, executive order, administrative code, local ordinance or resolution regarding obtaining and dissemination of criminal history record information obtained under this chapter.
- (2) Criminal history record information for any employee or volunteer shall be utilized solely for the authorized purpose for which it was obtained and shall not be disseminated to persons or organizations not authorized to receive said records for such authorized purposes.

**G. Challenging accuracy of report.**

- (1) If the criminal history record disqualifies a prospective or current employee or volunteer, the Borough Administrator or the Administrator's designee shall provide the disqualified person with an opportunity to challenge the accuracy of the information contained in the criminal history record.
- (2) The disqualified person shall be afforded a reasonable period of time to correct this record.
- (3) A person is not presumed guilty of any charges or arrests for which there are no final dispositions indicated on the record.

**H. Continuing obligation to report. All Borough employees and volunteers the age of 18 years and older who have direct contact with minors and are involved with Borough-sponsored programs shall have an ongoing obligation to report any future charges or arrests involving crimes or offenses set forth in Subsection B(1) herein to the Borough Administrator and the Director of Public Works immediately following such charge or arrest.**

**Section 2.** *All ordinances or parts of ordinances inconsistent herewith are repealed as to such inconsistencies.*

**Section 3.** *If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.*

**Section 4.** *This Ordinance shall take effect upon final passage and publication according to law.*

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: July 23, 2024

Borough of Bound Brook  
County of Somerset

RESOLUTION 2024-188

**RESOLUTION AUTHORIZING SUBMISSION OF THE FISCAL YEAR 2024-2025 BOUND BROOK/SOUTH BOUND BROOK YOUTH SERVICES COMPETITIVE GRANT APPLICATION WITH THE SOMERSET COUNTY BOARD OF COMMISSIONERS FOR “THE AFTER SCHOOL AND SUMMER CAMP ENGLISH LEARNERS PROGRAM” IN THE AMOUNT OF \$3,000.00**

**WHEREAS**, the Somerset County Youth Services Commission offers a competitive grant opportunity to support new, innovative pilot programs and/or enhance or expand a program;

**WHEREAS**, the Borough of Bound Brook desires to further the public interest by obtaining a grant from the Somerset County Youth Services Commission for the program known as; The After School and Summer Camp Support Group for English Learners; and

**WHEREAS**, the Bound Brook/South Bound Brook Youth Services Commission would like to promote and encourage family literacy; and

**WHEREAS**, Bound Brook and South Bound Brook have a combined Youth Services Commission of which Bound Brook is the lead municipality; and

**WHEREAS**, Janeen Kinney, Coordinator of the Borough of Bound Brook/South Bound Brook Youth Services Commission and Program Facilitator Madeline Santiago, have prepared the 2024-2025 Youth Services Competitive Grant Application.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Bound Brook hereby authorizes the submission of the aforementioned grant and authorizes the mayor to sign the grant application.

**BE IT FURTHER RESOLVED** that the Borough of Bound Brook acknowledges the terms and conditions for administering the Youth Services grant and accepts subsequent award of this grant.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-189

**RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A CERTIFICATE OF COMPLETION TO WEST MAIN STREET URBAN RENEWAL, FOR PROPERTY KNOWN AS 18-34 WEST MAIN STREET, BLOCK 1, LOTS 38.02, 39, 39.01, 40 AND 41 LOCATED IN REDEVELOPMENT AREA 2 AND AUTHORIZE THE RELEASE OF THE STABILIZATION BOND**

**WHEREAS**, property commonly known and identified as 18-34 West Main Street and designated as Block 1, Lots 38.02, 39, 39.01, 40 and 41 on the official tax map of the Borough of Bound Brook (the “Property”), is located within the Downtown Redevelopment Area (the “Redevelopment Area”) in the Borough of Bound Brook; and

**WHEREAS**, the Property is subject to the Redevelopment Plan for the Redevelopment Area, as amended (the “Redevelopment Plan”) and

**WHEREAS**, the Property is presently owned by West Main Bound Brook Urban Renewal, and

**WHEREAS**, the Borough of Bound Brook (the “Borough”) previously entered into a redevelopment agreement with the Redeveloper dated May 11, 2021 (the “Redevelopment Agreement”) for the redevelopment of the Property (the “Project; and

**WHEREAS**, the Redeveloper has achieved Substantial Completion of the Project under the terms of the Redevelopment Agreement to the satisfaction of the Borough; and

**WHEREAS**, based upon the Substantial Completion of the Project under the terms of the Redevelopment Agreement, the Redeveloper has requested that the Borough execute and deliver a Certificate of Completion pursuant to and consistent with the terms of the Redevelopment Agreement and

**WHEREAS**, the Borough Engineer recommends the release of the Safety and Stabilization bond and the posting of a Maintenance Bond in the amount of 15% or \$2,029.76 of the improvements for a period of two (2) years from July 1, 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook that it hereby approves and directs the Mayor to execute and deliver to the Redeveloper a Certificate of Completion for the Project pursuant to and consistent with the terms of the Redevelopment Agreement.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby directed to execute any and all documents necessary or convenient to the transaction(s) contemplated and authorized, subject to final review and approval by the Borough Attorney.

**BE IT FURTHER RESOLVED** that the performance bond and/or cash bond be released and the Maintenance Bond in the amount of 15% or \$2,029.76 of the improvements for a period of two (2) years from July 1, 2024 be posted.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-190

**RESOLUTION AMENDING THE SALARY RESOLUTION FOR THE CUSTODIAN POSITION**

**WHEREAS**, the Resolution 2024-162 was adopted on June 11, 2024 establishing salaries and wages; and

**WHEREAS**, the following amendment to salaries and wages are as follows;

<b><u>Position</u></b>	<b><u>Hourly Rate</u></b>
Custodian (Part-Time)	\$24.94

**NOW, THEREFORE BE IT RESOLVED** the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the above salary amendment to this position is established effective January 1, 2024.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-191

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF BOUND BROOK AND BOUND BROOK BOARD OF EDUCATION FOR THE PROVISION OF CLASS III SPECIAL LAW ENFORCEMENT OFFICERS FOR THE 2024-2025 SCHOOL YEAR**

**WHEREAS**, the Bound Brook Board of Education has requested the services of a Class III Special Law Enforcement Officers to be assigned to the Bound Brook schools; and

**WHEREAS**, the Borough of Bound Brook has agreed to enter into a shared services agreement with the Board of Education to provide SLEO III services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the shared services agreement for the 2024-2025 (September 2024 – June 2025) school year is hereby approved and attached.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-192

**RESOLUTION REAPPOINTING DAVID DELESKY AS SPECIAL ENFORCEMENT OFFICER CLASS III FOR THE BOUND BROOK POLICE DEPARTMENT**

**WHEREAS**, the Borough authorized a shared services agreement between the Borough of Bound Brook and Bound Brook Board of Education for the provision of Class III Special Law Enforcement Officers for the 2024-2025 school year; and

**WHEREAS**, David Delesky was previously hired as Special Enforcement Officer Class III for the 2023-2024 school year, a term ending June 30, 2024; and

**WHEREAS**, the Borough desires to reappoint David Delesky to the position of Special Enforcement Officer Class III for the 2024-2025 school year, a term ending June 30, 2025; and

**WHEREAS**, pursuant to the 2024-2025 Shared Services Agreement Class III Special Law Enforcement Officers, the hourly rate is \$39.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, that David Delesky be reappointed to the position of Special Enforcement Officer Class III for a term ending June 30, 2025 at an hourly rate of \$39.50.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK

County of Somerset

RESOLUTION 2024-193

**RESOLUTION REAPPOINTING SAMUEL CAMELA AS SPECIAL ENFORCEMENT OFFICER CLASS III FOR THE BOUND BROOK POLICE DEPARTMENT**

**WHEREAS**, the Borough authorized a shared services agreement between the Borough of Bound Brook and Bound Brook Board of Education for the provision of Class III Special Law Enforcement Officers for the 2024-2025 school year; and

**WHEREAS**, Samuel Caramela was previously hired as Special Enforcement Officer Class III for the 2023-2024 school year, a term ending June 30, 2024; and

**WHEREAS**, the Borough desires to reappoint Samuel Caramela to the position of Special Enforcement Officer Class III for the 2024-2025 school year, a term ending June 30, 2025; and

**WHEREAS**, pursuant to the 2024-2025 Shared Services Agreement Class III Special Law Enforcement Officers, the hourly rate is \$39.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, that Samuel Caramela be reappointed to the position of Special Enforcement Officer Class III for a term ending June 30, 2025 at an hourly rate of \$39.50.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-194

**RESOLUTION APPROVING A 100% VETERAN PROPERTY TAX EXEMPTION FOR KATHARINE JANIEC, 109 CHESTNUT STREET, ALSO KNOWN AS BLOCK 91, LOT 10 ON THE TAX MAP**

**WHEREAS**, there has been a claim for Property Tax Exemption filed with the Tax Assessor of the Borough of Bound Brook; and

**WHEREAS**, the Tax Assessor of the Borough of Bound Brook has reviewed and approved the 100% Veteran Property Tax Exemption; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Bound Brook that taxes be cancelled for 109 Chestnut Street effective March 14, 2024 and any overpayment be refunded accordingly.

<b>BLK</b>	<b>LOT</b>	<b>NAME</b>	<b>YEAR</b>	<b>REFUND AMOUNT</b>
091	010	Janiec, K & Eschle, R & O'Shea, B 109 Chestnut Street Bound Brook, NJ 08805	2024 ( Prorate -73 days)	\$2,995.29

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-195

**RESOLUTION AUTHORIZING THE GRANT SUBMISSION AND EXECUTION WITH  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE 2025-MA-00556  
REHABILITATION OF WEST FRANKLIN STREET FROM VOSSELLER AVENUE  
TO LIVINGSTON STREET PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Bound Brook formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to submit an electric grant application identified as 2025-MA-00556 to the New Jersey Department of Transportation on behalf of the Borough of Bound Brook.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Bound Brook and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-196

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT AWARD TO T&M ASSOCIATES TO PROVIDE DESIGN ENGINEERING SERVICES FOR THE 2024 ROAD IMPROVEMENT PROGRAM**

**WHEREAS**, the Borough of Bound Brook has identified the 2024 Road Improvement Program scope of work; and

**WHEREAS**, quotes were received for design engineering services for the 2024 Road Improvement Program; and

**WHEREAS**, it is the recommendation to award the project to T&M Associates in an amount not to exceed \$99,000; and

**WHEREAS**, the Chief Financial Officer has certified the funds from account #04- 2024- 2414- 0290- 4-241409;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, T&M Associates is hereby awarded the contract for design engineering services for the 2024 Road Improvement Program in an amount not to exceed \$99,000.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: July 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-197

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 1,055,291.01**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$1,055,291.01.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$1,026,481.26
GENERAL CAPITAL FUND	\$14,770.00
GENERAL TRUST FUND	\$875.00
RECREATION TRUST	\$276.75
HOUSING REHAB	\$12,438.00
GRANT FUND	\$450.00
TOTAL	<u>\$ 1,055,291.01</u>

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

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Mayor Dominic Longo

Date of Adoption: July 23, 2024