



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
MAY 28, 2024 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Dominic Longo  
Council President Kendall Lopez  
C. Vinnie Petti  
C. Linda Brnicevic  
C. Glen Rossi  
C. Shawn Guerra  
C. David Morris

**APPROVAL OF MINUTES**

May 14, 2024 Regular Meeting

Motion:        Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_



May 14, 2024 Executive Session

Motion:           Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**ADVERTISED HEARING OR SPECIAL PRESENTATION**

Phoenix Advisors PILOT Presentation

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

EMS Appreciation Week

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**DEPARTMENT OF PUBLIC WORKS REPORT**

**COMMITTEE REPORTS**

Chair of Finance – C. David Morris  
Liaison Committees: Recreation Commission

Chair of Public Works, Bldgs., Grounds & Utilities – C. Linda Brnicevic  
Liaison Committees: Architectural Review Advisory Committee, Cultural Arts Committee,  
Library Advisory Board, Planning Board, Bound Brook Seniors

Chair of Public Safety (Police & Fire) – C. Vinnie Petti  
Liaison Committees: Fire Department, Office of Emergency Management, Parking Commission,  
Rescue Squad

Chair of Personnel, Administration & Ordinances - C. Kendall Lopez  
Liaison Committees: Board of Education, Historic Preservation Commission

Chair of Economic Development C. Glen Rossi  
Liaison Committees: Special Improvement District



Chair of Zoning, Construction & Code Enforcement - C. Shawn Guerra  
Liaison Committees: Board of Health, BB/SBB Municipal Alliance/ Youth Services Commission,  
Shade Tree Commission

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2024-017 An Ordinance Authorizing Various Improvements for the Borough of Bound Brook and Appropriating \$112,000.00 Therefore From the “Capital Improvement Fund” of Said Borough

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on June 11, 2024.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

Ordinance 2024-18 An Ordinance Amending and Supplementing Chapter 7, Traffic, Section 17, Residential Permit Parking, of the Revised General Ordinances of the Borough of Bound Brook to Require Permit Parking on a Portion of Cherry Avenue and Extend Residential Parking on Linden Avenue

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on June 11, 2024.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

Ordinance 2024-19 An Ordinance Adopting the Salary Ranges for 2024

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on June 11, 2024.



Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

## **ORDINANCES ON FINAL READING AND CONSIDERATION- SECOND READING**

### **INTRODUCTION/DISCUSSION OF RESOLUTIONS**

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:

Second:

All in Favor:

- |           |                                                                                                                                                                                   |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2024- 136 | Resolution Approving Borough Hall Summer Hours                                                                                                                                    |
| 2024-137  | Resolution Correcting the Location of Liquor License Holder 1804-32-002-007, WC RT 28 LLC for the 2023-2024 Renewal Term                                                          |
| 2024-138  | Resolution Authorizing a Collective Bargaining Agreement with the Policeman's Benevolent Association Bound Brook Local 380 for the Period of January 1, 2024 to December 31, 2028 |
| 2024-139  | Resolution Authorizing Compliance with Decision of Government Records Council Complaint No. 2022-38                                                                               |
| 2024-140  | Resolution of Certification for the 2023 Annual Audit                                                                                                                             |
| 2024-141  | Resolution Correcting the Status of Plenary Retail Consumption License 1804-33-001-005, America's Florist, for the 2023-2024 Licensing Term                                       |
| 2024-142  | Resolution Appointing Ashley Pelaez as Alternate Registrar                                                                                                                        |
| 2024-143  | Resolution Authorizing the Hire of Erin LaGrua as Part Time Planning Board Secretary                                                                                              |



2024-144 Resolution Authorizing a Memorandum of Agreement Between the New Jersey Office of Emergency Management and the Borough of Bound Brook as a Participating Agency of the New Jersey All-Hazards Incident Management Team

**UNFINISHED BUSINESS.**

**NEW BUSINESS**

**APPROVAL OF VOUCHERS**

2024- 145 Resolution Approving Vouchers in the Amount of \$930,767.69

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

**ADJOURNMENT**

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-17

**AN ORDINANCE AUTHORIZING VARIOUS IMPROVEMENTS FOR THE BOROUGH OF BOUND BROOK AND APPROPRIATING \$112,000.00 THEREFOR FROM THE “CAPITAL IMPROVEMENT FUND” OF SAID BOROUGH**

**BE IT ORDAINED** by the Borough Council of the Borough of Bound Brook in Somerset County, New Jersey as follows:

Section 1. The Borough of Bound Brook in Somerset County (hereinafter referred to as “Municipality”) is hereby authorized the following Capital Improvements for the Borough of Bound Brook:

1. The continued lease of the police vehicles for the Borough of Bound Brook police department-\$94,000.00
2. Purchase of the I-plan table for the Construction officer -\$10,500.00
3. Lease of the administrative vehicle year-one \$7,500.00

Section 2. The work and acquisitions, authorized by Section 1 of this Ordinance shall be undertaken as a general improvement, the entire cost of which shall be contributed and borne by the municipality as a general expense, and no part of said cost shall be specially assessed against any property. The estimated cost noted of such project shall not exceed \$112,000.00 unless this Ordinance is amended.

Section 3. It is hereby determined and stated that the undertaking of the aforesaid projects (hereinafter referred to as “purpose”) is not a current expense of the municipality; and that the total estimated cost of said purpose is \$112,000.00, the estimated cost for the projects having been noted in Section 1 above.

Section 4. The sum of \$112,000.00 is hereby appropriated for said purpose from the “Capital Improvement Fund” of the municipality for said purpose as required by law and now available therefore under a budget or budgets of the municipality previously adopted.

Section 5. The Capital budget of the municipality is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith.

Section 6. This Ordinance shall take effect upon its passage and publication as provided by law.

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-18

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 17 RESIDENTIAL PERMIT PARKING, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO REQUIRE PERMIT PARKING ON A PORTION OF CHERRY AVENUE AND EXTEND RESIDENT PARKING ON LINDEN AVENUE**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook as follows:

**SECTION 1.** Chapter 7, Traffic, Section 17 Residential Permit Parking, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

**7-17 RESIDENTIAL PERMIT PARKING.**

- a. No person shall park a vehicle on streets or parts of streets as described within the following section unless an appropriate and current parking permit as issued by the Borough of Bound Brook is displayed on said vehicle for those streets or parts of streets as described or listed within the following section.

Street	Location	Hours	Days
...			
<b><u>Cherry Ave</u></b>	<b><u>Entire length between Vosseller Ave and Marion St</u></b>	<b><u>24</u></b>	<b><u>All</u></b>
....			
Linden Avenue	<b><u>Entire length [from VanKueren Ave to Fairview Avenue]</u></b>	10:00 p.m. to 8:00 a.m.	

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.



**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-19

**AN ORDINANCE ADOPTING THE SALARY RANGES FOR 2024**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey as follows:

1. The salaries, wages or other compensation to be paid to the following officers and employees of the Borough of Bound Brook, in the County of Somerset, State of New Jersey, are hereby fixed and determined to be at amounts or rates hereinafter set forth.

**ADMINISTRATIVE**

**PER ANNUM**

	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Borough Administrator	60,000	180,000
Borough Administrator (P/T)	30,000	80,000
Assistant Borough Administrator	19,800	46,200
Assistant to the Borough Administrator	12,000	18,000
Mayor	3,600	3,600
Councilmembers	3,600	3,600
Borough Clerk	45,000	95,000
Deputy Borough Clerk	25,000	63,800
General Clerk/Registrar	25,000	45,000
Receptionist/Typist	25,000	35,000
Chief Finance Officer	35,000	110,000
Tax Collector	19,000	80,000
Tax Collector (P/T)	10,000	30,000
Deputy Tax Collector	25,000	52,000
Account Clerk	25,000	50,000
Account Clerk (P/T)	10,000	30,000
Finance Clerk	25,000	70,000
Tax Assessor (P/T)	20,000	50,000
Municipal Court Judge (P/T)	15,000	46,000
Municipal Court Administrator	45,000	85,000
Deputy Court Administrator	25,000	65,000
Violations Clerk	25,000	47,000
Director of Code Enforcement/Officer	40,000	125,000
Technical Asst. to Construction Official	12,000	70,000
Property Maintenance/Housing Inspector	23,000	70,000
Housing Inspector/Deputy Fire Marshall	23,000	70,000
Fire Marshall (P/T) (hourly)	14.13	40.00
Zoning Officer	3,500	70,000
Project Manager	50,000	100,000

Bilingual Coordinator	25,000	55,000
Recreation Director (P/T)	3,500	25,000
Planning Board Secretary (P/T)	3,000	20,000
Website Administrator	1,000	3,000
Secretary-Police	25,000	60,000
Civilian Police Specialist	25,000	60,000
Civilian Police Specialist (P/T)	12,500	23,000
Parking Enforcement Officer	25,000	60,000

**EMERGENCY SERVICES DEPARTMENT**

Coordinator of Emergency Medical Services	70,000	80,000
Emergency Medical Technician-hourly	19.00	35.00

**POLICE DEPARTMENT**

Chief of Police	153,000	186,000
FT Special II Police Officer	27,040	40,000
SLEO III- hourly	35.00	40.00
Dispatchers	35,000	55,000
Special II Police Officer	25.00	30.00
Front Desk Receptionist	3,000.00 (stipend effective 6/1/2024)	

Captain	BY CONTRACT
Lieutenant	BY CONTRACT
Sergeant	BY CONTRACT
Detective	BY CONTRACT
Patrolman	BY CONTRACT

ADDITIONAL COMPENSATION: Uniform Allowance, Court Attendance, on call pay and education credits shall be paid in accordance with the current contract between the Borough and the PBA, SOA, and Chief of Police.

**STREETS AND ROADS**

Director	32,000	140,000
Superintendent	32,000	140,000
Assistant Superintendent	30,000	65,000

	<b><u>PER HOUR</u></b>
Leadman/Foreman	BY CONTRACT
Mechanic	BY CONTRACT
Assistant Mechanic	BY CONTRACT
Equipment Operator	BY CONTRACT
Driver	BY CONTRACT

Laborer		<b>BY CONTRACT</b>
Custodian (P/T)	15.13	30.00
Laborer (P/T or Temporary)	15.13	17.00
Transit Village Property Maintenance Assistant	15.13	20.00

ADDITIONAL COMPENSATION: Additional compensation shall be paid in accordance with the current contract in existence between the Borough and AFSCME.

<b><u>RECREATION (SEASONAL)</u></b>		<b><u>PER HOUR</u></b>
Deputy Recreation Director	15.13	20.00
Recreation Maintenance	15.13	17.00
Clock Operator		NJ State Minimum Wage
Gym Supervisor	15.13	20.00
Park Director	15.13	21.00
Assistant Park Director	15.13	21.00
Pool Manager	15.13	18.00
Pool/Parks Maintenance		NJ State Minimum Wage
Pool Manager	15.13	21.00
Arts and Crafts		NJ State Minimum Wage
Maintenance Supervisor	15.13	18.00
Concessions		NJ State Minimum Wage
Head Swim Instructor	15.13	18.00
Head Lifeguard	15.13	22.00
Lifeguards	15.13	22.00
Swim Instructors	15.13	18.00
Aqua-Aerobics Instructor	15.13	18.00
Camp Director	15.13	27.00
Assistant Camp Director	15.13	27.00
Camp Counselor	15.13	18.00
Gate Guards		NJ State Minimum Wage

<b><u>OTHER PERSONNEL</u></b>		<b><u>PER HOUR</u></b>
Parking Enforcement Officer	15.13	25.00
Building Sub-Code Official	20.00	55.00
Property Maintenance Official	20.00	23.00
Construction Code Official	20.00	55.00
Fire Sub-Code Official	20.00	55.00
Electric Sub-Code Official	20.00	55.00
Plumbing Sub-Code Official	20.00	55.00
Building Inspector	20.00	45.00
Electric Inspector	15.13	45.00
Fire Official	15.13	40.00
Deputy Fire Official/Housing Inspector	15.13	40.00
Assistant Finance Clerk	15.13	30.00

Secretary	15.13	20.00
Technical Assistant Contraction Office	15.13	20.00
Technical Assistant to the Clerk	15.13	20.00
Records Clerk Police Department	15.13	27.00

2. Salaries, wages or compensation, when applicable, shall be retroactive as of and from and after January 1, 2024 and shall continue active as of and from and after January 1, 2024.
3. In the event of future succession to any of the foregoing positions by a change of personnel, the salary or wage of such new officer or employee shall be fixed by a resolution of the Mayor and Council adopted therefore but not to exceed the amount or rate for such position as hereinabove set forth.
4. The Borough Council may also fix and determine from time to time the times at which and the installments in which or periods of time for which the salaries, wages or compensation of the officers and employees enumerated in section 1 of this ordinance shall be paid to them respectively.
5. This ordinance shall take effect immediately upon passage and publication as required by law, and all prior salary ordinances are hereby repealed.
6. Payment of salaries, wages or compensation described herein is subject to funding in the 2024 and subsequent budgets notwithstanding the effective date of this ordinance.
7. In any case in which the same person simultaneously holds more than one office or position within Borough government for each of which said offices or positions a salary is provided, the person shall be entitled to receive only one salary, that being the highest salary provided for the offices or positions involved; provided, however, the Mayor and Council, by resolution, may provide for additional compensation in the event of multiple office holding, but in no event shall such additional compensation exceed the amount authorized for the office or position for which the additional compensation is being provided.

## **SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

## **SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections,

subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-136

**RESOLUTION APPROVING BOROUGH HALL SUMMER HOURS**

**WHEREAS**, the Borough Administrator recommends summer hours for non-union administrative employees from Memorial Day to Labor Day; and

**WHEREAS**, operation hours are 8:00 a.m. to 4:30 p.m. Monday through Thursday and 8:00 a.m. to 1 p.m. on Friday;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that summer hours shall be authorized from May 28, 2024 to August 30, 2024.

ATTEST:

APPROVED:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Dominic Longo, Mayor

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-137

**RESOLUTION CORRECTING THE LOCATION OF LIQUOR LICENSE HOLDER  
1804-32-002-007, WC RT 28 LLC FOR THE 2023-2024 RENEWAL TERM**

**WHEREAS**, the Borough approved the 2023-2024 liquor license renewal for Plenary Retail Consumption License 1804-32-002-007, WC RT 28 LLC; and

**WHEREAS**, a correction is required for the location of the license holder; and

**WHEREAS**, the correct location is 601 West Union Avenue, Suite 2, Bound Brook, New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Plenary Retail Consumption License 1804-32-002-007, WC RT 28 LLC be corrected to reflect its location at 601 West Union Avenue, Suite 2, Bound Brook, New Jersey;

**BE IT FURTHER RESOLVED**, this resolution be placed on file with the New Jersey Division of Alcoholic Beverage Control.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-138

**RESOLUTION AUTHORIZING A COLLECTIVE BARGAINING AGREEMENT WITH THE POLICEMAN'S BENEVOLENT ASSOCIATION BOUND BROOK LOCAL 380 FOR THE PERIOD OF JANUARY 1, 2024 TO DECEMBER 31, 2028**

**WHEREAS**, the Borough of Bound Brook and PBA Local #380 are parties to a series of successive collective negotiations agreements, the most recent of which covered the period of January 1, 2019 through December 31, 2023;

**WHEREAS**, the parties have engaged in good faith negotiations regarding the terms of a successor collective negotiations agreement for the years 2024 through 2028;

**WHEREAS**, the Borough of Bound Brook and PBA Local #380 have negotiated a Memorandum of Agreement for the Collective Bargaining Agreement commencing January 1, 2024 through December 31, 2028;

**WHEREAS**, PBA Local #380s members have approved the Memorandum of Agreement;

**WHEREAS**, the Borough of Bound Brook desires to enter into a Collective Bargaining Agreement for the period of January 1, 2024 to December 31, 2028 with the PBA under the terms of the attached Memorandum of Agreement;

**NOW BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that the Mayor is authorized to sign the Memorandum of Agreement (attached hereto) containing the following terms:

1. Time frame of January 1, 2024 to December 31, 2028.
2. Pay Guideline as set forth in Exhibit A of the MOA;
3. 4% pay increase in 2025;
4. 3.5% pay increase in 2026, 2027 and 2028;
5. Modifications to the January 1, 2019 to December 31, 2023 Collective Bargaining Agreement, as provided in the MOA modifying:
  - A. ARTICLE XI – CLOTHING AND MAINTENANCE ALLOWANCE
  - B. ARTICLE XIV – VACATIONS
  - C. ARTICLE XV – SICK LEAVE
  - D. ARTICLE XXIII - EDUCATIONAL INCENTIVE COMPENSATION
  - E. ARTICLE XXVI – OVERTIME

6. The remaining terms of the January 1, 2019 to December 31, 2023 Collective Bargaining Agreement shall be retained, unchanged in the January 1, 2024 to December 31, 2028 Collective Bargaining Agreement.
7. The terms of the modified Collective Bargaining Agreement shall be retroactive to January 1, 2024.

**BE IT FURTHER RESOLVED**, that Mayor is authorized to sign the January 1, 2024 to December 31, 2028 Collective Bargaining Agreement as modified by the terms set forth in the Memorandum of Agreement.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-139

**RESOLUTION AUTHORIZING COMPLIANCE WITH DECISION OF GOVERNMENT  
RECORDS COUNCIL 2022-38**

**WHEREAS**, the Borough of Bound Brook desires to comply with the decision of the Government Records Council by paying the attorney fee award provided therein,

**WHEREAS**, the Borough Council has determined not to challenge said decision,

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that payment of \$525.00 to Oxfield Cohen, Esquire is hereby approved.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-140

**RESOLUTION OF CERTIFICATION FOR THE 2023 ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Borough Council of the Borough of Bound Brook, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-141

**RESOLUTION CORRECTING THE STATUS OF PLENARY RETAIL CONSUMPTION LICENSE 1804-33-001-005, AMERICA'S FLORIST, FOR THE 2023-2024 LICENSING TERM**

**WHEREAS**, Plenary Retail Consumption License 1804-33-001-005, America's Florist, was renewed as an active license for the 2023-2024 term; and

**WHEREAS**, America's Florist became inactive May 2023;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Plenary Retail Consumption License 1804-33-001-005, America's Florist, be deem inactive for the 2023-2024 licensing term.

**BE IT FURTHER RESOLVED**, this resolution be placed on file with the New Jersey Division of Alcoholic Beverage Control.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-142

**RESOLUTION APPOINTING ASHLEY PELAEZ AS ALTERNATE REGISTRAR**

**WHEREAS**, Ashley Pelaez has completed the Certified Municipal Registrar courses and successfully obtained the CMR license; and

**WHEREAS**, it is the recommendation of the Administrator to appointed Ms. Pelaez as Alternate Registrar;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook, that Ashley Pelaez be appointed as the Alternate Registrar.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-143

**RESOLUTION AUTHORIZING THE HIRE OF ERIN LAGRUA AS PART-TIME  
PLANNING BOARD SECRETARY**

**WHEREAS**, a need exists for a part-time Planning Board Secretary; and

**WHEREAS**, interviews were conducted for said position; and

**WHEREAS**, the Borough Administrator recommends the hire of Erin LaGrua for the position;  
and

**WHEREAS**, Erin LaGrua possesses the necessary experience and qualifications to perform the  
duties of part-time Planning Board Secretary;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of  
Bound Brook that Erin LaGrua be hired as part-time Planning Board Secretary for an annual  
salary of \$20,000.00 effective June 10, 2024.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-144

**RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT AND THE BOROUGH OF BOUND BROOK AS A PARTICIPATING AGENCY OF THE NEW JERSEY ALL-HAZARDS INCIDENT MANAGEMENT TEAM**

**WHEREAS**, the New Jersey Office of Emergency Management (NJOEM) is the lead agency in New Jersey responsible for coordinating the State’s preparedness, response and recovery operations for all hazards impacting the State; and

**WHEREAS**, pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, and in accordance with the requirements of U.S. Department of Homeland Security Presidential Directives 5 and 8, New Jersey must establish a single, comprehensive approach to domestic incident management to prevent, prepare for, respond to, and recover from terrorist attacks, major disasters, and other emergencies under the National Incident Management System (NIMS); and

**WHEREAS**, New Jersey has adopted NIMS as the State standard for incident management and mandated its use for all emergency incidents in the State; and

**WHEREAS**, the New Jersey All-Hazards Incident Management Team (NJ-AHIMT or “the Team”) was established in 2018 as the State’s Type 3 deployable all-hazards incident response management system, see NJ Office of Emergency Management Directive NJOEM-10 (2022), to provide a comprehensive Statewide resource, to assist federal, state, county or municipal agencies or offices of emergency management, by providing incident support and incident management functions, in response to a domestic incident, disaster or emergency; and

**WHEREAS**, this Agreement is intended to set forth the roles and responsibilities of NJOEM, the Participating Agency, and the Participating Team Members in engaging in preparatory and response activities;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Memorandum of Agreement between the New Jersey Office of Emergency Management and the Borough of Bound Brook as a participating agency of the New Jersey All Hazard Incident Management is approved.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-145

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$930,767.69**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$930,767.69.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$885,364.38
GRANT FUND	\$5,743.25
GENERAL CAPITAL FUND	\$32,489.97
POLICE FORFEITED FUND	\$1,341.14
DEVELOPER'S ESCROW	\$5,828.95
TOTAL	<u>\$930,767.69</u>

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: May 28, 2024