



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
March 26, 2024 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Dominic Longo  
C. Vinnie Petti  
C. Linda Brnicevic  
C. Kendall Lopez  
C. Glen Rossi  
C. Shawn Guerra  
C. David Morris

**APPROVAL OF MINUTES**

March 12, 2024 Regular Meeting

Motion:        Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_



**ADVERTISED HEARING OR SPECIAL PRESENTATION**

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**ENGINEER’S REPORT- DALE LEUBNER, DIRECTOR OF PUBLIC WORKS**

**COMMITTEE REPORTS**

Chair of Finance – C. David Morris  
Liaison Committees: Recreation Commission

Chair of Public Works, Bldgs., Grounds & Utilities – C. Linda Brnicevic  
Liaison Committees: Architectural Review Advisory Committee, Cultural Arts Committee,  
Library Advisory Board, Planning Board, Bound Brook Seniors

Chair of Public Safety (Police & Fire) – C. Vinnie Petti  
Liaison Committees: Fire Department, Office of Emergency Management, Parking Commission,  
Rescue Squad

Chair of Personnel, Administration & Ordinances - C. Kendall Lopez  
Liaison Committees: Board of Education, Historic Preservation Commission,

Chair of Economic Development C. Glen Rossi  
Liaison Committees: Special Improvement District

Chair of Zoning, Construction & Code Enforcement - C. Shawn Guerra  
Liaison Committees: Board of Health, BB/SBB Municipal Alliance/ Youth Services Commission,  
Shade Tree Commission

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2024-11     An Ordinance Amending and Supplementing Chapter 29, “Solid Waste Management”, Section 29-1.2, ‘Including Users and Charges” of the Revised General Ordinances of the Borough of Bound Brook to Increase the Annual Charge Per Dwelling Unit for the Disposal of Refuse

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on April 9, 2024.



Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

Ordinance 2024-12 Ordinance 2024-02 An Ordinance Amending the Amended  
Redevelopment for Redevelopment Area 2 Pursuant to N.J.S.A. 40A:12A-  
et seq. to Increase Minimum Setbacks

Motion: Movant: I move the ordinance be passed on first reading, advertised  
according to law and a public hearing be held on April 9, 2024.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

### **ORDINANCES ON FINAL READING AND CONSIDERATION- SECOND READING**

Ordinance 2024-10 An Ordinance Amending and Supplementing Chapter 15, Housing, Section  
15-10, Rental License Inspections, of the Revised General Ordinances of  
the Borough of Bound Brook to Collect Lead Inspection Fees

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and  
advertised according to law.

Second:

Discussion:



Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**INTRODUCTION/DISCUSSION OF RESOLUTIONS**

2024-087 Introduction of 2024 Municipal Budget

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

2024-088 Introduction of 2024 Special Improvement District Budget in the Amount of \$355,000.00

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion: Second: All in Favor:

2024-089 Resolution Authorizing a Refund to Richard Yard Plumbing in the Amount of \$300.00

2024-090 Resolution Approving 2024 Towing License Renewal for Somerset Hills Towing



- 2024-091 Resolution Authorizing Emergency Temporary Appropriation in the Amount of \$2,246,200.00
- 2024-092 Resolution Authorizing a Refund to Rupco Plumbing in the Amount of \$98.00
- 2024-093 Resolution Authorizing a Rate Increase for the Completion of Continued Education to Jerry Toto, Emergency Medical Technician
- 2024-094 Resolution Authorizing Change Order No. 4 and No. 5- Spartan Construction for Bound Brook Interior and Exterior Repairs

**UNFINISHED BUSINESS**

**NEW BUSINESS**

A/ Department Head Reports

**APPROVAL OF VOUCHERS**

2024-095 Resolution Approving Vouchers in the Amount of \$1,977,545.80

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

2024-096 Resolution Authorizing Executive Session- Personnel Matter

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_



**ADJOURNMENT**

Motion:            Second:            All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-10

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 15, HOUSING, SECTION 15-10, RENTAL LICENSE INSPECTIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO COLLECT LEAD INSPECTION FEES

**SECTION 1.** Chapter 15, Housing, Section 15-10, Rental License Inspections, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

15-11 RENTAL LICENSE INSPECTIONS.

- a. Rental license housing inspection. Upon receipt of an application for a rental license or rental license renewal, the Housing Official, or a duly designated representative, shall conduct a general inspection of the premises and the visible parts of the building exterior and dwelling unit interior to ensure compliance with the required standards. The Housing Official shall make a report thereon, favorable or otherwise, within 10 days after completing the inspection.
- b. Lead-based paint inspection. As per N.J.A.C. 5:28A, **if the structure was built before 1978** the Borough of Bound Brook will conduct lead-based paint inspections on units required to do so by N.J.A.C. 5:28A. The inspections will be conducted in conjunction with the annual housing inspection or in conjunction with required re-rent/re-sale inspections, **in addition to the fees required for the annual housing inspection or re-rent/re-sale fees. The fees due to the Borough for the lead inspection shall be \$30.00 to the Borough plus the reporting fee of \$20.00 to the State of New Jersey.** The Borough of Bound Brook will charge an additional \$50.00 for a standalone lead-based paint inspection.

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections,

subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: March 12, 2024

Date of Adoption: March 26, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-011

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 29, “SOLID WASTE MANAGEMENT”, SECTION 29-1.2, “INCLUDING USERS AND CHARGES” OF THE REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO INCREASE THE ANNUAL CHARGE PER DWELLING UNIT FOR THE DISPOSAL OF GARBAGE**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of new Jersey, as follows:

**SECTION 1.** Chapter 29, Solid Waste, Section 29-1.2, “Included users and charges”, is hereby amended and supplemented by deleting the text [**marked in bold and enclosed in brackets**] and inserting the text **underlined and marked in bold**, to read as follows:

**29-1.2 Included users and charges**

Each single-family, two-family, three-family and four-family residence, as well as every church, every private school, and the Post Office, shall pay an annual charge of [**\$288**] **\$312** per dwelling unit for the disposal of its garbage through the Borough of Bound Brook. This charge shall entitle each such residential dwelling unit, church, private school and the Post Office to the collection of a Borough-issued container. All garbage must be placed in a bag before being placed in the container. All garbage in excess of the container must be identified with a solid waste disposal sticker. There shall be one sticker per bag.

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

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ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-10

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 15, HOUSING, SECTION 15-10, RENTAL LICENSE INSPECTIONS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO COLLECT LEAD INSPECTION FEES

**SECTION 1.** Chapter 15, Housing, Section 15-10, Rental License Inspections, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

15-11 RENTAL LICENSE INSPECTIONS.

- a. Rental license housing inspection. Upon receipt of an application for a rental license or rental license renewal, the Housing Official, or a duly designated representative, shall conduct a general inspection of the premises and the visible parts of the building exterior and dwelling unit interior to ensure compliance with the required standards. The Housing Official shall make a report thereon, favorable or otherwise, within 10 days after completing the inspection.
- b. Lead-based paint inspection. As per N.J.A.C. 5:28A, **if the structure was built before 1978** the Borough of Bound Brook will conduct lead-based paint inspections on units required to do so by N.J.A.C. 5:28A. The inspections will be conducted in conjunction with the annual housing inspection or in conjunction with required re-rent/re-sale inspections, **in addition to the fees required for the annual housing inspection or re-rent/re-sale fees. The fees due to the Borough for the lead inspection shall be \$30.00 to the Borough plus the reporting fee of \$20.00 to the State of New Jersey.** The Borough of Bound Brook will charge an additional \$50.00 for a standalone lead-based paint inspection.

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ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: March 12, 2024

Date of Adoption: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-088

**RESOLUTION INTRODUCING THE 2024 SPECIAL IMPROVEMENT DISTRICT BUDGET IN THE AMOUNT OF \$355,000.00**

**WHEREAS**, the Bound Brook Revitalization Partnership (Special Improvement District) has submitted their annual budget, January 1, 2024 to December 31, 2024, in the amount of \$355,000.00 attached hereto and made a part hereof; and

**WHEREAS**, per the Chapter II, Article VII, of the Revised General Ordinances of the Borough of Bound Brook, the budget shall be introduced, advertised, subject to a public hearing, amended and adopted by not less than a majority of the full membership of the Governing Body in accordance with the procedures set forth in N.J.S.A. 40:56-84; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset that the Special Improvement District be introduced, advertised and a public hearing scheduled for April 23, 2024.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

**BBRP 2024 BUDGET DRAFT**

Accepted by BBRP: 11/29/23

Presented to Council: TBD

Public Hearing: TBD

Adopted by BBRP Board: TBD

	2024
<b>Projected Carry-over from Accounts</b>	
Carry Over	\$ 80,000.00
<b>Total Projected Carry-Over</b>	<b>\$ 80,000.00</b>
<b>Revenue</b>	
Projected Assessment Revenue	\$ 245,000.00
Donations	\$ 10,000.00
Fundraising	\$ 10,000.00
Grants	\$ 10,000.00
Fund Development (Merchandise sales, ticket sales etc)	
<b>Total Projected Income</b>	<b>\$ 275,000.00</b>
<b>Total Projected Operating funds</b>	<b>\$ 355,000.00</b>
<b>Debt Service</b>	
Loans/Bonds	\$ -
<b>Total Debt Service</b>	<b>\$ -</b>
<b>Landscape/Streetscape Support &amp; Service</b>	
Cleaning Services: Sidewalk Sweeping/Cleaning, Prep for special projects, Flag Installation	\$ 55,000.00
Snow removal (borough service)	
Watering (borough service)	
Seasonal Plant Materials/Labor for Flower Pot Installations/Removal	\$ 20,000.00
Downtown Decorations/Flags/Bracket	\$ 10,000.00
Directional/Parking Signage/Wayfinding	
<b>Total Landscape Support &amp; Service</b>	<b>\$ 85,000.00</b>
<b>Events and Event Advertising</b>	
Riverfest	\$ 5,000.00
Street Fair	\$ 2,500.00
Movie Nights	\$ 10,000.00
Fall Festival	\$ 10,000.00
Halloween Parade & Trunk or Treat	\$ 5,000.00
Small Business Saturday & Holiday Tree Lighting Event	\$ 10,000.00
Rhythm on the Rails Concert Series	\$ 5,000.00
<b>Total Events &amp; Event Advertising</b>	<b>\$ 47,500.00</b>
<b>General Communication: PR, Marketing, and Advertising</b>	
Media Buys/Advertising	\$ 16,500.00
Video Work	\$ 5,000.00
Website	
Graphic Design	
Printing	\$ 2,500.00
Constant Contact/CRM System	
<b>General Communication: PR, Marketing, and Advertising</b>	<b>\$ 24,000.00</b>
<b>Economic Vitality</b>	
Annual Report to Council/ Annual Report for Print	
Annual Meeting	
Merchant Seminars/Networking/Business Awards/Grand Openings	\$ 5,000.00
Outreach/tradeshows/Print Material	
Data Collection ( pedestrian counters,census subscriptions)	
Strategic Planning	\$ 20,000.00
Grant Programs, Contesting, Direct business support	
Professional Consultants (retail, marketing etc.)	\$ 45,000.00
Additional Professional Services	\$ 5,000.00
<b>Total Economic Vitality</b>	<b>\$ 75,000.00</b>
<b>Management</b>	
Executive Director	
Assistant Downtown Manager	62,000.00
Health Insurance (ED)	8,000.00
Health Insurance (PC)	
Insurances (General, Board, & Workers Comp)	4,500.00
Payroll Taxes	5,000.00
<b>Total Management Fees</b>	<b>\$ 79,500.00</b>
<b>Office Support</b>	
Rent	\$ 12,000.00
Phone/Internet/Wifi	
Utilities	\$ 5,500.00
Dues & Subscriptions	
Accounting/Audit Fees	\$ 10,000.00
Office Supplies/Equipment	\$ 3,000.00
Legal Advertising	
Professional Development (Staff and Board)	\$ 5,000.00
Admin	\$ 6,000.00
<b>Total Office Support</b>	<b>\$ 41,500.00</b>
<b>Misc/Contingency</b>	<b>\$ 2,500.00</b>
<b>Total Expense</b>	<b>\$ 355,000.00</b>

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-089

**RESOLUTION AUTHORIZING A REFUND TO RICHARD YARD PLUMBING IN THE AMOUNT OF \$300.00**

**WHEREAS**, permits were issued to Richard Yard Plumbing for the replacement of water services for various properties; and

**WHEREAS**, it has been determined that the replacement of water services are not required;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council that a refund be issued to Richard Yard Plumbing in the amount of \$300.00 as follows:

<u>Refund To:</u>	<u>Property Location</u>	<u>Amount</u>
Richard Yard Plumbing	305 Church St	\$80.00
	32 Franklin St	\$60.00
	353 Vosseller Ave	\$80.00
	689 Crescent St	\$80.00
<hr/>		
Total		\$300.00

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-090

**RESOLUTION APPROVING 2024 TOWING LICENSE RENEWALS**

**WHEREAS**, Section 4-22 “Towers and Wreckers” of the Revised General Ordinances permits application for Towing and Wrecking licenses within the Borough of Bound Brook; and

**WHEREAS**, one (1) completed application has been received and licensing fees paid for the year 2024 from the following company:

Somerset Hill Towing, Bridgewater, New Jersey

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that the above referenced towing license application is approved for the 2024 calendar year.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-091

**RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATION IN THE AMOUNT OF \$2,246,200.00**

**WHEREAS**, an emergent condition has arisen in that the Borough of Bound Brook is expected to enter in contracts, commitments, or payments prior to the 2024 budget and no adequate provision has been made in the 2024 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$2,249,200.00

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Bound Brook, in the County of Somerset, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$2,249,200.00 as listed below.
2. Said emergency temporary appropriations will be provided for in the 2024 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

PERS	Other Expenses	\$383,604.00
PFRS	Other Expenses	\$1,131,096.00
Audit Services	Other Expenses	\$12,000.00
Municipal Clerk	Other Expenses	\$3,000.00
Health Insurance	Other Expenses	\$500,000.00
IT Services	Other Expenses	\$20,000.00
UCC	Other Expenses	\$1,500.00
Housing Inspection	Other Expenses	\$6,000.00
Other Insurance	Other Expenses	\$31,000.00
Fire Hydrants	Other Expenses	\$20,000.00
Police	Other Expenses	\$100,000.00
Streetlights	Other Expenses	\$25,000.00
CPAC Shared Services	Other Expenses	\$16,000.00
Total		\$2,249,200.00

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

R2024-092

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-092

**RESOLUTION AUTHORIZING A REFUND TO RUPCO PLUMBING IN THE AMOUNT OF \$98.00**

**WHEREAS**, the records of the Department of Building and Construction reflect a duplicate permit payment in the amount of \$98.00 and

**WHEREAS**, a refund should be issued to Rupco Plumbing in the amount of \$98.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook that Rupco Plumbing be refunded in the amount of \$98.00.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-093

**RESOLUTION AUTHORIZING A RATE INCREASE FOR THE COMPLETION OF CONTINUED EDUCATION TO JERRY TOTO, EMERGENCY MEDICAL TECHNICIAN**

**WHEREAS**, Gerard Toto is an EMT for the Borough of Bound Brook and;

**WHEREAS**, EMT Toto is an EMT in good standing and;

**WHEREAS**, Bound Brook EMS employees are encouraged to continue their training and education by advancing their skills and training to increase their hourly pay rate and;

**WHEREAS**, EMT Toto has completed coursework that would raise his hourly pay rate;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Gerard Toto's hourly rate of pay be increased by \$2.25 per hour from \$27.50 to \$29.75 per hour effective March 27, 2024.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-094

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 4 AND NO. 5- SPARTAN CONSTRUCTION FOR BOUND BROOK LIBRARY INTERIOR AND EXTERIOR REPAIRS**

**WHEREAS**, Resolution 2023-286 awarded contract to Spartan Construction for the Bound Brook Library Interior and Exterior Repairs; and

**WHEREAS**, Resolution 2024-024 authorized Changer Order No. 1 for change of scope in work due to asbestos, crediting the contract \$36,116.00; and

**WHEREAS**, Resolution 2024-060 authorized Change Order No. 2 and No. 3 for additional masonry repairs under the existing roof coping and emergency brickwork repair to the library's chimney in the amount of \$10,396.97; and

**WHEREAS**, there is a need for Change Order No. 4 for the repair of copper joints on the cupola in the amount of \$2,173.00; and

**WHEREAS**, there is a need for Change Order No. 5 for a time extension of sixty (60) calendar days; and

**WHEREAS**, the Chief Financial Officer has certified the funds in account # 04-2022-202207-220703-4-0;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Change Order No. 4 and No. 5-Spartan Construction for the Bound Brook Library Interior and Exterior Repairs is hereby authorized for the total contract award of \$567,000.00.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-095

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$1,977,545.80**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$1,977,545.80.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$1,840,695.86
GRANT FUND	\$1,011.11
GENERAL CAPITAL FUND	\$128,282.30
GENERAL TRUST FUND	\$4,549.50
RECREATION TRUST	\$1,011.66
HOUSING REHAB	\$126.40
PAYROLL	\$1,868.97
TOTAL	\$1,977,545.80

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: March 26, 2024

BOROUGH OF BOUND  
County of Somerset

RESOLUTION 2024-096

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

**WHEREAS**, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

**WHEREAS**, the Borough of Bound Brook has deemed it necessary to go into closed session to discuss matters which are exempted from the public; and

**WHEREAS**, the regular meeting of the Borough of Bound Brook will reconvene.

**NOW THEREFORE BE IT RESOLVED**, that the Borough Council will go into closed session for the following reasons as outlined in NJSA 10:4-120(8); and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Borough of Bound Brook hereby declares that the discussion of subject(s) may be made public at a time when the Borough Attorney advises the Borough Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

**NOW THEREFORE BE IT FINALLY RESOLVED** that the Borough is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

**Reason for Closed Session – PERSONNEL MATTER**

Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the borough's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact.

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: March 26, 2024