

Bound Brook Shade Tree Commission Minutes
Thursday, December 14, 2023 5:45 PM
Borough Hall

Attendance: Kristi Colbert, Xue Du, Nancy Lepionka, Marsha Longshore, Diana Romero, Linda Brnicevic- Council Liaison. Dan Whelan-excused. Mary Patten-resident.

November Meeting Minutes: Approved with corrections.

Old Business

- **BBSTC Brochure:** Brochure given to Deputy Clerk Ashley Pelaez to translate into Spanish. Final version will be sent to commissioners to review. Brochure to be mailed by borough first quarter of 2024.
- **Purchase of Tree Diapers:** Eight 24" treemats (square) to be ordered from Zynnovation. Received 30% government discount, final cost to be \$217.50
- **Arbor Day 2024:** Arbor Day event- April 20,2024 Rain Date- April 27, 2024 Further planning at January meeting.
- **January 2024 meeting with Dale Leubner and Hector Herrera about street trees and sidewalks.** Meeting scheduled and invitation accepted by Dale Leubner and Hector Herrera.

Municipal Code, Chapter 27

New Business

- **CEUs earned for management plan.** 36 CEUs earned through attendance at Shade Tree Federation Conference and approved webinars. No CEUs earned from *Garden State Tree Conference*. CEU information provided by NJ Urban and Community Forestry.

Meeting adjourned-6:20 PM

Nancy Lepionka- secretary pro tempore