



**BOROUGH COUNCIL
REGULAR MEETING AGENDA
FEBRUARY 27, 2024 AT 7:00 P.M.**

CALL TO ORDER

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Dominic Longo
C. Vinnie Petti
C. Linda Brnicevic
C. Kendall Lopez
C. Glen Rossi
C. Shawn Guerra
C. David Morris

APPROVAL OF MINUTES

January 4, 2024 Reorganization Meeting

Motion: Second:

Roll Call:

C. Vinnie Petti____ C. Linda Brnicevic ____ Kendall Lopez____

C. Glen Rossi____ C. Shawn Guerra____ C. David Morris____



January 9, 2024 Emergency Meeting

Motion: Second:

Roll Call:

C. Vinnie Petti____ C. Linda Brnicevic ____ Kendall Lopez____

C. Glen Rossi____ C. Shawn Guerra____ C. David Morris____

January 23, 2024 Regular Meeting

Motion: Second:

Roll Call:

C. Vinnie Petti____ C. Linda Brnicevic ____ Kendall Lopez____

C. Glen Rossi____ C. Shawn Guerra____ C. David Morris____

ADVERTISED HEARING OR SPECIAL PRESENTATION

Oath of Office Patrol Officer, Ciro Lowder

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

OPENING OF BIDS

ENGINEER’S REPORT- DALE LEUBNER, DIRECTOR OF PUBLIC WORKS

COMMITTEE REPORTS

Chair of Finance – C. David Morris

Liaison Committees: Recreation Commission

Chair of Public Works, Bldgs., Grounds & Utilities – C. Linda Brnicevic

Liaison Committees: Architectural Review Advisory Committee, Cultural Arts Committee,
Library Advisory Board, Planning Board, Bound Brook Seniors



Chair of Public Safety (Police & Fire) – C. Vinnie Petti
Liaison Committees: Fire Department, Office of Emergency Management, Parking Commission, Rescue Squad,

Chair of Personnel, Administration & Ordinances - C. Kendall Lopez
Liaison Committees: Board of Education, Historic Preservation Commission,

Chair of Economic Development C. Glen Rossi
Liaison Committees: Special Improvement District

Chair of Zoning, Construction & Code Enforcement - C. Shawn Guerra
Liaison Committees: Board of Health, BB/SBB Municipal Alliance/ Youth Services Commission, Shade Tree Commission

INTRODUCTION OF ORDINANCES – FIRST READING

Ordinance 2024-06 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 7-14, PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO EXTEND PROHIBITED PARKING ON MAIDEN LANE

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on March 12, 2024.

Second:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___

Ordinance 2024-07 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 7-23, ONE-WAY STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO DESIGNATE WILLIAM STREET AS A ONE-WAY

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on March 12, 2024.

Second:



Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___

Ordinance 2024-08 An Ordinance Amending Chapter 18, Fire Prevention and Protection, Section 18-7.1, Permit Fees, of the Revised General Ordinances of the Borough of Bound Brook to Amending Fire Permit Fees.

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on March 12, 2024.

Second:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___

Ordinance 2024-09 AN ORDINANCE AUTHORIZING AS A GENERAL IMPROVEMENT TO THE RECREATION BILLIAN LEGION PARK BASEBALL FIELDS FOR THE BOROUGH OF BOUND BROOK AND APPROPRIATING \$55,000.00 THEREFOR FROM THE "CAPITAL FUND BALANCE" OF SAID BOROUGH

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second:

Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___



ORDINANCES ON FINAL READING AND CONSIDERATION- SECOND READING

Ordinance 2024-01 An Ordinance Repealing and Replacing in its Entirety Chapter 21, Land Use, Section 15, Stormwater Control, of the Revised General Ordinances of the Borough of Bound Brook

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second: Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___

Ordinance 2024-02 An Ordinance Amending the Amended Redevelopment for Redevelopment Area 2 Pursuant to N.J.S.A. 40A:12A-et seq. to Increase Minimum Setbacks

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second: Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___



Ordinance 2024-03 An Ordinance Amending and Supplementing Chapter 7, Traffic, Section 12, Parking Time Limited on Certain Streets of the Revised General Ordinances of the Borough of Bound Brook to Amend Parking Restrictions on East High Street

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second: Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris ___

Ordinance 2024-04 An Ordinance Amending and Supplementing Chapter 7, Traffic, Section 17, Residential Parking of the Revised General Ordinances of the Borough of Bound Brook to Amend Residential Parking on East High Street

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second: Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris ___



Ordinance 2024-05 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S. 40A: 4-45.14)

Motion to open public comment: Second:

Public Comment:

Motion to close public comment: Second:

Motion: Movant: I move the ordinance be passed on second reading and advertised according to law.

Second: Discussion:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris ___

INTRODUCTION/DISCUSSION OF RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion: Second: All in Favor:

2024-048 Resolution Rescinding Resolution 2023-319, Awarding Contract to Office Solutions Inc. and Authorizing Change Order No. 1 and Change Order No. 2 for Surveillance Equipment at the Municipal Building and the Bound Brook Train Station

2024-049 Resolution Authorizing Budget Transfers

2024-050 Resolution Authorizing an Addendum to the Agreement Between the Borough of Bound Brook and the Chief of Police, Richard Colombaroni

2024-051 Resolution Authorizing the Formation of a Bound Brook Library Negotiating Committee

2024-052 Award of Contract to 2024 Professional Services



- 2024-053 Resolution Awarding Contract to Acrisure LLC for Risk Management Consultant Services
- 2024-054 Resolution Approving the Promotion of David Mangino from Operator 1 to Operator 2 in the Department of Public Works
- 2024-055 Resolution Authorizing the Hire of Anthony Finchen as a Part-Time Emergency Technician for the Department of Emergency Services
- 2024-056 Resolution Authorizing the Hire of Zachary Menendez as a Part-Time Emergency Technician for the Department of Emergency Services
- 2024-057 Resolution Authorizing the Hire of Ruben Martinez as a Part-Time Emergency Technician for the Department of Emergency Services
- 2024-058 Resolution Authorizing the Formation of a PBA and SOA Negotiation Committee
- 2024-059 Resolution Authorizing a Refund to CoreLogic for the Overpayment of 1st Quarter Property Taxes
- 2024-060 Resolution Authorizing Change Order No. 2 and No. 3- Spartan Construction for Bound Brook Library Interior and Exterior Repairs
- 2024-061 Resolution Appointing Members to the Bound Brook/South Bound Brook Youth Services Commission
- 2024-062 Resolution Appointing Jasmine D. McCoy as Qualified Purchasing Agent
- 2024-063 Resolution Appointing Jasmine McCoy and Dale Leubner to the Community Development Block Grant
- 2024- 064 Resolution Approving Submission of CDBG Application for Middle Earth
- 2024- 065 Resolution Authorizing a Refund to Somerset Regal Bank for the Overpayment of 1st Quarter Property Taxes
- 2024-066 Resolution Approving Relief of Moratorium on Grove Avenue
- 2024-067 Resolution Approving Relief of Moratorium on West Maple Avenue



- 2024-068 Resolution Authorizing a \$25.00 Fee Per Tax Sale Notice Sent in Conjunction with Electronic Tax Sale
- 2024-069 Resolution Authorizing Participation in Electronic Tax Sale Program
- 2024-070 Resolution Authorizing an Agreement for Clerk-Administrator
- 2024-071 Resolution Directing the Tax Collector to Hold the First Quarter Payment of 2024 to the Special Improvement District for Failure to Provide Financial Reports and Audits
- 2024-072 Resolution Authorizing the Hire of Ciro Lowder as Patrol Officer for the Bound Brook Police Department

UNFINISHED BUSINESS

NEW BUSINESS

APPROVAL OF VOUCHERS

- 2024-073 Resolution Approving Vouchers in the Amount of \$ 6,310,505.01

Motion: Second:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___

- 2024-074 Resolution Approving Vouchers in the Amount of \$723,008.29

Motion: Second:

Roll Call:

C. Vinnie Petti___ C. Linda Brnicevic ___ Kendall Lopez___

C. Glen Rossi___ C. Shawn Guerra___ C. David Morris___



OPEN TO THE PUBLIC FOR COMMENT

AUTHORIZE EXECUTIVE SESSION

2024-075 Resolution Authorizing an Executive Session- Contract Negotiations

Motion: Second:

Roll Call:

C. Vinnie Petti____ C. Linda Brnicevic ____ Kendall Lopez____

C. Glen Rossi____ C. Shawn Guerra____ C. David Morris____

ADJOURNMENT

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-06

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 7-14, PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO EXTEND PROHIBITED PARKING ON MAIDEN LANE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook as follows:

SECTION 1. Chapter 7, Traffic, Section 7-14, Parking Prohibited at All Times, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **68** **and marked in bold**, to read as follows:

7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

No person shall park a vehicle at any time upon any streets or parts thereof described.

Name of Street	Sides	Location
...		
Maiden Lane	East	Beginning 86 feet from the northerly curblineline of East Main Street to a point 62 feet northerly therefrom
Maiden Lane	West	Beginning 140 feet from the southerly curblineline of East High Street to a point 60 <u>68</u> feet southerly therefrom
Maiden Lane	West	Beginning 124 feet from the northerly curblineline of East Main Street to a point 43 feet northerly therefrom
...		

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-07

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 7-23, ONE-WAY STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO DESIGNATE WILLIAM STREET AS A ONE-WAY

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook as follows:

SECTION 1. Chapter 7, Section 7-23, One-Way Streets, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

7-23 ONE-WAY STREETS.

The following described streets or parts of streets are hereby designated as One-Way Streets in the direction indicated. Parking on these streets will be permitted on the sides indicated below.

Name of Street	Direction	Limits	Parking Permitted
<u>William Street</u>	<u>West</u>	<u>Between Vosseller Avenue and Thom Avenue</u>	

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections,

subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

Jasmine D. McCoy
Borough Clerk

BOROUGH OF BOUND BROOK

Mayor Dominic Longo

Date of Introduction: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-08

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 18, FIRE PREVENTION AND PROTECTION, SECTION 18-7.1, PERMIT FEES, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMENDING FIRE PERMIT FEES

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Section 18-7.1, Permit Fees, of the Revised General Ordinances of the Borough of Brook be amended to reflect the correct fire permit fees.

SECTION 1. Chapter 18, Fire Prevention and Protection, section 18-7.1, Permit Fees, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

18-7.1 Permit fees.

Type 1	[\$54]	\$115
Type 2	[\$214]	\$258
Type 3	[\$427]	\$465
Type 4	[\$641]	\$685
Type 5	[\$1,380]	\$1,410

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

Jasmine D. McCoy
Borough Clerk

BOROUGH OF BOUND BROOK

Mayor Dominic Longo

Date of Introduction: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-09

AN ORDINANCE AUTHORIZING AS A GENERAL IMPROVEMENT TO THE RECREATION BILLIAN LEGION PARK BASEBALL FIELDS FOR THE BOROUGH OF BOUND BROOK AND APPROPRIATING \$55,000.00 THEREFOR FROM THE “CAPITAL FUND BALANCE” OF SAID BOROUGH

BE IT ORDAINED by the Borough Council of the Borough of Bound Brook in Somerset County, New Jersey as follows:

Section 1. The Borough of Bound Brook in Somerset County (hereinafter referred to as “Municipality”) is hereby authorized the following Capital Improvements for the Borough of Bound Brook:

1. Improvement to the Recreation Billion Legion Park Baseball Fields

Section 2. The work and acquisitions, authorized by Section 1 of this Ordinance shall be undertaken as a general improvement, the entire cost of which shall be contributed and borne by the municipality as a general expense, and no part of said cost shall be specially assessed against any property. The estimated cost noted of such project shall not exceed \$55,000.00 unless this Ordinance is amended.

Section 3. It is hereby determined and stated that the undertaking of the aforesaid projects (hereinafter referred to as “purpose”) is not a current expense of the municipality; and that the total estimated cost of said purpose is \$55,000.00, the estimated cost for the projects having been noted in Section 1 above.

Section 4. The sum of \$55,000.00 is hereby appropriated for said purpose from the “Capital Fund Balance” of the municipality for said purpose as required by law and now available therefore under a budget or budgets of the municipality previously adopted.

Section 5. The Capital budget of the municipality is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith.

Section 6. This Ordinance shall take effect upon its passage and publication as provided by law.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Introduction: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-01

**AN ORDINANCE REPEALING IN ITS ENTIRELY AND REPLACING
CHAPTER 21, LAND USE, SECTION 15, STORMWATER CONTROL, OF
THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND
BROOK**

BE IT ORDAINED, by the Mayor and Council of the Borough of Bound Brook,
County of Somerset, State of New Jersey, as follows:

SECTION 1. Section 21-15, “Stormwater Control” of the Revised General
Ordinances of the Borough of Bound Brook is hereby repealed and replaced as the
following:

Section I. Scope and Purpose:

A. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section II.

C. Applicability

1. This ordinance shall be applicable to the following major developments:
 - a. Non-residential major developments and redevelopment projects; and
 - b. Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
2. This ordinance shall also be applicable to all major developments undertaken by the Borough of Bound Brook.

3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.

D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

Section II. Definitions:

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

Section III. Design and Performance Standards for Stormwater Management Measures:

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

Section IV. Solids and Floatable Materials Control Standards:

- A. Site design features identified under Section III above, or alternative designs in accordance with Section III above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section IV.A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
 - ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.
 - iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.
2. The standard in IV.A.1. above does not apply:
 - i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
 - ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
 - iii. Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
 - b. A bar screen having a bar spacing of 0.5 inches.

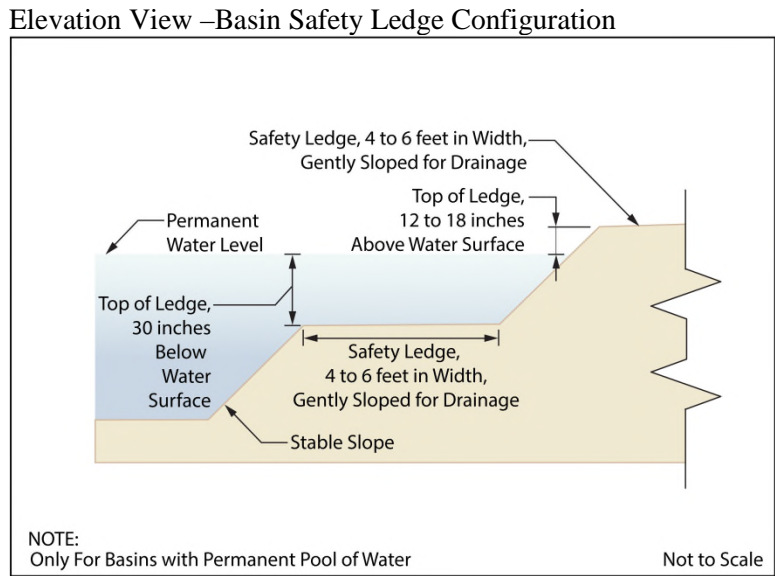
Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

Section V. Safety Standards for Stormwater Management Basins:

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

B. Safety Ledge Illustration



Section VI. Requirements for a Site Development Stormwater Plan:

A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section VI.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit six (6) copies of the materials listed in the checklist for site development stormwater plans in accordance with Section VI.C of this ordinance.

B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section III is being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.

- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.
6. Calculations
- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section III of this ordinance.
 - ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.
7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section VII.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section VI.C.1 through VI.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

Section VII. Maintenance and Repair:

A. Applicability

Projects subject to review as in Section I.C of this ordinance shall comply with the requirements of Section VII.B and VII.C.

B. General Maintenance

- 1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.
- 2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
 - i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having

the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and

- ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.

https://www.njstormwater.org/maintenance_guidance.htm.

3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

Penalties:

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure of land in violation of this section shall be subject, upon conviction thereof, to a fine of not more than \$2,000, or incarceration for a period not to exceed 90 days or both such fine and imprisonment, in the discretion of the Municipal Judge.

SECTION 2. Severability:

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION 3. Effective Date:

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: January 23, 2024

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-02

AN ORDINANCE OF THE MUNICIPAL COUNCIL OF THE BOROUGH OF BOUND BROOK AMENDING THE AMENDED REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA 2 PURSUANT TO N.J.S.A. 40A:12A-1 ET SEQ.

BE IT ORDAINED by the Borough Council of the Borough of Bound Brook, in the County of Somerset and State of New Jersey, as follows:

SECTION I Pursuant to the “Local Redevelopment and Housing Law,” P.L.1992, c.79 (C.40A:12A-1 et seq.), the Bound Brook Borough Council (“Borough Council”), by a Resolution adopted in February 2000, determined that a significant portion of the Borough of Bound Brook including its downtown was an area in need of redevelopment pursuant to N.J.S.A. 40A:12A-5 and 6 (the “Redevelopment Area”).

SECTION II Subsequently, the Redevelopment Area was divided into two (2) parts, known as Redevelopment Area 1 (the eastern portion) and Redevelopment Area 2 (the western portion).

SECTION III On February 17, 2000, the Borough Council adopted a Redevelopment Plan for Redevelopment Areas 1 and 2.

SECTION IV In November 2009, the Borough Council adopted an amendment to the Redevelopment Plan creating a separate redevelopment plan for Redevelopment Area 2.

SECTION V On August 11, 2015, the Borough Council adopted an ordinance amending the Redevelopment Plan for Redevelopment Area 2, which was prepared by Carlos Rodrigues, FAICP/PP and is entitled “Amended Redevelopment Plan for Redevelopment Area 2: Sub-Areas 2.1, 2.2. and 2.3. Additional amendments were adopted in 2019 and 2021.

SECTION V At the Borough’s direction, further amendments to the Amended Redevelopment Plan for Redevelopment Area 2 have been prepared by Carlos Rodrigues, FAICP/PP, and are hereinafter referred to as the “Amendments” (Deleted language is indicated by a ~~strikeout~~, while new language is indicated in **bold**):

(a) Sub-Area 2.1, Section 4.2.6, Subsection (b)(page 18)to read:

Exemption from the requirements of Section 21-10.15.E.7 (b): The minimum front yard building setback from the West Main Street curb line, East of Columbus Place, is twenty (20) feet. The

minimum front yard setback from the Columbus Place curb line is **also twenty fifteen (15)** feet; and the minimum front yard setback from the West Main Street curb line (West of Columbus Place) is ten (10) feet. The minimum front yard setback for buildings fronting on Drake Street and Church Street is ~~also ten (10)~~ **fifteen (15) feet**. Greater front yard setbacks are permissible, and encouraged, for building with ground floor restaurants or cafes, where outdoor dining is desired, as well as buildings with ground floor activities that would benefit from outdoor displays. The front yard for corner lots shall be defined as the side where the front door to the building is located. Through lots – lots with frontage on two parallel streets – shall treat both sides as front yards.

SECTION VI Upon introduction of this Ordinance, the Amendments shall be referred to the Borough Planning Board (the “Planning Board”) for its review and consideration pursuant to N.J.S.A. 40A:12A-7.e.

Section VII Prior to the adoption of the Amendments, the Planning Board shall, within 45 days after referral by the Borough Council, transmit to the Borough Council, a report containing its recommendation concerning the Amendments pursuant to N.J.S.A. 40A:12A-7.e.

SECTION VIII Upon receipt of the Planning Board’s recommendation, the Borough Council shall act upon this Ordinance adopting the Amendments pursuant to N.J.S.A. 40A:12A-7.f. and no further review of the Borough Planning Board is required.

SECTION IX The Borough Council hereby adopts the Amendments to the Amended Redevelopment Plan for Redevelopment Area 2.

SECTION X Upon adoption of this Ordinance, the Amendments to the Amended Redevelopment Plan for Redevelopment Area 2 shall include the date of adoption of this Ordinance.

SECTION XI This Ordinance shall take effect after publication in accordance with applicable law.

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

Jasmine D. McCoy
Borough Clerk

BOROUGH OF BOUND BROOK

Mayor David Morris

Date of Introduction: January 23, 2024

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-03

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 12, PARKING TIME LIMITED ON CERTAIN STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND PARKING RESTRICTIONS ON EAST HIGH STREET

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook as follows:

SECTION 1. Chapter 7, “Traffic”, Section 12, Parking Time Limited on Certain Streets”, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

7-12 PARKING TIME LIMITED ON CERTAIN STREETS

No person shall park a vehicle for longer than the time limit between the hours listed on any day (except Sundays and public holidays) upon any of the streets or parts of streets described.

- a. Parking time limited.

Name of Street	Side(s)	Limit	Hours	Location
[East High Street]	[North]	[Two hours]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[Between Mountain Avenue and Church Street]
[East High Street]	[South]	[Thirty minutes]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[From Mountain Avenue to Maiden Lane]
[East High Street]	[South]	[Two hours]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[From Hamilton Street to a point 50 feet east of the eastern side of the Library driveway exit]
[East High Street]	[North]	[Two hours]	[9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday]	[Between Hamilton Street and East Street]

[East High Street]	[South]	[Two hours]	[9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday]	[Beginning at a point 59 feet east of the south/east protracted curbline for East High Street and Hamilton Street and extending to East Street]
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<u>East High Street</u>	<u>South</u>	<u>Two hours</u>	<u>8:00 a.m. to 6:00 p.m. Monday through Saturday</u>	<u>From Mountain Avenue to Hamilton St.</u>
<u>East High Street</u>	<u>North</u>	<u>Two hours</u>	<u>8:00 am to 6:00p.m. Monday through Saturday</u>	<u>Beginning 96 feet east of Mountain Ave. to Hamilton St.</u>
<u>East High Street</u>	<u>North</u>	<u>Two hours</u>	<u>9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00p.m. Friday and Saturday</u>	<u>Between Hamilton Street and East Street</u>
<u>East High Street</u>	<u>South</u>	<u>Two hours</u>	<u>9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday</u>	<u>Between Hamilton Street and East Street</u>

...

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections,

subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: January 23, 2024

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-04

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 17, RESIDENTIAL PARKING, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND RESIDENTIAL PARKING ON EAST HIGH STREET

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council as follows:

SECTION 1. Chapter 7, Traffic, Section 17, Residential Parking, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

7-17 RESIDENTIAL PERMIT PARKING.

- a. No person shall park a vehicle on streets or parts of streets as described within the following section unless an appropriate and current parking permit as issued by the Borough of Bound Brook is displayed on said vehicle for those streets or parts of streets as described or listed within the following section.

Street	Location	Hours	Days
...			
<u>East High Street</u>	<u>North side beginning 46 feet east of Mountain Ave. extending to a point 50 ft easterly therefrom. (Eligible residences 201-207 E. High St. due to no driveways on properties)</u>	<u>All</u>	<u>All</u>
....			

SECTION 2: REPEAL OF INCONSISTENT PROVISIONS

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

SECTION 3: SEVERABILITY

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon passage and publication as provided by law.

SECTION 5: CODIFICATION

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: January 23, 2024

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2024-05

CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Bound Brook in the County of Somerset finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$137,909.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Bound Brook, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Bound Brook shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 482,683.66, and that the CY 2024 municipal budget for the Borough of Bound Brook be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Final Reading Ordinance 2024-05

ATTEST

BOROUGH OF BOUND BROOK

Jasmine D. McCoy
Borough Clerk

Mayor Dominic Longo

Date of Introduction: January 23, 2024

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-048

RESOLUTION RESCINDING RESOLUTION 2023-319, AWARDING CONTRACT TO OFFICE SOLUTIONS INC. AND AUTHORIZING CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 IFOR SURVEILLANCE EQUIPMENT AT THE MUNICIPAL BUILDING AND BOUND BROOK TRAIN STATION

WHEREAS, Resolution 2023-319 awarded contract to Office Solutions under PEPPM, a national cooperative, contract #533902-155 for cloud-based video surveillance system at Borough Hall in the amount of \$44,377.00 ; and

WHEREAS, Resolution 2023-319 erroneously listed the incorrect contract amount;

WHEREAS, it is the desire of the Borough to issue contract in the amount of \$124,389.81; and

WHEREAS, Change Order No. 1 is required in the amount of \$15,608.92 for additional surveillance equipment to the municipal building; and

WHEREAS, Change Order No. 2 is required for monitoring equipment at the Bound Brook Train Station in the amount of \$ 9,953.19;

WHEREAS, the Chief Financial Officer has certified the funds in the amount of \$149,951.92;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that the total contract award amount be changed to \$149,951.92 to include Change Order No. 1 and Change Order No. 2.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-049

RESOLUTION AUTHORIZING BUDGET TRANSFERS

WHEREAS, various 2023 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year, and were not covered at the time of transfers between the 2023 budget in the last two months of 2023; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and all transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that the transfer in the amount of \$149,200.00 be made between the 2023 Budget Appropriation Reserves as follows:

		From:	To:
General Administration	Salaries and Wages	7,000.00	
Municipal Clerk	Salaries and Wages	11,000.00	
Tax Collector	Salaries and Wages	6,000.00	
Construction Code	Salaries and Wages	9,000.00	
Group Health Insurance	Other Expenses	20,000.00	
Police	Salaries and Wages	50,000.00	
Emergency Medical Services	Salaries and Wages	20,000.00	
Streets and Roads	Salaries and Wages	25,000.00	

Election	Other Expenses	1,200.00	
Solid Waste	Other Expenses		55,000.00
Building and Grounds	Other Expenses		2,000.00
General Administration	Other Expenses		5,000.00
Municipal Clerk	Other Expenses		2,000.00
Finance	Other Expenses		1,000.00
Audit	Other Expenses		25,000.00
IT	Other Expenses		20,000.00
Emergency Medical Services	Other Expenses		10,000.00
Streets and Roads	Other Expenses		10,000.00
Telephone	Other Expenses		5,000.00
Municipal Court	Other Expenses		3,000.00
Tax Assessor	Other Expenses		10,000.00
Parking	Other Expenses		1,200.00
		149,200.00	149,200.00

Attest:

 Jasmine D. McCoy, Borough Clerk

Approved:

 Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-050

RESOLUTION AUTHORIZING AN ADDENDUM TO THE AGREEMENT BETWEEN THE BOROUGH OF BOUND BROOK AND THE CHIEF OF POLICE, RICHARD COLOMBARONI

WHEREAS, on March 22, 2022, Richard S. Colombaroni (hereinafter referred to as “Chief”) was appointed Chief-Select/Action Chief of Police of the Borough of Bound Brook;

WHEREAS, on March 22, 2022, the Borough of Bound Brook (hereinafter referred to as “Borough”) and the Chief entered into an THE AGREEMENT BETWEEN THE BOROUGH OF BOUND BROOK AND THE CHIEF OF POLICE OF THE BOROUGH OF BOUND BROOK (hereinafter referred to as “Employment Agreement”) which sets forth the terms and conditions of the Chief’s employment including compensation and benefits;

WHEREAS, the Chief requested and the Borough adopted a Chapter 48 Resolution (N.J.S.A. 52:14-17.38) wherein the Borough elected to pay State Health Benefits (medical and dental) for the Chief and his surviving spouse and any his qualifying dependents effective January 1, 2024 (hereinafter referred to as “Chapter 48 Resolution”);

WHEREAS, the Chief and the Borough have agreed to amend the Chief’s Employment Agreement to incorporate the Chapter 48 Resolution into the Chief’s Employment Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook that there be an addendum to the agreement between the Borough of Bound Brook and the Chief of Police to incorporate the Chapter 48 Resolution into the Chief’s Employment Agreement.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-051

RESOLUTION AUTHORIZING THE FORMATION OF A LIBRARY NEGOTIATING COMMITTEE

WHEREAS, the By-Laws of the Mayor and Council allow for Negotiating Committees to be created on each occasion the Borough enters into negotiations; and

WHEREAS, a negotiation committee is required to negotiate for the Bound Brook Library; and

WHEREAS, Councilman Kendal Lopez, Councilwoman Linda Brnicevic, and Councilman David Morris have been recommended to serve on the negotiating committee for the Bound Brook Library;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Councilman Kendal Lopez, Councilwoman Linda Brnicevic, and Councilman David Morris be appointed to serve on the negotiating committee for the Bound Brook Library.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-052

RESOLUTION AWARDING 2023 PROFESSIONAL SERVICES CONTRACTS

WHEREAS, the governing body of the Borough of Bound Brook has the need to acquire certain professionals; and

WHEREAS, the Borough of Bound Brook solicited qualifications for certain professional services for the calendar year 2023 through a fair and open process in accordance with N.J.S.A. 19:44a-20.5 et seq.;

WHEREAS, those professionals listed were appointed at the Reorganization Meeting of January 23, 2024;

WHEREAS, the Chief Finance Officer has certified the availability of funds from the 2024 budget;

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a notice of the resolution awarding contracts for professional services without competitive bids must be publicly advertised;

WHEREAS, the Mayor and Borough Clerk are authorized to execute the professional services agreements subject to review of the Borough Attorney;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook that the following professional services contracts are approved:

Municipal Attorney and Labor Attorney-
Law Offices of Erik C. Peterson, Clinton, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$300,000

Municipal Auditor-
HFA Certified Public Accountants & Advisors, Red Bank, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$60,000

Municipal Bond Counsel-
Wilentz Attorneys at Law, Woodbridge, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$10,000

R2024-052

Municipal Borough Engineer-
Remington & Vernick Engineers, Woodbridge, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$25,000

Municipal Grant Writer-
Interwest Consulting Group, Chambersburg, PA
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$39,000

Municipal Judge-
Simon Law Group- Britt J. Simon, Somerville, NJ
3-year agreement- January 1, 2024- December 31, 2026
Amount not to exceed: \$42,000

Municipal Prosecutor-
Lanza and Lanza LLP, Flemington, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$30,000

Municipal Public Defender-
Robert D. Spengler, Bound Brook, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$30,000

Municipal Tax Appeal Counsel-
Schaffer Shain Jalloh, Bernardsville, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$15,000

Municipal Financial Advisor-
Phoenix Advisors, LLC, Bordentown, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$20,000

Municipal Planner-
Burgis Associates, Inc., Westwood, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$25,000

Planning Board Attorney-
McElroy, Deutsch, Mulvaney & Carpenter, Morristown, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$5,000.00

R2024-052

Planning Board Engineer
T&M Associates, Bloomfield, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$5,000.00

Planning Board Engineer
Burgis Associates, Inc., Westwood, NJ
1 year agreement- January 1, 2024- December 31, 2024
Amount not to exceed: \$5,000.00

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk
Date of Adoption: February 27, 2024

Mayor Dominic Longo

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-053

RESOLUTION AWARDING CONTRACT TO ACRISURE LLC FOR RISK MANAGEMENT CONSULTANT SERVICES

WHEREAS, there exists a need for Risk Management Consultant Services and of general insurance consulting services as may be requested by the Borough from time to time (collectively, the “Services”); and

WHEREAS, in accordance with N.J.S.A. 40A:11-5(1)(m), the Services are exempt from public bidding but are subject to the requirements of extraordinary unspecifiable services (EUS); and

WHEREAS, the Business Administrator/Qualified Purchasing Agent has provided the standard certification in support of awarding the contract for these services as an EUS to Acrisure LLC, which contract shall be substantially in the form attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, in the County of Somerset and State of New Jersey, that a contract for the Services described herein be and is hereby awarded to Acrisure LLC for a one (1) year term ending on December 31, 2024; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to publish notice of the award of the contract in the official newspaper of the Borough, in accordance with N.J.S.A. 40A:11-5(1)(ii).

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-054

RESOLUTION APPROVING THE PROMOTION OF DAVID MANGINO TO OPERATOR 2 IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Director of Public Works has recommended the promotion of David Mangino to Operator 2 within the Department of Public Works; and

WHEREAS, David Mangino has demonstrated the ability to perform the job duties;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Borok that David Mangino be promoted to Operator 2 at an hourly rate of \$33.99 retroactive to February 14, 2024.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-055

RESOLUTION AUTHORIZING THE HIRE OF ANTHONY FINCHEN AS A PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, there is a recommendation to hire Anthony Finchen; and

WHEREAS, Anthony Finchen possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Anthony Finchen be hired as a part time Emergency Medical Technician at an hourly rate of \$27.25 retroactive to February 7, 2024.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-056

RESOLUTION AUTHORIZING THE HIRE OF ZACHARY MENENDEZ AS A PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, there is a recommendation to hire Zachary Menendez; and

WHEREAS, Zachary Menendez possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Zachary Menendez be hired as a part time Emergency Medical Technician at an hourly rate of \$25.00 retroactive February 7, 2024 .

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-057

RESOLUTION AUTHORIZING THE HIRE OF RUBEN MARTINEZ AS A PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY SERVICES

WHEREAS, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

WHEREAS, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

WHEREAS, there is a recommendation to hire Ruben Martinez; and

WHEREAS, Ruben Martinez possesses the necessary qualifications and experience for said position and a background check was performed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Ruben Martinez be hired as a part time Emergency Medical Technician at an hourly rate of \$30.00 retroactive February 7, 2024.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-058

RESOLUTION AUTHORIZING THE FORMATION OF A PBA AND SOA COMMITTEE

WHEREAS, the By-Laws of the Mayor and Council allow for Negotiating Committees to be created on each occasion the Borough enters into negotiations; and

WHEREAS, contract negotiations for the Police Benevolent Association and Superior Officer Association requires a negotiation committee:

WHEREAS, Councilman David Morris, Councilman Vinnie Petti, and Councilman Kendall Lopez have been recommended to serve on the negotiating committee for the Police Benevolent Association and Superior Officer Association contracts;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Councilman David Morris, Councilman Vinnie Petti, and Councilman Kendall Lopez be appointed to serve on the negotiating committee for the Police Benevolent Association and Superior Officer Association contracts.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-059

RESOLUTION AUTHORIZING A REFUND TO CORELOGIC FOR THE OVERPAYMENT OF 1ST QUARTER PROPERTY TAX

WHEREAS, the records of the Tax Collector of the Borough of Bound Brook reflect an overpayment of 2024 1st Quarter Property Taxes on the following property:

<u>Refund To:</u>	<u>Property Location</u>	<u>Blk/Lot/Qual</u>	<u>Amount</u>
CoreLogic	322 Kings Ct	056/001.01	\$1,705.00
	622 Church St	093/024	\$2,119.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Property Tax overpayment be refunded as per the list above.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-060

RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 AND NO. 3- SPARTAN CONSTRUCTION FOR BOUND BROOK LIBRARY INTERIOR AND EXTERIOR REPAIRS

WHEREAS, Resolution 2023-286 awarded contract to Spartan Construction for the Bound Brook Library Interior and Exterior Repairs; and

WHEREAS, Resolution 2024-024 authorized Changer Order No. 1 for change of scope in work due to asbestos, crediting the contract \$36,116.00; and

WHEREAS, there is a need for Change Order No. 2, for additional masonry repairs under the existing roof coping, in the amount of \$3,363.00; and

WHEREAS, there is a need for Changer Order No. 3 for emergency brickwork repair to the library's chimney in the amount of \$7,033.97;

WHEREAS, the Chief Financial Officer has certified the funds in account # 04-2022-202207-220703-4-0;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Change Order No. 2 and No. 3-Spartan Construction for the Bound Brook Library Interior and Exterior Repairs is hereby authorized for the total contract award of \$541,280.97.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-061

RESOLUTION APPOINTING MEMBERS TO THE BOUND BROOK/ SOUTH BOUND
BROOK YOUTH SERVICES COMMISSION

WHEREAS, the purpose of a MYSC is to encourage, coordinate, and integrate existing services for youth at-risk of or already involved in the juvenile justice system by determining the needs of at-risk youth in their community; developing and proposing new and innovative programs to meet the identified needs; and informing the public of the nature and extent of juvenile problems and the availability of services to meet those needs; and

WHEREAS, the Boroughs of Bound Brook and South Bound Brook have created a Youth Services Commission to meet the needs of the community; and

WHEREAS, the Borough Council recommends the appointments of Janeen Kinney, Denzel Sanders, Joyce Smith, Aaron Pickett, Donna Piazzolla, Richard Schumann, and Maria Strada because they have demonstrated their commitment to the program and the Bound Brook community;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook that Janeen Kinney, Denzel Sanders, Joyce Smith, Aaron Pickett, Donna Piazzolla, Richard Schumann, and Maria Strada be appointed to the Bound Brook / South Bound Brook Youth Services Commission.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-062

RESOLUTION APPOINTING JASMINE D. MCCOY AS QUALIFIED PURCHASING AGENT

WHEREAS, N.J.S.A. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Jasmine McCoy possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Borough desires to authorize the Qualified Purchasing Agent to award contracts on behalf of the Borough of Bound Brook to the maximum bid threshold of \$44,000 pursuant to N.J.S. 40A:11-3;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, that Jasmine D. McCoy is appointed as the Qualified Purchasing Agent for the Borough;

BE IT FURTHER RESOLVED, pursuant to N.J.S.A., 40A:11-3(a) it does hereby authorize the Qualified Purchasing Agent to award contracts on behalf of the Borough, that do not exceed \$44,000.00 in a contract year.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-063

RESOLUTION APPOINTING JASMINE D. MCCOY AND DALE LEUBNER FOR THE 2024 SOMERSET COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, the Community Development Committee of the Community Development Block Grant Program was formed to assess community development needs and objectives in Somerset County and to recommend to the Board of Chosen Commissioners annual Community Development Programs responsive to community development needs; and

WHEREAS, the Borough of Bound Brook desires to participate in the Community Development Committee; and

WHEREAS, the Committee is comprised of two (2) representatives from each participating municipalities, one appointed by the Chief Executive Officer and one appointed by the governing body;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook that Jasmine D. McCoy and Dale Leubner are appointed to serve on the Community Development Committee of the Community Development Block Grant Program

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-064

**NOTIFICATION OF APPLICATIONS FOR THE 2024 SOMERSET COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BY THE FOLLOWING
NONPROFITS WITH INTENDED PROJECTS WITHIN THE BOROUGH OF
BOUND BROOK**

WHEREAS, the following non-profit groups located or implementing projects in the Borough of Bound Brook desire to participate in the 2024 Somerset County Community Development Block Grant Program:

WHEREAS, the Borough of Bound Brook governing body has been made aware of the intended projects from the each of the following non-profit groups;

Middle Earth

NOW, THEREFORE BE IT RESOLVED, by the Borough of Bound Brook Council that the Mayor and Clerk are also authorized to execute the applications from the non-profit groups listed above indicating that the Borough has been made aware of these applications.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024



February 15, 2024

Mayor Dominic Longo
Borough of Bound Brook
230 Hamilton Street
Bound Brook, NJ 08805

Dear Mayor Longo,

Middle Earth is submitting a proposal to the Somerset County Community Development Block Grant office to support a project that will benefit youth in Bound Brook. As you may know, Middle Earth has been providing services to youth in Somerset County for over 50 years. We have built up our programming in Bound Brook over the past three decades and currently we serve hundreds of youth per year in our various programs.

We are writing to ask for your support for an Employment Readiness Program. We currently run the Journeys Community Youth Center at the Codrington Park field house. This program is a safe, supervised space for youth ages 12 - 18 to "drop in" after school. They receive snack, can play games, get tutoring help, participate in life-skills groups, attend recreational trips and much more. We have added on a new component that focuses on employment readiness. The program has become very popular and we have a waiting list. We are applying for funding so the we can maintain this component of the Journeys program.

Youth attend the program for 8 weeks and learn everything about preparing for, applying to and maintaining a job. They participate in conflict resolution and decision making workshops, mock interviews, write resumes and have access to various professionals through our Career Banquet. In addition, each youth earns a stipend while participating.

I am requesting your support for this program. I thank you in advance for your consideration and support. If you have any additional questions, please don't hesitate to reach out.

Thank you,

A handwritten signature in cursive script that reads "Maria Strada".

Maria Strada
Executive Director

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-065

RESOLUTION AUTHORIZING A REFUND TO SOMERSET REGAL BANK FOR THE OVERPAYMENT OF 1ST QUARTER PROPERTY TAXES

WHEREAS, the records of the Tax Collector of the Borough of Bound Brook reflect an overpayment of 2024 1st Quarter Property Taxes on the following property:

<u>Refund To:</u>	<u>Property Location</u>	<u>Blk/Lot/Qual</u>	<u>Amount</u>
Somerset Regal Bank	346 West High St	028/002.01	\$2,653.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Property Tax overpayment be refunded as per the list above.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-066

**RESOLUTION APPROVING RELIEF OF MORATORIUM ON GROVE AVENUE FOR
A ROAD OPENING PERMIT**

WHEREAS, a road opening permit was submitted by PSE&G and Schilke Construction Company to repair 390 and 427 Grove Avenue; and

WHEREAS, Grove Ave was reconstructed in 2020 and therefore is currently under a five (5) year moratorium; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that the moratorium on Grove Avenue be relieved during this work and subject to the approval of the Superintendent of Public Works including, but not limited to, an infrared pavement repair of all utility patches the roadway.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-067

**RESOLUTION APPROVING RELIEF OF MORATORIUM ON WEST MAPLE AVENUE
FOR A ROAD OPENING PERMIT**

WHEREAS, a road opening permit was submitted by PSE&G and Schilke Construction Company to repair 232 West Maple Avenue; and

WHEREAS, West Maple Avenue was resurfaced in 2022 and therefore is currently under a five (5) year moratorium; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that the moratorium be relieved on West Maple Avenue during this work and subject to the approval of the Superintendent of Public Works including, but not limited to, an infrared pavement repair of all utility patches the roadway.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: February 27, 2023

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-068

**RESOLUTION AUTHORIZING A \$25.00 FEE PER TAX SALE NOTICE SENT IN
CONJUNCTION WITH ELECTRONIC TAX SALE**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the rules and regulations require a municipality to send three (3) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to assign greater fiscal responsibility more fairly to delinquent taxpayers, the Borough of Bound Brook wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base; and

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Bound Brook that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2024 electronic tax sale.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-068

RESOLUTION AUTHORIZE PARTICIPATION IN ELECTRONIC TAX SALE PROGRAM

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for the electronic tax sale program; and

WHEREAS, the Director of the Division of Local Government services has approved NJ Tax Lien Investors/Real Auction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers thus creating the environment for a more complete tax sale process; and

WHEREAS, the Borough of Bound Brook wishes to participate in an electronic tax sale;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, State of New Jersey that the Tax Collector is hereby authorized to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-070

RESOLUTION AUTHORIZING AN AGREEMENT FOR CLERK-ADMINISTRATOR

WHEREAS, pursuant to the powers granted to it by N.J.S.A. 40A:9-136 et seq., the Borough Council of the Borough of Bound Brook, through the provisions of a duly adopted ordinance, created the position of Borough Administrator; and

WHEREAS, the Borough of Bound Brook Code Section 2-9.1 provides that the Borough Municipal Clerk can also be the Borough Administrator and shall have the title of Clerk-Administrator; and

WHEREAS, the Borough is in need of a part-time Borough Administrator and has determined to offer such position to the Borough's Clerk, Jasmine D. McCoy; and

WHEREAS, Jasmine D. McCoy shall now be the Bound Brook Borough Clerk-Administrator and shall be responsible to fulfill the duties of both Borough Clerk and Borough Administrator;

WHEREAS, the terms and conditions of the offer of employment are incorporated in the form of Agreement appended hereto as **Exhibit A**,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that the Agreement appended hereto as **Exhibit A** is hereby approved; the Borough Deputy Clerk is directed to transmit the Agreement to Jasmine D. McCoy forthwith; and upon execution by Jasmine D. McCoy, the Mayor is authorized to execute the Agreement.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-071

RESOLUTION DIRECTING THE TAX COLLECTOR TO HOLD THE FIRST QUARTER PAYMENT OF 2024 TO THE SPECIAL IMPROVEMENT DISTRICT FOR FAILURE TO PROVIDE ANNUAL FINANCIAL REPORTS AND AUDITS

WHEREAS, pursuant to Bound Brook Borough Code Section 2-55.1, the Special Improvement District was created and subject to a special assessment of all commercial property within the District, which shall be imposed by the Borough of Bound Brook for the purposes of promoting the economic and general welfare of the District and the municipality, as well as for the purposes of permitting capital improvement projects to be undertaken for the benefit of the District; and

WHEREAS, the improvements and the facilities thereof shall be maintained and operated pursuant to the provisions of this section and to N.J.S.A. 40:56-65 et seq., and the costs thereof shall be assessed or taxed to the benefited properties or businesses pursuant to this section and N.J.S.A. 40:56-80 or N.J.S.A. 40:56-85; and

WHEREAS, in accordance with N.J.S.A. 40:56-80, the District is required provide the Borough Council with a report of annual operating costs, and

WHEREAS, in accordance with N.J.S.A. 40:56-88, the District is required to file with the Borough Council an annual audit of its books, accounts and financial transactions; and

WHEREAS, pursuant to Bound Brook Borough Code Section 2-55.8, within 30 days after the close of each fiscal year, the District is to make an annual report of its activities for the preceding fiscal year to the Governing Body; and

WHEREAS, the Special Improvement District has failed to provide annual report of operating costs for previous years; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Bound Brook that the Tax Collector hold the first quarter payment for 2024 to the Special Improvement District until all the statutorily required annual reports and audits for previous years be filed with the Borough Clerk.

Attest:

Jasmine D. McCoy, Borough Clerk

Approved:

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2024-072

RESOLUTION AUTHORIZING THE HIRE OF CIRO LOWDER AS A PATROL OFFICER FOR THE BOUND BROOK POLICE DEPARTMENT

WHEREAS, due to the expansion of the patrol division a vacancy exists for a Patrol Officer in the Bound Brook Police Department.

WHEREAS, interviews were conducted by the Bound Brook Police Department Command Staff along with the Acting Borough Administrator; and

WHEREAS, the Police Chief has recommended Ciro Lowder be hired to fill the vacancy; and

WHEREAS, a background investigation, physical and psychological evaluation have been conducted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that Ciro Lowder be hired as Patrol Officer effective March 12, 2024, for an annual salary of \$50,787.72, as specified in the PBA contract.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-073

RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 6,310,505.01

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$6,310,505.01.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$5,099,130.09
GRANT FUND	\$231,421.96
GENERAL CAPITAL FUND	\$963,248.18
GENERAL TRUST FUND	\$725.00
TAX COLLECTOR TRUST	\$12,500.00
TAX TITLE LIEN REDEMPTION	\$3,479.78
TOTAL	<u>\$ 6,310,505.01</u>

Approved:

Attest:

Mayor Dominic Longo

Jasmine D. McCoy, Borough Clerk

Date of Adoption: February 27, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-074

RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 723,008.29

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$723,008.29.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$208,527.61
GRANT FUND	\$388,505.47
GENERAL CAPITAL FUND	\$106,845.02
RECREATION TRUST	\$280.00
GENERAL TRUST FUND	\$1,325.00
DOG/CAT TRUST	\$60.00
PERFORMANCE ESCROW	\$10,773.87
PAYROLL	\$6,691.32
TOTAL	<u>\$ 723,008.29</u>

Approved:

Attest:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024

BOROUGH OF BOUND
County of Somerset

RESOLUTION 2024-075

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Borough of Bound Brook has deemed it necessary to go into closed session to discuss matters which are exempted from the public; and

WHEREAS, the regular meeting of the Borough of Bound Brook will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Borough Council will go into closed session for the following reasons as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Borough of Bound Brook hereby declares that the discussion of subject(s) may be made public at a time when the Borough Attorney advises the Borough Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Borough is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

Reason for Closed Session – Contract Negotiations

Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the borough's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact.

Attest:

Approved:

Jasmine D. McCoy, Borough Clerk

Mayor Dominic Longo

Date of Adoption: February 27, 2024