

Borough of Bound Brook
Department of Code Enforcement
Crane/Heavy Equipment Permit Application
Ordinance 4-26 Crane Regulations

Director of Code Enforcement – S. Rodzinak Phone: (732) 356-0833 ext. 642
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Crane Permit Fee: \$100.00 valid for 60 days Renewal Fee \$60.00

Review attached ordinance for all permit, insurance and training requirements

Property Address: Block: _____ Lot: _____

Email address: _____

Phone number: _____

Name of Company: _____

Company Contact Number: _____

Date of Delivery: _____ Date of Removal: _____

Where will Unit be located on Property: _____

Type of Crane/Heavy Equipment: _____

NOTE: Brook Police Department. Please have a representative of the Bound Brook Police Department Sign Below giving authorization:

Police _____ Signature Date _____

I hereby acknowledge that the information given on this application is accurate and correct. I hereby acknowledge that I am the owner or duly authorized to act in the owner's behalf, and such hereby agree to comply with the applicable requirements, ordinances, and regulations of the Borough of Bound Brook, as well as all Federal and State laws and regulations.

Applicant Name Print: _____ Signature Date: _____

Your application will NOT be deemed approved until reviewed and signed by the Director of Code Enforcement and returned to the applicant

Director of Code Enforcement

S. Rodzinak

Borough of Bound Brook, NJ
Thursday, January 11, 2024

Chapter 4. General Licensing

Article IV. Heavy Equipment

4-26.2. Permit requirements.

[9-26-2017 by Ord. No. 2017-30]

- a. Five days before any crane operator, contractor or other person or company initiates the use of a crane within the Borough, a permit shall be obtained. In emergent situations, the Construction Official may waive this requirement, in his or her own discretion, if the operator meets the balance of the requirements of this Section **4-26**.
- b. Copies of the permit will be maintained by the Borough and with the crane operator at all times; a copy of the permit shall be produced on the work site when requested.
- c. The following documents must be provided to the Borough in order to be granted a permit:
 1. Copy of a crane operator certificate from one of the following organizations:
 - (a) National Commission for the Certification of Crane Operators (NCCCO);
 - (b) Operating Engineers Certification Program (OECEP); or
 - (c) Crane Institute of America certification.
 2. New Jersey crane license.
 3. Current medical examiner's card.
 4. A copy of the most-recent and current proof of inspection for the crane being operated (crane owner).
 5. Insurance required as follows:
 - (a) Bodily injury:
 - (1) For any one person, in the amount of \$500,000;
 - (2) For any occurrence, in the amount of \$1,000,000;
 - (b) Property damage:
 - (1) For any one accident, in the amount of \$500,000;
 - (2) For any aggregate of occurrences, in the amount of \$2,000,000.
 6. Proof that the crane operator submits to a random drug testing program.
 7. Proof of completion of signal person qualification or certification course.
- d. Upon receipt of a properly completed application and compliance with the requirements of this Section **4-26**, the Code Enforcement Office shall issue or deny the requested permit within five

business days. If the application is denied, the reasons for the denial shall be furnished to the applicant in writing.

4-26.3. Crane operator licensing.

[9-26-2017 by Ord. No. 2017-30]

- a. To be eligible for a license as a crane operator within the Borough, the applicant shall fulfill each of the following requirements:
 1. Be licensed pursuant to N.J.S.A. 45:26-7;
 2. Be at least 18 years of age;
 3. Possess certification from the National Commission for the Certification of Crane Operators or any other organization found by the Board to offer an equivalent testing and certification program meeting the requirements of the American Society of Mechanical Engineers ASME B30.5 and the accreditation requirements of the National Commission for Certifying Agencies;
 4. Have at least 1,000 hours of crane-related experience; and
 5. Maintain a current medical examiner's certification card.

4-26.4. Fee schedule; term; renewal of permit.

[9-26-2017 by Ord. No. 2017-30]

The permit fee for each crane shall be \$100. Each permit is valid for 60 days and may be extended and/or renewed, provided that compliance with the requirements of this Section **4-26** continues to be met. Fee for an extended or renewed permit is \$50.

4-26.5. Notification of accident or safety issue.

[9-26-2017 by Ord. No. 2017-30]

In addition to all other notice requirements, including notice to the Department of Labor and Workforce Development pursuant to N.J.A.C. 12:121-5.1, the owner of the property on which a crane governed by this Section **4-26** is operating shall immediately notify the Borough of any accident causing personal injury or damage to property and shall provide the Borough with access to the site for investigating such accident. When an accident involves the failure, breakage, damage or destruction of any part of the crane apparatus, it shall be unlawful to continue to use such crane apparatus until after examination by the Borough is made and approval of the equipment for continued use is granted. The Borough shall promptly examine the cause of the accident and complete a report thereon to be maintained by the Borough.

4-26.6. Safety equipment required.

[9-26-2017 by Ord. No. 2017-30]

- a. All crane equipment shall be kept in safe working condition at all times by the owner and licensee.
- b. If any safety or operational aid used or required to be used in connection with the operation of a crane is not working properly, the person operating such crane shall immediately shut down the crane until such time that the required safety or operational aid is repaired or replaced and the crane is restored to proper working order.

- c. Any and all safety requirements promulgated by the Board, Commissioner, or Borough must be adhered to at all times.
- d. Every crane shall be thoroughly inspected by a competent designated employee or authorized agent of the owner or lessee of such mobile crane, tower crane or derrick at intervals not exceeding one month. Such inspection shall include, but not be limited to, all blocks, shackles, sheaves, wire rope, connectors, and various devices on the master boom, controls and braking mechanisms.
- e. A written, dated, and signed record of each such inspection shall be completed by the competent designated employee or authorized agent who made the inspection. The most-recent record of such inspection shall be posted inside the cab of such crane and shall be filed with the Borough. Attached to such record of inspection shall be a written designation naming the competent employee or authorized agent. Such attached designation shall be signed by the owner or lessee of said crane.
- f. Every crane shall be inspected before being erected or operated for the first time on any job.
- g. Adjustments and repairs to cranes shall be made only by competent designated persons.

4-26.9. Violations; penalties.

[9-26-2017 by Ord. No. 2017-30]

- a. Any person who operates a crane without meeting the requirements of this Section **4-26** or any rule or regulation promulgated thereunder shall be subject to a fine of not less than \$100 and no more than \$2,000 for each violation. Each day of illegal operation shall constitute a separate and distinct offense.
- b. Any person or company who employs an unlicensed person as a crane operator or who permits or directs an unlicensed person to operate a crane shall be subject to a fine of not less than \$100 nor more than \$2,000 for each violation. Each day of illegal operation shall constitute a separate and distinct offense.