



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
JANUARY 23, 2024 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Dominic Longo  
C. Vinnie Petti  
C. Linda Brnicevic  
C. Kendall Lopez  
C. Glen Rossi  
C. Shawn Guerra  
C. David Morris

**APPROVAL OF MINUTES**

December 12, 2023 Regular Meeting

Motion:        Second:

Roll Call:

C. Vinnie Petti\_\_\_\_ C. Linda Brnicevic \_\_\_\_ Kendall Lopez\_\_\_\_

C. Glen Rossi\_\_\_\_ C. Shawn Guerra\_\_\_\_ C. David Morris



**ADVERTISED HEARING OR SPECIAL PRESENTATION**

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2024-01 An Ordinance Repealing and Replacing in its Entirety Chapter 21, Land Use, Section 15, Stormwater Control, of the Revised General Ordinances of the Borough of Bound Brook

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on January 23, 2023.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris

Ordinance 2024-02 An Ordinance Amending the Amended Redevelopment for Redevelopment Area 2 Pursuant to N.J.S.A. 40A:12A-et seq. to Increase Minimum Setbacks

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on January 23, 2023.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris



Ordinance 2024-03 An Ordinance Amending and Supplementing Chapter 7, Traffic, Section 12, Parking Time Limited on Certain Streets of the Revised General Ordinances of the Borough of Bound Brook to Amend Parking Restrictions on East High Street

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on January 23, 2023.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris

Ordinance 2024-04 An Ordinance Amending and Supplementing Chapter 7, Traffic, Section 17, Residential Parking of the Revised General Ordinances of the Borough of Bound Brook to Amend Residential Parking on East High Street

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on January 23, 2023.

Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris

Ordinance 2024-05 An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S. 40A: 4-45.14)

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on January 23, 2023.

Second:

Roll Call:



C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris

**ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING**

**CONSENT AGENDA**

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:	Second:	All in favor:
2024-002	Resolution Adopting the 2024 Mayor and Council Meeting Schedule	
2024-003	Resolution Designating Official Newspaper Publications	
2024-004	Resolution Authorizing Signatories for Designated Depositories	
2024-005	Resolution Authorizing the Governing Body to Fix Interest Rates for Nonpayment of Taxes, Assessments and Other Municipal Charges	
2024-006	Resolution Authorizing a Return Check Fee	
2024-007	Resolution Authorizing the Tax Collector to Conduct a Tax Sale, Issue Duplicate Tax Sale Certificates, Cancel Property Tax Refunds or Delinquency Less Than a Designated Threshold and Redeem Third Party Liens	
2024-008	Resolution Authorizing the Tax Assessor to File and Settle Tax Appeals	
2024-009	Resolution Authorizing the Finance Department to Waive Claimants' Certification Under the Bid Threshold, Void and Reissue Checks, Issue Checks Between Bill Lists	
2024-010	Resolution Establishing the 2024 Holiday Schedule	
2024-011	Resolution Appointing Erick Mickelson as Fire Marshal	
2024-012	Resolution Appointing Municipal Officials to Various Positions	



- 2024-013 Resolution Adopting Police Department Rules and Regulations
- 2024-014 Resolution Appointing 2024 Police Matrons
- 2024-015 Resolution Establishing a Cash Management Plan and Naming Official Cash Depositories
- 2024-016 Resolution Approving 2024 Pool Table License Renewals
- 2024-017 Resolution Authorizing Participation in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Borough of Bound Brook, Through the Borough of Bound Brook Police Department, to Request and Acquire Excess Department of Defense Equipment
- 2024-018 Resolution Authorizing Change Order No. 5 to John O’Hara Company for the Bound Brook Train Station East Bound Waiting Room and Platform Renovations for a Contract Increase in the Amount \$59,066.12
- 2024-019 Resolution Approving a Refund to Jennfier R. Jacobus, Esq., Attorney for Troyer, Mark & DOPP, Amy, Block 069 Lot 032, Property Location 621-623 Crescent Drive, Bound Brook, NJ 08805 for 2023 State Tax Court Judgement Docket No. 007957-2023
- 2024-020 Resolution Approving 2024 Towing License Renewals
- 2024-021 Resolution Authorizing the Chief Financial Officer to Cancel Trust Fund Reserves that are No Longer Operational
- 2024-022 Resolution Authorizing the Chief Financial Officer to Cancel the Balances in the Sewer Capital Fund
- 2024-023 Resolution of Support of Assembly Bill No. 4536/ Senate Bill NO. S304 to Establish Minimum Registered Professional Nurse Staffing Standards
- 2024-024 Resolution Authorizing Change Order No. 1- Spartan Construction for Bound Brook Library Interior and Exterior Repairs
- 2024-025 Resolution Approving the Promotion of Matthew Hupfer to Equipment Operator 1 in the Department of Public Works



- 2024-026 Resolution Approving the Promotion of Joe Lucariello to Laborer A in the Department of Public Works
- 2024-027 Resolution Approving the Promotion of Francis Gaffney to Laborer B in the Department of Public Works
- 2024-028 Resolution Approving the Promotion of Kevin Conover Jr. to Laborer B in the Department of Public Works
- 2024-029 Resolution Authorizing the Hire of Peter Dudek as Part-Time Emergency Medical Technician for the Department of Emergency Medical Services
- 2024-030 Resolution Authorizing a Refund to Property Owner of 411 Somerset Street for Bulk Stickers in the Amount of \$12.00
- 2024-031 Resolution Authorizing a Refund to Rakita Inc. Also Known as Trackside Bar & Grill in the Amount of \$475.00 for Duplicate Payment of a Mercantile License
- 2024-032 Resolution Appointing the 2024 Standing Committees of the Borough Council
- 2024-033 Resolution Appointing 2024 Borough Council Liaisons
- 2024-034 Resolution Authorizing the Person-to-Person, Place-to-Place Transfer of Plenary Retail Consumption License with Broad Package #1804-32-022-006 to Colombian Steakhouse & Bakery LLC
- 2024-035 Resolution Approving and Authorizing the Mayor to Execute and Deliver a Certificate of Completion on Behalf of the Borough of Bound Brook for 127 Talmage Urban Renewal, Located at 127 Talmage Avenue, Also Known on the Tax Map as Block 23, Lot 1.01 within Redevelopment Area 2
- 2024-036 Resolution Approving and Authorizing the Mayor and Borough Clerk and Any Other Borough Representatives as Deemed Necessary to Executive an Assignment and Assumption Agreement for the Financial Agreement by and Between the Borough of Bound, the View at 127 Urban Renewal, LLC and Atlantic Pacific Partners Urban Renewal LLC for Property Located on Block 23, Lot 1.01 Located in Redevelopment Area 2 Pursuant to the Long Term Tax Exemption Law (N.J.S.A. 40A:20-1, et. seq.)
- 2024-037 Resolution Authorizing the Release of Performance Bond for 127 Urban Renewal, LLC located at 127 Talmage Avenue, Block 23, Lot 1.01 and Requiring a Maintenance Bond



**INTRODUCTION/DISCUSSION OF RESOLUTIONS**

- 2024-038 Resolution Appointing 2024 Municipal Professionals
- 2024-039 Mayoral Appointments to Various Boards, Committees and Commissions with the Consent of Borough Council
- 2024-040 Resolution Authorizing the Termination of the Borough Administrator, Hector Herrera

Motion:            Second:

Roll Call:

C. Vinnie Petti\_\_\_\_ C. Linda Brnicevic \_\_\_\_ Kendall Lopez\_\_\_\_

C. Glen Rossi\_\_\_\_ C. Shawn Guerra\_\_\_\_ C. David Morris\_\_\_\_

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 2024-041 Mayoral Appointments to Various Boards, Committees and Commissions

	<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Planning Board	Abel Gomez, Alt 1	2 years	2025
	Jaime Garcia, Alt. 2	1 year	2024
Shade Tree Commission	Daniel Whelan	5 years	2028
	Diana Romero, Alt.1	1 year	2024
Recreation Commission	Beverly Pranzatelli	5 years	2028
	Joseph Cuhna Alt. 1	5 years	2028
	Kenneth Bogantes Alt. 2	4 years	2027



2024-042      Mayoral Appointments of Deputy Coordinators to the Office of  
Emergency Management

<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Michael Lapotasky		
Paul Lasko		
Mark Lukac		

**APPROVAL OF VOUCHERS**

2024-043      Resolution Approving Vouchers in the Amount of \$858,820.60

Motion:          Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

2024-044      Resolution Approving Vouchers in the Amount of \$534,382.30

Motion:          Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

2024-045      Resolution Approving Vouchers in the Amount of \$13,526.13

Motion:          Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_





2024-046 Resolution Approving Vouchers in the Amount of \$112,367.93

Motion: Second:

Roll Call:

C. Vinnie Petti\_\_\_ C. Linda Brnicevic \_\_\_ Kendall Lopez\_\_\_

C. Glen Rossi\_\_\_ C. Shawn Guerra\_\_\_ C. David Morris\_\_\_

**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

**ADJOURNMENT**

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-01

**AN ORDINANCE REPEALING IN ITS ENTIRELY AND REPLACING CHAPTER 21, LAND USE, SECTION 15, STORMWATER CONTROL, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, as follows:

**SECTION 1.** Section 21-15, “Stormwater Control” of the Revised General Ordinances of the Borough of Bound Brook is hereby repealed and replaced as the following:

**Section I. Scope and Purpose:**

A. Policy Statement

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for green infrastructure, water quality, quantity, and groundwater recharge.

B. Purpose

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for “major development,” as defined below in Section II.

C. Applicability

1. This ordinance shall be applicable to the following major developments:
  - a. Non-residential major developments and redevelopment projects; and
  - b. Aspects of residential major developments and redevelopment projects that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21 et seq.
2. This ordinance shall also be applicable to all major developments undertaken by the Borough of Bound Brook.

3. Applicability of this ordinance to major developments shall comply with last amended N.J.A.C. 7:8-1.6, incorporated herein by reference.

#### D. Compatibility with Other Permit and Ordinance Requirements

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

#### **Section II. Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions used in this ordinance shall be the same as the last amended Stormwater Management Rules at N.J.A.C. 7:8-1.2, incorporated herein by reference.

#### **Section III. Design and Performance Standards for Stormwater Management Measures:**

This section establishes design and performance standards for stormwater management measures for major development intended to minimize the adverse impact of stormwater runoff on water quality and water quantity and loss of groundwater recharge in receiving water bodies. Design and performance standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5, incorporated herein by reference.

#### **Section IV. Solids and Floatable Materials Control Standards:**

- A. Site design features identified under Section III above, or alternative designs in accordance with Section III above, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section IV.A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

- i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or
- ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension. Note that the Residential Site Improvement Standards at N.J.A.C. 5:21 include requirements for bicycle safe grates.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

- iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in IV.A.1. above does not apply:

- i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;
- ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets;
- iii. Where flows from the water quality design storm as specified in the last amended Stormwater Management rules at N.J.A.C. 7:8 et seq. are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
  - a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or
  - b. A bar screen having a bar spacing of 0.5 inches.

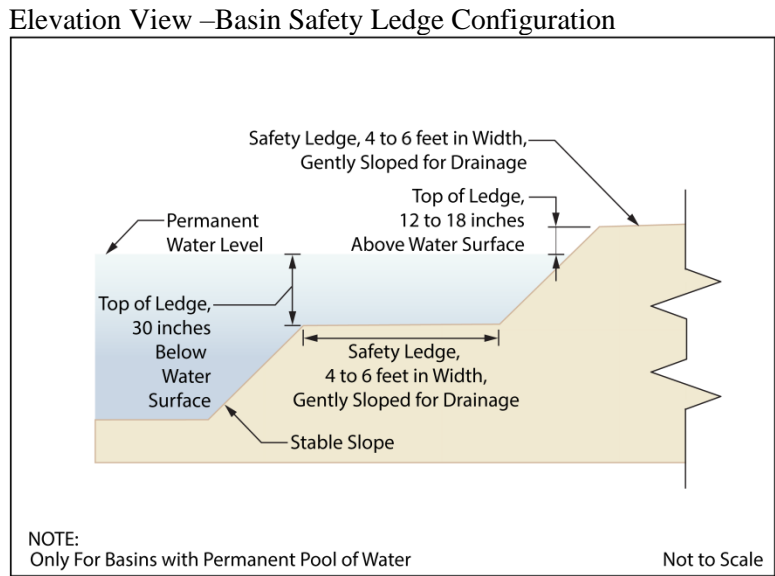
Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

- iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or
- v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**Section V. Safety Standards for Stormwater Management Basins:**

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management basins. This section applies to any new stormwater management basin. Safety standards for stormwater management measures shall comply with last amended N.J.A.C. 7:8-6, incorporated herein by reference.

**B. Safety Ledge Illustration**



**Section VI. Requirements for a Site Development Stormwater Plan:**

**A. Submission of Site Development Stormwater Plan**

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section VI.C below as part of the submission of the application for approval.
2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.
3. The applicant shall submit six (6) copies of the materials listed in the checklist for site development stormwater plans in accordance with Section VI.C of this ordinance.

**B. Site Development Stormwater Plan Approval**

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this ordinance.

C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Section III is being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

- i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.

- ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.
6. Calculations
- i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section III of this ordinance.
  - ii. When the proposed stormwater management control measures depend on the hydrologic properties of soils or require certain separation from the seasonal high water table, then a soils report shall be submitted. The soils report shall be based on onsite boring logs or soil pit profiles. The number and location of required soil borings or soil pits shall be determined based on what is needed to determine the suitability and distribution of soils present at the location of the control measure.
7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section VII.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section VI.C.1 through VI.C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

**Section VII. Maintenance and Repair:**

A. Applicability

Projects subject to review as in Section I.C of this ordinance shall comply with the requirements of Section VII.B and VII.C.

B. General Maintenance

- 1. Maintenance for stormwater management measures shall comply with last amended N.J.A.C. 7:8-5.8, incorporated herein by reference.
- 2. The following requirements of N.J.A.C. 7:8-5.8 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department:
  - i. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having



the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation; and

- ii. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.

[https://www.njstormwater.org/maintenance\\_guidance.htm](https://www.njstormwater.org/maintenance_guidance.htm).

3. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

- C. Nothing in this subsection shall preclude the municipality in which the major development is located from requiring the posting of a performance or maintenance guarantee in accordance with N.J.S.A. 40:55D-53.

### **Penalties:**

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure of land in violation of this section shall be subject, upon conviction thereof, to a fine of not more than \$2,000, or incarceration for a period not to exceed 90 days or both such fine and imprisonment, in the discretion of the Municipal Judge.

### **SECTION 2. Severability:**

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

### **SECTION 3. Effective Date:**

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

ATTEST

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Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

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Mayor Dominic Longo

Date of Introduction: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-02

**AN ORDINANCE OF THE MUNICIPAL COUNCIL OF THE BOROUGH OF BOUND BROOK AMENDING THE AMENDED REDEVELOPMENT PLAN FOR REDEVELOPMENT AREA 2 PURSUANT TO N.J.S.A. 40A:12A-1 ET SEQ.**

**BE IT ORDAINED** by the Borough Council of the Borough of Bound Brook, in the County of Somerset and State of New Jersey, as follows:

**SECTION I** Pursuant to the “Local Redevelopment and Housing Law,” P.L.1992, c.79 (C.40A:12A-1 et seq.), the Bound Brook Borough Council (“Borough Council”), by a Resolution adopted in February 2000, determined that a significant portion of the Borough of Bound Brook including its downtown was an area in need of redevelopment pursuant to N.J.S.A. 40A:12A-5 and 6 (the “Redevelopment Area”).

**SECTION II** Subsequently, the Redevelopment Area was divided into two (2) parts, known as Redevelopment Area 1 (the eastern portion) and Redevelopment Area 2 (the western portion).

**SECTION III** On February 17, 2000, the Borough Council adopted a Redevelopment Plan for Redevelopment Areas 1 and 2.

**SECTION IV** In November 2009, the Borough Council adopted an amendment to the Redevelopment Plan creating a separate redevelopment plan for Redevelopment Area 2.

**SECTION V** On August 11, 2015, the Borough Council adopted an ordinance amending the Redevelopment Plan for Redevelopment Area 2, which was prepared by Carlos Rodrigues, FAICP/PP and is entitled “Amended Redevelopment Plan for Redevelopment Area 2: Sub-Areas 2.1, 2.2. and 2.3. Additional amendments were adopted in 2019 and 2021.

**SECTION V** At the Borough’s direction, further amendments to the Amended Redevelopment Plan for Redevelopment Area 2 have been prepared by Carlos Rodrigues, FAICP/PP, and are hereinafter referred to as the “Amendments” (Deleted language is indicated by a ~~strikeout~~, while new language is indicated in **bold**):

(a) Sub-Area 2.1, Section 4.2.6, Subsection (b)(page 18)to read:

Exemption from the requirements of Section 21-10.15.E.7 (b): The minimum front yard building setback from the West Main Street curb line, East of Columbus Place, is twenty (20) feet. The

minimum front yard setback from the Columbus Place curb line is **also twenty fifteen (15)** feet; and the minimum front yard setback from the West Main Street curb line (West of Columbus Place) is ten (10) feet. The minimum front yard setback for buildings fronting on Drake Street and Church Street is ~~also ten (10)~~ **fifteen (15) feet**. Greater front yard setbacks are permissible, and encouraged, for building with ground floor restaurants or cafes, where outdoor dining is desired, as well as buildings with ground floor activities that would benefit from outdoor displays. The front yard for corner lots shall be defined as the side where the front door to the building is located. Through lots – lots with frontage on two parallel streets – shall treat both sides as front yards.

**SECTION VI** Upon introduction of this Ordinance, the Amendments shall be referred to the Borough Planning Board (the “Planning Board”) for its review and consideration pursuant to N.J.S.A. 40A:12A-7.e.

**Section VII** Prior to the adoption of the Amendments, the Planning Board shall, within 45 days after referral by the Borough Council, transmit to the Borough Council, a report containing its recommendation concerning the Amendments pursuant to N.J.S.A. 40A:12A-7.e.

**SECTION VIII** Upon receipt of the Planning Board’s recommendation, the Borough Council shall act upon this Ordinance adopting the Amendments pursuant to N.J.S.A. 40A:12A-7.f. and no further review of the Borough Planning Board is required.

**SECTION IX** The Borough Council hereby adopts the Amendments to the Amended Redevelopment Plan for Redevelopment Area 2.

**SECTION X** Upon adoption of this Ordinance, the Amendments to the Amended Redevelopment Plan for Redevelopment Area 2 shall include the date of adoption of this Ordinance.

**SECTION XI** This Ordinance shall take effect after publication in accordance with applicable law.

## **SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor David Morris

Date of Introduction: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-03

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 12, PARKING TIME LIMITED ON CERTAIN STREETS, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND PARKING RESTRICTIONS ON EAST HIGH STREET**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook as follows:

**SECTION 1.** Chapter 7, “Traffic”, Section 12, Parking Time Limited on Certain Streets”, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

**7-12 PARKING TIME LIMITED ON CERTAIN STREETS**

No person shall park a vehicle for longer than the time limit between the hours listed on any day (except Sundays and public holidays) upon any of the streets or parts of streets described.

- a. Parking time limited.

Name of Street	Side(s)	Limit	Hours	Location
...				
[East High Street]	[North]	[Two hours]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[Between Mountain Avenue and Church Street]
[East High Street]	[South]	[Thirty minutes]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[From Mountain Avenue to Maiden Lane]
[East High Street]	[South]	[Two hours]	[8:00 a.m. to 6:00 p.m. Monday through Saturday]	[From Hamilton Street to a point 50 feet east of the eastern side of the Library driveway exit]
[East High Street]	[North]	[Two hours]	[9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday]	[Between Hamilton Street and East Street]

[East High Street]	[South]	[Two hours]	[9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday]	[Beginning at a point 59 feet east of the south/east protracted curbline for East High Street and Hamilton Street and extending to East Street]
--------------------	---------	-------------	--	---

<u>East High Street</u>	<u>South</u>	<u>Two hours</u>	<u>8:00 a.m. to 6:00 p.m. Monday through Saturday</u>	<u>From Mountain Avenue to Hamilton St.</u>
<u>East High Street</u>	<u>North</u>	<u>Two hours</u>	<u>8:00 am to 6:00p.m. Monday through Saturday</u>	<u>Beginning 96 feet east of Mountain Ave. to Hamilton St.</u>
<u>East High Street</u>	<u>North</u>	<u>Two hours</u>	<u>9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00p.m. Friday and Saturday</u>	<u>Between Hamilton Street and East Street</u>
<u>East High Street</u>	<u>South</u>	<u>Two hours</u>	<u>9:00 a.m. to 9:00 p.m. Monday through Thursday 9:00 a.m. to 5:00 p.m. Friday and Saturday</u>	<u>Between Hamilton Street and East Street</u>

...

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections,

subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: January 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-04

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7, TRAFFIC, SECTION 17, RESIDENTIAL PARKING, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND RESIDENTIAL PARKING ON EAST HIGH STREET**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council as follows:

**SECTION 1.** Chapter 7, Traffic, Section 17, Residential Parking, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

**7-17 RESIDENTIAL PERMIT PARKING.**

- a. No person shall park a vehicle on streets or parts of streets as described within the following section unless an appropriate and current parking permit as issued by the Borough of Bound Brook is displayed on said vehicle for those streets or parts of streets as described or listed within the following section.

Street	Location	Hours	Days
...			
<b><u>East High Street</u></b>	<b><u>North side beginning 46 feet east of Mountain Ave. extending to a point 50 ft easterly therefrom. (Eligible residences 201-207 E. High St. due to no driveways on properties)</u></b>	<b><u>All</u></b>	<b><u>All</u></b>
....			

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2024-05

**CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Bound Brook in the County of Somerset finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.0 % increase in the budget for said year, amounting to \$137,909.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Bound Brook, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Bound Brook shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 482,683.66, and that the CY 2024 municipal budget for the Borough of Bound Brook be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor Dominic Longo

Date of Introduction: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-002

**RESOLUTION ADOPTING THE 2024 MAYOR AND COUNCIL MEETING SCHEDULE**

**WHEREAS**, the Open Public Meeting Act (P.L. 1975, Chapter 231) of the Laws of the State of New Jersey, Section 13 thereof, requires the public body, at least once each year within seven (7) days following the Annual Organization or Reorganization meeting of the public body, or by January 10<sup>th</sup> to provide notice of a schedule of regular meeting of said public body to be held during the succeeding year;

**NOW, THEREFORE, BE IT RESOLVED** on this 23<sup>rd</sup> day of January 2024 by the Mayor and Council of the Borough of Bound Brook that the meeting schedule for the period January 9, 2024, through December 31, 2024, shall be held at 7:00 PM on dates below;

January 23<sup>rd</sup>

February 13<sup>th</sup> and 27<sup>th</sup>

March 12<sup>th</sup> and 26<sup>th</sup>

April 9<sup>th</sup> and 23<sup>rd</sup>

May 14<sup>th</sup> and 28<sup>th</sup>

June 11<sup>th</sup> and 25<sup>th</sup>

July 9<sup>th</sup> and 23<sup>rd</sup>

August 13<sup>th</sup> and 27<sup>th</sup>

September 10<sup>th</sup> and 24<sup>th</sup>

October 8<sup>th</sup> and 22<sup>nd</sup>

November 12<sup>th</sup> and 26<sup>th</sup>

December 10<sup>th</sup> and 24<sup>th</sup>

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-003

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPER PUBLICATIONS**

**WHEREAS**, pursuant to N.J.S.A. 40:53-1, the governing body may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the Courier News be designated as the official newspapers for the Borough of Bound Brook for the publication of all legal notices and advertisements for boards, bodies, committees, offices and agencies.

**BE IT FURTHER RESOLVED** that the Star Ledger be designated as an alternate source of publication of all legal notices and advertisements.

**BE IT FURTHER RESOLVED** that the bulletin board located in the lobby of Borough Hall be designated for all public notices, including pending ordinances, as required by law.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-004

**RESOLUTION AUTHORIZING SIGNATORIES FOR DESIGNATED DEPOSITORIES**

**WHEREAS**, there is a requirement to authorize signatories for designated depositories; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the following are hereby authorized to sign checks where a combination of three principal signatures are required:

Chief Financial Officer  
Mayor  
Borough Clerk

**BE IT FURTHER RESOLVED** that signature cards with signature names of the Chief Financial Officer, Mayor and Borough Clerk shall be forwarded to the designated depositories of the Borough of Bound Brook.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-005

**RESOLUTION AUTHORIZING THE GOVERNING BODY TO FIX INTEREST RATES FOR NONPAYMENT OF TAXES, ASSESSMENTS AND OTHER MUNICIPAL CHARGES**

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, the governing body is permitted to fix the interest rates charged for nonpayment of taxes or assessments and other municipal charges subject to any abatement or discount for the late payment of taxes; and

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, the fixing of said rates as 8% per annum of the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00; and

**WHEREAS**, pursuant to N.J.S.A. 54:4-67, a 6% penalty can be assessed on all amounts owed in excess of \$10,000.00 at the end of the year; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council as follows:

1. The Tax Collector is hereby authorized and directed to charge the 6% year end penalty on delinquent taxes greater than \$10,000.00;
2. Effective January 1, 2024, there shall be a ten-calendar day grace period after the due date of each quarterly tax and/or assessment installment in which payments will not be subject to interest charges. Should the expiration of the grace period fall on a non-working day, the payment shall be accepted on the next working day without interest charges. Any tax and refuse payments not made in accordance as stated above shall be charged interest from the due date.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-006

**RESOLUTION AUTHORIZING A RETURN CHECK FEE**

**WHEREAS**, pursuant to N.J.S.A. 40:5-18, anyone issuing a check with insufficient funds may be assessed a fee per check or other written instrument for all checks returned for insufficient funds during the current fiscal year

**WHEREAS**, the Borough desires to assess a fee of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year; and

**NOW, THEREFORE, IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that a fee of \$20.00 per check or written instrument for all checks returned for insufficient funds during the current fiscal year may be assessed;

**BE IT FURTHER RESOLVED** that the Tax Collector may require future payments to be tendered in certified check, cashier's check or cash.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-007

**RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CONDUCT A TAX SALE, ISSUE DUPLICATE TAX SALE CERTIFICATE, CANCEL PROPERTY TAX REFUNDS OR DELINQUENCY LESS THAN A DESIGNATED THRESHOLD AND REDEEM THIRD PARTY LIENS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound that the Tax Collector is hereby authorized as follows for the 2024 calendar year:

1. To conduct a tax sale for prior year delinquent taxes pursuant to N.J. Law Chapter 99;
2. Upon receipt of a notarized Loss Affidavit and payment of a fee of \$100.00 per certificate, to issue an appropriate duplicate tax sale certificate to the said purchaser pursuant to Chapter 99 of the Public Laws of 1977;
3. Cancel property tax refund or delinquency of less than \$10.00 and any refuse fee refund or delinquency of less than \$2.00 pursuant to N.J.S.A. 4A:5-17.1;
4. To redeem third party tax liens from the Tax Collector's account

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-008

**RESOLUTION AUTHORIZING THE TAX ASSESSOR TO FILE AND SETTLE TAX APPEALS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the Tax Assessor is hereby authorized as follows:

1. The Tax Assessor is authorized to file corrective tax appeals with the Somerset County Board of Taxation concerning those properties wherein errors we made, and is authorized to file cross-petitions and cross-claims for appeals to both the Somerset County Board of Taxation and the New Jersey Tax Court requesting increases in tax assessments.
2. The Tax Assessor and Township Attorney are hereby authorized to settle any and all appeals filed with the Somerset County Tax Board, New Jersey Tax Court, and any appeals to the Appellate Division or Supreme Court. The Borough Tax Appeal Attorney or designee is authorized to file all appeals, counterclaims in accordance with the local and Court Rules the Tax Assessment appeals.
3. Tax Assessor for the Borough of Bound Brook is hereby authorized to correct any error in assessments as he shall deem proper.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-009

**RESOLUTION AUTHORIZING THE FINANCE DEPARTMENT TO WAIVE CLAIMANT'S CERTIFICATION UNDER THE BID THRESHOLD, VOID AND REISSUE CHECKS AND ISSUE CHECKS BETWEEN BILL LISTS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the Finance Department is authorized as follows:

1. Waive the requirement for claimant's certification for purchase orders below 15% of the bid threshold pursuant to N.J.S.A. 40A:5-16(c)(3);
2. Authorize to void and reissue checks;
3. Authorized to issue checks between a bill list as long as the checks are recorded on the following bill list

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-010

**RESOLUTION ESTABLISHING THE 2024 HOLIDAY SCHEDULE**

**WHEREAS**, in accordance with the Borough Personnel Manual, the holiday schedule is established at the beginning of each calendar year;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the 2024 Holiday Schedule be established as follows:

New Year's Day- Monday, January 1, 2024  
Martin Luther King's Birthday- Monday, January 15, 2024  
Washington's Birthday- Monday, February 19, 2024  
Good Friday- Friday, March 29, 2024  
Memorial Day- Monday, May 27, 2024  
Juneteenth- Wednesday, June 19, 2024 (Floating Holiday)  
Independence Day- Thursday, July 4, 2024  
Labor Day- Monday, September 2, 2024  
Columbus Day- Monday, October 14, 2024 (Floating Holiday)  
General Election Day- Tuesday, November 5, 2024  
Veteran's Day- Monday, November 11, 2024  
Thanksgiving Day- Thursday, November 28, 2024  
Friday Following Thanksgiving Day- Friday, November 29, 2024  
Christmas Eve- Tuesday, December 24, 2024  
Christmas Day- Wednesday, December 25, 2024

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-011

**RESOLUTION APPOINTING ERIK MICKELSON AS FIRE MARSHAL FOR THE 2024  
CALENDAR YEAR**

**WHEREAS**, the Borough of Bound Brook is required to appoint a Fire Marshal annually;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that Erik Mickelson be appointed as Fire Marshal for 2024 calendar year.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-012

**RESOLUTION APPOINT MUNICIPAL OFFICIALS TO VARIOUS POSITIONS**

**WHEREAS**, the following employees are subject to appointment and have performed their jobs ably and faithfully:

Tax Search Officer	Jodi Schneider	1 year term
Assessment Search Officer	Jasmine McCoy	1 year term

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the above appointments are approved.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-013

**RESOLUTION ADOPTING POLICE DEPARTMENT RULES AND REGULATIONS**

**WHEREAS**, the Borough of Bound Brook Police Department has been established pursuant to N.J.S.A. 40A:14-118 and Borough Ordinance #2-21 of the Code of the Borough of Bound Brook; and

**WHEREAS**, in accordance with N.J.S.A. 40A:14-118 Borough Ordinance #2-21 of the Code of the Borough of Bound Brook designates the Police Committee, consisting of three (3) councilpersons appointed by the Mayor and Council and chaired by a Police Commissioner as the Appropriate Authority responsible for adopting and promulgating Rules and Regulations for the government of the police force and the discipline of its members.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, do hereby adopt the Police Department Rules and Regulations known as the “BOUND BROOK BOROUGH POLICE DEPARTMENT RULES AND REGULATIONS”.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-014

**RESOLUTION APPOINTING 2024 POLICE MATRONS**

**WHEREAS**, the Chief of Police of the Borough of Bound Brook requires the services of certain persons to act as Police Matrons in accordance with the statutes of the State of New Jersey; and

**WHEREAS**, all of the following individuals have been trained at the Somerset County Police Academy and are certified Police Matrons; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that Constance Casale, Alexandra Rice and Grace Lambertz are hereby appointed Police Matrons for the year 2024.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024



**BOROUGH OF BOUND BROOK**  
County of Somerset

**RESOLUTION 2024-015**

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN AND NAMING OFFICIAL CASH DEPOSITORIES**

**WHEREAS**, N.J.S.A. 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, N.J.S.A. 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Bound Brook, County of Somerset wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Bound Brook, County of Somerset adopts the following cash management plan, includes the official depositories for the Borough of Bound Brook, County of Somerset for the period January 1, 2024 through December 31, 2024.

**CASH MANAGEMENT PLAN OF THE  
BOROUGH OF BOUND BROOK,  
COUNTY OF SOMERSET**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Bound Brook, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

- A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Bound Brook including but not limited to:

Current Fund  
Payroll Trust Fund  
Agency Account  
Sewer Utility Revenue Account  
Developers' Escrow Trust Funds  
Open Space Accounts  
General Capital Account  
Sewer Capital Account  
Regular Trust Accounts

**III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Bound Brook are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank  
PNC Bank  
Wells Fargo  
Investors Savings  
The Depository Trust Company  
Provident  
Peapack Gladstone Bank  
Money Market Investment Accounts and/or Certificates of Deposit

Unity Bank  
Columbia Bank

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Bound Brook referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

TD Bank  
MBIA-Class Management Unit Trust  
NJ ARM Program  
NJ Cash Management Fund  
PNC Bank  
Valley National Bank  
Provident  
The Depository Trust Company  
Investors Savings  
Wells Fargo  
Peapack Gladstone Bank  
Unity Bank  
Columbia Bank

**VI. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;

- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a:
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
  - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
  - (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government

securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

### Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

### **VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Bound Brook, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Bound

Brook to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Bound Brook or by a third party custodian prior to or upon the release of the Borough of Bound Brook’s funds.

To assure that all parties with whom the Borough of Bound Brook deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

**VIII. TERM OF THE PLAN**

This plan shall be effective January 1, 2024 through December 31, 2024. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-016

**RESOLUTION APPROVING 2024 POOL AND BILLIARD LICENSES**

**WHEREAS**, pursuant to Chapter 4, General Licensing, Article 1, Section 4-7, “Pool and Billiard Parlors”, of the Revised General Ordinances of the Borough of Bound Brook no person shall operate a pool or billiard parlor in the Borough of Bound Brook without having first obtain a license and paid the required fee; and

**WHEREAS**, the following establishments have submitted their annual renewals and required fees:

<u>Establishment</u>	<u>Number of Pool Tables</u>
Billiards Lucy	10

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the above establishments are hereby approved and authorized to receive a 2024 Pool and Billiard License.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-017

**RESOLUTION AUTHORIZING PARTICIPATION IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE BOROUGH OF BOUND BROOK, THROUGH THE BOROUGH OF BOUND BROOK POLICE DEPARTMENT, TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey, that the Borough of Bound Brook Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the calendar year from January 1, 2024 to December 31, 2024;

**BE IT FURTHER RESOLVED**, that the Borough of Bound Brook Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, clothing, respirators, binoculars, and any other supplies or equipment of a non-military nature



identified by the LEA, if it shall become available in the period of time for which this resolution authorizes based on the needs of the Bound Brook Police Department, without restriction; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Bound Brook Police Department is hereby authorized to acquire the following “DEMIL B through Q” property: “TRUCK,CARGO; TRUCK,UTILITY; TRUCK,VAN”, if it shall become available in the period of time for which this resolution authorizes; and

**BE IT FURHER RESOLVED** that the Bound Brook Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

**BE IT FURHER RESOLVED** that the Bound Brook Police Department shall provide a quarterly accounting of all property through the 1033 Program which shall be available to the public upon request; and

**BE IT FURHER RESOLVED** that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31<sup>st</sup> of the current calendar year from January 1, 2024 to December 31, 2024;

**BE IT FURTHER RESOLVED** that this authorizing resolution will expire on December 31, 2024 and continued participation in this program will require annual authorization by the governing body.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-018

**RESOLUTION AUTHORIZING CHANGER ORDER NO. 5 TO JOHN O’HARA COMPANY FOR THE BOUND BROOK TRAIN STATION EAST BOUND WAITING ROOM & PLATFORM RENOVATIONS FOR A CONTRACT INCREASE IN THE AMOUNT OF \$59,066.12**

**WHEREAS**, Resolution 2023-114 authorized Change Order No. 1 for an extension of time request to John O’Hara Company for the construction of the Bound Brook Train Station East Bound Waiting Room and Platform Renovations project; and

**WHEREAS**, Resolution 2023-212 authorized Change Order No. 2 for an extension of time request to John O’Hara Company for the construction of the Bound Brook Train Station East Bound Waiting Room and Platform Renovations project; and

**WHEREAS**, Resolution 2023-290 authorized Change Order No. 3 and 4 for an extension of time contract increasing the total contract amount by \$91,691.68; and

**WHEREAS**, due to project extensions design changes and additional flagger costs requiring a contract increase in the amount of \$59,066.12;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, that Change Order No. 5 in the amount of \$59,066.12 be authorized.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-019

**RESOLUTION APPROVING A REFUND TO JENNIFER R. JACOBUS, ESQ., ATTORNEY FOR TROYER, MARK & DOPP, AMY, BLOCK 069 LOT 032, PROPERTY LOCATION 621-623 CRESCENT DRIVE, BOUND BROOK, NJ 08805 FOR 2023 STATE TAX COURT JUDGEMENT DOCKET NO. 007957-2023**

**WHEREAS**, the records of the Tax Collector of the Borough of Bound Brook reflect an overpayment of 2023 Taxes in the amount of \$448.02

**WHEREAS**, the property is located at 621-623 East Main Street, Block 069 Lot 032;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook, County of Somerset and State of New Jersey, that the Tax Collector is hereby authorized and directed to refund \$448.02 to Jennifer R. Jacobus, Esq., Attorney for Troyer, Mark & Dopp, Amy for the overpayment of 2023 taxes as a result of State of New Jersey Tax Court Judgement.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-020

**RESOLUTION APPROVING 2024 TOWING LICENSE RENEWALS**

**WHEREAS**, Section 4-22 “Towers and Wreckers” of the Revised General Ordinances permits application for Towing and Wrecking licenses within the Borough of Bound Brook; and

**WHEREAS**, two (2) completed applications have been received and licensing fees paid for the year 2024 from the following companies:

E&N Towing, Bridgewater, New Jersey  
Mike’s Towing & Recovery, Bridgewater, New Jersey

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that the above referenced towing license applications are approved for the 2024 calendar year.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-021

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CANCEL TRUST FUND RESERVES THAT ARE NO LONGER OPERATIONAL**

**WHEREAS**, the Borough of Bound Brook was previously authorized to create trust funds for various purposes, and

**WHEREAS**, the need for those Trust reserves no longer exist, and

**WHEREAS**, the CFO desires to cancel those reserves;

**NOW THEREFORE**, the Borough Council of the Borough of Bound Brook, County of Somerset is authorized to cancel the following reserves:

Reserve for Pfizer Review	\$7,794.50
Reserve Queens Gate UCC Inspection	\$2,448.67
Reserve for Rehabilitation Sewer	\$801.45
Reserve for Chase Bank UCC	\$1,356.25
Reserve for Newsletter	\$627.63
Reserve for Off Duty Employment	\$3,134.64
Reserve for Merc crem LLC	\$98.72

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-022

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO CANCEL THE  
BALANCES IN THE SEWER CAPITAL FUND**

**WHEREAS**, the Borough of Bound Brook has a balance in Capital Improvement Fund in the Sewer Capital Fund, and

**WHEREAS**, the sewer utility was sold in 2022 and the need for this Capital Improvement Fund no longer exist, and

**WHEREAS**, the CFO desires to cancel this balance;

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook, County of Somerset is authorized to cancel the following Capital Improvement Fund:

Capital Improvement Fund-Sewer Capital    \$50,000.00

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-023

**RESOLUTION IN SUPPORT OF ASSEMBLY BILL NI. 4536/ SENATE BILL NO. S304  
TO ESTABLISH MINIMUM REGISTERED PROFESSIONAL NURSE STAFFING  
STANDARDS**

**WHEREAS**, a one-patient increase in a nurse's workload increased the likelihood of an in-patient death within 30 days of admission by 7 percent, and

**WHEREAS**, mortality risk decreases by 9 percent for ICU patients and 16 percent for surgery patients with the increase of one FTE (fulltime) RN per patient day; and

**WHEREAS**, nurse staffing shortages are a factor in one out of every four unexpected hospital deaths or injuries caused by errors; and

**WHEREAS**, a 2021 study published in the American Journal of Infection Control found that each additional sepsis patient per nurse was associated with 19% higher odds of in-hospital mortality; and

**WHEREAS**, a study of New York hospitals in 2021 showed significant decreases in patient deaths would occur if patient care was limited to a ratio of 4 patients to 1 Nurse: 4,370 deaths would have been avoided in New York just among Medicare patients during the two-year study; and

**WHEREAS**, understaffing at hospitals, ambulatory surgery facilities, and State developmental centers and psychiatric hospitals has been demonstrated to be an underlying cause of the current nursing shortage, because higher patient assignments create higher levels of job dissatisfaction, burnout, and turnover rates among nurses;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook as follows:

1. The Borough of Bound Brook hereby urges its elected representatives in the New Jersey State Legislature to adopt [Assembly Bill No. 4536/Senate Bill No. S304](#).

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-024

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1- SPARTAN CONSTRUCTION  
FOR BOUND BROOK LIBRARY INTERIOR AND EXTERIOR REPAIRS**

**WHEREAS**, Resolution 2023-286 awarded contract to Spartan Construction for the Bound Brook Library Interior and Exterior Repairs; and

**WHEREAS**, due to the discovery of asbestos, there is a change in the scope of work; and

**WHEREAS**, there is an overall credit in the amount of \$36,116 for the project;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Change Order No. 1- Spartan Construction for the Bound Brook Library Interior and Exterior Repairs is hereby authorized with an overall credit in the amount of \$36,116.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-025

**RESOLUTION APPROVING THE PROMOTION OF MATTHEW HUPFER TO EQUIPMENT OPERATOR 1 IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Director of Public Works has recommended the promotion of Matthew Hupfer to Equipment Operator 1 within the department; and

**WHEREAS**, Matthew Hupfer has demonstrated the ability to perform the job duties;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Borok that Matthew Hupfer be promoted to Equipment Operator 1 at an hourly rate of \$32.96 per the AFSCME contract.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-026

**RESOLUTION APPROVING THE PROMOTION OF JOSEPH LUCARIELLO TO  
LABORER A IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Director of Public Works has recommended the promotion of Joseph Lucariello to Laborer A within the department; and

**WHEREAS**, Joseph Lucariello has demonstrated the ability to perform the job duties;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Borok that Joseph Lucariello be promoted to Laborer A at an hourly rate of \$28.54 per the AFSCME contract.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-027

**RESOLUTION APPROVING THE PROMOTION OF FRANCIS GAFFNEY TO  
LABORER B IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Director of Public Works has recommended the promotion of Francis Gaffney to Laborer B within the department; and

**WHEREAS**, Francis Gaffney has demonstrated the ability to perform the job duties;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Borok that Francis Gaffney be promoted to Laborer B at an hourly rate of \$25.23 per the AFSCME contract.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-028

**RESOLUTION APPROVING THE PROMOTION OF KEVIN CONOVER JR. TO  
LABORER B IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Director of Public Works has recommended the promotion of Kevin Conover Jr. to Laborer B within the department; and

**WHEREAS**, Kevin Conover has demonstrated the ability to perform the job duties;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Borok that Kevin Conover be promoted to Laborer B at an hourly rate of \$25.23 per the AFSCME contract.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-029

**RESOLUTION AUTHORIZING THE HIRE OF PETER DUDEK AS A PART-TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY SERVICES**

**WHEREAS**, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

**WHEREAS**, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

**WHEREAS**, there is a recommendation to the hire of Peter Dudek; and

**WHEREAS**, Peter Dudek possesses the necessary qualifications and experience for said position and a background check was performed; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Peter Dudek be hired as a part time Emergency Medical Technician at an hourly rate of \$26.50 retroactive January 4, 2024.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-030

**RESOLUTION AUTHORIZING A REFUND TO RESIDENT OF 411 SOMERSET STREET FOR BULK STICKERS IN THE AMOUNT OF \$12.00**

**WHEREAS**, 411 Somerset Street is classified as a commercial property and is not eligible for refuse collection; and

**WHEREAS**, bulk stickers were erroneously issued to resident, Fred Smith, in the amount of \$12.00; and

**WHEREAS**, there is a need to issue a refund for said amount;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that a refund be issued in the amount of \$12.00 to Fred Smith.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-031

**RESOLUTION AUTHORIZING A REFUND TO RAKITA INC ALSO KNOWN AS TRACKSIDE BAR & GRILL IN THE AMOUNT OF \$475.00**

**WHEREAS**, Rakita Inc. also known as Trackside Bar and Grill made a duplicate payment for the renewal of their 2024 mercantile license; and

**WHEREAS**, the Clerk's Office received a request to refund thee mercantile fee in the amount of \$475.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, that the Finance Department is hereby authorized to issue a refund in the amount of \$475.00 to Rakita Inc. also known as Trackside Bar and Grill.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-032

**RESOLUTION APPOINTING THE 2024 STANDING COMMITTEES OF THE BOROUGH COUNCIL**

**WHEREAS**, pursuant to the bylaws of the Mayor and Council of the Borough of Bound Brook, the Council shall appoint all committees and shall see that all matters referred to committees are acted upon and reported promptly to the Council; and

**WHEREAS**, the Standing Committees of the Borough Council shall consist of three (3) council members;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Bound Brook that the Standing Committees appointments are as follows for the 2024 calendar year:

<b><u>Committee</u></b>	<b><u>Chair</u></b>	<b><u>Alternate 1</u></b>	<b><u>Alternate 2</u></b>
Finance Committee	David Morris	Vinnie Petti	Glen Rossi
Public Safety Committee	Vinnie Petti	Glen Rossi	Shawn Guerra
Economic Development	Glen Rossi	Linda Brnicevic	David Morris
Personnel Committee	Kendall Lopez	Shawn Guerra	Linda Brnicevic
Department of Public Works	Linda Brnicevic	Kendall Lopez	Vinnie Petti
Code Enforcement	Shawn Guerra	David Morris	Kendall Lopez

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-033

**RESOLUTION APPOINTING 2024 BOROUGH COUNCIL LIAISONS**

**WHEREAS**, pursuant to the bylaws of the Mayor and Council of the Borough of Bound Brook, the Council shall appoint one or more members of the Governing Body to serve as the liaison between the Governing Body and all boards, committees, agencies or organizations;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Bound Brook that the liaison appointments are as follows for the 2024 calendar year:

Architectural Review Advisory Committee	Linda Brnicevic
Board of Health	Shawn Guerra
Board of Engineers- Fire Department	Vinnie Petti
Board of Education	Kendall Lopez
BB/SBB Municipal Alliance/ Youth Services Commission	Shawn Guerra
Cultural Arts Committee	Linda Brnicevic
Historic Preservation Commission	Kendall Lopez
Library Advisory Board	Linda Brnicevic
Office of Emergency Management	Vinnie Petti
Parking Commission	Vinnie Petti
Planning Board	Linda Brnicevic
Recreation Commission	David Morris
Rescue Squad	Vinnie Petti
Bound Brook Seniors	Linda Brnicevic
Shade Tree Commission	Shawn Guerra
Special Improvement District	Glen Rossi

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-034

**RESOLUTION AUTHORIZING A PERSON-TO-PERSON, PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE WITH BROAD PACKAGE #1804-32-022-006 TO COLOMBIAN STEAKHOUSE & BAKERY LLC**

**WHEREAS**, Colombian Steakhouse & Bakery LLC submitted an application for a Person-to-Person Place-to-Place Transfer of Plenary Retail Consumption License with Broad Packet #1804-32-022-006; and

**WHEREAS**, said application has been accompanied by a transfer fee of \$200.00 and a \$200.00 filing fee for the Division of Alcoholic Beverage Control and proof publication of notice published in the Courier News for two consecutive weeks, calling attention to said transfer; and

**WHEREAS**, the Police Department have completed a background investigation and are satisfied with their findings for said transfer;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the Person-to-Person, Place -to- Place Transfer for the aforementioned Plenary Retail Consumption License with Broad Package #1804-32-022-006 is effective January 24, 2024

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby directed to forward a copy of this resolution to the Division of Alcoholic Beverage Control.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-035

**RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER A CERTIFICATE OF COMPLETION ON BEHALF OF THE BOROUGH OF BOUND BROOK FOR 127 TALMAGE URBAN RENEWAL, LOCATED AT 127 TALMAGE AVENUE, ALSO KNOWN ON THE TAX MAP ON TAX BLOCK 23, LOT 1.01**

**WHEREAS**, property commonly known and identified as 127 Talmage Avenue and designated as Block 23, Lot 1.01 on the official tax map of the Borough of Bound Brook (the “Property”), is located within Redevelopment Area 2 (the “Redevelopment Area”) in the Borough of Bound Brook; and

**WHEREAS**, the Property is subject to the Redevelopment Plan for the Redevelopment Area, as amended (the “Redevelopment Plan”) and

**WHEREAS**, the Property is presently owned by The View at 127 Urban Renewal, LLC (the Redeveloper”); and

**WHEREAS**, the Borough of Bound Brook (the “Borough”) previously entered into a redevelopment agreement with the Redeveloper dated as of June 29, 2022 (the “Redevelopment Agreement”) for the redevelopment of the Property (the “Project”); and

**WHEREAS**, the Redeveloper has achieved Substantial Completion of the Project under the terms of the Redevelopment Agreement to the satisfaction of the Borough; and

**WHEREAS**, based upon the Substantial Completion of the Project under the terms of the Redevelopment Agreement, the Redeveloper has requested that the Borough execute and deliver a Certificate of Completion pursuant to and consistent with the terms of the Redevelopment Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook that it hereby approves and authorizes the Mayor to execute and deliver to the Redeveloper a Certificate of Completion for the Project pursuant to and consistent with the terms of the Redevelopment Agreement.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk and any other Borough representatives as may be deemed necessary are hereby authorized to execute any and all documents necessary or convenient to the transaction(s) contemplated and authorized, subject to final review and approval by the Borough Attorney.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-036

**RESOLUTION APPROVING AND AUTHORIZING THE MAYOR AND BOROUGH CLERK AND ANY OTHER BOROUGH REPRESENTATIVES AS IS DEEMED NECESSARY TO EXECUTE AN ASSIGNMENT AND ASSUMPTION AGREEMENT FOR THE FINANCIAL AGREEMENT BY AND BETWEEN THE BOROUGH OF BOUND BROOK, THE VIEW AT 127 URBAN RENEWAL, LLC AND ATLANTIC PACIFIC PARTNERS URBAN RENEWAL LLC FOR PROPERTY LOCATED ON BLOCK 23, LOT 1.01 LOCATED IN REDEVELOPMENT AREA 2 PURSUANT TO THE LONG TERM TAX EXEMPTION LAW (N.J.S.A. 40A:20-1, ET SEQ.)**

**WHEREAS**, Tax Block 23, Lot 1.01 (the “Property”), commonly known as 127 Talmage Avenue is located in Redevelopment Area 2 (the “Redevelopment Area”) and

**WHEREAS**, the Property is subject to the Redevelopment Plan for the Redevelopment Area, as amended (the “Redevelopment Plan”) and

**WHEREAS**, the Property is owned by The View at 127 Urban Renewal, LLC (the “Redeveloper”); and

**WHEREAS**, on June 29, 2022, a redevelopment agreement by and between the Redeveloper and the Borough for the redevelopment of the Property was executed by both parties (the “Redevelopment Agreement”); and

**WHEREAS**, the Redeveloper obtained site plan approval from the Borough Planning Board to develop a project on the Property consisting of 49 market rate residential multi-family rental apartment units, along with associated site improvements (the “Project”); and

**WHEREAS**, on June 17, 2022, the Borough and the Redeveloper entered into a Financial Agreement for the Property and Project in accordance with the provisions of the Long-Term Tax Exemption Law (N.J.S.A. 40A:20-1, et seq.) (the “Financial Agreement”); and

**WHEREAS**, the Redeveloper and Atlantic Pacific Partners Urban Renewal LLC have entered into an agreement for the sale and purchase of the Property and Project; and

**WHEREAS**, the Redeveloper seeks to transfer all of its rights, title and interest in and to the Financial Agreement to Atlantic Pacific Partners Urban Renewal, LLC; and

**WHEREAS**, pursuant to the Financial Agreement, any assignment of the rights and obligations under the Financial Agreement requires the approval of the Borough; and

**WHEREAS**, the Borough, Redeveloper and Atlantic Pacific Partners Urban Renewal, LLC agree to amendments to the Financial Agreement as set forth in the form substantially consistent

with the Assignment and Assumption of Financial Agreement attached hereto and made part of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook that it hereby approves and authorizes the transfer of all of The View at 127 Urban Renewal, LLC's rights, title and interest in and to the Financial Agreement, as amended to Atlantic Pacific Partners Urban Renewal LLC.

**BE IT FURTHER RESOLVED** that the Financial Agreement remains in full force and effect in accordance with its terms, as it has been amended, and there is no default or breach on the part of the Borough or, to the best of the Borough's knowledge, The View at 127 Urban Renewal, LLC.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk and any other Borough representatives as may be deemed necessary are hereby authorized to execute any and all documents necessary or convenient to the transaction(s) contemplated and authorized hereby, including but not limited to, the form substantially consistent with the Assignment and Assumption of Financial Agreement attached hereto and made part of this resolution, subject to final review and approval by the Borough Attorney.

**BE IT FURTHER RESOLVED** that approval and authorization to execute the documents contemplated herein is subject to and contingent upon the Redeveloper and Atlantic Pacific Partners Urban Renewal, LLC closing on the sale and conveyance of the Property.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-037

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR 127 URBAN RENEWAL, LLC LOCATED AT 127 TALMAGE AVENUE, BLOCK 23, LOT 1.01 AND REQUIRING A MAINTENANCE BOND**

**WHEREAS**, a final site inspection was performed by the Borough Engineer for 127 Talmage Avenue, Block 23, Lots 1.01; and

**WHEREAS**, the Borough Engineer recommends the release of Performance Bond # CT026725 and cash bond on the condition that a Maintenance Bond in the amount of \$15% (or \$16,118.10) of the Improvements for a period of two (2) years from January 23, 2024 in accordance with the NJ Municipal Land Use Law Section 40:55D.a.(2).

**NOW, THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Bound Brook, Performance Bond # CT025600 and cash bond are released on condition of a Maintenance Bond in the amount of \$15% (or \$16,118.10) be posted.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-038

**RESOLUTION APPOINTING 2024 MUNICIPAL PROFESSIONALS**

**WHEREAS**, the Borough of Bound Brook solicited qualifications through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq for the following municipal professionals:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that the following professionals are hereby appointed to the following positions for the designated appointment term:

Attorney (1) year	Savo Schalk, Corsini, Warner, Gillespie, O’Grodnick Fisher, P.A. Somerville, NJ
Auditor (1) year	HFA Certified Public Accountants & Advisors Red Bank, NJ
Bond Counsel (1) year	Wilentz Attorneys at Law Woodbridge, NJ
Engineer (1) year	Remington & Vernick Engineers Woodbridge, NJ
Grant Writer (1) year	Interwest Consulting Group Chambersburg, PA
Municipal Judge (3) years	Simon Law Group- Britt J. Simon Somerville, NJ
Prosecutor (1) year	Lanza and Lanza LLP Flemington, NJ
Public Defender (1) year	Robert D. Spengler Bound Brook, NJ
Tax Appeal Counsel (1) year	Schaffer Shain Jalloh Bernardsville, NJ

R2024-038

Financial Advisor  
(1) year

Phoenix Advisors, LLC  
Bordentown, NJ

Municipal Planner  
(1) year

Burgis Associates, Inc.  
Westwood, NJ

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-038

**RESOLUTION APPOINTING 2024 MUNICIPAL PROFESSIONALS**

**WHEREAS**, the Borough of Bound Brook solicited qualifications through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq for the following municipal professionals:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook that the following professionals are hereby appointed to the following positions for the designated appointment term:

Attorney (1) year	Law Offices of Erik C. Peterson Clinton, NJ
Auditor (1) year	HFA Certified Public Accountants & Advisors Red Bank, NJ
Bond Counsel (1) year	Wilentz Attorneys at Law Woodbridge, NJ
Engineer (1) year	Remington & Vernick Engineers Woodbridge, NJ
Grant Writer (1) year	Interwest Consulting Group Chambersburg, PA
Municipal Judge (3) years	Simon Law Group- Britt J. Simon Somerville, NJ
Prosecutor (1) year	Lanza and Lanza LLP Flemington, NJ
Public Defender (1) year	Robert D. Spengler Bound Brook, NJ
Tax Appeal Counsel (1) year	Schaffer Shain Jalloh Bernardsville, NJ

R2024-038

Financial Advisor  
(1) year

Phoenix Advisors, LLC  
Bordentown, NJ

Municipal Planner  
(1) year

Burgis Associates, Inc.  
Westwood, NJ

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-039

**RESOLUTION APPROVING MAYORAL APPOINTMENTS TO VARIOUS BOARDS,  
COMMITTEES AND COMMISSIONS WITH THE CONSENT OF BOROUGH  
COUNCIL**

**WHEREAS**, the Mayor of the Borough of Bound Brook shall make appointments to various boards, committees and commissions with the consent of the Borough Council;

**NOW, THEREFORE, BE IT RESOLVED** that the following are appointed:

	<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Parking Commission	Fred Nerger	3 years	2026
Historic Preservation Commission	Mary Swarbrick	4 years	2027
	Kevin Sullivan	4 years	2027
	Peter Lazarro	3 years	2026
	Thomas Harabin	3 years	2026
	Raaj Bhaskar	2 years	2025
	Kevin Barrisi Alt, 1	2 years	2025
Library Advisory Board	Beverly Pranzatelli	1 year	2024
	Donna Benz	3 years	2026

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-040

**RESOLUTION AUTHORIZING THE TERMINATION OF THE BOROUGH ADMINISTRATOR, HECTOR HERRERA**

**WHEREAS**, the Borough of Bound Brook (the “Borough”) wishes to terminate the services of its current Borough Administrator; and

**WHEREAS**, the Borough Administrator is an “at-will” employee of the Borough, with no tenure of other protections as to employment; and

**WHEREAS**, N.J.S.A. 40A:9-138 provides in part that: “The municipal administrator may be removed by a 2/3 vote of the governing body. The resolution of removal shall become effective 3 months after its adoption by the governing body. The governing body may provide that the resolution shall have immediate effect; provided, however, that the governing body shall cause to be paid to the administrator forthwith any unpaid balance of his salary and his salary for the next 3 calendar months following adoption of the resolution.”; and

**WHEREAS**, the Borough wishes to make the termination of the Borough Administrator effective immediately; and

**WHEREAS**, the Borough wishes comply with the requirements of N.J.S.A. 40A:9-138 regarding the compensation of the terminated Borough Administrator;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Bound Brook that:

1. The Borough Council authorizes the Mayor to notify the Borough Administrator that he has been terminated pursuant to this resolution.
2. The Borough Council authorizes the Mayor to notify the Borough Administrator that his removal is effective immediately.
3. The Borough Council agrees to cause the Borough Administrator to be paid in a manner consistent with the requirements of N.J.S.A. 40A:9-138.
4. The certification of the Borough Chief Financial Officer as to the availability of funds is attached hereto as Exhibit I.
5. The Borough Clerk is directed to provide such publication and/or notice of this action as may be required.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-041

**MAYORAL APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS**

**WHEREAS**, the Mayor of the Borough of Bound Brook shall make appointments to various boards, committees and commissions;

**NOW, THEREFORE, BE IT RESOLVED** that the following are appointed:

	<u>Appointee</u>	<u>Term</u>	<u>Expiration</u>
Planning Board	Abel Gomez, Alt 1	2 years	2025
	Jaime Garcia, Alt. 2	1 year	2024
Shade Tree Commission	Daniel Whelan	5 years	2028
	Diana Romero, Alt.1	1 year	2024
Recreation Commission	Beverly Pranzatelli	5 years	2028
	Joseph Cuhna Alt. 1	5 years	2028
	Kenneth Bogantes Alt. 2	4 years	2027

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2024-042

**MAYOR APPOINTMENTS OF DEPUTY COORDINATORS TO THE OFFICE OF  
EMERGENCY MANAGEMENT**

**WHEREAS**, the Coordinator of the Office of Emergency Management has made a recommendation to appoint Deputy Coordinators; and

**WHEREAS**, the recommended Deputy Coordinators are as follows:

Michael Lapotasky  
Paul Lasko  
Mark Lukac

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor that the Deputy Coordinators listed above shall be appointed.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-043

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 858,820.60**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$858,820.60.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 517,014.13
GRANT FUND	\$ 259,137.51
GENERAL CAPITAL FUND	\$ 72,853.36
GENERAL TRUST FUND	\$ 6,450.00
HOUSING REHAB	\$ 3,365.60
TOTAL	<u>\$ 858,820.60</u>

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-044

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$534,382.30**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$534,382.30.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$247,602.55
GENERAL CAPITAL FUND	\$285,918.15
PAYROLL	\$861.60
TOTAL	<u>\$ 534,382.30</u>

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: January 23, 2024



BOROUGH OF BOUND BROOK

RESOLUTION 2024-045

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 13,526.13**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$ 13,526.13.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 13,526.13
TOTAL	<u>\$ 13,526.13</u>

Approved:

Mayor Dominic Longo

Attest:

Jasmine D. McCoy, Borough Clerk

Date of Adoption: January 23, 2024

BOROUGH OF BOUND BROOK

RESOLUTION 2024-046

**RESOLUTION APPROVING VOUCHERS IN THE AMOUNT OF \$ 112,367.93**

**BE IT HEREBY RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$112,367.93.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 96,016.80
GRANT FUND	\$ 6,782.13
GENERAL TRUST FUND	\$ 9,569.00
TOTAL	<u>\$ 112,367.93</u>

Approved:

\_\_\_\_\_  
Mayor Dominic Longo

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: January 23, 2024