



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
AUGUST 8, 2023 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor David Morris  
Council President Abel Gomez  
C. Vinnie Petti  
C. Anthony Pranzatelli  
C. Dominic Longo  
C. Linda Brnicevic  
C. Kendall Lopez

**APPROVAL OF MINUTES**

July 11, 2023 Regular Meeting

Motion:           Second:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_

C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_

**ADVERTISED HEARING OR SPECIAL PRESENTATION**

2023 Special Improvement District Budget Presentation- Natalie Pineiro, Downtown Managing Consultant



2023 Special Improvement District Budget Public Hearing & Comment

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2023-037 An Ordinance Amending and Supplementing Chapter XVII, Property Maintenance, Section 17-20.5, Disposal of Garbage of the Revised General Ordinances of the Borough of Bound Brook to Amend Disposal of Garbage Exceptions

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on August 22, 2023.

Second:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_

C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_

Ordinance 2023-038 An Ordinance Amending and Supplementing Chapter IV, General Licensing, Section 4-1.1, “Purpose”, of the Revised Ordinances of the Borough of Bound Brook Amending the Definition and Restrictions of a Special Event

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on August 22, 2023.

Second:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_

C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_



**ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING**

**INTRODUCTION/DISCUSSION OF RESOLUTIONS**

2023-203 Resolution Adopting 2023 Special Improvement District Budget in the Amount of \$297,542.72

Motion: Second: Discussion:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_

C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion: Second: All in favor:

2023-204 Resolution Authorizing the Transfer of Public Property to Enterprise Fleet Management for Public Auction

2023-205 Resolution Acknowledging the Retirement of Sergeant Michael Fairlie from the Bound Brook Police Department

2023-206 Resolution Authorizing Refunds for the Overpayment of Low Income Housing Water Assistance Program (LIHWAP) Payments to 513 Dalay Place and 525 Hayward Street

2023-207 Resolution Authorizing Refunds for the Overpayment of Low Income Housing Water Assistance Program (LIHWAP) Payments to 535 Hayward Street and 625 Winsor Street

2023-208 Resolution Authorizing Refunds for the Overpayment of Low Income Housing Water Assistance Program (LIHWAP) Payments to 536 Watchung Road



- 2023-209 Resolution Authorizing the Partial Waiver of Refuse fees for One (1) Unit at 444 William Street
- 2023-210 Resolution Authorizing Contribution to the Bound Brook Seniors in the Amount of \$5,000.00
- 2023-211 Resolution Authorizing the Formation of a Negotiating Committee for the Somerset County Library System Contract Renewal
- 2023-212 Resolution Authorizing Change Order No. 2 for an Extension of Time Request to John O'Hara Company for the Bound Brook Train Station East Bound Waiting Room & Platform
- 2023-213 Resolution Authorizing the Hire of Summer Camp Employees for the Recreation Department
- 2023-214 Resolution Authorizing the Approval to submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Reconstruction of West Franklin Street from Winsor Street to Livingston Street
- 2023-215 Resolution Acknowledging the Resignation of Leslie Truelove from the Recreation Commission
- 2023-216 Resolution Appointing Members to the Special Improvement District Board of Trustees
- 2023-217 Resolution Authorizing Change Order No. 2 to All City Management Services for Crossing Guard Services
- 2023-218 Resolution Authorizing the Hire of Tara Miller as Part-Time Site Supervisor for the Recreation Department
- 2023-219 Resolution Authorizing the Promotion of Francis Gaffney to Laborer C in the Department of Public Works
- 2023-220 Resolution Authorizing the Promotion of Kevin Conover to Laborer C in the Department of Public Works
- 2023-221 Resolution Authorizing the Promotion of Robert Timpano to Equipment Operator 1 in the Department of Public Works
- 2023-222 Resolution Authorizing the Promotion of Mark Illario to Equipment Operator 2 in the Department of Public Works
- 2023-223 Resolution Approving Relief of Moratorium on Hanken Road for a Road Opening Permit



- 2023-224 Resolution Authorizing Participation in the Leap Implementation Grant Application with Somerset County in Support of Constructing a Street Sweeping Collection Facility
- 2023-225 Resolution Authorizing Shared Services Agreement with the Borough of Bound Brook and Somerset County for the Use of a Street Sweeping Storage Facility
- 2023-226 Resolution Authorizing the Partial Waiver of Refuse Fees for One (1) Unit at 13 Fisher Avenue
- 2023-227 Resolution Authorizing the Hire of Sucely Lopez as Part-Time Emergency Medical Technician for the Department of Emergency Medical Services
- 2023-228 Resolution Authorizing Submission of the Fiscal Year 2023-2024 Bound Brook/South Bound Brook Youth Services Annual Grant Application with the Somerset County Board of Commissioners in the Amount of \$12,000
- 2023-229 Resolution Authorizing the Cancellation of 3<sup>rd</sup> and 4<sup>th</sup> Quarter Refuse Fees for 441 Talmage Avenue, Also Known on the Tax Map as Block 15, Lot 21

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**APPROVAL OF VOUCHERS**

- 2023-230 Resolution Approving Vouchers in the Amount of \$1,656,025.46  
Motion:            Second:  
  
Roll Call:  
  
C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_  
  
C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_
- 2023-231 Resolution Approving Vouchers in the Amount of \$659,378.44  
Motion:            Second:  
  
Roll Call:  
  
C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_  
  
C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_



**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

2023-232 Resolution Authorizing Executive Session- Litigation

Motion: Second:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_

C. Dominic Longo\_\_\_\_ C. Linda Brnicevic \_\_\_\_ C. Kendall Lopez\_\_\_\_

**ADJOURNMENT**

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2023-037

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XVII, PROPERTY MAINTENANCE, SECTION 17-20.5, DISPOSAL OF GARBAGE, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND DISPOSAL OF GARBAGE EXCEPTIONS**

**WHEREAS**, the Borough of Bound Brook desire to preserve the esthetic look of Main Street during times most frequented by residents and visitors, it is necessary to restrict the curbside placing of and picking up of garbage during these times.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Bound Brook, in the County of Somerset, State of New Jersey as follows:

**SECTION 1.** Chapter XVII, Property Maintenance, Section 17-20.5, Disposal of Garbage, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by section 17-20.5 by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

**17-20.5 Disposal of Garbage**

Every occupant of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an approved garbage disposal facility or approved garbage containers. Approved garbage containers may be placed at the curb for pickup no earlier than 5:00 p.m. the evening before scheduled pickup. Garbage containers must be removed from the curb/front of property no later than 8:00 p.m. the evening of trash pickup to read as follows:

**EXCEPTIONS**

- a. Curbside garbage placement and pickup is prohibited between the hours of 5:00 p.m. on Fridays and 8:00 p.m. on Sundays on East Main Street. Borough of Bound Brook authorized pickup is exempt.
- b. Residential apartment buildings located on East Main Street, West Main Street, Talmage Avenue, **Hamilton, East Street, Drake Street, Van Keuren, Vosseller** and East Second Street are restricted to garbage pick up times between 6:30AM and 10:30 AM Monday through Friday.
- c. Residential apartment buildings located on East Main Street, West Main Street, Talmage Avenue **Hamilton, East Street, Drake Street, Van Keuren**, and East Second Street with sidewalk dumpster pick up must have an attendant wheel the dumpster out only when the garbage truck is present for pick up and dumpster must be wheeled back into the building immediately after picking up. Dumpsters may not be left unattended in the public right of way.

- d. Any refuse spilled (solid or liquid) by dumpsters in the public right of way must be cleaned immediately.

**SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

**SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon passage and publication as provided by law.

**SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

APPROVED:

\_\_\_\_\_  
Mayor David Morris

Date of Introduction: August 8, 2023



BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2023-038

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER IV, GENERAL LICENSING, SECTION 4-1.1, PURPOSE” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK AMENDING THE DEFINITION AND RESTRICTIONS OF A SPECIAL EVENT**

**SECTION 1.** Chapter 4, General Licensing, Section 4-1, “Applications; Issuance, Renewal and Revocation of Licenses and Special Events Permits”, of the Revised General Ordinances of the Borough of Bound Brook is hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

4-1 APPLICATIONS; ISSUANCE, RENEWAL AND REVOCATION OF LICENSES AND SPECIAL EVENTS PERMITS.

4-1.1 Purpose.

The purpose of this section is to provide a uniform set of procedures for administering the issuance, renewal and revocation of all licenses and special events permits issued under this article.

**Special Event Defined:**

**A special event shall be defined as an event, gathering or activity which does not meet, or deviates from, the original and approved design and or use of an area or structure.**

**Special Event Permit:**

**A Special event permit shall be required for events and activities taking place within the Borough of Bound Brook. Such events include but are not limited to:**

**•Any event that includes more than 25 unaffiliated members of the public**

**•Any event that sells food or beverages to members to the public**

**•Any event that is publicly advertised on any form of written, online, or other type media**

**•Any public event in which an event organizer is hired or retained for the planning and facilitating of said event**

**•When any individual creates a situation where the original design and use of the structure changes**

**•Any gathering on private property or public street which may or may not require the closure of a street, or a portion thereof, to vehicular traffic, and/or use of the street for the event**

**•Is reasonably expected to have a substantial impact on such park or other private or public places**

**•Is reasonably expected to require the provision of substantial public services**

## **SECTION 2: REPEAL OF INCONSISTENT PROVISIONS**

All ordinances or parts thereof in conflict or inconsistent with this Ordinance are hereby repealed, but only to the extent of such conflict or inconsistency, it being the legislative intent that all such ordinances or part of ordinances now existing or in effect unless the same are in conflict or inconsistent with any provision of this Ordinance shall remain in effect.

## **SECTION 3: SEVERABILITY**

The provisions of this Ordinance are declared to be severable and if any section, subsection, sentence, clause or phrase thereof for any reason be held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining sections, subsections, sentences, clauses and phrases of this Ordinance, but shall remaining in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

## **SECTION 4: EFFECTIVE DATE**

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## **SECTION 5: CODIFICATION**

This ordinance shall be a part of the Code of Borough of Bound Brook as though codified and fully set forth therein. The Borough Clerk shall have this ordinance codified and incorporated in the official copies of the Code.

ATTEST

\_\_\_\_\_  
Jasmine D. McCoy  
Borough Clerk

BOROUGH OF BOUND BROOK

\_\_\_\_\_  
Mayor David Morris

Date of Introduction: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-203

**RESOLUTION ADOPTING THE 2023 SPECIAL IMPROVEMENT DISTRICT BUDGET  
IN THE AMOUNT OF \$297,542.72**

**WHEREAS**, the Bound Brook Revitalization Partnership (Special Improvement District) has submitted their annual budget, January 1, 2023 to December 31, 2023, in the amount of \$\$297,542.72 attached hereto and made a part hereof; and

**WHEREAS**, in accordance with the procedures set forth in N.J.S.A. 40:56-84 the 2021 Budget of the Bound Brook Revitalization Partnership (Special Improvement District) was introduced on May 23, 2023, advertised in the Courier News and public hearing held on August 8, 2023; and

**WHEREAS**, the budget of Special Improvement District shall be adopted by not less than a majority of the full membership of the Governing Body

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, County of Somerset that the 2023 Special Improvement District budget be adopted in the amount of \$297,542.72.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

## BBRP 2023 BUDGET

	2022 Projected	2023 Projected
<b>Projected Carry-over from Accounts</b>		
Carry Over	\$ 9,000.00	\$ 20,000.00
<b>Total Projected Carry-Over</b>		<b>\$ 20,000.00</b>
<b>Revenue</b>		
Projected Assessment Revenue	\$ 159,386.00	\$ 243,542.72
Donations	\$ 21,000.00	\$ 10,000.00
Fundraising	\$ 7,000.00	\$ 10,000.00
Grants	\$ 9,300.00	\$ 14,000.00
Fund Development (Merchandise sales, ticket sales etc)		
<b>Total Projected Income</b>	<b>\$ 196,686.00</b>	<b>\$ 277,542.72</b>
<b>Total Projected Operating funds</b>	<b>\$ 205,686.00</b>	<b>\$ 297,542.72</b>
<b>Debt Service</b>		
Loans/Bonds	\$ -	\$ -
<b>Total Debt Service</b>		<b>\$ -</b>
<b>Landscape/Streetscape Support &amp; Service</b>		
Cleaning Services: Sidewalk Sweeping/Cleaning, Prep for special projects, Flag Installation	\$ 48,000.00	\$ 48,000.00
Snow removal (borough service)		
Watering (borough service)		
Flower Pots/Seasonal Plant Materials/Labor for Flower Pot Installations/Removal	\$ 14,000.00	\$ 16,000.00
Downtown Decorations/Flags/Bracket		\$ 9,000.00
Directional/Parking Signage/Wayfinding		
<b>Total Landscape Support &amp; Service</b>	<b>\$ 62,000.00</b>	<b>\$ 73,000.00</b>

<b>Events and Event Advertising</b>		
Battles of Bound Brook		
Riverfest		
Street Fair		
Farmers Market		
Curb Appeal Car Club		
Movie Nights		
Food Truck Festival		
Halloween Trunk or Treat		
Tree Lighting		
<b>Total Events &amp; Event Advertising</b>	<b>\$ 28,000.00</b>	<b>\$ 20,000.00</b>
<b>General Communication: PR, Marketing, and Advertising</b>		
Media Buys/Advertising		<b>\$ 10,000.00</b>
Video Work		
Website	\$ 1,200.00	\$ 1,500.00
Graphic Design		\$ 5,000.00
Printing		\$ 2,500.00
Constant Contact/CRM System		
<b>General Communication: PR, Marketing, and Advertising</b>	<b>\$ 1,200.00</b>	<b>\$ 19,000.00</b>
<b>Economic Vitality</b>		
Annual Report to Council/ Annual Report for Print		\$ 1,500.00
Annual Meeting		
Merchant Seminars/Networking/Business Awards/Grand Openings		
Outreach/tradeshows/Print Material		
Data Collection ( pedestrian counters, census subscriptions,)		\$ 5,000.00
Strategic Planning		
Grant Programs, Contesting, Direct business support		
Professional Consultants (retail, marketing etc.)		\$ 31,500.00
Additional Professional Services		\$ 10,000.00
<b>Total Economic Vitality</b>		<b>\$ 48,000.00</b>

<b>Management</b>		
Executive Director	\$ 71,400.00	\$ 72,500.00
Programming Coordinator		
Health Insurance (ED)		\$ 8,000.00
Health Insurance (PC)		
Insurances (General, Board, & Workers Comp)	\$ 4,500.00	\$ 4,500.00
Payroll Taxes	\$ 5,000.00	\$ 5,000.00
<b>Total Management Fees</b>	<b>\$ 80,900.00</b>	<b>\$ 90,000.00</b>
<b>Office Support</b>		
Rent	\$ 10,000.00	\$ 12,000.00
Phone/Internet/Wifi		
Utilities	\$ 4,900.00	\$ 5,500.00
Dues & Subscriptions		
Accounting/Audit Fees	\$ 7,600.00	\$ 8,000.00
Office Supplies/Equipment	\$ 3,000.00	\$ 3,000.00
Legal Advertising		
Professional Development (Staff and Board)		\$ 10,500.00
Admin	\$ 6,000.00	\$ 6,000.00
<b>Total Office Support</b>	<b>\$ 31,500.00</b>	<b>\$ 45,000.00</b>
<b>Misc/Contingency</b>	<b>\$ 2,086.00</b>	<b>\$ 2,542.72</b>
<b>Total Expense</b>	<b>\$ 205,686.00</b>	<b>\$ 297,542.72</b>

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-204

**RESOLUTION AUTHORIZING THE TRANSFER OF PUBLIC PROPERTY TO ENTERPRISE FLEET MANAGEMENT FOR PUBLIC AUCTION**

**WHEREAS**, there is various public property no longer needed for public use; and

**WHEREAS**, N.J.S.A. 40A:11-36 requires that said sale take place at public auction to the highest bidder; and

**WHEREAS**, the Borough of Bound Brook previously executed a consignment auction agreement with Enterprise Fleet Management, resolution 2022-292; and

**WHEREAS**, the Borough of Bound Brook desires to transfer the below vehicles to Enterprise Fleet Management for Auction;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the following items shall be transferred to Enterprise Fleet Management for public auction:

**VEHICLES / EQUIPMENT**

**VIN**

2013 Chevrolet Tahoe

1GNSK2E0XDR265573

2013 Chevrolet Tahoe

1GNSK2E09DR264687

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-205

**RESOLUTION ACKNOWLEDGING THE RETIREMENT OF SERGEANT MICHAEL FAIRLIE FROM THE BOUND BROOK POLICE DEPARTMENT**

**WHEREAS**, Michael Fairlie began his career with the Bound Brook Police Department in March 1999; and

**WHEREAS**, Sergeant Fairlie shall retire effective August 1, 2023; and

**WHEREAS**, the Borough wishes to thank Sergeant Fairlie for the many years of service in the Borough of Bound Brook;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Bound Brook does hereby commend Sergeant Michael Fairlie for his dedication to the Bound Brook Police Department and wishes him a healthy and enjoyable retirement.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-206

**RESOLUTION AUTHORIZING REFUNDS FOR THE OVERPAYMENT OF LOW INCOME HOUSING WATER ASSISTANCE PROGRAM (LIHWAP) PAYMENTS TO 513 DALAY PLACE AND 525 HAYWARD STREET**

**WHEREAS**, the Tax Collector of the Borough of Bound Brook received a payment from the State of NJ Low Income Housing Water Assistance Program (LIHWAP) in the amount of \$2,390.21 for sewer delinquency for the properties listed below; and

**WHEREAS**, the payment from LIHWAP can only be applied to sewer payments due; and

**WHEREAS**, the payment due in the amount of \$1,061.10 for sewer delinquency at 513 Dalay Place was applied; and

**WHEREAS**, there was no sewer payment due to the Borough for 525 Hayward; and

**WHEREAS**, the Tax Collector, as directed by the LIHWAP Program Manager, forwarded any funds in excess of the amount due to the Borough for sewer to NJ American Water on behalf of the LIHWAP applicant as follows:

<u>Type</u>	<u>Name</u>	<u>Refund to</u>	<u>Address</u>	<u>B/L/Q</u>	<u>Amt</u>
Sewer	K Rosario	NJAW	513 Dalay	36/8.03	\$ 509.19
Sewer	Evelyn Gonzalez	NJAW	525 Hayward	84/8	\$ 819.92

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the overpayments were refunded as per the list above.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Clerk

Approve:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-207

**RESOLUTION AUTHORIZING REFUNDS FOR THE OVERPAYMENT OF LOW INCOME HOUSING WATER ASSISTANCE PROGRAM (LIHWAP) PAYMENTS TO 535 HAYWARD STREET AND 625 WINSOR STREET**

**WHEREAS**, the Tax Collector of the Borough of Bound Brook received a payment from the State of NJ Low Income Housing Water Assistance Program (LIHWAP) in the amount of \$2,070.38 for sewer delinquency for the properties listed below; and

**WHEREAS**, the payment from LIHWAP can only be applied to sewer payments due; and

**WHEREAS**, no sewer payment for 535 Hayward Street and 625 Winsor Street was due to the Borough; and

**WHEREAS**, the Tax Collector, as directed by the LIHWAP Program Manager, forwarded any funds in excess of the amount due to the Borough for sewer to NJ American Water on behalf of the LIHWAP applicant as follows:

<u>Type</u>	<u>Name</u>	<u>Refund to</u>	<u>Address</u>	<u>B/L/Q</u>	<u>Amt</u>
Sewer	Edna Gonzalez	NJAW	535 Hayward	84/5	\$ 1,710.00
Sewer	A. Aulicky	NJAW	625 Winsor	101/22	\$ 360.38

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the overpayments be refunded as per the list above.

Attest:

Approve:

\_\_\_\_\_  
Jasmine McCoy, Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-208

**RESOLUTION AUTHORIZING REFUNDS FOR THE OVERPAYMENT OF LOW INCOME HOUSING WATER ASSISTANCE PROGRAM (LIHWAP) PAYMENTS TO 536 WATCHUNG ROAD**

**WHEREAS**, the Tax Collector of the Borough of Bound Brook received a payment from the State of NJ Low Income Housing Water Assistance Program (LIHWAP) in the amount of \$706.67 for sewer delinquency for the properties listed below; and

**WHEREAS**, the payment from LIHWAP can only be applied to sewer payments due; and

**WHEREAS**, the payment due in the amount of \$360.38 for sewer delinquency at 536 Watchung Road was applied; and

**WHEREAS**, the Tax Collector, as directed by the LIHWAP Program Manager, forwarded any funds in excess of the amount due to the Borough for sewer to NJ American Water on behalf of the LIHWAP applicant as follows:

<u>Type</u>	<u>Name</u>	<u>Refund to</u>	<u>Address</u>	<u>B/L/Q</u>	<u>Amt</u>
Sewer	Howard W. Tozier	NJAW	536 Watchung	89/14	\$ 346.29

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the overpayments were refunded as per the list above.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Clerk

Approve:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-209

**RESOLUTION AUTHORIZING THE PARTIAL WAIVER OF REFUSE FEES FOR ONE (1) UNIT AT 444 WILLIAM STREET**

**WHEREAS**, effective January 1, 2023, there shall be no exceptions to the annual per dwelling unit charge for the disposal of garbage through the Borough of Bound Brook; and

**WHEREAS**, the property owner of 444 William Street has been billed for 2 units and has submitted a request to waive Refuse fees for 1 unoccupied unit at the aforementioned address; and

**WHEREAS**, the property owner has no intent to rent the 1 unoccupied unit(s) for which a waiver is being requested; and

**WHEREAS**, the Tax Collector is authorized to cancel billing and any accrued interest for 1 unit(s) at 444 William Street; and

**WHEREAS**, the Mayor and Council may waive Refuse fees on a case-by-case basis;

**NOW THERE BE IT RESOLVED** that the Mayor and Council of the Borough of Bound Brook approve the request for cancelation of 1 unit(s) of refuse billing at 444 William Street.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

OK SGR  
7-11-23

**BOROUGH OF BOUND BROOK  
CERTIFICATION OF NON-OCCUPANCY**

**Bound Brook, NJ  
Somerset County**

**SS.**

**CERTIFICATION IN LIEU OF AFFIDAVIT**

I, Dominic Guido, am 18 years of age or older and do solemnly affirm and say:

1. I own or exercise control over the premises located at:  
444 William Street  
In the Borough of Bound Brook, County of Somerset,  
and the State of New Jersey.
2. As of this date the said premises contain 2 units. 1 units  
are occupied. 1 units are completely unoccupied.
3. The last time the units were occupied was 2003.  
I have no intention of providing occupancy of these units.
4. I shall notify the Borough Administrator immediately in the event  
that any of the unoccupied units are occupied at any time in the future  
and I understand that I shall be liable to a penalty in the event that  
I fail to do so.
5. I certify that the foregoing statements made by me are true. I  
am aware that if any of the foregoing statements made be me  
are willfully false, I am subject to punishment.

D. Guido  
Signature of Affiant

Dominic J. Guido  
Printed Name of Affiant

444 William Street  
Address of Affiant

Dated: 7-11-2023

June 26, 2023

Mr. Hector Herrera  
Borough Administrator

Dear Sir:

I am writing to you about my refuse service bill 2023/2024. Account No 01871000.

I live in my private home at 444 William Street, Bound Brook, NJ. Block 80 Lot 9.

My home consists of 2 units. I live in the downstairs unit and the small upstairs unit is vacant. I have not rented this upstairs unit since 2003 (20 years) and I probably will never rent it.

In the past when I would receive my refuse service bill, I would fill out a certificate of non-occupancy and then I would only be charged for 1 unit of refuse service. This year I was told that we are no longer using the certificate of non-occupancy, so I am being billed for 2 units.

I would like my bill amended to show that I only need to pay for 1 unit of refuse service. I see no reason for me to be billed for a second unit that is vacant and generates no refuse. I am a 70 year old senior living on a fixed income and a Vietnam era veteran looking for some relief.

I hope that you can help me with this problem. I await your response.

If you need to contact me my contact information is: Phone: 732-356-3156

Email: [djgbbnj@aol.com](mailto:djgbbnj@aol.com)

Thank You,  
Dominic J. Guido

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-210

**RESOLUTION AUTHORIZING A CONTRIBUTION TO THE BOUND BROOK SENIORS IN THE AMOUNT OF \$5,000.00**

**WHEREAS**, the Bound Brook Seniors is a community group dedicated to the health and wellbeing of seniors within the community; and

**WHEREAS**, the Bound Brook Seniors meet monthly to participate in group activities and host guest speakers; and

**WHEREAS**, the Mayor and Council desire to make a contribution to the Bound Brook Seniors for their financial obligations;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook that a donation in the amount of \$5,000 be made to the Bound Brook Seniors.

ATTEST:

APPROVED:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-211

**RESOLUTION AUTHORIZING THE FORMATION OF A NEGOTIATING COMMITTEE FOR THE SOMERSET COUNTY LIBRARY SYSTEM CONTRACT RENEWAL**

**WHEREAS**, the By-Laws of the Mayor and Council allow for Negotiating Committees to be created on each occasion the Borough enters into negotiations; and

**WHEREAS**, the Somerset County Library System contract renewal requires a negotiation committee; and

**WHEREAS**, the following council members have been recommended by the Mayor to form the committee:

Councilman Dominic Longo, Chair of the Finance Committee,

Councilwoman Linda Brnicevic, Liaison to the Library Advisory Board

Councilman Kendall Lopez, Mayor recommendation

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Councilman Dominic Longo, Councilwoman Linda Brnicevic and Councilman Kendall Lopez be appointed to serve on the negotiating committee for the Somerset County Library System Contract renewal.

ATTEST:

APPROVED:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-212

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 FOR AN EXTENSION OF TIME REQUEST TO JOHN O'HARA COMPANY FOR THE BOUND BROOK TRAIN STATION EAST BOUND WAITING ROOM & PLATFORM RENOVATIONS**

**WHEREAS**, Resolution 2022-099 awarded contract to John O'Hara Company for the construction of the Bound Brook Train Station East Bound Waiting Room and Platform Renovations project; and

**WHEREAS**, pursuant to the contract between John O'Hara and the Borough of Bound Brook the initial completion date was June 26, 2023; and

**WHEREAS**, Resolution 2023-114 authorized Change Order No. 1 with no associated construction costs; and

**WHEREAS**, John O'Hara requested an another extension of time, with no associated construction cost, until October 10, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the completion date of August 8, 2023, be adjusted to October 10, 2023, with no associated construction costs.

ATTEST:

APPROVED:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-213

**RESOLUTION AUTHORIZING THE HIRE OF SUMMER CAMP EMPLOYEES FOR THE RECREATION DEPARTMENT**

**WHEREAS**, the Recreation Department will hold a summer camp program; and

**WHEREAS**, the Recreation Director made a recommendation to hire part-time seasonal employees for the summer camp positions; and

**NOW THEREFOR BE IT RESOLVED** by the Mayor and Borough Council that the hire of the following part-time seasonal employee is authorized:

<u>EMPLOYEE</u>	<u>POSITION</u>	<u>PAY RATE</u>
Sulee Julian	Camp Counselor	\$15 per hour

Attest:

Approve:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-214

**RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE RECONSTRUCTION OF WEST FRANKLIN STREET FROM WINSOR STREET TO LIVINGSTON STREET**

**WHEREAS**, the Borough of Bound Brook desires to apply for and obtain a grant from the New Jersey Department of Transportation, to carry out a project for the reconstruction of West Franklin Street from Winsor Street to Livingston Street; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Bound Brook formally approves the grant application for the above stated project; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA\_2024-Reconstruction of West Franklin Street from Winsor Street to Livingston Street to the New Jersey Department of Transportation on behalf of the Borough of Bound Brook; and

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Bound Brook and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

ATTEST:

APPROVED:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-215

**RESOLUTION ACKNOWLEDGING THE RESIGNATION OF LESLIE TRUELOVE  
FROM THE RECREATION COMMISSION**

**WHEREAS**, the Borough has received the resignation of Leslie Truelove from the Recreation Commission;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the resignation of Leslie Truelove as a regular member on the Recreation Commission is hereby accepted;

**BE IT FURTHER RESOLVED** that the Borough Council does hereby thank and commend Robert Dixon for services performed on behalf of the Borough.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

To: Borough of Bound Brook, Recreations Commissions  
230 Hamilton Street  
Bound Brook NJ 08805

From: Leslie M. Truelove  
627 Thompson Ave  
Bound Brook, NJ 08805

July 27, 2023

All,

Please accept this as my formal resignation from my volunteer position of the Bound Brook Recreations Commissions as well as Coordinator of the Bound Brook Recreation Baseball and Softball Program.

I appreciate my time serving my hometown of Bound Brook and the families that have come through the program. I have developed great bonds with them and the players. The program has grown so much in the last 5 years and I know it will continue to grow and continue to make its mark on our town. I value all the experiences I have gained over the past four and half years, good and bad. It was a pleasure being part of bringing back a program that holds great history on our town.

I wish you all the best!

Truly,  
Leslie M. Truelove

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-216

**RESOLUTION APPOINTING MEMBERS TO SPECIAL IMPROVEMENT DISTRICT BOARD OF TRUSTEES**

**WHEREAS**, pursuant to the Borough Municipal Code §2-55.10, the Borough Council appoints members to the Board of Trustees of the Special Improvement District; and

**WHEREAS**, the Board of Trustees consist of at least seven but not more than nine voting members;

**NOW THEREFORE BE IT RESOLVED**, the following members are appointed to the Board of Trustees for the following terms:

<u>Appointee</u>	<u>Term</u>
Abel Gomez, Business Owner	3-year term ends December 31, 2025
Curt Schmit, Business Owner	3-year term ends December 31, 2025
Wendy Spinner, Resident	3-year term ends December 31, 2025
Rafael Rosario, Property Owner	3-year term ends December 31, 2025
Marissella Gallardo, Business Owner	2-year term ends December 31, 2024
Mary Swarbrick, Resident	2-year term ends December 31, 2024
Eric Horowitz, Property Owner	2-year term ends December 31, 2024
Karin Giamella, Business Owner	2-year term ends December 31, 2024
Lou Reynolds, Property Owner	1-year term ends December 31, 2023
Dom Longo, Council	1-year term ends December 31, 2023

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-217

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 2 TO ALL CITY  
MANAGEMENT SERVICES FOR CROSSING GUARD SERVICES**

**WHEREAS**, Resolution 2021-195 awarded contract to All City Management Services for crossing guard services; and

**WHEREAS**, Resolution 2022-286 authorized a change order for summer school services; and

**WHEREAS**, pursuant to the signed agreement, there is a need to extend the contract to September 30, 2023, in an amount not to exceed \$60,000.00; and

**WHEREAS**, the Chief Financial Officer Officer certified the funds from account # 01- 2023-0125- 0240- 2- 00196;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Bound Brook, that Changer Order No. 2 be authorized in an amount not to exceed \$60,000.00.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-218

**RESOLUTION AUTHORIZING THE HIRE OF TARA MILLER AS PART-TIME SITE SUPERVISOR FOR THE RECREATION DEPARTMENT**

**WHEREAS**, a need exists for a Site Supervisor at the Recreation Center for various programs;  
and

**WHEREAS**, the Recreation Director has recommended the hire of Tara Miller for the position;

**WHEREAS**, the Chief Financial Officer has certified the availability of funds;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, Tara Miller be hired as part-time Site Supervisor for various recreation programs effective immediately at an hourly rate of \$13.00.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-219

**RESOLUTION AUTHORIZING THE PROMOTION OF FRANCIS GAFFNEY TO  
LABORER C IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Superintendent of Public Works has recommended the promotion of Francis Gaffney to the position of Laborer C within the Department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Francis Gaffney be promoted to Laborer C at an hourly rate of \$22.00 pursuant to the AFSCME contract effective August 15, 2023.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-220

**RESOLUTION AUTHORIZING THE PROMOTION OF KEVIN CONOVER TO LABORER C IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Superintendent of Public Works has recommended the promotion of Kevin Conover to the position of Laborer C within the Department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Kevin Conover be promoted to Laborer C at an hourly rate of \$22.00 pursuant to the AFSCME contract effective August 15, 2023.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-221

**RESOLUTION AUTHORIZING THE PROMOTION OF ROBERT TIMPANO TO EQUIPMENT OPERATOR 1 IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Superintendent of Public Works has recommended the promotion of Robert Timpano to the position of Equipment Operator 1 within the department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Robert Timpano be promoted to Equipment Operator 1 at an hourly rate of \$32.00 pursuant to the AFSCME contract effective August 9, 2023.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-222

**RESOLUTION AUTHORIZING THE PROMOTION OF MARK ILLARIO TO  
EQUIPMENT OPERATOR 2 IN THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Superintendent of Public Works has recommended the promotion of Mark Illario to the position of Equipment Operator 2 within the department;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that Mark Illario be promoted to Equipment Operator 2 at an hourly rate of \$33.00 pursuant to the AFSCME contract effective August 9, 2023.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-223

**RESOLUTION APPROVING RELIEF OF MORATORIUM ON HANKEN ROAD FOR A ROAD OPENING PERMIT**

**WHEREAS**, a road opening permit was submitted by PSE&G to repair a gas leak on Hanken Road; and

**WHEREAS**, Hanken Road was resurfaced in 2021 and therefore is currently under a five (5) year moratorium; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the moratorium be relieved during this work and subject to the approval of the Superintendent of Public Works including, but not limited to, an infrared pavement repair of all utility patches the roadway.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-224

**RESOLUTION AUTHORIZING PARTICIPANTION IN THE LEAP IMPLEMENTATION GRANT APPLICATION WITH SOMERSET COUNTY IN SUPPORT OF CONSTRUCTING A STREET SWEEPING COLLECTION FACILITY**

**WHEREAS**, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

**WHEREAS**, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

**WHEREAS**, Somerset County and Borough of Bound Brook propose to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

**WHEREAS**, the purpose of this shared services agreement is to construct a street sweeping collection facility which will benefit the residents of all participating local units; and

**WHEREAS**, Somerset County has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Bound Brook, that the Borough of Bound Brook does hereby join with Somerset County in applying for a LEAP Implementation Grant in the amount of \$400,000 to support implementation of this shared service.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

**CERTIFICATION**

I, Jasmine D. McCoy, Municipal Clerk of the Borough of Bound Brook in the County of Somerset, and the State of New Jersey do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Borough of Bound Brook at its meeting of August 8, 2023.

\_\_\_\_\_

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-225

**RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH THE  
BOROUGH OF BOUND BROOK AND SOMERSET COUNTY FOR THE USE OF A  
STREET SWEEPING STORAGE FACILITY**

**WHEREAS**, the County of Somerset has agreed to construct and operate a street sweeping storage facility; and

**WHEREAS**, the Borough of Bound Brook has expressed a willingness to enter into a shared services agreement with the county to utilize the street sweeping facility and pay a unit price for disposal; and

**WHEREAS**, the County shall bill the Borough a unit price for disposal in accordance with the adopted fee schedule; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook that the shared services agreement with Somerset County for the use of a street sweeping storage facility be authorized.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

SOMERSET COUNTY  
DEPARTMENT OF PUBLIC WORKS  
SHARED SERVICES AGREEMENT WITH THE BOROUGH OF BOUND BROOK FOR  
USE OF A STREET SWEEPING STORAGE FACILITY

THIS AGREEMENT, made this 8<sup>th</sup> day of August, 2023, between the Borough of Bound Brook, located at 230 Hamilton Street, Bound Brook, New Jersey 08805 hereinafter referred to as MUNICIPALITY and the COUNTY OF SOMERSET, located at Administration Building, 20 Grove Street, PO Box 3000, Somerville, New Jersey 08876, hereinafter referred to as COUNTY,

WITNESS THAT:

WHEREAS, the County of Somerset has agreed to construct and operate a street sweeping storage facility at 410 Roycefield Road, Hillsborough, NJ 08844; and

WHEREAS, the Borough of Bound Brook has expressed a willingness to enter into a shared services agreement with Somerset County to utilize the street sweeping facility and pay a unit price for disposal; and

WHEREAS, the Board of County Commissioners of the County of Somerset, has determined that it is in the COUNTY'S best interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and pursuant to all applicable federal, state and local laws and ordinances, the COUNTY and MUNICIPALITY agree as follows:

1. The COUNTY will be responsible for the construction and operation of the street sweeping facility.
2. The term of this Agreement shall be for a period of five (5) years and will remain in place for the full term of the agreement.
3. The street sweeping facility and operations pertaining thereto shall be made available by the COUNTY to the MUNICIPALITY in accordance with a fee schedule to be adopted by the COUNTY. The COUNTY shall bill the MUNICIPALITY a unit price for disposal in accordance with the adopted fee schedule. Nothing in this Agreement shall require the MUNICIPALITY to use the COUNTY street sweeping facility,
4. The MUNICIPALITY shall defend, indemnify, protect and save harmless the COUNTY and its agents, servants, and employees from and against any and all suits, claims, losses, demands or damages of whatever kind of nature arising out of or claimed to arise out of the performance of any services, actions, or operations in connection with the agreement of any breach or default of this agreement by the MUNICIPALITY.
5. The MUNICIPALITY shall provide the necessary resolution authorizing it to enter into this Agreement.
6. This Agreement shall not become binding on any party until it is fully executed by the SOMERSET COUNTY BOARD OF COUNTY COMMISSIONERS designee.



IN WITNESS THEREOF, the said MUNICIPALITY has caused this Agreement to be signed and attested by their proper officers, its seal to be hereunto affixed and attested on the day and year first above written, and the County of Somerset has caused same to be signed by its Board of County Commissioners of their duly authorized representative in accordance with the provisions of the existing statutes, attested by the Clerk of the Board of County Commissioners and the Seal of the County of Somerset to her hereunder affixed.

COUNTY OF SOMERSET

BOARD OF COUNTY COMMISSIONERS

Attest:

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Commissioner Director

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-226

**RESOLUTION AUTHORIZING THE PARTIAL WAIVER OF REFUSE FEES FOR ONE (1) UNIT AT 13 FISHER AVENUE**

**WHEREAS**, effective January 1, 2023, there shall be no exceptions to the annual per dwelling unit charge for the disposal of garbage through the Borough of Bound Brook; and

**WHEREAS**, the property owner of 13 Fisher Avenue has been billed for 2 units and has submitted a request to waive Refuse fees for 1 unoccupied unit at the aforementioned address; and

**WHEREAS**, the property owner has no intent to rent the 1 unoccupied unit(s) for which a waiver is being requested; and

**WHEREAS**, the Tax Collector is authorized to cancel billing and any accrued interest for 1 unit(s) 13 Fisher Avenue; and

**WHEREAS**, the Mayor and Council may waive Refuse fees on a case-by-case basis;

**NOW THERE BE IT RESOLVED** that the Mayor and Council of the Borough of Bound Brook approve the request for cancelation of 1 unit(s) of refuse billing at 13 Fisher Avenue.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-227

**RESOLUTION AUTHORIZING THE HIRE OF SUCELY LOPEZ AS PART TIME EMERGENCY MEDICAL TECHNICIAN FOR THE DEPARTMENT OF EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the Department of Emergency Medical Services was created to provide emergency medical services to the Borough of Bound Brook; and

**WHEREAS**, the Coordinator of Emergency Medical Services and the Borough Administrator held interviews for the position of the Emergency Medical Technician; and

**WHEREAS**, the Borough Administrator recommends the hire of Sucely Lopez; and

**WHEREAS**, Sucely Lopez possesses the necessary qualifications and experience for said position and a background check was performed; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook Sucely Lopez be hired as a part time Emergency Medical Technician at an hourly rate of \$21.00 effective August 4, 2023.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-228

**AUTHORIZING SUBMISSION OF THE FISCAL YEAR 2023-24 BOUND BROOK/SOUTH BOUND BROOK YOUTH SERVICES ANNUAL GRANT APPLICATION WITH THE SOMERSET COUNTY BOARD OF COMMISSIONERS IN THE AMOUNT OF \$12,000**

**WHEREAS**, the Somerset County Board of Commissioners is providing grant funding to Municipal Youth Services Commissions; and

**WHEREAS**, Bound Brook and South Bound Brook have a combined Youth Services Commission of which Bound Brook is the lead municipality; and

**WHEREAS**, Janeen Kinney, Coordinator of the Borough of Bound Brook/South Bound Brook Youth Services Commission has prepared and submitted the 2023-24 Youth Services Annual Grant Application.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of Bound Brook hereby concurs with the filing of the aforementioned grant and authorizes the Mayor to sign the grant application.

**BE IT FURTHER RESOLVED** that the Borough of Bound Brook acknowledges the terms and conditions for administering the Youth Services grant and accepts subsequent award of this grant.

Attest:

Approved:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2023-229

**RESOLUTION AUTHORIZING THE CANCELLATION OF 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTER REFUSE FEES FOR 441 TALMAGE AVENUE, ALSO KNOWN ON THE TAX MAP AS BLOCK 15, LOT 21**

**WHEREAS**, refuse fees are assessed on single-family, two-family, three family and four family residences for the disposal of garbage; and

**WHEREAS**, the property located at 441 Talmage Avenue, also known as Block 15, Lot 21 on the tax map, is a commercial property and was erroneously assessed refuse fees for a single-family residence; and

**WHEREAS**, there is a need to cancel 3<sup>rd</sup> and 4<sup>th</sup> quarter billing for the property and required the property to obtain private refuse services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Bound Brook, the 3<sup>rd</sup> and 4<sup>th</sup> quarter billing and any incurred interest for 441 Talmage Avenue be cancelled.

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor David Morris

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
RESOLUTION 2023-230

APPROVAL OF VOUCHERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$ 1,656,025.46.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 952,951.51
GRANT FUND	\$ 357,071.78
GENERAL CAPITAL FUND	\$ 330,239.92
GENERAL TRUST FUND	\$ 9,462.00
DEVELOPERS ESCROW	\$ 386.00
ENGINEERING ESCROW	\$5,914.25
TOTAL	<u>\$ 1,656,025.46</u>

Approved:

Attest:

\_\_\_\_\_  
Mayor David Morris

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: August 8, 2023

BOROUGH OF BOUND BROOK  
RESOLUTION 2023-231

APPROVAL OF VOUCHERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$659,378.44.

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$180,019.00
GRANT FUND	\$416,821.47
GENERAL CAPITAL FUND	\$45,452.59
HOUSING REHAB	\$2,721.80
TAX LIEN REDEMPTION	\$8,785.16
DEVELOPERS ESCROW	\$2,418.00
ENGINEERING ESCROW	\$2,453.75
SEWER	\$706.67
TOTAL	<hr/> \$659,378.44

Attest:

Approved:

---

Mayor David Morris

---

Jasmine D. McCoy, Borough Clerk

Date of Adoption: August 8, 2023

BOROUGH OF BOUND  
County of Somerset

RESOLUTION 2023-232

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Borough of Bound Brook has deemed it necessary to go into closed session to discuss matters which are exempted from the public; and

WHEREAS, the regular meeting of the Borough of Bound Brook will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Borough Council will go into closed session for the following reasons as outlined in N.J.S.A. 10:4-12b(7); and

NOW THEREFORE BE IT FURTHER RESOLVED that the Borough of Bound Brook hereby declares that the discussion of subject(s) may be made public at a time when the Borough Attorney advises the Borough Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Borough is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

Reason for Closed Session – LITIGATION

Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the borough's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact.

Approved:

\_\_\_\_\_  
David Morris, Mayor

Attest:

\_\_\_\_\_  
Jasmine D. McCoy, Borough Clerk

Date of Adoption: August 8, 2023