



# Bound Brook Police Department

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## INFORMATION SHEET FOR FIREARM PERMITS

### FARS (Firearms Registration System) Application Procedure for applicants:

**Step 1:** Visit this website. You **MUST** enter the site address as follows:

[www.njportal.com/NJSP/fars](http://www.njportal.com/NJSP/fars)

**Step 2:** Consult with your police department and obtain their ORI# **NJ0180400**  
(You **WILL NOT** be able to complete the FARS online application **WITHOUT THE PROPER ORI#**)

**Step 3:** Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. When completing the application, you will need the email addresses of two (2) reputable references. Your references can be family members.

**Step 4:** You **MUST** appear at your police department to **PAY** for your **INITIAL FID CARD** and/or **Pistol Purchase Permits**. Your application **WILL NOT** be processed until you have **PAID** for the **FID Card/ Pistol Permits**. **Non- refundable payment** is required to be made prior to the completion of the background as per **NJAC 13:54-1.4**.

\*You will be receiving automated email updates throughout this new process.

\*Once your application is complete, a station representative will contact you to retrieve your **FID Card** and/or **Pistol Purchase Permit** documents.

\*Please advise your references that the **FARS** system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desk computer. Please advise them to complete the questions immediately to progress your background investigation.

\*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers and addresses for yourself and your references.

For Fingerprints: Website is [HTTP://Uenroll.identogo.com/](http://Uenroll.identogo.com/). Service code will be **2F164B** for Firearms Licensing. ORI # **NJ0180400**