



Application for Employment  
**BOROUGH OF BOUND BROOK**

230 Hamilton St., Bound Brook, NJ 08805  
(732) 356-0833 or Fax (732) 356-8990

[www.boundbrook-nj.org](http://www.boundbrook-nj.org)

General Use Application

An Equal Opportunity Employer

To help us place you properly, please fill in this form completely and accurately

Name			Date		
Email Address			Telephone		
Present Address	Number	Street	City	State	Zip
Specific Position Sought					

Are you able to perform the essential functions of the position for which you have applied with or without reasonable accommodation? ☐ Yes ☐ No

Salary or rate of pay expected \_\_\_\_\_

Where did you learn of this position? ☐ Newspaper ☐ Agency ☐ Friend ☐ Other

Have you ever been employed by the County of Somerset? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Are you legally eligible for employment in the United States? \_\_\_\_\_

**RECORD OF EDUCATION**

SCHOOL	NAME AND ADDRESS OF SCHOOL	COURSE OF STUDY	CIRCLE YEAR COMPLETED	DID YOU GRADUATE	LIST DIPLOMA OR DEGREE				
Elementary			<table border="1"><tr><td>5</td><td>6</td><td>7</td><td>8</td></tr></table>	5	6	7	8	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5	6	7	8						
High			<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr></table>	1	2	3	4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
1	2	3	4						
College			<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr></table>	1	2	3	4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
1	2	3	4						
Other (Specify)			<table border="1"><tr><td>1</td><td>2</td><td>3</td><td>4</td></tr></table>	1	2	3	4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
1	2	3	4						

**Personal References (Not Former Employers or Relatives)**

Name	Address	Phone Number
Name	Address	Phone Number

## **Work Experience**

FROM	TO	NAME AND ADDRESS OF EMPLOYER	DESCRIBE POSITION	SUPERVISOR	REASON FOR LEAVING	RATE OF PAY

Please use this space to give additional information concerning experience, education, skills or qualifications.

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The Borough of Bound Brook is an equal opportunity employer.

I understand that a condition of full-time employment is that I must become a member of the public employee retirement system of New Jersey and that I may have to submit to a physical examination. It is understood that any false statement on this application is sufficient cause for dismissal. The completion of this application does not indicate there are any vacant positions and in no way obligates the Borough of Bound Brook.

I hereby certify that all information in this application and all documents attached are true and valid.

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Date

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Signature

# **BOROUGH OF BOUND BROOK**

## **EMPLOYMENT APPLICATION**

### **AUTHORIZATION and RELEASE OF INFORMATION FORM**

The undersigned, having applied for the position of \_\_\_\_\_ do hereby authorize the appropriate Borough Officials to verify my credentials for employment purposes and at any interval thereafter that may be deemed appropriate and necessary.

We may check prior employment, educational credentials, driver's license and criminal history record background check.

**Any falsification or omission of information from any employment documents may result in withdrawal of the employment offer or termination of employment.**

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Driver's License #

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Name

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Date

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Signature