



**BOROUGH COUNCIL
REGULAR MEETING AGENDA
OCTOBER 26, 2021 AT 7:00 P.M.**

CALL TO ORDER

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

PLEDGE OF ALLEGIANCE

OPENING PRAYER

ROLL CALL

Mayor Robert Fazen
Council President Abel Gomez
C. Jake Hardin
C. Richard Jannuzzi
C. Brad Galeta
C. Vinnie Petti
C. Anthony Pranzatelli

APPROVAL OF MINUTES

October 12, 2021 Regular Meeting

Motion: Second:

Roll Call:

C. Abel Gomez___ C. Jake Hardin___ C. Richard Jannuzzi___

C. Brad Galeta___ C. Vinnie Petti___ C. Anthony Pranzatelli___



ADVERTISED HEARING OR SPECIAL PRESENTATION

COVID-19 Update

PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.

GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION

OPENING OF BIDS

ENGINEER'S REPORT- DALE LEUBNER, SUPERINTENDENT OF PUBLIC WORKS

COMMITTEE REPORTS

Chair of Finance – C. Anthony Pranzatelli

Liaison Committees: Architectural Review Advisory Committee, Bound Brook Seniors

Chair of Public Works, Bldgs., Grounds & Utilities – C. Vinnie Petti

Liaison Committees:

Chair of Public Safety (Police & Fire) – Council President Abel Gomez

Liaison Committees: Board of Engineers, Board of Education, Historic Preservation Commission, Office of Emergency Management, Rescue Squad, Parking Commission,

Chair of Personnel, Administration & Ordinances - C. Brad Galeta

Liaison Committees: BB/SBB Municipal Alliance/Youth Services Commission, Recreation Commission, Shade Tree Commission

Chair of Economic Development C. Jake Hardin

Liaison Committees: Planning Board, Special Improvement District

Chair of Zoning, Construction & Code Enforcement - C. Richard Jannuzzi

Liaison Committees: Board of Health, Library Advisory Committee



INTRODUCTION OF ORDINANCES – FIRST READING

Ordinance 2021-027 An Ordinance Amending and Supplementing Chapter 17, Property Maintenance, Section 17-26.5, Registration Fees, Term of Registration; Renewals and Section 17-30.4, Fees, of the Revised General Ordinances of the Borough of Bound Brook

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on November 9, 2021.

Second:

Roll Call:

C. Abel Gomez___ C. Jake Hardin___ C. Richard Jannuzzi___
C. Brad Galeta___ C. Vinnie Petti___ C. Anthony Pranzatelli___

Ordinance 2021-028 Bond Ordinance Providing for the Acquisition of Personal Protective Equipment for the Fire Department, in and by the Borough of Bound Brook, in the County of Somerset, State of New Jersey; Appropriating \$260,000 Therefor and Authorizing the Issuance of \$247,000 Bonds or Notes to Finance Part of the Cost Thereof

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on November 9, 2021.

Second:

Roll Call:

C. Abel Gomez___ C. Jake Hardin___ C. Richard Jannuzzi___
C. Brad Galeta___ C. Vinnie Petti___ C. Anthony Pranzatelli___

ORDINANCES ON FINAL READING AND CONSIDERATION- SECOND READING



INTRODUCTION/DISCUSSION OF RESOLUTIONS

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:	Second:	All in Favor:
2021-210	Resolution Authorizing a Refund to Beth Gwara for Commuter Parking	
2021-211	Resolution Conditionally Designating Redwood Real Estate Group as Redeveloper for Property Known as Tax Block 1, Lots 60 Through 67 Located in the Downtown Redevelopment Area for Mixed Use Redevelopment Project	
2021-212	Authorizing Execution of an Agreement with the Morris County Cooperative Pricing Council to Become a Member for the Period of October 1, 2021 to September 30, 2026	
2021-213	Resolution of Certification for the 2020 Audit	
2021-214	Resolution Approving the 2020 Corrective Action Report	
2021-215	2021 Municipal Best Practices Inventory	
2021-216	Chapter 159, Alcohol Education Grant in the Amount of \$916.89	
2021-217	Resolution Authorizing Change Order No. 1 for Emergency Contract to Cummins Sales and Services for Engine Replacement	
2021-218	Resolution Authorizing a Refund to Martha Bursa for a Construction Perm Fee	

UNFINISHED BUSINESS

NEW BUSINESS



APPROVAL OF VOUCHERS

2021-219 Resolution Approving Vouchers in the Amount of \$1,720,313.72

Motion: Second:

Roll Call:

C. Abel Gomez___ C. Jake Hardin___ C. Richard Jannuzzi___
C. Brad Galeta___ C. Vinnie Petti___ C. Anthony Pranzatelli___

OPEN TO THE PUBLIC FOR COMMENT

AUTHORIZE EXECUTIVE SESSION

ADJOURNMENT

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2021-027

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 17, PROPERTY MAINTENANCE, SECTION 17-26.5, REGISTRATION FEES, TERM OF REGISTRATION; RENEWALS AND 17-30.4, FEES, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK

BE IT ORDAINED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey as follows:

SECTION 1. Chapter 17, "Property Maintenance", Section 17-26.5, "Registration Fees, Term of Registration; Renewals" and 17-30.4, "Fees" of the Revised General Ordinances of the Borough of Bound Brook are hereby amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold** to read as follows:

17-26.5 Registration fees; term of registration; renewals

a. The [initial] registration fee shall be \$500 **per year due on the anniversary of the original registration date.** **[and must accompany the registration form. The initial registration shall be valid for six months from the initial registration; subsequent renewals shall be valid for a period of six months. The fee for the first renewal shall be \$1,500; the fee for the second renewal shall be \$3,000; and the fee for all subsequent renewals shall be \$5,000.]**

b. No governmental agency shall be required to pay the annual or renewal registration fee.

[c. In the event property ownership is changed, the registration fee progression continues according to the schedule detailed in Section 17-26.5a. There is no reset of fees.]

17-30.4 Fees.

a. The [initial] registration fee shall be \$500 **per year due on the anniversary of the original registration date.** **[and must accompany the registration form. The initial registration shall be valid for six months from the initial registration; subsequent renewals shall be valid for a period of six months. The fee for the first renewal shall be \$1,500; the fee for the second renewal shall be \$3,000; and the fee for all subsequent renewals shall be \$5,000.]**

[b. In the event property/unit ownership is changed, the registration fee progression continues according to the schedule detailed in Section 17-29.4. There is no reset of fees.]

c. No governmental agency shall be required to pay the annual or renewal registration fee.

SECTION 2. Severability

Each section, subsection, sentence, clause and phrase of this Ordinance is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this Ordinance to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this Ordinance.

SECTION 3. Effective Date

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Attest:

Jasmine D. Mathis
Borough Clerk

By:

Mayor Robert Fazen

Date of Introduction: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

ORDINANCE NO. 2021-028

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT, IN AND BY THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY; APPROPRIATING \$260,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$247,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED AND ENACTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Bound Brook, in the County of Somerset, State of New Jersey (the “Borough”) as general improvements. For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the principal amount of \$260,000, said sum being inclusive of a down payment in the amount of \$13,000 for said improvements or purposes as required by the Local Bond Law, N.J.S.A. §40A:2-1 et seq., as amended and supplemented (the “Local Bond Law”). Said down payment is now available by virtue of a provision or provisions in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$260,000 appropriation not provided for by said down payment referred to in Section 1 hereof, negotiable bonds of the Borough are hereby authorized to be issued in the aggregate principal amount of \$247,000 pursuant to, and within the limitations prescribed by, the

Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in an aggregate principal amount not exceeding \$247,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are for the acquisition of personal protective equipment for the Fire Department of the Borough, including, but not limited to, air packs, including, as applicable, all work, materials, equipment and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued by the Borough for said improvements and purposes is \$247,000.

(c) The estimated cost of said improvements and purposes to the Borough is \$260,000, the excess thereof over the estimated maximum amount of bonds or notes to be issued therefor is the down payment in the amount of \$13,000 available for such improvements and purposes.

SECTION 4. In the event the United States of America, the State of New Jersey, and/or the County of Somerset make a contribution or grant in aid to the Borough for the improvements and purposes authorized in Section 3 hereof, and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Somerset. In the event that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Somerset shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then

such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer of the Borough. The Chief Financial Officer of the Borough shall determine all matters in connection with the notes issued pursuant to this bond ordinance and the signature of the Chief Financial Officer of the Borough upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer of the Borough is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer of the Borough is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the

adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Borough may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$247,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the purposes or improvements hereinbefore described.

SECTION 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The

obligations shall be direct, unlimited obligations of the Borough and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is "placed in service" (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

SECTION 10. The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of the obligations of the Borough authorized herein and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer of the Borough is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of the obligations of the Borough authorized herein and to amend such undertaking from time to time in

connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The Borough covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all tax-exempt bonds and notes issued under this bond ordinance.

SECTION 12. This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

Jasmine D. Mathis
Borough Clerk

By: _____
Mayor Robert Fazen

Date of Introduction: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-210

RESOLUTION AUTHORIZING A REFUND TO BETH GWARA FOR COMMUTER
PARKING

WHEREAS, the Borough Clerk's Office received a request for a refund for commuter parking for the months of October and November in the amount of \$100.00; and

WHEREAS, the payment has been verified;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Chief Financial Officer is hereby authorized to refund the amount of \$100.00 to Beth Gwara.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-211

RESOLUTION CONDITIONALLY DESIGNATING REDWOOD REAL ESTATE GROUP AS REDEVELOPER FOR PROPERTY KNOWN AS TAX BLOCK 1, LOTS 60 THROUGH 67 LOCATED IN THE DOWNTOWN REDEVELOPMENT AREA FOR MIXED USE REDEVELOPMENT PROJECT

WHEREAS, in January 2000, the Borough Council of the Borough of Bound Brook designated various properties in its downtown along the Main Street corridor as an area need of redevelopment (“Redevelopment Areas 1 & 2”) and adopted a redevelopment plan for Redevelopment Areas 1 & 2 in February 2000; and

WHEREAS, the Borough of Bound Brook (the “Borough”) has been promoting the redevelopment of public and privately owned properties in Redevelopment Areas 1 & 2; and

WHEREAS, Block 1, Lots 60 through 67 are located on East Main Street in Redevelopment Area 1 (referred to as the “Properties”); and

WHEREAS, Redwood Real Estate Group (“Redwood”) is a fourth-generation real estate investment, management, and development company based in Manhattan that operates property across the United States with a focus in New York City, New Jersey, Long Island, Pennsylvania, Westchester, and Connecticut; and

WHEREAS, Redwood is the contract redeveloper with the Borough for properties located on Block 12; and

WHEREAS, Block 1, Lots 61, 62 and 65 are owned by Redwood and Block 1, Lots 60, 63, 64, 66 and 67 are owned by others; and

WHEREAS, Redwood has requested designation as conditional redeveloper for the Properties regarding its concept proposal to redevelop the Properties for a mixed-use redevelopment project; and

WHEREAS, the concept proposal from Redwood has been considered by the Borough and found consistent with the Borough's goals for redeveloping the downtown area; and

WHEREAS, the Borough is desirous of conditionally designating Redwood as redeveloper of the Properties subject to certain conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bound Brook that Redwood Real Estate Group, 227 East 56th Street, Suite 401, New York, NY 10022 is hereby conditionally designated as redeveloper of Block 1, Lots 60 through 67 located in Redevelopment Area 1 for the redevelopment of the Properties for the reasons set forth herein.

BE IT FURTHER RESOLVED, that said conditional designation is subject to the following conditions:

1. That the conditional designation is limited to a 180-day period from the date of adoption of this resolution at which time it will automatically expire and be of no further force and effect, and the parties will no longer have any obligation to the other, except as to final payment of any Borough costs under the Escrow Agreement required herein. The Borough may, in its sole discretion, extend and re-extend the conditional designation provided sufficient progress is being in negotiation of a redevelopment agreement, which determination is at the sole discretion of the Borough and which extension must be in the form of a duly adopted resolution of the Borough Council.
2. That Redwood and/or an affiliated entity agrees to pay any and all costs incurred by the Borough from the date of the conditional designation to execution of a redevelopment agreement or termination of the redeveloper designation, as set forth herein. The escrow deposit shall be in the amount of \$10,000.00.
3. Within fourteen (14) days of the adoption of this resolution, Redwood and/or an affiliated entity and the Borough enter into an escrow agreement, the form of which is attached hereto and made part of this resolution.
4. That Redwood and/or an affiliated entity and the Borough shall negotiate and agree upon the terms and conditions of a redevelopment agreement within the period of the conditional designation, as such period may be extended by the Borough in its sole discretion.
 5. That Redwood and/or an affiliated entity shall acquire the Properties which it does not currently own from the current owners in order for the redevelopment of the Properties as provided for in a redevelopment agreement.

BE IT FURTHER RESOLVED, that upon completion of negotiations on a redevelopment agreement, the Borough Council of the Borough of Bound Brook shall be required to review and authorize execution of any and all related documents in order to effectuate the completion and implementation of this project.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-212

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY
COOPERATIVE PRICING COUNCIL TO BECOME A MEMBER FOR THE PERIOD OF
OCTOBER 1, 2021 TO SEPTEMBER 30, 2026

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations and other bodies public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, the Borough of Bound Brook desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of October 1, 2021 to September 30, 2026.

BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, Stated of New Jersey as follows:

1. Governing Body of the Borough of Bound Brook hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021 to September 30, 2026 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is to become a member of the MCCPC for a five (5) year period from October 1, 2021 to September 30, 2026.
2. The Borough of Bound Brook Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Borough Officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

Attest:

Jasmine D. Mathis, Borough Clerk
Date of Adoption: October 26, 2021

Approved:

Mayor Robert P. Fazen

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-213

RESOLUTION OF CERTIFICATION FOR THE 2020 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

R2021-213

NOW, THEREFORE BE IT RESOLVED, That the Borough Council of the Borough of Bound Brook, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-214

RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR 2020

WHEREAS, The Division of Local Government Services requires that a Corrective Action Plan be formulated to address recommendations reported in the Annual Report of the Audit of the year 2020; and

WHEREAS, the Chief Financial Officer has prepared the plan for the Borough of Bound Brook and is hereby made a part hereof and attached hereto; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Corrective Action Plan is hereby approved; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to forward one (1) copy of the Corrective Action plan to the Division of Local Government Services.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

CORRECTIVE ACTION PLAN

Borough of Bound Brook Audit Report for the Year Ended 12/31/2020

Finding # 1

Recommendation: We recommend the Borough review the use of confirming orders for compliance with respect to the requirements for budgetary accounting.

Corrective Action: Procedures were implemented that ensures that purchase orders are open in advance of received invoices. Additional procedures will be implements to ensure that encumbrance system in followed.

Implementation : on-going

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-215

2021 MUNICIPAL BEST PRACTICES INVENTORY

WHEREAS, The Department of Community Affairs, Division of Local Government Services requires municipality to complete the Best Practice Inventory; and

WHEREAS, the Borough of Bound Brook has complied with the request to complete the Best Practice Inventory Worksheet:

WHEREAS, the Chief Administrative Officer and the Chief Financial Officer of every municipality must both certify the inventory using the Online FAST platform; and

WHEREAS, the Municipal Clerk must certify that the Inventory and the results will be discussed at a public meeting; and

NOW, THEREFORE BE IT RESOLVED that the Borough of Bound Brook's Best Practice Inventory Worksheet has been reviewed by the Governing Body at a public meeting held on October 26, 2021; submitted to the Division by the required date; and the Chief Administrative Officer, Chief Financial Officer, and Municipal Clerk are hereby authorized to prepare the necessary certifications.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-216

PURSUANT TO N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)

Alcohol Education Grant \$916.89

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special items of revenue in the budget of any County or Municipality when such item shall have been made by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, Said Director may also approve the insertion of any item of appropriation for an equal amount; and

NOW, THEREFORE, BE IT RESOLVED That the Borough Council of the Borough of Bound Brook hereby requests the director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2021, in the amounts listed below, which item is now available as a revenue from the State of New Jersey

Alcohol Education Grant, Other Expenses \$916.89

BE IT FURTHER RESOLVED that a like sum, be, and the same, hereby is appropriated under the above appropriation titles.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-217

RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR EMERGENCY CONTRACT
TO CUMMINS SALES AND SERVICES FOR ENGINE REPLACEMENT

WHEREAS, Resolution 2021-198 authorized an emergency contract to Cummins Sales and Services for Engine Replacement; and

WHEREAS, additional parts and services are required; and

WHEREAS, there is an increase in the overall project in the amount of \$10,244.34; and

WHEREAS, Chief Financial Officer certified availability of funds from
account# 05- 9999- 0000- 5100- 2- 00000;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook, that Change Order No. 1 for Cummins Sales and Services is approved.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
County of Somerset

RESOLUTION 2021-218

RESOLUTION AUTHORIZING A REFUND TO MARTHA BRUSA FOR A
CONSTRUCTION PERMIT FEE

WHEREAS, the Construction Office received a request for a construction permit refund in the amount of \$435.00 from Martha Bursa;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bound Brook, that the Chief Financial Officer is hereby authorized to refund the amount of \$435.00 to Martha Bursa.

Attest:

Jasmine D. Mathis, Borough Clerk

Approved:

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021

BOROUGH OF BOUND BROOK
RESOLUTION 2021-219

APPROVAL OF VOUCHERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$ 1,720,313.72

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$1,592,385.56
GENERAL CAPITAL FUND	\$37,862.25
GENERAL TRUST FUND	\$46,020.69
RECREATION TRUST	\$732.00
DOG/CAT TRUST	\$15.00
UNEMPLOYEMENT TRUST FUND	\$732.26
SEWER	\$780.00
PAYROLL	\$2,782.50
TAX COLLECTOR TRUST	\$15,700.00
TAX TITLE LIEN REDEMPTION	\$3,632.16
DEVELOPERS ESCROW	\$15,383.46
ENGINEERING ESCROW	\$4,287.84
TOTAL	<u>\$ 1,720,313.72</u>

Attest:

Approved:

Jasmine D. Mathis, Borough Clerk

Mayor Robert P. Fazen

Date of Adoption: October 26, 2021