



BOROUGH OF BOUND BROOK

230 Hamilton St. • Bound Brook, NJ 08805
(732) 356-0833 • Fax: (732) 356-8990
www.boundbrook-nj.org

THE BOROUGH OF BOUND BROOK

COUNTY OF, NEW JERSEY

NOTICE OF ISSUANCE OF ADDENDUM NO. 1 TO RFP DOCUMENT

FOR PROFESSIONAL ENGINEERING SERVICES REGARDING THE INSPECTION AND CONTRACT ADMINISTRATION FOR THE PROJECT KNOWN AS BOUND BROOK TRAIN STATION EASTBOUND WAITING ROOM AND PLATFORM RENOVATIONS, IN THE BOROUGH OF BOUND BROOK, SOMERSET COUNTY, NEW JERSEY

NOTICE IS HEREBY GIVEN that Addendum No. 1 to the RFP document for Professional Engineering Services regarding the inspection and contract administration for the project known as Bound Brook Train Station Eastbound Waiting Room and Platform Renovations, in the Borough of Bound Brook, Somerset County, New Jersey issued on August 25, 2021 by the Borough of Bound Brook, will be sent by facsimile transmission and electronic mail on September 13, 2021 to prospective bidders who have requested a copy of the Bid Specifications.

Addendum No. 1 generally makes the following changes and clarifications to the Bid Specifications and Bid Forms:

1. The Notice to Bidders and Bid Specifications are modified to reflect an extension of the date for the receipt of Bids from September 16, 2021, to Thursday, September 30, 2021 at 10:00 a.m. All other provisions regarding the submission and receipt of Bids, including the time and location, remain unchanged.
2. Clarification and modifications to the RFP document.
3. Response to requests for information submitted by a prospective bidder.

THE BOROUGH OF BOUND BROOK

**/S/Jasmine D. Mathis, Borough
Clerk/Assistant Administrator**

BOROUGH OF BOUND BROOK
SOMERSET COUNTY, NEW JERSEY

REQUEST FOR PROPOSAL

Professional Engineering Services regarding the inspection and contract administration for the project known as Bound Brook Train Station Eastbound Waiting Room and Platform Renovations, in the Borough of Bound Brook, Somerset County, New Jersey

**Federal Project # TAP-D00S (380)
NJDOT Job Code #7204309**

ADDENDUM NUMBER ONE

The information contained herein revises, supplements, and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except as herein modified, all other provisions of the documents shall remain in full force, and unless otherwise described in this Addendum, shall comply with the requirements originally specified for similar work.

BIDDERS MUST ACKNOWLEDGE RECEIPT OF ADDENDA BY LISTING ALL RECEIVED ADDENDA ON THE DESIGNATED PAGE OF THE BID FORM IN THE PLACE PROVIDED.

AMENDS NOTICE TO BIDDERS – BID OPENING

The Notice to Bidders and page 3 of the RFP document are amended to reflect an extension of the date for the receipt of Bids and the conduct of the bid opening from September 16, 2021 to **Thursday, September 30, 2021 at 10:00 a.m.**

CLARIFICATIONS/MODIFICATIONS TO THE RFP DOCUMENT:

1. Page 7: under item 2. Construction Administration, item “h”: Change wording to read:

The RE shall coordinate dispersal of RFI responses prepared by the Design Architect. The RE shall maintain a log and file of all RFI’s and verify construction conformance.

2. Page 8: under 6. Change Orders: change wording to read:

“The RE shall **coordinate** necessary changes in plans, specifications, and any supplemental work during construction to resolve problems.”

3. Page 9: under 9. Close Out: delete words reading:

“The RE will be responsible for correcting and paying for any work that does not conform to the specification and ADA standards that he/she inspected and approved.”

4. Page 15: under A. Failure to submit any of these items with the bid/proposal....delete the check mark at **Bid/Proposal Guarantee and Surety Certificate. They are not required as part of this RFP.**

RESPONSES TO REQUESTS FOR INFORMATION SENT TO THE OWNER:

1. Question: As a consultant, we typically will agree that our work will be performed in accordance with the ordinary standard of care in our industry. However, we would expect that responsibility for the costs associated with a contractor's rework and warranty work would rest with the contractor, and not the consultant. The requirement on page 9 that the consultant be responsible for correcting and paying for any work that does not conform to the specifications and ADA standards appears to suggest the consultant will be responsible for the costs of such rework/warranty work on this project. Please clarify your intent.

Answer: This requirement is removed from the RFP. See contract modification and clarification section of this addenda.

2. Question: Page 5 and 6 of the RFP contain lists of equipment, software, office equipment and inspection equipment. The office and inspection equipment lists don't have any items checked. Please confirm that the intent is that these unchecked items are therefore not to be provided by the consultant. Is the intent of the RFP for the consultant to set up a field office near the project site? It is typical for the general contractor's scope to include the establishment and furnishing of any required field office. Please confirm.

Answer: An office trailer is being provided by the construction contractor. Furnishings will be provided by the Borough. Office and work equipment are to be provided by the consultant under this RFP as needed to provide the enclosed inspection services. These include but are not limited to the following:

Calculators, levels, measuring tape, plumb bob, line level, thermometer, laser level, hard hats (orange) safety garments (orange, reflective, 360 degree visibility), reflective rain gear, ear protection, eye protection, light meter, daily diaries, file folders, other miscellaneous office equipment (stapler, pens, pencils, etc.)

3. Question: Are there any phasing requirements or 2nd shift requirements anticipated during construction?

Answer: The contractor is required to provide project phasing in order for the waiting platform to remain open and operational for the public. The contractor is required to submit a phasing plan for the owner, Design Architect and Resident Engineer/Construction Inspector to review. Second shift work is not required as part of this RFP or as part of the general construction contract.

4. Question: On page 15 in the Bid/Proposal Checklist, Bid/Proposal Guarantee and Surety Certificate are checked off as required. Those are normally required for contractors not consultants, do they need to be supplied with this submittal?

Answer: The requirement for Bid/Proposal Guarantee and Surety Certificate have been removed from this RFP. All other items are to be supplied with submittal

5. Question: What materials testing is required and is it the responsibility of the contractor or the consultant?

Answer: The only testing required by the project is asbestos testing at the Station building roof. This testing is the responsibility of the contractor with reports being submitted to the Resident engineer and/or Construction Inspector for review.

6. Concerning the environmental elements such as lead or asbestos abatement, what will be the consultant's role?

Answer: The construction contractor and all subcontractor are required to comply with "Lead in Construction" and "Lead Safe Work Practice" Standards. Additionally, the Contractor is required to provide the owner with lead hazard training as required by the "Lead Standard". The consultant should be familiar with these procedures and shall report and provide inspection of the contractors work as with all other aspects of work on the project.

7. Can you verify the number of copies? On page 3 it asks for 4 copies (1 original, 3 copies); on the checklist on page 15 it asks for 1 unbound original and 6 copies.

Answer: One original and four copies of the Technical Proposal should be submitted and in a separate sealed envelope should be original and four copies of the cost proposal.

No further questions pertaining to the RFP document will be answered by the Borough after September 17, 2021.