



**BOROUGH COUNCIL  
REGULAR MEETING AGENDA  
APRIL 13, 2021 AT 7:00 P.M.**

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**CALL TO ORDER**

This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the law have been met with the posting of the meeting notice on the Municipal Bulletin Board, filed with the Borough Clerk and forwarded to The Courier News and The Star Ledger.

**PLEDGE OF ALLEGIANCE**

**OPENING PRAYER**

**ROLL CALL**

Mayor Robert Fazen  
Council President Abel Gomez  
C. Jake Hardin  
C. Richard Jannuzzi  
C. Brad Galeta  
C. Vinnie Petti  
C. Anthony Pranzatelli

**APPROVAL OF MINUTES**

March 23, 2021 Regular Meeting

Motion:           Second:

Roll Call:

C. Abel Gomez\_\_\_\_ C. Jake Hardin\_\_\_\_ C. Richard Jannuzzi\_\_\_\_  
C. Brad Galeta\_\_\_\_ C. Vinnie Petti\_\_\_\_ C. Anthony Pranzatelli\_\_\_\_



**ADVERTISED HEARING OR SPECIAL PRESENTATION**

**COVID-19 Update**

**PRESENTATION OF COMMUNICATIONS, PETITIONS, ETC.**

**GREETINGS FOR COMMENTS AND INVITATIONS FOR DISCUSSION**

**OPENING OF BIDS**

**INTRODUCTION OF ORDINANCES – FIRST READING**

Ordinance 2021-09     Calendar Year 2021 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on April 27, 2021.

Second:

Roll Call:

C. Abel Gomez\_\_\_\_     C. Jake Hardin\_\_\_\_     C. Richard Jannuzzi\_\_\_\_  
C. Brad Galeta\_\_\_\_     C. Vinnie Petti\_\_\_\_     C. Anthony Pranzatelli\_\_\_\_

Ordinance 2021-10     BOND ORDINANCE PROVIDING FORVARIOUS CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND IN THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (THE "BOROUGH"); APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,904,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF

Motion: Movant: I move the ordinance be passed on first reading, advertised according to law and a public hearing be held on April 27, 2021.

Second:

Roll Call:

C. Abel Gomez\_\_\_\_     C. Jake Hardin\_\_\_\_     C. Richard Jannuzzi\_\_\_\_  
C. Brad Galeta\_\_\_\_     C. Vinnie Petti\_\_\_\_     C. Anthony Pranzatelli\_\_\_\_



**ORDINANCE ON FINAL READING AND CONSIDERATION- SECOND READING**

**INTRODUCTION/DISCUSSION OF RESOLUTIONS**

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion:	Second:	Discussion:	All in Favor:
2021-060		Resolution Introducing the 2021 Municipal Budget	
2021-061		Resolution to Anticipate Miscellaneous Revenues in the 2021 Budget Using the Three-Year Average of Realized Revenues from the Prior Three Years	
2021-062		Resolution of Certification of Compliance with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964	
2021-063		Resolution Authorizing the Issuance of Estimated 3 <sup>rd</sup> Quarter Tax Bills	
2021-064		Resolution Approving a Refund to the State of New Jersey for A Homestead Rebate Tax Credit	
2021-065		Resolution Authorizing a Refund for Marriage Ceremony Fee	
2021-066		Resolution Appointing Rosalia Fricano as Full Time Finance Clerk	
2021-067		Resolution Approving Cynthia Griffith Part-Time Tax Collector	

**UNFINISHED BUSINESS**

**NEW BUSINESS**



**APPROVAL OF VOUCHERS**

2021-068 Resolution Approving Vouchers in the Amount of \$2,288,672.46

Motion: Second:

Roll Call:

C. Abel Gomez\_\_\_ C. Jake Hardin\_\_\_ C. Richard Jannuzzi\_\_\_  
C. Brad Galeta\_\_\_ C. Vinnie Petti\_\_\_ C. Anthony Pranzatelli\_\_\_

**OPEN TO THE PUBLIC FOR COMMENT**

**AUTHORIZE EXECUTIVE SESSION**

2021-069 Resolution Authorizing Executive Session

Motion: Second: All in favor:

**ADJOURNMENT**

Motion: Second: All in favor:

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2021-09

**CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Bound Brook in the County of Somerset finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 2.5 % increase in the budget for said year, amounting to \$ 280,575.30 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Bound Brook, in the County of Somerset, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Bound Brook shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$ 392,878.22, and that the CY 2021 municipal budget for the Borough of Bound Brook be approved and adopted in accordance with this ordinance.

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Attest: \_\_\_\_\_  
Jasmine D. Mathis  
Borough Clerk  
Date of Introduction: April 13, 2021

By: \_\_\_\_\_  
Mayor Robert Fazen

BOROUGH OF BOUND BROOK  
County of Somerset

ORDINANCE NO. 2021-10

**BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND IN THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (THE BOROUGH”); APPROPRIATING \$2,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,904,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COSTS THEREOF**

**BE IT ORDAINED AND ENACTED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF BOUND BROOK, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

**SECTION 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken by the Borough of Bound Brook, in the County of Somerset, State of New Jersey (the “Borough”). For said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the aggregate amount of \$2,000,000, which sum includes (i) a 2019 grant in the amount of \$96,731 and (ii) a 2020 grant in the amount of \$77,442 expected to be received from the Community Development Block Grant Program (the “CDBG Grants”) and said amount being inclusive of down payments in the aggregate amount of \$96,000 now available in the Capital Improvement Fund of the Borough for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented, (the “Local Bond Law”).

**SECTION 2.** For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$2,000,000 appropriation not provided for

by application hereunder of said aggregate down payments, negotiable bonds of the Borough are hereby authorized to be issued in the aggregate principal amount of \$1,904,000 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in an aggregate principal amount not exceeding \$1,904,000 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

**SECTION 3.** The various improvements hereby authorized and the various purposes for the financing of which said obligations are to be issued are as follows:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Purchase one (1) Ford pick-up truck for the Police Department;	\$48,000	\$45,714	\$2,286	5 years
(ii) Purchase of body cameras for the Police Department and information technology upgrades for the Municipal Building;	\$71,000	\$67,390	\$3,610	7 years
(iii) Purchase of garbage and recycling cans for the Department of Administration;	\$25,000	\$23,809	\$1,191	5 years
(iv) Capital improvements to the Department of Administration, including, but not limited to, carpet replacement;	\$30,000	\$28,571	\$1,429	10 years
(v) Purchase of turnout gear and hose` and pager replacements for the Fire Department;	\$39,000	\$37,142	\$1,858	10 years
(vi) Purchase of a sport utility vehicle for the Fire Department;	\$62,000	\$59,047	\$2,953	5 years

First Reading Ordinance 2021-10

(vii) Purchase and installation of a pool liner for the Borough Pool;	\$100,000	\$95,238	\$4,762	10 years
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First Reading Ordinance 2021-10

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(viii) Borough-wide roadway improvements, including, but not limited to, overlay, paving and milling improvements, reconstruction of all or a portion of West Second Street and Windsor Street and the replacement, reconstruction, and installation of gutter and drainage improvements to various roads throughout the Borough; and	\$1,530,000 (including the CDBG Grants)	\$1,457,000	\$73,000	10 years
(ix) Purchase of two (2) 4x4 pick-up trucks with plows and a lawn mower for the Department of Public Works;	\$65,000	\$61,519	\$3,481	5 years
(x) Inlet modification to decrease drainage issues to all or a portion of Cherry Avenue; and	\$25,000	\$23,809	\$1,191	15 years
(xi) Purchase of parking machines, meters, and/or pay stations for the Department of Parking.	<u>\$5,000</u>	<u>\$4,761</u>	<u>\$239</u>	7 years
TOTALS	<u>\$1,625,000.00</u>	<u>\$1,547,089.00</u>	<u>\$77,911.00</u>	9.37 years

(a) The estimated aggregate maximum amount of bonds or notes to be issued for said improvements or purposes is \$1,904,000.

(b) The estimated aggregate cost of said improvements or purposes is \$2,000,000, the excess thereof over the estimated aggregate maximum amount of bonds or notes to be issued therefor is the aggregate down payments available for such improvements or purposes in the amount of \$96,000.

(c) All such improvements or purposes described above shall also include, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, environmental remediation, and all work, materials, supplies, equipment, labor and appurtenances necessary therefor and incidental thereto.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Somerset make a contribution or grant in aid, including the CDBG Grants, to the Borough for the improvements or purposes authorized hereby and the same shall be received by the Borough prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Somerset. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Somerset, including the CDBG Grants, shall be received by the Borough after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Borough as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Borough, provided that no note shall mature later than one (1) year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief

Financial Officer of the Borough. The Chief Financial Officer of the Borough shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer of the Borough upon the notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. § 40A:2-8.1. The Chief Financial Officer of the Borough is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer of the Borough is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the bond anticipation notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements which the Borough may lawfully undertake as general improvements, and no part of the costs thereof have been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.37 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, within the New Jersey Department of Community Affairs, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the obligations provided for in this bond ordinance by \$1,904,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under N.J.S.A. § 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements described in Section 3 hereof.

**SECTION 8.** The Chief Financial Officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough, which are authorized herein, and to execute such disclosure document on behalf of the Borough. The Chief Financial Officer is further authorized to enter into the appropriate undertaking

to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking to provide secondary market disclosure, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 9.** The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Borough for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 10.** The Borough reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 10 is intended to be and hereby is a declaration of the Borough's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations §1.150-2. All reimbursement allocations will occur not later than eighteen

(18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized herein is paid, or (ii) the date the improvements or purposes described in Section 3 hereof is “placed in service” (within the meaning of Treasury Regulations §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

**SECTION 11.** The Borough covenants to maintain the exclusion from gross income under section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all tax-exempt bonds and bond anticipation notes issued under this bond ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication hereof after final adoption, as provided by the Local Bond Law.

\_\_\_\_\_  
Jasmine D. Mathis  
Borough Clerk

By: \_\_\_\_\_  
Mayor Robert Fazen

Date of Introduction: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-060

RESOLUTION INTRODUCING THE 2021 MUNICIPAL BUDGET

WHEREAS, the 2021 Municipal Budget was introduced on April 13, 2021 at a regular meeting of the Borough Council; and

WHEREAS, the virtual public hearing on the 2021 Budget and Tax Resolution is scheduled for May 25, 2021 at which time and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers and other interested persons.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Bound Brook, the Borough Clerk is directed to publish said budget in the Courier News in the issue of April 17, 2021 and the virtual public hearing be scheduled for May 25, 2021.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

# MUNICIPAL BUDGET NOTICE

## Section 1.

Municipal Budget of the BOROUGH of BOUND BROOK, County of SOMERSET for the Fiscal Year 2021

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2021;

Be it Further Resolved, that said Budget be published in the Courier News

in the issue of April 17, 2021

The Governing Body of the BOROUGH of BOUND BROOK does hereby approve the following as the Budget for the year 2021:

### RECORDED VOTE

(Insert last name)

Ayes

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of BOUND BROOK, County of SOMERSET, on April 13, 2021.

A Hearing on the Budget and Tax Resolution will be held at <https://global.gotomeeting.com/join/264543709>, on May 25, 2021 at 7 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2021 may be presented by taxpayers or other interested persons.



BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-061

RESOLUTION TO ANTICIPATE MISCELLANEOUS REVENUES IN THE 2021 BUDGET  
USING THE THREE-YEAR AVERAGE OF REALIZED REVENUES FROM THE PRIOR  
THREE YEARS

WHEREAS, the COVID 19 pandemic had an adverse effect on the anticipated municipal revenues in the 2020 municipal current and utility fund budgets; and

WHEREAS, Section 1 of P.L. 2020, c.74 amended N.J.S.A 40A:4-26 authorized the Director of the Division of Local Government Services (“Division”) to promulgate new standards for the anticipation of COVID-19 affected revenues in the FY2021 budget, and, if necessary, in future years and

WHEREAS, for FY 2021, the Director authorizes the use of a three-year average for the calculation of affected revenues; and

WHEREAS, the Chief Financial Officer of the Borough of Bound Brook, certifies that the following revenues were affected in 2020 by the COVID 19 pandemic and that the 3 year average of the amounts realized in 2018-2020 be anticipated in the introduced budget for 2021;

<u>Revenue Category</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Average</u>
Other Licenses	32,365.00	38,420.00	28,055.00	32,946.67
Interest and Cost on Taxes	184,874.69	144,061.01	126,323.05	151,752.92
Housing Inspections	243,225.50	341,099.00	303,512.87	295,945.79
Police Outside Services	113,602.74	258,195.65	109,833.00	160,543.80
Fees and Permits	203,057.80	298,341.89	237,120.42	246,173.37

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Bound Brook in the County of Somerset, State of New Jersey that the above referenced revenues be anticipated using the 3 year average as permitted by the amendments to 40A: 4-26, adopted by the P.L. 2020, c. 74

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-062

RESOLUTION OF CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES  
EQUAL EMPLOYMENT OPPORTUNITY

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Bound Brook*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT  
THE MEETING HELD ON \_\_\_\_\_.

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-063

RESOLUTION AUTHORIZING THE ISSUANCE OF ESTIMATED 3<sup>rd</sup> QUARTER TAX  
BILLS

WHEREAS, the Borough of Bound Brook is awaiting approval from the State of New Jersey to adopt the 2021 budget; and

WHEREAS, the Tax Collector is unable to mail the Borough's 2021 tax bills on a timely basis; and

WHEREAS, the Tax Collector in consultation with the Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and both have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated tax levies;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey as follows;

1. The Borough Tax Collector is hereby authorized and directed to prepare, and issue estimated tax bills for the Borough for the third installment of 2021 taxes. The Tax Collector shall proceed to take such actions as are permitted and require by P.L. 1994, c72 (N.J.S.A. 54:4-66.2 and 54.4-66.3).
2. The entire estimated tax levy for 2021 is hereby set at \$26,417,198.49.
3. The addition to the tax levy for the Special Improvement District is at \$134,334.59.
4. In accordance with law, the third installment of 2021 taxes shall not be subject to interest until the later of August 10<sup>th</sup> or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimate tax bills shall contain a notice specifying the date on which interest may begin to accrue.

Approved:

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Mayor Robert P. Fazen

Attest:

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Jasmine D. Mathis, Borough Clerk  
Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-064

RESOLUTION APPROVING A REFUND TO THE STATE OF NEW JERSEY FOR A  
HOMESTEAD REBATE TAX CREDIT

WHEREAS, the records of the Tax Collector of the Borough of Bound Brook reflect a Homestead Rebate Tax Credit for 217 East Second Street, formerly Block 34, Lot 4, now Block 34 Lot 4.01; and

WHEREAS, the State of New Jersey, Division of Taxation, is requesting this credit be refunded to previous owner, Frislid, Kjell & Aud.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Tax Collector is hereby authorized and directed to refund the State of New Jersey, Division of Taxation in the amount of \$982.67 for a Homestead Rebate Tax Credit.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-065

RESOLUTION AUTHORIZING A REFUND FOR A MARRIAGE CEREMONY FEE

WHEREAS, the Clerk's Office received a request to refund a marriage ceremony fee in the amount of \$150.00 to Vivian Rincon;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bound Brook, County of Somerset, State of New Jersey that the Finance Department is hereby authorized to issue a refund in the amount of \$150.00.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-066

RESOLUTION APPOINTING ROSALIA FRICANO AS FULL TIME FINANCE CLERK

WHEREAS, Resolution 2021-030 approved the hire of Rosalia Fricano as part-time account clerk; and

WHEREAS, there exists a need for a full-time Finance Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Rosalia Fricano be hired as a full time Finance Clerk at an annual salary of \$65,000 effective April 19, 2021.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
County of Somerset

RESOLUTION 2021-067

RESOLUTION APPROVING CYNTHIA GRIFFITH AS PART-TIME TAX COLLECTOR

WHEREAS, Resolution 2021-150 appointed Cynthia Griffith as the full time Borough Tax Collector; and

WHEREAS, Cynthia Griffith has submitted a request to become a part time employee;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bound Brook that Cynthia Griffith become part-time effective April 12, 2021 at an annual salary of \$40,000.00.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021

BOROUGH OF BOUND BROOK  
RESOLUTION 2021-068

APPROVAL OF VOUCHERS

BE IT HEREBY RESOLVED by the Mayor and Council of the Borough of Bound Brook, County of Somerset, and State of New Jersey that vouchers are approved for the following funds in the amount of \$2,288,672.46;

<u>FUND</u>	<u>AMOUNT</u>
CURRENT	\$ 2,142,400.45
GRANT FUND	\$ 769.44
GENERAL CAPITAL	\$ 40,586.85
GENERAL TRUST	\$ 2,000.00
RECREATION TRUST	\$ 20.00
HOUSING REHAB	\$ 4,823.39
ENGINEERING ESCROW	\$ 5,434.00
TAX COLLECTOR TRUST	\$ 25,300.00
TAX TITLE LIEN REDEMPTION	\$ 53,468.27
DEVELOPERS ESCROW	\$ 10,672.70
UNEMPLOYMENT	\$ 336.11
PAYROLL FUND	\$ 2,861.25
TOTAL	<u>\$ 2,288,672.46</u>

Attest:

\_\_\_\_\_  
Jasmine D. Mathis, Borough Clerk  
Date of Adoption: April 13, 2021

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen



BOROUGH OF BOUND  
County of Somerset

RESOLUTION 2021-069

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, NJSA 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Borough of Bound Brook has deemed it necessary to go into closed session to discuss matters which are exempted from the public; and

WHEREAS, the regular meeting of the Borough of Bound Brook will reconvene.

NOW THEREFORE BE IT RESOLVED, that the Borough Council will go into closed session for the following reasons as outlined in NJSA 10:4-12; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Borough of Bound Brook hereby declares that the discussion of subject(s) may be made public at a time when the Borough Attorney advises the Borough Council that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Borough or any other entity with respect to said discussion. That time is currently estimated as the time of said matter.

NOW THEREFORE BE IT FINALLY RESOLVED that the Borough is excluded from the portion of the meeting during which the discussion(s) shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

Reason for Closed Session –

Any pending or anticipated litigation or contract negotiations which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the borough's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded, or the circumstances no longer present a potential impact.

Approved:

\_\_\_\_\_  
Mayor Robert P. Fazen

Attest:

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Jasmine D. Mathis, Borough Clerk

Date of Adoption: April 13, 2021