



Bound Brook Borough Department of Public Works

Monthly Report

March 2017

Grass Cutting/Leaves:

- No grass cut this month

Street Sweeping 1st full working week of each month:

- No sweeping this month

Metal Picked Up Town & Schools:

- Total lbs 9,660.00
- Total price \$68.00

Brush/ Yard Pick Up (monthly):

- Dumped 25 yards

Sewer Jobs:

- 410 Talmage Ave
- 135 LaMonte Ave
- 325 Talmage Ave
- Checked Mountain Ave pump station once a week and cleaned filters
- Checked sewer list 4 times this month

Blacktop/ Potholes

- 10.02 Ton

Trees Trimmed or removed:

- Removed
 - 409 Mountain Ave
 - 353 Vosseller Ave by County

- Trimmed
 - 251 W High St
 - 208 W Union Ave
 - 120 farm lane
- Dumped
 - Woodchip: 7 yards
 - Logs & tree parts: 24 yards

Facilities and Services:

- Put out recycling at Library
- Cleaned out storm drain at Library
- Repaired toilet in men's room at Borough Hall
- Unclogged and cleaned bathroom in Library children's room
- Dropped off and set up file cabinet for code enforcement office
- Unclogged shower drain in PD men's locker room
- Cleaned and straightened out records room at D.P.W.

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Meeting with mayor about sewers
- Safety meeting at Borough Hall
- Marked stumps for grinding and called marks out
- Meeting at Borough Hall with administrator
- Meeting with engineer about sewer on W Main St

General Work:

- Cleaned catch basin grates
- Checked brook and streams on rainy days
- Picked up shopping carts
- Picked up couch on Mountain Ave
- Repaired parking meters

- Picked up branches down from storm
- Picked up trash at Rock Machine Park
- Picked up Brush at #4 Fire House
- Dumped truck #3
- Picked up trash under Queens Bridge
- Replaced faded street signs
- Worked on snow and ice 3/10, 3/15, 3/16, 3/17, 3/20

Equipment Maintenance and Repairs:

- Installed new tank guards on truck #16, old ones rusted out
- Serviced truck #12 oil filters and grease
- Serviced truck #1 oil filters and grease
- Serviced truck #4 oil filters and grease
- Serviced truck #11 oil filters and grease
- Replaced water pump truck #11
- Checked all snow equipment before snow storm
- Repaired right front tire on inspectors jeep
- Replaced tire on 18ft trailer
- Greased all 3 salt spreaders
- Repaired plow on truck #9
- Replaced driver side plow light on truck #1
- Replaced plow cutting edge on truck #1
- Checked all plow trucks after plowing
- Replaced a frame on truck #1 plow
- Replaced cutting edge on truck #10 plow
- Power washed all plow trucks
- Repaired driver side window on truck #22
- Replaced battery charger on black top hot box
- Serviced sweeper oil, filters, grease, and replaced dirt shoes
- Replaced backup alarm on fire dept rescue #23
- Checked stump grinder
- Checked 1 ton roller
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Ran fire dept and rescue squad 5 ton trucks
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 763

Total Man Hours: 1322

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours March 2017

march	Man Hours	Total Time	Additional Info
Yard Debris	40	16	
Grass	0	0	
Sweeping	0	0	
Trees	62	22	
General	217	80	
Metal Pickup	14	7	
Foreman	76	76	
Sewer Jobs	56	28	
Mechanic Service	163	153	
Potholes	152	48	
Facilities	143	49	
Sick time out	64	64	
Personal days	0	0	
Floating holiday	0	0	
Special Events	0	0	
Safety Class	0	0	
Vacation	184	184	
Snow/Salt	151	36	
Totals	1322	763	