



## Bound Brook Borough Department of Public Works

### Monthly Report

January 2018

#### Grass Cutting/Leaves:

- No grass cutting this month

#### Street Sweeping 1<sup>st</sup> full working week of each month:

- No sweeping this month

#### Metal Picked Up Town & Schools:

- Total lbs 1,340.00
- Total price \$73.70

#### Leaves/ Yard Debris Pick Up (monthly):

- No yard debris this month

#### Sewer Jobs:

- Golden Corner on Union Ave
- Talmage Ave + Carleton St
- 247 W Union Ave
- Checked sewer list 2 times this month
- Checked Mountain Ave pump station once a week and cleaned filters
- Called in R&R pump to fix seal on pump #2

#### Blacktop/ Potholes

- 5.95 Ton

#### Trees Trimmed or Removed:

- Removed
  - Piedmont Dr storm damage blocking road
- Trimmed
  - No trees trimmed
- Stumps Removed
  - Old grave yard 2 stumps

- Dumped
  - Woodchips 3 yards
  - Logs & tree parts 7 yards

### **Facilities and Services:**

- Picked up and installed 2 toilet seats for Library
- Dropped off boxes from DPW storage to Borough Hall
- Cleared gutters at Borough Hall
- Removed printer at Borough Hall and dropped off at E-waste
- Removed old file cabinet in construction office
- Took down and put away Christmas decoration at Borough Hall
- Put out recycling for Library
- Removed old desk at Borough Hall
- Moved 4 filing cabinets from DPW to Borough Hall for construction office
- Picked up boxes at Borough Hall and put back in storage
- Repaired railing at Library handicap ramp

### **Foreman:**

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Checked leak on roof at Borough Hall
- Met R&R pump at Mountain Ave pump station, needs upgrade
- Met T&M at pump station about upgrade
- Met T&M on West Main St about sewer manhole
- Called in stump list & marked with white paint
- Worked on end of year paper work
- Picked up supplies

---

### **General Work:**

- Picked up bicycles at PD  
washed salt trucks
- Removed Christmas decorations on Main St area and Billian Park

- Picked up leaves with vac truck in Washington Rd ditch
- Cleaned catch basin grates
- Removed 2 piles of snow on Winsor St
- Worked on Street signs
- Picked up Christmas trees
- Picked up shopping carts
- Picked up piles of brush dumped at dead end of W Main St
- Looked for buried manhole on W Main St near railroad
- Picked up litter on Green Acres going into Middlesex on Union Ave
- Cleaned up oil spill on W High St
- Picked up trash dumped at Parking lots
- Repaired tree borders on Hamilton St
- Worked on Snow 1/2, 1/4, 1/5, 1/8, 1/9, 1/17 on streets, sidewalks, parking lots, and bus stop

### **Equipment Maintenance and Repairs:**

- Jump started PD car #11 unmarked car
- Aired tired on Pd car #10
- Replaced shifter cable on truck #28
- Checked charging system on PD car #10
- Repaired Plow on truck #1
- Repaired plow on truck #6
- Greased salters
- Repaired plow on truck #10
- Repaired plow on truck #12
- Repaired lift gate on truck #28
- Repaired plow on truck #9
- Repaired #3 walk behind salter
- Fabricated and installed new chute lock for wood chipper
- Unclogged chute for wood chipper
- Repaired strobe light on Truck #4
- repaired snow blower
- looked at 034 chainsaw not worth repairing parts more than new saw
- washed salt trucks
- replaced all front brake lines on OEM truck #2, all lines had to be fabricated
- removed and repaired drivers side seat on OEM truck #2
- checked truck #4 engine light came on, repaired & reset code
- serviced OEM truck #2 oil and filters and greased
- repaired leak on cutting torches
- picked up fire chiefs car for service
- Weekly eye wash station flush

- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

**Total Hours: 905**

**Total Man Hours: 1543**

**Respectfully submitted**

**Foreman**

**Vince Orofino**

### Bound Brook DPW Man Hours January 2018

<b>January</b>	<b>Man Hours</b>	<b>Total Time</b>	<b>Additional Info</b>
<b>Yard Debris</b>	210	83	
<b>Grass</b>	0	0	
<b>Sweeping</b>	0	0	
<b>Tree Removal</b>	6	2	
<b>Tree Pruning</b>	0	0	
<b>Stumps Removed</b>	24	8	
<b>General</b>	275	122	
<b>Metal Pickup</b>	10	5	
<b>Foreman</b>	110	110	
<b>Sewer Jobs</b>	48	24	
<b>Mechanic Service</b>	140	140	
<b>Potholes</b>	80	24	
<b>Facilities</b>	100	43	
<b>Sick time out</b>	72	72	
<b>Personal days</b>	8	8	
<b>Floating holiday</b>	16	16	
<b>Special Events</b>	0	0	
<b>Safety Class</b>	0	0	
<b>Vacation</b>	192	192	
<b>Snow/Salt</b>	252	56	1/4, 1/17
<b>Totals</b>	1543	905	