



Bound Brook Borough Department of Public Works

Monthly Report

October 2016

Grass Cutting/Leaves:

- All properties were cut throughout the month. This includes all Borough properties as well as the High school and Smalley school

Street Sweeping 1st full working week of each month:

- Main St 1 time
- Area #1 6 yards
- Area #2 6yards
- Area #3 9 yards
- Area #4 8yards
- Main St swept Mondays if we have driver & weather permits
- Total 29 yards

Metal Picked Up Town & Schools:

- Total lbs 2,200.00
- Total price \$54.90

Brush/ Yard Pick Up (monthly):

- North side 35 yards
- South side 30 yards

Sewer Jobs:

- Tea & W Union BB apartments
- Tea & W Union The Hanger Laundromat
- 621 Hayward St
- 276 Chestnut
- 355 W Maple Ave
- 37 Talmage Ave
- 419 W Union Ave

Blacktop/ Potholes

- No pothole repair this month

Trees Trimmed or removed:

- Removed
 - 252 W High St
 - 386 W High St
 - 23 East St
 - Smalley School
- Trimmed
 - 618 Hayward St 2 trees
 - 612 Hayward St
 - 427 W Union Ave 2 trees
- Dumped
 - Logs: 9 yards
 - Woodchip: 10 yards

Facilities and Services:

- Built 5 new doors for BBPD brown shed and installed
- Repaired T1-11 plywood on BBPD brown shed and painted
- Installed fence wall in gray shed for BBPD
- Installed plywood wall for Borough Hall supplies in gray shed
- Installed 2 new doors on gray shed one for Borough Hall and one for BBPD
- Replaced light bulb in Administrators office
- Unclogged toilet in BBPD jail cell
- Fixed door lock at Borough Hall
- Clean weeds around DPW
- Moved boxes from Borough Hall to DPW storage

Equipment Maintenance and Repairs:

- Replaced left rear tail light bulb on code enforcers car
- Replaced high beam head light bulb on OEM car #1
- Replaced heater core steel line on truck #28
- Replaced blades and checked all fluids on wood chipper
- Checked and topped off all fluids on garbage truck #2
- Installed salt spreader on truck #6
- Repaired spot light on S70 Bobcat
- Installed new V – Plow on S70 Bobcat and checked all fluids
- Repaired left front tire on BBPD car #2
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Switched money boxes at Commuter lot
- Met with repair man from Metric to repair parking machine at commuter lot
- Meeting Somerset County about Livingston Bridge replacement
- Opened up crawl space at Library for architect
- Checked and measured boiler room door for new door at Library
- Replaced parking meter on Main St

General Work:

- Replaced broken manhole lid in front of Library
- Dumped garbage truck #2
- Removed telephone pole off fence at Rock Machine Park
- Dropped off and picked up light tower for Halloween Night on Hamilton St
- Emptied all Borough parking meters and dropped money off to bank
- Repaired parking meter on Main St
- Repaired 2 sign poles on Maiden Lane
- Picked up refrigerator for BBPD
- Spread stone dust in batting cages at Tea St Park
- Put together 100 flags for Union Ave
- Picked up dirt at Codrington park and dumped at South County
- Returned supplies from DPW to Borough Hall shed
- Dumped truck #6 for sweeper
- Picked up 50 pots at Codrington Park after tree planting
- Picked up 2 piles of dirt at Tea St
- Picked up 6 yards of top soil and leveled at 753 Schoolhouse Lane "Road work repair"
- Put up new flag at old grave yard
- Dropped off and picked up barricades for fire dept inspection

Total Hours: 810

Total Man Hours: 1425

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours October 2016

October	Man Hours	Total Time	Additional Info
Leaves/ Yard Debris	271	94	
Grass	48	20	
Sweeping	30	30	
Trees	106	31	
General	115	43	
Metal Pickup	22	10	
Foreman	61	61	
Sewer Jobs	36	17	
Mechanic Service	72	40	
Potholes	0	0	
Facilities	297	117	
Sick time out	184	184	
Personal days	8	8	
Floating holiday	16	16	
Special Events	0	0	
Safety Class	23	3	
Family Death	0	0	
Workman's comp	136	136	
Totals	1425	810	