



Bound Brook Borough Department of Public Works

Monthly Report

June 2016

Grass Cutting/Leaves:

- All properties were cut throughout the month. This includes all Borough properties as well as the High school and Smalley school

Street Sweeping 1st full working week of each month:

- Street sweeping 1st full working week of each month
- Main St 2 times
- Area #1 6 yards
- Area #2 4 yards
- Area #3 6 yards
- Area #4 3 yards
- Main St swept Mondays if we have driver & weather permits
- Total 19 yards

Metal Picked Up Town & Schools:

- Total lbs 920
- Total price \$26.60

Brush/ Yard Pick Up (monthly):

- North side 35 yards
- South side 30 yards

Sewer Jobs:

- 215 Hardy Ave
- Checked sewer list one time this month

Blacktop/ Potholes

- Whole town
- Total material 15.95 tons

Trees Trimmed or removed:

- Removed
 - 453 Vosseller Ave
 - 430 W Maple Ave
 - 643 Central Ave
 - 660 Central Ave
 - 348 Grove St
 - 111 Wahnetah Dr
 - 2 trees 320 Evergreen Ave
 - 200 Farm Ln
 - 564 Wahnetah Dr
- Trimmed
 - 310 Evergreen Ave
 - 722 Cedarcrest Dr
 - 424 Highland Pl
 - Old grave yard
 - 6 trees Codrington Park
 - 513 Grove St
 - 307 Thompson Ave
 - 236 W High St
 - 226 W High St
 - 220 W High St
 - 275 W High St
 - Picked up large branch at 660 Central Ave storm damage

Facilities and Services:

- Set up and took down election sign and table at REC center for election
- Anchored shelving to wall at Borough Hall lunch room
- Replaced broken window blinds at DPW lunch room and sewer office
- Fixed message board at Codrington Park
- Hung 2 message boards at Borough Hall
- Moved desks and filing cabinets at Borough Hall
- Replaced 2 toilet seats in ladies rooms at Borough Hall

- Repaired desk drawer at Borough Hall
- Painted flag pole at Bound Brook Library
- Put away boxes and straightened up records room at DPW
- Painted hallway and bathrooms at Borough Hall
- Replaced all flags at Borough Hall
- Replaced flag at Train Station
- Power washed Hamilton St entrance at Borough Hall
- Power washed veterans monument at Vosseller Ave & Union Ave
- Put plywood up at Codrington Park jungle gym

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crews on jobs
- Checked on citizen complaints
- Picked up supplies
- Checked shade tree list
- Attended safety meeting at Borough Hall
- Sprayed bees at 536 Watchung Rd
- Meeting at Borough Hall
- Lowered and raised flags
- Picked up paint & supplies for Borough Hall
- Aired up tire in Somerville for BBPD and followed to Somerset County maintenance shop

General Work:

- Moved large rock at Tea St & Talmage Ave
- Repaired railing on South Main St
- Cleaned catch basin grates
- Reinstalled parking meter on East Second St & Hamilton St
- Dropped off and picked up Truck #6 for sweeper
- Dumped Truck #6 for sweeper at Somerset County
- Watered flowers at Vosseller Ave & Union Ave

- Picked up 14 4x4 for welcome signs
- Worked on repaired welcome signs
- Dropped of gas and power washer to Codrington Park
- Repaired parking meters on Main St
- Put up farmers market banner on Hamilton St
- Picked up trash at Codrington Park and Library
- Picked up shopping carts
- Picked up 20 damaged benches at Codrington Park repaired and returned
- Picked up dirt around PSE&G pole on Hamilton & Second St
- Removed pile of dirt in front on High School form old tree
- Replaced faded signs throughout town
- Fixed curb at plaza by fountain
- Dropped off 4 barricades to Codrington Park
- Dropped off umbrella bases to Codrington Park
- Dropped off 3 light towers, 20 garbage cans, barricades, and picked up golf cart from High School for Hot Rods and Harleys

Equipment Maintenance and Repairs:

- Dropped off Truck #3 for new front tires
- Replaced main broom and greases sweeper
- Sharpened blades on all lawn mowers
- Replaced safety switch on grounds master lawn mower
- Repaired flat tire on PD car #7
- Repaired light brackets on Truck #16
- Dropped off Truck #22 for 4 new rear tires
- Serviced truck #22
- Installed new strobe light on truck #22
- Replaced string head on weed trimmer
- Replaced oil line on Truck #22
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 901

Total Man Hours: 1881

Seasonal Workers started in May

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours June 2016

June	Man Hours	Total Time	Additional Info
Brush/ Yard Debris	144	48	
Grass	307	77	
Sweeping	42	42	
Trees	280	59	
General	370	151	
Metal Pickup	8	4	
Foreman	68	68	
Sewer Jobs	16	8	
Mechanic Service	97	91	
Potholes	192	64	
Facilities	125	57	
Sick time out	64	64	
Vacation time out	136	136	
Personal days	0	0	
Floating holiday	32	32	
Special Events	0	0	
Safety Class	0	0	
Family Death	0	0	
Totals	1881	901	