

Bound Brook Shade Tree Commission Meeting
Thursday, August 17, 2017
Minutes

Present: Nancy Campbell, Xue Du, Nancy Lepionka, Marsha Longshore, Mary Patten, Police Chief Vito Bet

July Minutes: Approved

Chair's Report:

- Received inspection request completions: 4 completions for 2016 and 22 completions for 2017.
- Due to frequent rain we have not had to water CSIP trees yet; watering money saved can buy 12 more trees for CSIP so far
- Article on CSIP tree planting published in local newspapers and on NJ.com and mycentraljersey.com.
- Engineering drawings for road construction on Central between Piedmont and Chestnut, Van Keuren between Talmadge and W. Second and East Maple between Church and Mountain received; meeting with T and M Engineering landscape designer not yet set.

Inspection Requests

2017 requests: 86 requests; 30 completed; 3 no action; 2 not inspected; 1 duplicates; 50 at DPW.

2016 requests: 154 requests; 110 completed; 19 no action; 0 not inspected; 8 duplicates; 17 at DPW.

2015 requests: 137 requests; 89 completed; 21 no action; 0 not inspected; 18 duplicates; 9 at DPW

2014 requests: 168 requests; 121 completed; 18 no action; 0 not inspected; 25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed, 16 no action required, 0 not inspected, 32 duplicates, 9 at DPW.

2012 Inspection Requests: 177 requests; 132 completed, 12 no action required, 1 not inspected, 28 duplicates, 4 at DPW

Old Business:

Council member Manahan's response re sidewalk and sewer letters. Nancy Campbell to set up meeting with STC and Hector Herrera and Tony Pranzatelli re the letters. She is doing further research. Cracked sewer pipe means sewage is leaking into ground.

New Business:

- New Borough Police Chief Vito Bet attended meeting to introduce himself , explain priorities and establish working relationship with the Shade Tree Commissioners. Encouraged comments/feedback, which led to a positive discussion on broad range of borough issues from trees to overall resident safety and more.
- Review and update management plan. New five year plan is due in December. Current plan is in Group file. Commissions to read and provide feedback to Mary.
 - Discussed adding something on Ash Trees.
- Sustainable Bound Brook: Xue represents Commission on the Team. discussed some of the requirements for documents including inventory that includes tree species. Discussed fact that we do not include species in current database but it is included in hazard database. Mary would like someone to attend ITree (inventory) session at Shade Tree Federation state conference in Oct.to determine if maintain gour current unventory database and hazard database meets Shade Tree Federation requirements.
- Riverfest September 16. Fee not in Shade Tree budget. Last year Borough gave us the space. Mary to contact and request free booth. All commissioners can participate for at least part of the day.

Adjournment: 8:15