

Bound Brook Shade Tree Commission Meeting
Thursday, July 20, 2017
Minutes

Present: Nancy Campbell, Xue Du, Nancy Lepionka, Marsha Longshore, Mary Patten

Minutes: May and June accepted with changes

Chair's Report:

- Received inspection request completions from DPW: 1 completion for 2015, 3 completions for 2016 and 3 completions for 2017.
- Accepted bid by NJ Tree Foundation to water 65 CSIP grant trees - \$886/watering; Purchase order request submitted. This was the only response to the RFP which was sent to three companies.
- Nancy Lepionka and Mary Patten placed water bags on CSIP trees on Saturday, July 15.
- Submitted article on CSIP tree planting to local newspapers. Article ran on nj.com and in Messenger Gazette and The Observer.
- The trees were planted on six streets: Drake, Linden, W. Second, North, part of Church and Fairview. W. Second St tree was moved to Church at the request of the property owner who noted that it had been planted on top of his sewer.
- Two residents on North and Linden complimented the Shade Tree Commission on the new trees in front of their properties.

Inspection Requests

2017 requests: 71 requests; 8 completed; 3 no action; 1 not inspected; 0 duplicates;
59 at DPW.

2016 requests: 154 requests; 104 completed; 19 no action; 0 not inspected; 8 duplicates;
21 at DPW.

2015 requests: 137 requests; 89 completed; 21 no action; 0 not
inspected; 18 duplicates; 9 at DPW

2014 requests: 168 requests; 121 completed; 18 no action; 0 not inspected;
25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed, 16 no action required, 0 not
inspected, 32 duplicates, 9 at DPW.

2012 Inspection Requests: 177 requests; 132 completed, 12 no action required, 1 not
inspected, 28 duplicates, 4 at DPW

Old Business:

Council member Manahan's response re: sidewalk and sewer letters. Borough insurance rep reviewed letters and took "no exceptions" to it. Tony Pranzatelli is following up with borough administrator regarding attorney review.

New Business: Shade Tree Commissioner Xue Du has volunteered to be on the Bound Brook Green team, led by Mayor Fazen. The goal is to have Bound Brook qualify with the state as a sustainable New Jersey community. Xue is using information from the current Bound Brook Shade Tree Management Plan in her work with this team.

Adjournment: 7:25