

## Bound Brook Shade Tree Commission Meeting

Tuesday, December 6, 2016  
Minutes

Present: Nancy Campbell, Xue Du, Nancy Lepionka, Marsha Longshore, Mary Patten

November Minutes Accepted as written

### Chair's Report:

- State grant - received notification from state
- Removed watering bags - Longwood, Hanken, Church, et al
- 11 trees to be planted end of this month - Cedercrest, Hanken, East, Longwood, Legion, W High, W Maple, Winsor
- Tree article (*Ostrya virginiana*) submitted to Bound Brook Chronicle, Courier, Online-Star Ledger
- Courier reporter called re Article and interviewed chair; Article published in Courier and Mary's article appeared in Chronicle.
- Mayor and council contacted by resident John Miller re his inspection request to remove large tree from planting strip in front of his Hanken Ave. home. Minutes from November meeting that Mr Miller attended sent to Mayor and Administrator as they requested.

### Inspection Requests

2016 requests: 148 requests; 56 completed; 17 no action; 4 not inspected; 5 duplicates; 68 at DPW.

2015 requests: 138 requests; 81 completed; 21 no action; 1 not inspected; 17 duplicates; 18 at DPW

2014 requests: 168 requests; 121 completed; 18 no action; 0 not inspected; 25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed, 16 no action required, 0 not inspected, 32 duplicates, 9 at DPW.

2012 Inspection Requests: 177 requests; 132 completed, 12 no action required, 1 not inspected, 28 duplicates, 4 at DPW

### Old Business:

- Letters re Sidewalk, Sewer issues - Commissioners completed edits. Nancy C to finalize copies.

**New Business: Hiring for grant manager per approved document – RFPs to go out in January.**

**Adjournment:** 7:15 Submitted by M. Longshore