

Bound Brook Shade Tree Commission Meeting
Thursday, October 13, 2016
Minutes

Present: Nancy Campbell, Nancy Lepionka, Marsha Longshore, Mary Patten Excused: Xue Du

Sept. Minutes: Accepted as corrected

Chair's Report:

- Letters re Sidewalk, Sewer issues
- 2017 budget - Hector Herrera asked that requested budget be submitted to him, Randy by Nov. 1. Submitted budget on Oct 13.
- 52 trees planted by TD bank volunteers, NJ Tree Foundation staff, Marsha Longshore and Mary Patten. Mayor welcomed the volunteers, thanked them and had a proclamation that was issued to express the gratitude of Bound Brook to TD Bank for purchasing and planting the trees. Letter requesting resident water tree left at homes. Mary watered the trees after planting. Codrington place resident offered his water for watering.
- NJSTF fall conference - only Vince going from Bound Brook - 2 days. Needed to take less than \$100 out of Shade Tree Trust to pay for conference.

Inspection Requests

2016 requests: 134 requests; 56 completed; 11 no action; 17 not inspected; 2 duplicates; 46 at DPW, 2 to go to DPW.

2015 requests: 138 requests; 81 completed; 21 no action; 1 not inspected; 17 duplicates; 18 at DPW

2014 requests: 168 requests; 121 completed; 18 no action; 0 not inspected; 25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed, 16 no action required, 0 not inspected, 32 duplicates, 9 at DPW.

2012 Inspection Requests: 177 requests; 132 completed, 12 no action required, 1 not inspected, 28 duplicates, 4 at DPW

- Old Business:**
- Tree Inventory updated for 2015 plantings and through spring of 2016.
 - Community School – trees No response from school district.
 - **Space Shuttle tree** - Councilman Gomez wants to put on borough web page - need to contact library for certificate and poster - **new frame**. No money remains for new frame in 2016 budget.
 - CSIP – contract still not issued from State.
 - 2016 minutes to be submitted for posting to web site.

New Business: **Letters and fact sheets regarding sidewalk and sewer issues.** Commissioners provided feedback on first drafts. Nancy Campell to make revisions for next meeting..

Adjournment: 7:25