

Bound Brook Shade Commission Meeting Minutes  
Thursday, August 18, 2016

Present: Mary Patten, Nancy Campbell, Xue Du, Nancy Lepionka  
Excused: Marsha Longshore

Chair's Report:

- Emerald Ash Borer- Commissioners are to survey their assigned area for Ash trees in the right of way and also on private property. Complete survey by end of September and report addresses to Chair.
- Ray Gleason certificate of appreciation- tabled. No suitable template found.
- Riverfest- Date of event is 9/10/2016. Registration is \$50.00. Commissioners at meeting were unable to commit to attending, but would check with Marsha Longshore about her interest and availability.
- Received CSIP grant for \$30,000. Money is to be used for tree planting and watering on streets located on the south side of town. Drake, Linden, North, and Church.
- RFP issued for 38 trees to be planted this fall and in the spring of 2017.
- N.J. Shade Tree Federation conference- October 28 & 29, 2016 in Atlantic City. Mary Patten will not attend. The Chair will check about number of CEUs Commission has as of August, 2016. Attendance by Commissioners would be unnecessary depending upon the number of CEUs earned in 2016 and Vince Orofino attendance to conference for two days.

Inspection Requests:

2016 requests: 105 requests; 121 completed; 19 no action required; 5 not inspected; 2 duplicates; 70 at DPW

2015 requests: 138 requests; 76 completed; 20 no action required; 1 not inspected; 17 duplicates; 24 at DPW

2014 requests: 168 requests; 121 completed; 18 no action required; 0 not inspected; 25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed; 16 no action required; 0 not inspected; 32 duplicates; 9 at DPW

2012 requests: 177 requests; 132 completed; 12 no action required; 1 not inspected; 28 duplicates; 4 at DPW

Old Business:

- Tree Inventory for 2015 plantings needs to be completed in the masterlist.
- Community School- Tree plantings. No response from school.

- Space Shuttle Tree- Display of Space Shuttle Tree certificate and other information on town's website.

Scan of certificate obtained from the Bound Brook Library. Nancy L. spoke to Library's manager and archivist. It was suggested hanging poster in library seating area that will be created in the near future instead of front hallway of library. It was suggested that the poster be reframed since the current frame doesn't appear to be sturdy. Nancy L. will inquire at Michael's Craft store about donation of frame with non-glare glass.

- TD Bank planting- To take place on Friday, October 7, 2016. Lisa Simms will walk area on Wed. August 24 to prepare for planting. Chair will call Doreen Todaro, Recreation Director, about planting locations for tree inside of park and for trees near the tennis courts.
- Meeting date in October changed from October 20 to October 13. Borough Clerk will be notified of change.

Adjournment: 8:30 PM