

Bound Brook Shade Tree Commission Meeting  
Thursday, September 15, 2016  
Minutes

Present: Nancy Campbell, Xue Du Marsha Longshore, Mary Patten

Excused: Nancy Lepionka

Minutes: Approved

**Chair's Report:**

- Letters re Sidewalk, Sewer issues. Nancy C. explained purpose of letters and fact sheets for residents. Content was extracted from Shade Tree Federation forms book. Commissioners to review.
- Riverfest 9/10/2016 summary – 4 Commissioners staffed the booth. Event attendance was light overall due to heat. A few residents and others did stop by the booth. One commissioner suggested that next year we advertise “ free street tree” to draw people into the booth. Tree would come from planned fall planting at no additional cost to budget and would go into planting strip.
- Got CSIP grant for \$30,000; contracts not yet issued by state; cannot begin work
- Lisa Simms, NJ Tree Foundation walked site for TD grant trees;
- Emailed Doreen Todaro, Recreation 9/9/2016 asking to use old rec facilities and bathroom for Oct 7 planting and identified the tree types and locations planned for in/around park. Mayor Fazen has agreed to speak at beginning of event.
- 2016 budget - RFP issued to three nurseries for 38 trees; only Cerbo responded; submitted request for purchase order; purchase order issued
- Distributed letter with tree planting plans to affected residents - both TD grant and budgeted trees;
- NJSTF fall conference - no one going from STC.

**Inspection Requests**

2016 requests: 121 requests; 56 completed; 11 no action; 7 not inspected; 2 duplicates; 45 at DPW.

2015 requests: 138 requests; 81 completed; 21 no action; 1 not inspected; 17 duplicates; 18 at DPW

2014 requests: 168 requests; 121 completed; 18 no action; 0 not inspected; 25 duplicates; 4 at DPW

2013 requests: 154 requests; 97 completed, 16 no action required, 0 not inspected, 32 duplicates, 9 at DPW.

2012 Inspection Requests: 177 requests; 132 completed, 12 no action required, 1 not inspected, 28 duplicates, 4 at DPW

- Old Business:**
- Tree Inventory updated for 2015 plantings?
  - Community School – trees- No word from school.
  - **Space Shuttle tree** - Councilman Gomez wants to put on borough web page - need to contact library for certificate and poster - new frame to be purchased if budget remains.

**New Business:** Two residents from Piedmont Ave arrived with bag of large acorns complaining about damage caused by large oak near their driveway. Requested tree be removed. Some commissioners were familiar with tree from recent previous inspection and indicated that it cannot be removed because it is in healthy condition. The residents asked many questions about the role and training of commissioners, which was explained. It was recommended that they fill out a new tree request for reevaluation and pruning of the tree. After discussion they both indicated some interest in joining the STC and were invited to attend the next meeting.

**Adjournment:** 7:45