

BOUND BROOK BOARD OF HEALTH  
**MEETING**  
THURSDAY, NOVEMBER 13, 2014  
**MINUTES**

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The meeting was called to order by President Lisa Slater at 6:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Courier News and posted in the Municipal Building on January 2, 2014.”

**ROLL CALL:**

The following members were present: Judy Bailey, Helen Goodrich, Barbara Lobman, Angela Robinson, Lisa Slater, Mary Straub, and Alberto Torregroza

The following were also present: Kevin Sumner, Health Officer; Nancy Lanner, REHS.

**PUBLIC SESSION:**

No public was present. Public portion of meeting closed.

**ACCEPTANCE OF MINUTES:**

M. Straub moved for acceptance of the minutes of the September 11, 2014 meeting. Motion seconded by A. Robinson. All in favor.

**COMMISSION:**

- A. K. Sumner informed members that the annual rabies clinic is scheduled for Saturday, December 6, 2014 from 11:00 am to 12:00 pm at the rear of the Municipal Building. A clinic will also be held in Watchung that morning at 9 am.
- B. A special meeting of the Commission was held on November 5 to discuss the current communicable disease events of Enterovirus D68 and Ebola. Representatives from all the towns were present including Ms. Slater from Bound Brook who provided input from the healthcare professional perspective.

**UNFINISHED BUSINESS:**

- A. The 2015 budget will be presented for Board of Health approval at the January reorganization meeting, as the Commission has not yet finalized its 2015 budget. Members can anticipate a total budget increase of 2% or less. Members present were comfortable with this information and will act on the budget in January. If there are any concerns from the Borough prior to then the members will be notified.

## **NEW BUSINESS:**

- A. Members reviewed the activities reports for September and October 2014. Members discussed requirements for keeping chickens and other non-domestic animals in Bound Brook. N. Lanner stated that one must have at least an acre and be able to keep all animals and animal enclosures away from structures. Nancy advised that three different complaints have been received about chickens, two of which were verified. The third was never confirmed. For those sites confirmed violation notices were issued and the chickens have been removed. N. Lanner reported that El Imperial is scheduled to appear in court for failure to obtain a food license. He has since obtained the license; but only after a summons was issued. L. Slater asked about the status of the Red Light Camera issued discussed by the Commission. K. Sumner reported that the Commission sent an informative letter to all the Mayors and Councils of the Commission, certain state representatives, and the Governor asking them not to renew the program as it may increase injuries based on some data. No response has been received by the Commission to these letters. N. Lanner informed the members that Puerto Viejo is a new Costa Rican restaurant in town.
- B. K. Sumner informed the members that he met with the Mayor and Council along with A. Torregroza to address concerns over the Enterovirus D68 reports. K. Sumner explained that there were no confirmed cases but due to communication issues that have been addressed the message was sent. No harm was done and no action would have changed as a result so it was a good learning opportunity and good way to remind the community to protect themselves from all communicable disease, including the flu. Ebola was also briefly discussed with K. Sumner assuring the Mayor and Council that Ebola should not be a significant concern as public health is taking the appropriate actions to control any spread.

## **ADDENDUM:**

K. Sumner reported to the members that Queen's Gate, the new housing units near ShopRite, has agreed to have smoke-free units. They are one of three facilities in the county taking this action. This agreement was reached as a result of the Somerset County Health Officer's Association's activities related to the CDC Community Transformation Grant.

A. Torregroza raised the issue of Board members being more trained and involved in emergency response. K. Sumner agreed that members can receive further training in Incident Command and have more knowledge about emergency operations, but reminded the members that their role is more about policy review and adoption than response. The response is implemented by the staff.

**ADJOURNMENT:**

There being no further business before the Board, B. Lobman moved to adjourn at 7:05 PM. Seconded by A. Robinson. All in favor.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kevin G. Sumner", is written over a light blue dotted rectangular background.

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Kevin G. Sumner  
Health Officer