



Bound Brook Borough Department of Public Works

Monthly Report

July 2018

Grass Cutting/Leaves:

- Cut all Borough properties as well as the High School and Smalley School

Street Sweeping 1st full working week of each month:

- Area #1 = 4 yards
- Area #2 = 4 yards
- Area #3 = 4 yards
- Area #4 = 4 yards
- Total = 16 yards

Metal Picked Up Town & Schools:

- Total lbs 1,140.00
- Total price = \$48.45

Leaves/ Yard Debris/Storm Damage Pick Up:

- Yard Debris 100 yards

Sewer Jobs:

- 518 Delay Pl
- Main St + Drake St
- 429 East Main St
- 22 East Second St
- 32 John St 2 times
- 23 Fisher Ave
- Checked sewer list two time this month

Blacktop/ Potholes

- 1.10 Ton

Trees Trimmed or Removed

- Removed
 - 528 Marion St
 - 51 West Second St
 - 538 Wheatland Ave
 - 1 East Second St
 - 260 West Main St
 - Mountain Ave corner of Wahnetah
 - 291 Chestnut St
 - 615 Betsy Ross Ln
 - 537 Watchung Rd
 - 21 East Maple Ave
 - 528 Washington St
 - 311 Highland Pl
 - 422 West Maple Ave
- Trimmed
 - Samlley School 3 trees by playground
 - 304 Ware Ct
 - 530 Winsor St
 - 538 Winsor St
 - 543 Winsor St
 - 550 Winsor St
 - 126 Thompson Ave 2 trees
 - 281 Chestnut St
 - 286 Chestnut St
 - 263 Chestnut St
 - 275 Chestnut St
 - 276 Chestnut St
 - 272 Chestnut St
 - 216 East Main St 3 trees
 - 540 Wheatland Ave
 - 542 Wheatland Ave 2 trees
 - 261 Chestnut St
 - 269 Chestnut St
 - 279 Chestnut St
 - 10 small trees and Tea St ball field
 - 265 Metape North
 - 263 Metape North
 - 279 Metape
 - 200 West Franklin St
 - 147 West Franklin St

- Stumps removed
 - 614 Hanken Rd
 - 353 Talmage Ave
 - 225 Hamilton St 2 stumps
 - 316 Bryant Ct
- Dumped
 - Woodchip: 38 yards
 - Logs + Tree parts: 14 yards

Facilities and Services:

- Picked up parts and repaired ladies room toilet at Borough Hall
- Replaced water filter at REC Center
- Repaired roof at Little League Hut
- Cleaned gutters at REC Center
- Put together table and moved 4 chairs at Library
- Hung white board in Administrators office
- Replaced light bulb in PD jail cell
- Hung white board at Library

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crew on jobs
- Checked pump station with sewer operator once a week
- Checked on citizen complaints
- Met with administrator at Codrington park and West Main St about fence
- Dropped off banner to the SID for repairs
- Called in stump list for mark outs
- Attended staff meeting at Borough Hall
- Looked for parts for truck #21
- Picked up parts for paint machine
- Met administrator at train station
- Checked sink hole at Church + Chestnut

General Work:

- Drilled out lock at Tea St electric box
- Dropped 2 light towers off at commuter lot for car show
- Painted crosswalks
- Put up 3 way stop at Franklin + Livingston St
- Picked up bike at train station
- Replaced faded sign and installing new ones for BBPD
- Dropped off boxes at south county for shredding
- Dropped off fire hose to fire company #4
- Posted keep off grass at Codrington Park
- Picked up shopping carts
- Picked up garbage at train station
- Cleaned catch basin grates
- Picked up paint for crosswalks
- Dropped off wheel barrel to Codrington park
- Dropped 4 barricades for farmers market
- Removed sign on Bound Brook Hotel
- Painted yellow curbs and line at Second And Van Keuren
- Picked up trash at Tea St ball field, rock machine, and Billian Park Monday + Friday
- Put up new cables for banner on Main St
- Pulled weeds at Borough Hall
- Installed wheels on Soccer goals at LaMonte Field
- Dropped off light towers for food truck festival
- Dropped off 6 traffic barrels to Codrington Park
- Removed flag on Union Ave and Main St
- Lowered + raised all Borough flags
- Dropped off, picked up, and dumped truck #6 for sweeper
- Picked up trash at Commuter Lot

Equipment Maintenance and Repairs:

- Finished working in sweeper main broom
- Repaired back pack blower
- Replaced starter n Truck #11
- Cleaned throttle body on truck #11
- Repaired flat tire on Bobcat lawn mower
- Repaired wood chute on wood chipper
- Replaced light bulb on PD chief car
- Replaced fan motor and shroud on Borough Hall Jeep
- Repaired dirt shoes on sweeper

- Installed new roller on ExMark cutting deck
- Installed new blades on lawn edger
- Replaced 2 wheels on wheel barrel
- Repaired wheel barrel for Codrington Park
- Started to work on truck #21
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 986

Total Man Hours: 2268

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours July 2018

July	Man Hours	Total Time	Additional Info
Yard Debris	216	72	
Grass	208	56	
Sweeping	32	32	
Tree Removal	167	38	
Tree Pruning	180	42	
Stumps Removed	16	8	
General	397	186	
Metal Pickup	16	8	
Foreman	78	78	
Sewer Jobs	48	223	
Mechanic Service	149	138	
Potholes	24	8	
Facilities	39	21	
Sick time out	40	40	
Personal days	0	0	
Floating holiday	16	16	
Special Events	0	0	
Safety Class	32	4	
Vacation	216	216	
Totals	2268	986	