



Bound Brook Borough Department of Public Works

Monthly Report

July 2015

Grass Cutting:

- All 29 properties were cut throughout the month
This includes all Borough properties as well as the schools

Street Sweeping 1st full working week of each month:

- Main St 4 times
- Area #1 = 2 yards
- Area #2 = 3 yards
- Area #3 = 3 yards
- Area #4 = 4 yards
- Total yards = 12 yards
- Main st swept on Mondays if we have driver & weather permits

Metal Picked Up Town & Schools:

- Total lbs 920
- Total price \$32.20

Brush/ Yard Pick Up (monthly):

- North side = 30 yards
- South side = 25 yards

Sewer Jobs:

- 553 Wheatland Ave
- 37 Talmage Ave
- Checked sewer list 3 times this month

Blacktop/ Potholes

- Whole town
- Total material 4.02 tons

Trees Trimmed or removed:

- Removed
 - 2 trees Main St pocket park
 - 116 Agnes Pl
 - 626 Watchung Rd on island
 - 3 pine trees at Bound Brook Library
 - 61 Talmage Ave
 - 348 Grove St
 - Bound Brook High School on Winsor St
 - 541 Winsor St
 - 520 Grove St
 - Had Somerset County remove tree and stump at 366 Vosseller Ave
- Trimmed
 - 2 trees 14 Main St
 - 6 Hamilton St
 - 1 tree Green Acres lot on Union Ave to clear street signs
 - 769 Watchung Rd
 - 768 Watchung Rd
 - Hamilton St in front of Cheers Bar
 - 61 Talmage Ave
 - 55 Talmage Ave
 - 51 Talmage Ave 2 trees
 - 119 W Maple Ave
- Woodchip dumped 32 yards
- Logs & tree parts dumped 8 yards

Facilities and Services:

- Install name tag on door at Borough Hall
- Tar flat roof at Bound Brook Library
- Unclogged drain at Bound Brook Library

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crews on jobs
- Checked on citizen complaints
- Checked train station am
- Picked up supplies
- Met Bridgewater at Hanken Rd to TV strom sewer
- PSE&G telephone pole in sewer line, notified Dale from T&M
- Met Ray about banner on Hamilton St
- Met Marry Patten from Shade Tree about signs to be installed
- Picked up parts for banner on Hamilton St
- Met with Ronnys tree service about 3 trees estimate for Shade Tree
- Met with Dale from T&M about storm sewers at Second St & Maiden Lane, Hardy Ave and water main damage on Romney Rd
- Checked sink hole on Main St by Old Bank, called Somerset County and waited for them to show up

General Work:

- Cleaned 29 catch basins
- Put sand on E Second St from John ST to Mountain Ave after oil spill
- Weeded and cleaned up around Borough DPW Garage
- Picked up trash dumped at Rock Machine Park
- Installed cable and banner on Hamilton St
- Installed and fixed signs for Shade Tree
- Picked up large tree branch on Church St
- Put signs up on Pine St & Rock Machine Park
- Took flags down on Main St
- Paint parking stalls at Commuter Lot #3
- Removed fence at Main St Pocket Park
- Picked up 3 yards of mulch for Codrington Park
- Installed traffic camera on Main St for BBPD
- Repaired catch basin at Dunkin Donut ally on Main St

- Cleaned parking lot
- Repaired 2 catch basins on Farm Lane & Schoolhouse Lane
- Picked up 3 mattresses Dumped at Commuter lot
- Repaired and installed Sign at Tea St Ball fields
- Lowered all town flags
- Had 2 safety classes this month
 - Bloodborne Pathogens
 - Hazcom (Right to know)

Equipment Maintenance and Repairs:

- Fixed water leak on sewer truck pump
- Serviced and greased sewer truck
- Installed new main broom on sweeper
- Repaired 2 flat tires on BBPD car #13
- Repaired weed whacker for Codrington Park
- Repaired axle on wood chipper
- Assembled sand blaster kit for pressure washer
- Replaced steering rod on Codrington Park Kabota tractor
- Repaired right rear light assembly on truck #28
- Repaired flat tire on BBPD car #12
- Monthly fire extinguisher check
- Fixed 2 front wheels on push mower and sharpened blades
- Serviced and greased wood chipper
- Performed weekly eye wash station flush
- Checked tire pressure on BBPD car #11
- Checked wipers on BBPD car #7
- Replaced suction hose on sewer truck
- Replaced 2 front tires on Borough Hall inspectors car
- Greased and sharpened blades on 2 grounds master mowers
- Replaced center spindle housing on Exmark mower and sharpened blades
- Replaced heads on 2 weed whackers
- Fixed fuel gage on truck #28
- Drained fuel out of Codrington Park tractor, wrong fuel was added
- Serviced and greased garbage truck #3
- Monthly check and testing for Borough Hall generator and recorded hours for the state on NJ
- Delivered fuel for Codrington Park
- Mechanic also helps with all DPW jobs, picked up all his parts and cleans his shop

Total Hours: 984

Total Man Hours: 1593

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours July 2015

July	Man Hours	Total Time	Additional Info
Brush & Yard Debris	114	38	
Grass	257	127	
Sweeping	36	36	
Trees	166	62	
General	404	181	
Metal Pickup	24	8	
Foreman	55	55	
Sewer Jobs	30	14	
Mechanic Service	157	146	
Potholes	39	13	
Facilities	15	8	
Sick time out	56	56	
Vacation time out	224	224	
Personal days	8	8	
Floating holiday	8	8	
Special Events	0	0	
Totals	1593	984	