



## Bound Brook Borough Department of Public Works

### Monthly Report

August 2016

#### Grass Cutting/Leaves:

- All properties were cut throughout the month. This includes all Borough properties as well as the High school and Smalley school

#### Street Sweeping 1<sup>st</sup> full working week of each month:

- Main St 1 time
- Area #1 6 yards
- Area #2 3 yards
- Area #3 3 ½ yards
- Area #4 3 yards
- Main St swept Mondays if we have driver & weather permits
- Total 15 ½ yards

#### Metal Picked Up Town & Schools:

- Total lbs 2,340
- Total price \$64.35

#### Brush/ Yard Pick Up (monthly):

- North side 35 yards
- South side 15 yards

#### Sewer Jobs:

- 24 W Second St
- 327 Talmage Ave
- Livingston & Franklin St
- 329 Talmage Ave
- 138 W Maple Ave

## **Blacktop/ Potholes**

- Whole town
- Total material 22.09 tons

## **Trees Trimmed or removed:**

- Removed
  - 318 W Maple Ave
  - 271 W Maple Ave
  - 130 W Maple Ave
  - 25 W High St
  - Veterans Dr 13 trees
  - 239 W Maple Ave
  - 750 Watchung Rd
  - 544 Marion St
  - 139 LaMonte Ave
  - 401 LaMonte Ave
  - 633 Hanken Rd
- Trimmed
  - 510 Church St 4 trees
  - 21 E Maple 3 trees
  - 312 W High St
  - 316 W High St
  - 334 W High St
  - 525 W Second St
  - 516 W Second St
  - Behind BBHS 5 trees

## **From Strom 7/25/2016:**

- 645 Hanken Rd Hanging branch
- Billian Park on Main St hanging branch
- Picked up branch tea & Ball field
- Half tree LaMonte Field
- Dead end of Watching Rd tree in road
- Codrington & Park Pl large hanging branch
- 537 Marion St hanging branch

### **Stump Grindings:**

- 751 Watchung Rd
- 590 Watchung Rd
- 564 Wahnetah Dr
- 200 Farm Ln
- 510 Church St 2 stumps on Maple Ave
- 643 Central Ave
- 660 Central Ave
- 317 Kings Ct
- 331 Codrington Pl
- 358 W High St
- 320 Evergreen 2 stumps
- 348 Grove Ave
- 55 North St
- 214 W Second St
- 147 W Franklin St 2 stumps on Livingston St
- Dumped
  - Logs 14 yards
  - Woodchip 11 yards
  - Stump grindings 55 yards

### **Facilities and Services:**

- Repaired door lock at BBPD
- Repaired sink at BBPD
- Moved trucks and equipment for light replacement at DPW for PSE&G
- Installed new baseboard molding at Borough Hall
- Fixed shelf in Borough Hall supply closet
- Fixed toilet at Library
- Repaired chair at Library
- Cleared gutters and drain at Library

### **Foreman:**

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks

- Assisted crews on jobs
- Checked on citizen complaints
- Picked up supplies
- Meeting at Billion Park for levy dedication
- Met Dennis Kowal at East Bound Train Station

### **General Work:**

- Cleaned catch basin grates
- Repaired wire on 266 W Maple Ave from tree removal
- Repaired sign for commuter lot and installed
- Dropped off truck #6 for sweeper and dumped at Somerset County yard
- Replaced manhole cover assembly at E Second St & Mountain Ave
- Dropped off 3 light towers and picked up for movie night at Billion Park 5 times this month
- Dropped off 1 light tower at Hamilton & E Second St and picked up 5 times this month
- Replaced garbage can at commuter lot
- Dropped off fuel to Codrington Park
- Put together and put up banners at LaMonte field
- Dropped off records to Borough Hall from DPW storage
- Repaired catch basin on Schoolhouse Ln & Farm Ln
- Moved 4 benches at Codrington park with Back-hoe
- Removed shoes on wires by football field for BBPD
- Picked up and delivered stone dust for Codrington Park
- Set up and put away for flood prevention dedication
- Picked up and delivered 6 yards of mulch for Codrington Park
- Picked up old jungle gym parts at Codrington Park
- Replaced 4 missing no parking signs on Main St & Talmage Ave
- Picked up broken glass Franklin & Vosseller Ave
- Washed DPW trucks
- Removed 4 inches of dirt at Bocce Ball courts
- Picked up trailer for Fire Dept
- Used bucket truck at East Bound Train Station for roof and building inspection
- Paint crosswalks
- Installed welcome and leaving signs at Thompson Ave, Tea St & Talmage Ave, East main St and west Union Ave
- Picked up and dumped stump grindings

## **Equipment Maintenance and Repairs:**

- Installed 2 new batteries in OEM truck #2
- Replaced seatbelt in BBPD car #14
- Replaced AC cable for Fire Dept 23-153
- Charged battery in truck #4 and checked charging
- Charged AC in Fire Dept 23-153
- Repaired chainsaw
- Repaired small exmark lawnmower
- Replaced fan belt and sharpened blades on Toro grounds master mower
- Sweeper repaired muffler, AC drain, checked all lights, replaced side broom, and greased
- Replaced tire on exmark lawn mower
- Sharpened blades on all lawn mowers
- Repaired 4 weed trimmers
- Replaced 4 teeth on bobcat auger
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop
- This month we had to use the mechanic to help with DPW jobs more than normal
- Dropped off and picked up truck #22 for E-Test

**Total Hours: 908**

**Total Man Hours: 2022**

**Respectfully submitted**

**Foreman**

**Vince Orofino**

**Bound Brook DPW Man Hours August 2016**

<b>August</b>	<b>Man Hours</b>	<b>Total Time</b>	<b>Additional Info</b>
<b>Brush/ Yard Debris</b>	96	32	
<b>Grass</b>	469	127	
<b>Sweeping</b>	32	32	
<b>Trees</b>	292	99	
<b>General</b>	462	172	
<b>Metal Pickup</b>	10	5	
<b>Foreman</b>	19	19	
<b>Sewer Jobs</b>	15	8	
<b>Mechanic Service</b>	82	74	
<b>Potholes</b>	264	88	
<b>Facilities</b>	57	28	
<b>Sick time out</b>	80	80	
<b>Vacation time out</b>	144	144	
<b>Personal days</b>	0	0	
<b>Floating holiday</b>	0	0	
<b>Special Events</b>	0	0	
<b>Safety Class</b>	0	0	
<b>Family Death</b>	0	0	
<b>Totals</b>	2022	908	