



## Bound Brook Borough Department of Public Works

### Monthly Report

July 2016

#### Grass Cutting/Leaves:

- All properties were cut throughout the month. This includes all Borough properties as well as the High school and Smalley school

#### Street Sweeping 1<sup>st</sup> full working week of each month:

- Main St 2 times
- Area #1 4 yards
- Area #2 4 yards
- Area #3 5 yards
- Area #4 7 yards
- Main St swept Mondays if we have driver & weather permits
- Total 20 yards

#### Metal Picked Up Town & Schools:

- Total lbs 1,060
- Total price \$29.15

#### Brush/ Yard Pick Up (monthly):

- North side 15 yards
- South side 10 yards

#### Sewer Jobs:

- 309 Codrington Pl
- 15 W Franklin St
- Checked sewer list one time this month

## **Blacktop/ Potholes**

- Whole town
- Total material 2 tons

## **Trees Trimmed or removed:**

- Removed
  - 10 small trees at Park on Tea St & Talmage Ave
  - 13 small trees at Veterans Memorial Dr
  - 750 Watchung Rd
  - 544 Marion St
  - 239 W Maple Ave
  - 25 W High St
  - Rock Machine Park
- Trimmed
  - 2 trees 247 W Union Ave
  - 510 W Second St
  - 514 W Second St
  - 516 W Second St
  - 525 W Second St
  - 334 W High St
  - 316 W High St
  - 312 W High St
  - 17 trees East High St from East St to Veterans Memorial Dr

## **From Strom 7/25/2016:**

- 610 Central Ave 2 large branches
- 511 E Second St large branch
- 291 Metape Circle large hanging branch
- North Encampment Dr large branch
- Fisher Ave & Talmage Ave cleared sidewalk
- 517 Winsor St large branch
- 117 E Second St large hanging branch
- 318 Kings Ct large branch
- 130 W Union Ave hanging branch
- 237 W High St large branch
- 39 yards of woodchip
- 5 yards of logs & tree parts

## **Facilities and Services:**

- Fixed railing at Library
- Replaced light bulbs at Library

## **Foreman:**

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crews on jobs
- Checked on citizen complaints
- Picked up supplies
- Meeting at Billian Park
- Picked up 3 96 gallon garbage cans for Codrington Park
- Called in stump mark outs
- Worked with American Water to video sewer main at 1200 Talmage Ave
- Called in tree list to PSE&G for removal

## **General Work:**

- Replaced faded signs throughout town
- Repaired 7 welcome to Bound Brook signs
- Took down flags on Main St
- Dropped off and picked up light towers to Billian Park 4 times this month
- Picked up shopping carts
- Picked up pallet of concrete and supplies for shop
- Bypass pumped sewer for video at 200 Talmage Ave
- Dropped off road closed sign for farmers Market
- Installed welcome sign at Mountain Ave and Rt 22
- Dumped truck #6 for sweeper at South County
- Added dirt in Right of way at 222 Vosseller Ave
- Picked up sofa & carpet at Commuter lot
- Remove 2 sign posts at Commuter lot

- Installed new sign and pole at W Maple and Vosseller no parking here to corner
- Added crosswalk at Billian Park
- Repaired farmers market banner
- Relined parking lot at DPW
- Installed new resident parking sign and pole at 143 Vosseller Ave
- Picked up trash from river clean up
- Picked up 20 dead birds at Pocket Park on Main St
- Fixed numbers on Parking meter
- Repaired sign at Stone Bridge
- Raised and lowered all flags

### **Equipment Maintenance and Repairs:**

- Replaced ignition coil on Truck #6
- Replaced starter on Truck #11
- Repaired sidewalk edger for Codrington Park
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop
- This month we had to use the mechanic to help with DPW jobs more than normal

**Total Hours: 836**

**Total Man Hours: 1479**

**Respectfully submitted**

**Foreman**

**Vince Orofino**

**Bound Brook DPW Man Hours July 2016**

<b>July</b>	<b>Man Hours</b>	<b>Total Time</b>	<b>Additional Info</b>
<b>Brush/ Yard Debris</b>	120	40	
<b>Grass</b>	302	72	
<b>Sweeping</b>	44	44	
<b>Trees</b>	375	80	
<b>General</b>	355	153	
<b>Metal Pickup</b>	8	4	
<b>Foreman</b>	47	47	
<b>Sewer Jobs</b>	22	10	
<b>Mechanic Service</b>	92	80	
<b>Potholes</b>	24	8	
<b>Facilities</b>	4	2	
<b>Sick time out</b>	32	32	
<b>Vacation time out</b>	232	232	
<b>Personal days</b>	16	16	
<b>Floating holiday</b>	16	16	
<b>Special Events</b>	0	0	
<b>Safety Class</b>	0	0	
<b>Family Death</b>	0	0	
<b>Totals</b>	1479	836	