



Bound Brook Borough Department of Public Works

Monthly Report

May 2016

Grass Cutting/Leaves:

- All properties were cut throughout the month. This includes all Borough properties as well as the High school and Smalley school

Street Sweeping 1st full working week of each month:

- Street sweeping 1st full working week of each month
- Main St 3 times 1 yard
- Area #1 6 yards
- Area #2 6 yards
- Area #3 4 yards
- Area #4 5 yards
- Main St swept Mondays if we have driver & weather permits
- Total 30 yards

Metal Picked Up Town & Schools:

- Total lbs 2840
- Total price \$108.00

Brush/ Yard Pick Up (monthly):

- North side 15 yards
- South side 10 yards

Sewer Jobs:

- 138 W Maple Ave
- West Brook on Talmage Ave
- Checked sewer list one time this month

Blacktop/ Potholes

- Whole town
- Total material 8.07 tons

Trees Trimmed or removed:

- Removed
 - 358 West High St
 - 331 Codrington St
 - 510 Church St 2 trees
 - 419 East Main St
 - 413 East Main St
 - 222 East Main St
 - 418 East Main St
 - 2 East Main St
 - 325 West Maple Ave
 - 214 West Second St
 - 106 East Union Ave
- Trimmed
 - 150 Piedmont Dr (cut ivy)
 - 429 Church St
 - 670 North Meadow Dr
 - 120 Piedmont Dr
 - 354 West High St
 - 529 Imlay Pl
 - 115 West Franklin St
 - 305 Church St
 - Moved small tree from 338 W Maple Ave to 633 Watcung Rd
- Stumps removed
 - 419 East Main St
 - 418 East Main St
 - 413 East Main St
 - Commuter Lot#2 1 stump
 - 222 East Main St
 - Lot 6 on Main St
 - 757 Cedarcrest Dr
 - 106 E Union Ave
 - 214 West Second St
 - 325 West Maple Ave

- Dumped 21 yards of woodchip
- Dumped 28 yards of logs & tree parts

Facilities and Services:

- Removed old filing cabinets in code enforcement office and dropped off 2 wood shelves
- Put away boxes of records at DPW storage room
- Took apart and removed shelving at Bound Brook Library
- Picked up paint and painted rear entrance at Borough Hall
- Picked up boxes from Borough Hall and returned to DPW storage
- Moved filing cabinets from code enforcements office and set up at DPW storage room
- Moved furniture and printer in code enforcement office
- Hung 3 peg boards at Bound Brook Library
- Put together new voting signs
- Picked up 2 filing cabinets and delivered to Court office
- Picked up and installed new door lock at Borough Hall
- Replaced exit sign at Borough Hall
- Repaired sink at BBPD jail cell
- Replaced water filter at Rec Center
- Picked up and replaced light bulbs at Bound Brook Library

Foreman:

- Daily attendance
- Daily time keeping
- Assigned daily jobs
- Daily paper work
- Daily trip to Borough Hall
- Pick up pay checks
- Assisted crews on jobs
- Checked on citizen complaints
- Picked up supplies
- Called NJDOT about tree at 215 W Union Ave
- Checked tree list
- Dropped off and picked up truck #22 for sweeper
- Met with T&M on Talmage Ave about sewer
- Picked up work T-shirts
- Picked up flowers for monument on Union Ave & Vosseller Ave
- Met with tree contractors about large tree removal bids
- Checked all welcome signs and made repair list
- Checked lawn mower at Codrington Park

- Repaired parking machine at Commuter Lot
- Picked up sign at Hamilton & Main St
- Ordered new flags for Borough Hall
- Worked with Ned the sewer operator to check pump station

General Work:

- Cleaned catch basin grates after rain storm
- Added more dirt and leveled around tree planted at Codrington Park on 5/1/2016
- Dumped truck #22 at South County for sweeper
- Check camera on Main St for BBPD
repaired faded signs in town
- Dropped off 6 light towers at Billion Park for BB fire dept
- Dropped off dumpster for fire dept at Billian Park
- Picked up 30 chairs at Codrington Park
- Dumped dumpster at Billian Park
- Planted flowers and mulched monument on Union Ave & Vosseller Ave
- Cleared brook at 796 Watcung Rd pipe
- Picked up shopping carts
- Picked up large branch 410 Park Place
- Picked up dumpster at Billian Park and dumped garbage truck #2
- Picked up & put away 6 light towers from Billian Park
- Removed fire dept banner on Union Ave
- Rolled Billian Park after fire dept carnival
- Picked up 2 broken ping pong tables at Codrington Park
- put up flags on Main St
- Watered flowers at monument on Union Ave & Vosseller Ave
- Removed sign at 315 Ware Ct
- Dropped off 16 chairs to lawn mower shop for Memorial Day Parade
- Set up and took down trailer for Memorial Day
- Set up and took down barricades for bike race
- Picked up and returned barricades to Somerset County
- Dropped off 5 traffic barrels at Mountain Ave & Main St for Jim town inspector and caution tape
- Picked up 16 chairs at lawn mower shop

- Replace sign and pole at
 - 370 W High St
 - Highland & Union Ave
 - Hamilton & Main St
- Dropped barricades off and picked up after wires down on Vosseller Ave
- Picked up supplies for welcome to Bound Brook Signs
- Picked up power washer at Codrington Park

Equipment Maintenance and Repairs:

- Cleared engine code on PD car #6
- Installed new door decals on parking enforcers car
- Checked 6 light towers out before fire dept carnival
- Picked up parts for sweeper\repaired two wheelbarrows
- Replaced brake light switch on PD car #14 and checked all lights
- Checked and repaired 4 weed trimmers
- Repaired flat tire on parking enforcement car
- Replaced intake manifold on pd car #14
- Replaced seals on two lift cylinders on 873 Bobcat
- Sharpened all blades on M-1, M-2, and M-3 lawn tractors
- Checked and topped off all fluids and greased garbage truck #3
- Adjusted tailgate on truck #22
- Dropped truck #21 to D&R for E-test
- Replaced windshield wipers on truck #11
- Checked tire pressure on PD car #13
- Cleaned carburetor on PD quad #2 started and ran
- Checked out Borough Hall car installed new door decals and new battery
- Repaired pull cord on power washer
- Weekly eye wash station flush
- Monthly fire extinguisher inspection
- Monthly check and testing of generator at Borough Hall and recorded hours for State of NJ
- Mechanic also helps with all DPW jobs and picks up all his parts and cleans his shop

Total Hours: 840

Total Man Hours: 1775

Seasonal Workers started in May

Respectfully submitted

Foreman

Vince Orofino

Bound Brook DPW Man Hours May 2016

May	Man Hours	Total Time	Additional Info
Brush/ Yard Debris	124	42	
Grass	400	84	
Sweeping	46	46	
Trees	160	38	
General	337	129	
Metal Pickup	24	12	
Foreman	77	77	
Sewer Jobs	22	10	
Mechanic Service	18	114	
Potholes	96	32	
Facilities	112	51	
Sick time out	56	56	
Vacation time out	128	128	
Personal days	8	8	
Floating holiday	0	00	
Special Events	67	13	Bike race and Memorial Day
Safety Class	0	0	
Family Death	0	0	
Totals	1775	840	