

**BOROUGH OF BOUND BROOK
REGULAR MEETING AGENDA MINUTES -JUNE 25, 2013**

Council President Mark Hasting called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk followed by the Pledge of Allegiance.

ROLL CALL

Mayor Carey Pilato	absent
Councilman Mark Hasting	present
Councilman Anthony Pranzatelli	present
Councilman John Miller	present
Councilman John Paul Levin	present
Councilman Vinnie Petti	present
Councilwoman Lisa Bogart	present

Present:

Donna Marie Godleski, Borough Clerk
Randy Bahr, Administrator
Borough Attorney James G. O'Donohue, Esq. –Hill-Wallack
Sgt. Stephen Spolarich-Police Department

Approval of Minutes:

June 8 Budget Workshop Meeting; Executive Session
June 11 Agenda Meeting; Executive Session
Motion: C. Levin Second: C. Miller All in favor: Ayes
Abstain: June 8 Meeting-Absent

Presentation of communications, petitions, etc.

Somerset County Library Commission Assistant Director Keith McCoy was present to advise that he has been visiting towns to present the County's Strategic 500 Plan for 2012-2017.

Hannah Kerwin Bound Brook Library Director presented a special gold library card to the Mayor and Councilmember's. Councilwoman Lisa Bogart announced that her work is with the Library Commission and she had put a lot of work into the new gold cards and the strategic plan.

C. Hasting thanked Hannah for the pictures she had taken of Memorial Day Events and the Fire Department's 125th Anniversary Celebration.

Jack's BBTaxi- Scheduled Hearing-

Mr. O'Donohue, borough attorney announced that the hearing is postponed to next month.

Greetings for comments and invitation for discussion

Michele DeFazio-606 Church Street

She asked about the resolution on the agenda for a third amendment for the Carriage Park agreement.

The borough attorney provided a brief summary. He noted that this resolution is not ready and will be removed from the agenda.

Committee reports

Finance: C. Bogart

Councilwoman Bogart advised that a budget amendment was introduced at the June 11 meeting.

She had two questions on the inclusion of two sets of fees; one for \$35,000 and one for \$100,000 for Carriage Park. She noted her concerns and the cut in the engineering budget when we approved the engineer to undertake a study downtown in the amount of \$25,000.

Mr. Bahr advised that at the June 8 budget workshop meeting the council recommended to make those cuts. This evening we have a hearing on the amendment but we cannot adopt the budget yet. We need to provide the State evidence of the \$35,000 and \$100,000 those fees at Saturday's budget meeting.

Ms. Bogart stated that she appreciated the hard work in the budget session.

Public Works, Bldgs., Grounds & Utilities-C. Petti

C. Petti advised that the committee met and spoke with County Supervisor David Mangino who is doing a good job. Three months is not long enough for a total analysis. He needs more time. We should explore other options as well.

C. Pranzatelli agreed to explore other options and surprised we have not done this yet. We accept the shared services or a request for professional services.

C. Petti noted the committee needs to meet again.

Public Safety (Police & Fire)- C. Hasting

C. Hasting read the May monthly activity reports into the record of minutes.

Personnel, Administration & Ordinances- C. Pranzatelli

C. Pranzatelli advised the council has been reviewing the personnel policy and we hope to finish the rest of the policy review this evening.

The committee has met various times regarding retirements and new hires.

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June 25, 2013 Minutes

Economic Development- C. Levin

We had our first major groundbreaking ceremony held on June 13 for the Meridia Project. We had a bit of a scare with the weather but it held over. Mr. Bahr and the Meridia Staff worked very hard to bring it all together. There was very good publicity. We are being approached by different developers, restaurants and a microbrewery.

The Pardon Our Appearance Program is moving slow. We are waiting on quotes and should receive very soon and implement within the next few weeks.

Zoning, Construction & Code Enforcement- C. Miller

C. Miller read the May Activity reports into the record of minutes.

C. Levin asked if the department can be more aggressive with zoning violations on Main Street. He noted that the Fried Chicken Restaurant on Main Street had ribbons going around a tree and the building.

Introduction of ordinances - none

Ordinance on Final Reading and Consideration: - none

PUBLIC HEARING ON RESOLUTION TO AMEND THE 2013
MUNICIPAL BUDGET

Motion to open to public: C. Levin Second: C. Miller

Mr. Bahr stated that an amendment to the budget was introduced on June 11, 2013. Introduced budget revenues and appropriations were 12,723,905.33 and have now decreased the tax liability to \$12,651,563.33.

Public Comment:

Michele DeFazio – 606 Church Street

She asked what the decrease was tax wise per home. Mr. Bahr noted it comes out to just under \$100.00 per home for municipal tax. This does not include the school and the county. Mr. Bahr noted that we either wait for the state to approve or move forward with another amendment.

Mr. Berkowitz asked if there was any transitional aid. Mr. Bahr stated that we do not receive transitional aid.

Motion to close public comment: C. Miller, Second C. Petti; All in favor: Ayes

Resolutions for final reading and final consideration:

R2013: 108

Authorize Tax Collector to issue a tax overpayment -307 Thompson Avenue

Motion: C. Petti Second: C. Pranzatelli All in favor: Ayes

R2013: 109

Authorize Tax Collector to prepare estimated tax bills

Mr. Bahr advised that we are very close to the actual tax rate. We cannot do anything about all the tax appeals. There is tax appeal hearings scheduled for today.

Motion: C. Levin Second: C. Pranzatelli All in favor: Ayes

R2013: 110

Approve 2013/2014 Liquor License Renewals – Bound Brook Hotel & Rakita

Mr. O'Donohue advised that Café Imperial does not have tax clearance yet. The license ends June 30th. There is also a new proprietor for the Cheers Restaurant.

Motion: C. Levin Second: C. Pranzatelli All in favor: Ayes

R2013:111

Approve the appointment of a Deputy Borough Clerk

Motion: C. Petti Second: C. Pranzatelli All in favor: Ayes

Mr. Bahr noted that Cindy Griffith, the account clerk in his office will now be working in the clerk's office. She has been working for the town since 2005 and is a very capable woman. Mr. Bahr advised that he will start the process to hire an account clerk for his office.

R2013: 112

Approve the hire of a Deputy Court Administrator

Mr. Bahr advised that she has an appointment to meet with the division for their blessing. She has five years as a violations clerk. She is looking to grow and is very excited to come to Bound Brook.

Motion: C. Petti Second: C. Miller All in favor: Ayes

Resolution was removed from the agenda

Approve a third amendment to the supplemental development agreement between the borough of bound brook and MF Carriage Park –Tea Street/Middle Brook Redevelopment Area

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R2013: 113

Approve contract award to Lucas Construction Group for the 2012 Road Reconstruction Program

Mr. Bahr noted streets included are Cedarcrest, Tea Street; Church to Chestnut; micro surfacing Piedmont

Motion: C. Levin Second: C. Petti All in favor: Ayes

R2013:114

Approve payment certificate no. 7 & final-Jads Construction Co-2011 Road Reconstruction Program East

Motion: C. Levin Second: C. Pranzatelli All in favor: **Ayes**

R2013:115

Approve a shared service agreement with Somerset County for Supervisor Services for the Department of Public Works

Motion: C. Miller Second: C. Levin All in favor: Ayes

Unfinished Business

Submit recommendations for two (2) appointments to the Somerset County Cultural and Heritage Advisory Committee.

C. Hasting asked for submissions to be sent to the Mayor or himself.

Ordinances Discussed at June Agenda Meeting-

Review ordinance/submit comments...

Establish a uniform system for the registration of rental units, licensing of landlords- August Meeting for Introduction...

C. Hasting noted that the ordinance will be discussed at the July 9 Agenda/ Workshop Meeting.

Ordinance No. 2013:04 introduced at the June 11 Agenda Meeting...

Regulating Smoking in and upon public buildings and public properties

C. Hasting noted that Public Hearing-Second Reading is scheduled for the July 9 Agenda/Workshop Meeting.

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Personnel Policy

First section reviewed at the June agenda meeting-

Second section to be reviewed – Adoption- July Regular Meeting-

The second half of the personnel policy was reviewed and revisions were made to certain sections. A dress code will be added to the policy.

New Business

The Bound Brook Hotel LLC is holding a July 4th Celebration on Saturday, July 6, 2013..

This event does not require a Planning Board approval-

The applicant will apply for an ABC liquor license to include their parking area along with a health inspection and fire permit.

Mr. Bahr noted that this is on the agenda so as to inform the governing body that this event was taking place. It does not require the council's approval.

R2013: 117-Approval of Vouchers

Motion: C. Petti Second: C. Pranzatelli All in favor: Ayes

Open meeting to the public for comments

Richard Miller- 725 Cedarcrest Drive

He offered his comments about the public works employees. They work very hard.

He mentioned that last year during the storm I offered to give one of the employees a coffee. I was told from a councilperson that I was not to do that.

C. Petti thanked him for his comments.

733 Cedarcrest Drive

On behalf of the residents on Cedarcrest, he thanked the borough for the award resolution to reconstruct Cedarcrest Drive and Tea Street.

R2013: 118- Time: 8:40 p.m.

Authorize executive session for (Negotiations; Personnel)

No action will be taken.

Motion: C. Miller; Second: C. Pranzatelli; All in Favor: Ayes

Adjournment @ 9:00 p.m.

Motion: C. Levin Second: C. Miller All in favor: Ayes

Respectfully submitted,

Donna Marie Godleski, Borough Clerk

