

**BOROUGH OF BOUND BROOK
REGULAR MEETING MINUTES -APRIL 23, 2013 @ 7:30 PM**

Council President Mark Hasting called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk followed by the Pledge of Allegiance.

ROLL CALL

Mayor Carey Pilato	absent
Councilman Mark Hasting	present
Councilman Anthony Pranzatelli	present
Councilman John Miller	present
Councilman John Paul Levin	present
Councilman Vinnie Petti	present
Councilwoman Lisa Bogart	present

Present:

Donna Marie Godleski, Borough Clerk
Randy Bahr, Administrator
Borough Attorney James G. O'Donohue, Esq. –Hill-Wallack
Police Chief Michael Jannone

Approval of Minutes:

April 9, 2013 Regular Meeting Minutes;
April 9, Executive Session Minutes Approved for Content Only
Motion: C. Miller Second: C. Levin All in favor: Ayes

Presentation of communications, petitions, etc. –none

Greetings for comments and invitation for discussion

Roseann Short- 169 Cherry Avenue

Ms. Short asked if a notice could be placed on the cars that need to be moved for street sweeping. Councilman Levin suggested posting a notice on the website would be helpful.

She asked if the road by the high school will be repaired for the bike race.

Administrator Mr. Bahr advised that it will be repaired before the bike race.

She thanked the public works department for fixing the potholes on Mountain and Maple Avenue.

Committee reports

Finance: C. Bogart

Councilwoman Bogart advised that the Municipal Budget was introduced at the first meeting in April. The public hearing on the budget is scheduled for May 14 at 7:30 p.m. She is now in the process of scheduling an open council meeting to go over the budget which is \$400,000 over the 2012 budget. The budget meeting is scheduled right now for April 30 at 7:30 p.m. with notification which should go out tomorrow. This is a public meeting.

Councilman Levin asked if Councilwoman Bogart checked with the council to see if that date was suitable. C. Bogart stated that she sent out a doodle poll with several dates for review. There was a lack of response to a mutually agreeable time. We need to pass a budget. Councilman Hasting advised that he did respond to C. Bogart's e-mail.

Administrator Mr. Bahr advised that the public hearing will be the second Tuesday in May and he did not think he would have the state approval by then. That Tuesday we will have the public hearing and if the council decides on an amendment to the budget we can take action at that meeting as well.

C. Bogart stated that there is a need for a budget workshop meeting to discuss the budget prior to the public hearing. There is an issue of time and it is important to have a budget in place. She noted again that she sent out a doodle poll as to the availability of the council to meet. She did advise that she was not available for Saturdays.

Administrator Mr. Bahr advised that the council is not required to adopt the budget on May 14th. There is a statutory requirement that a budget must be introduced by a certain date and then it is sent to the Division of Local Government Services. At this time, the state has not reviewed our budget yet.

Councilman Hasting noted that C. Bogart could not announce a public meeting date before it has not been told to the Mayor and Council President. The Council President and the Mayor call a meeting with the consensus of the council.

C. Pranzatelli suggested discussing the budget at a regular meeting in lieu of setting up a special workshop meeting.

The challenge was an issue of time which did not meet to the exact specifications of everyone's schedule.

C. Hasting agreed with C. Pranzatelli upon discussing the budget at a regular council meeting. The consensus of the council agreed.

C. Bogart suggested the council spend time on the budget and send their notes to the Administrator Mr. Bahr. He can then be prepared to discuss the budget on May 14th.

Mr. Bahr noted that the discussions can be before or after the public hearing.

He advised that the FEMA applications were finalized in the amount of \$228,000.

The borough will be receiving a return of \$171,000.

C. Bogart thanked Mr. Bahr for all of his time on the applications.

Public Works, Bldgs., Grounds & Utilities-C. Petti

Councilman Petti reported that the County Supervisor David Mangino is doing a good job with our public works department.

A monthly activity report will be prepared for next month meeting.

He gave a report from the library as he is the liaison. Somerset County is giving back \$20,000 to towns like Bound Brook that share the library. We share the library with South Bound Brook. We pay for the maintenance at the library. The county doubled the library fines. Bound Brook collects 100% of the fines. The county will take 50% of the fines which started this month. After three months this will be reviewed.

C. Pranzatelli suggested we take some time to look at these numbers first.

C. Levin asked for this report before the second meeting in May so we can evaluate this as a council.

Public Safety (Police & Fire)- C. Hasting

Councilman Hasting read the police activity report for March:

Calls for service	1,219
Disorderly arrest	31
Ordinance violation	25
Motor vehicle violation	161
Parking violation	37
Police vehicle mileage	11,339
Tavern complaints	1
Prisoners housed	21

Personnel, Administration & Ordinances- C. Pranzatelli

Councilman Pranzatelli advised the committee is still working on the policy and procedures manual. It may be ready by the next council meeting.

He advised he had a conversation with three (3) South Bound Brook Councilwomen and they are interested in opening up discussion of shared services.

Mr. Bahr also had a phone conversation with the South Bound Brook Administrator Donald Kazar. We asked that South Bound Brook council document at their May 7th Agenda Meeting that are interested in discussing shared services. Once they announce then we can meet with the Council President, Administrator and Finance Committee to begin discussion.

Economic Development- C. Levin

Councilman Levin advised that the EDAC met on April 17. Mr. Jim Kennedy was present and many ideas were discussed. We are moving forward to try to have a Fall Festival back on Main Street the first week in October. This is in discussion with a production company.

If the Rotary Club comes through they will have their street fair up on Union Avenue on September 21st. They will move forward on the permits and he hopes to get the ball rolling on his end.

The Fall Festival on Main Street will be more an Oktoberfest with auto shows, amusements, beer garden. We will have a traditional street fair in May. So Bound Brook will have two in the fall and one in the spring. We also have the Farmers Market which begins in June. All events will bring a lot of people into town.

The objective right now is brand and market Bound Brook as a viable town as an area of entertainment and commerce.

Zoning, Construction & Code Enforcement- C. Miller

Councilman Miller reported-

42 permits

Construction costs.....10-1/2 million

191 inspections

Building \$98,500

Electrical \$26, 125

Fire \$2,870

Plumbing \$3,708

DCA fees 8346

Violations 100

Certified property list 30

Certificate of occupancy 200

C. Levin noted that the construction at the Meridia Main Street Project is moving forward with the concrete and footings.

Advertised hearings or special presentations –

BB Jack's Taxi -

R2013-48: Taxi License Hearing Order and Resolution

Mr. O'Donohue suggested the hearing be carried over from the May 14 council meeting to the second meeting in May or first meeting in June.

Introduction of ordinances - none

Ordinance on Final Reading and Consideration: -

CALENDAR YEAR 2013

ORDINANCE NO. 2013-03- ESTABLISH A CAP BANK

(N.J.S.A. 40A:4-45.14)

Motion to open to public: C. Pranzatelli; Second: C. Petti All in favor: Ayes

Mr. Bahr noted the purpose is to place monies in the cap bank for appropriations.

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Public Comment: None

Motion to close public comment: C. Miller Second: C. Levin All in favor: Ayes

Motion to adopt: C. Miller Second: C. Petti

Roll Call: Unanimous

Resolutions for final reading and final consideration:

R2013: 68

Proclaim April 26, 2013 Arbor Day

Motion: C. Levin Second: C. Pranzatelli All in favor: Aye

R2013: 69

Approve Doctors Express located at 601 West Union Avenue Bound Brook NJ as the Borough Physician

Motion: C. Levin Second: C. Miller

Discussion: C. Levin remarked that the Manager Mark Zenz wanted to be present but was unable to make the meeting due to a prior commitment. Mr. Zenz thanked the Mayor and Council and the Administrator on the appointment as borough physician. Mr. Bahr noted that the primary physician at Doctors Express is a Bound Brook high school Graduate.

All in favor: Ayes

R2013: 70

Authorize the Chief Financial Officer to submit Length of Service Award Program contribution for firefighters qualified for 2012

Motion: C. Miller Second: C. Petti

Discussion: Mr. Bahr provided a brief summary noted that this program was approved by ordinance and they must meet certain qualifications.

All in favor: Ayes

R2013: 71-REMOVED

Approve the purchase of a 2013 Tahoe under State Contract #82926 for the Department of Fire Safety

C. Hasting advised to hold off for additional information.

R2013:71

Approve the 2013 Recycling Tonnage Grant Application

Motion: C. Pranzatelli Second: C. Levin All in favor: Ayes

R2013:72

Authorize a professional services contract to Timothy Hoffman, Inc. Real Estate Appraiser and Consultants as the Borough Appraiser

Motion: C. Levin Second: C. Miller All in favor: Ayes

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R2013:73

Approve a change order for Lucas Construction Group, Inc.-2011
Road Reconstruction Program West

Motion: C. Levin Second: C. Petti All in favor: Ayes

R2013: 74

Authorize the hire process for a Deputy Court Administrator

Motion: C. Levin Second: C. Pranzatelli All in favor: Ayes

Unfinished Business

Mr. Bahr advised that the Notice to Bidders- RE-ASSESSMENT SERVICES has been advertised and posted on the website- bids will be opened on May 14 @ 10 a.m.

New Business

Councilman Levin reported:

Funding for a Partner Appearance Program- The program would allow us to place a display inside the business storefront windows. This will beautify and look nice. The display becomes an investment. You can move from one storefront to another. We buy the first one. Then we can speak with utility companies to sponsor future displays. A cost of \$4,000 is needed right now. C. Levin understood there was a grant that has not been utilized for economic development.

C. Pranzatelli stated that first we should agree upon an operating budget for the downtown. Mr. Bahr will research the grant and review the budget and report at the next meeting.

Mr. Bahr reported he held a reverse auction today. The contract for the renewal of electric energy charges ends in June. There were seven (7) bidders and APG&E Company was the lowest. There were three options-

12 month @8.49 cents per kilowatt

18 month @8.35

23 months 8.32

Mr. Bahr recommended the 18 months which put us in a time period in cooler weather and we might see better rates.

This service is for the entire borough except street lighting.

The state approved a reverse auction for energy supplier.

Motion moved by C. Pranzatelli; second by C. Bogart to accept the 18 month plan with APG&E.

For Approval: Special Event Permit Application

Bound Brook Rescue Squad –Coin Toss

Location: Vosseller (North & South of Union)

Mountain (North & So. of Union)

Dates: May 11, 2013; Raindate: May 18, 2013

Motion: C. Miller Second: C. Petti All in favor: Ayes

Approval of Vouchers

R2013: 75

Motion: C. Miller Second: C. Levin All in favor: Ayes

Open meeting to the public for comments

R. Short-169 Cherry Avenue

Ms. Short asked about the Road Reconstruction Program West.

Mr. Bahr stated the program covers St. Johns Place, Romney Road and New Hampshire Lane.

She stated that having a street Fair on Union Avenue is not a good idea.

On a weekend the traffic will be very heavy.

C. Pranzatelli agreed that it is better to have downtown but the big companies that Street Fair.org will only have it in high traffic areas.

C. Levin noted that the street fair for Union Avenue is a rotary sponsored event and as of now we have not seen any paperwork yet on the event taking place.

Police Chief Michael Jannone stated that the permit process is labor intensive. He did not think that it would work.

Ms. Short asked if the council has looked into the schools about their arts being placed in the business storefront windows. C. Levin noted that he is looking at the schools to partner with arts department in the Partner for Appearance Program.

Police Chief Michael Jannone asked C. Levin to explain storefront displays. He noted that it was important for the department to be able to see in. He needed more specifics on the display. C. Levin stated that he would send a sample to the police chief.

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Pete Ruggerio-830 East Meadow Drive-

Mr. Ruggerio asked Mr. Bahr to explain the savings for electric energy charges. He noted that he changed to a natural gas supplier. He saw that PSE&G would end up giving him a better savings.

R2013: 76-Adjourn to session at 8:40 p.m.

Authorize executive session for (Negotiations)

Matters: Carriage Park; Talmadge Commons ; No action afterwards.

Motion: C. Pranzatelli; second by C. Miller; All in favor: Ayes

Adjournment @ 9:10 p.m.

Motion: C. Miller Second: C. Levin All in favor: Ayes

Respectfully submitted,

Donna Marie Godleski, Borough Clerk