

**BOROUGH OF BOUND BROOK
AGENDA MEETING MINUTES
MAY 13, 2014**

Mayor Mark Hasting called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk followed by the Pledge of Allegiance.

ROLL CALL

Mayor Mark Hasting	present
Councilman John Paul Levin	present
Councilman Daniel Wright	present
Councilman Vinnie Petti	present
Councilwoman Lisa Bogart	present
Councilwoman Beverly Pranzatelli	present
Councilman Peter Lazzaro	present

Also Present:

Donna Marie Godleski, Borough Clerk
Randy Bahr, Administrator
Judy Verrone, Borough Attorney
Lt. Kevin Rivenbark-Police Department
Robert Keady-Borough Engineer
Dale Leubner-Borough Engineer

Approval of Minutes:

April 22, 2014 Regular Meeting Minutes;
Executive Session Minutes
April 29, 2014 Special Meeting-Budget Workshop-
Motion moved by C. Lazzaro, second by C. Wright; All in favor: Aye
Abstain: C. Pranzatelli

Engineers Report – T&M Associates – April 1-30-2014

Mr. Leubner reported:

He was happy to report the flood control project held up very well during the recent heavy rains. Overall it was a good test; very successful.

The NJ Transit Closure Gate as-builts are being reviewed for the third time. ACOE reviewing options to correct the deficiencies.

South Main Street Closure Gate is 99% complete.

Segment U Repairs complete; closeout end of month.

Segment T Repairs- a lot of issues with trees on the levee being worked out.

Other items: Mr. Leubner thanked Council President Bogart for reaching out to legislatives and speaking with persons at Conrail to help rectify issues with Conrail delaying the completion of the flood control project.

ACOE reached an agreement with Brook Industrial for a temporary working area easement and has withdrawn prior request to utilize a portion of Rock Machine Park.

The FEMA certification date should be end of the year.

Mr. Keady reported:

2013 Road Improvement Program- Survey complete, project design is substantially complete, plans sent to the NJDOT and comments/revisions received and sent back. Plans will be finalized upon NJDOT approval.

The program can then be advertised for bid.

The Church Street Culvert is complete.

The borough received \$190,000 from State Department of Transportation for Church Street Phase IV.

Engineers were excused.

Presentation of communications, petitions, etc. –None

Greetings for comments and invitation for discussion

Joe Gullia-642 Winsor Street- Deputy Fire Chief-

Mr. Gullia asked for permission from the council to extend the firemen's carnival to Sunday May 18 from 1 to 8 p.m. as a raindate.

He spoke with Lt. Rivenbark and Mr. Bahr.

Mayor Hasting advised that this will be taken under "Unfinished Business".

Mr. Gullia advised that there is minimal parking and asked if one side of Veterans Drive can be used for parking. He spoke with Lt. Rivenbark on

this. Mayor Hasting advised that this will also be taken under “Unfinished Business”.

Also, Mr. Gullia asked that if the additional trees that are going to be planted at Billian Park will be taking up the area where the amusement rides are set up for the carnival.

Mayor Hasting advised that the tree plantings are on the agenda under “New Business”.

Advertised hearings or special presentations –

BOROUGH OF BOUND BROOK

2014 MUNICIPAL BUDGET - \$12,757,246.14

A hearing on the budget and tax resolution approved on April 8, 2014.

At which time and place objections to the budget and tax resolution for the year 2014 may be presented by taxpayers or other interested persons.

Motion to open public comment: C. Pranzatelli Second: C. Bogart

All in favor: Ayes

Public Comment: None

Motion to close public comment:C. Pranzatelli Second: C. Wright

All in favor: Ayes

Mr. Bahr reported that the Division of Local Government Services approved the amendment which was sent after the April 29 budget workshop meeting.

RESOLUTION TO AMEND 2014 BUDGET -\$12,707,246.14

R2014: 61

Motion: C. Levin Second: C. Wright

Mr. Bahr read the budget summary in full.

Roll Call:

C. John Paul Levin- yes C. Daniel Wright-yes C. Vinnie Petti-yes

C. Lisa Bogart –yes C. Beverly Pranzatelli-yes C. Peter Lazzaro-yes

Amendment to be published in the Courier News on June 5, 2014.

Public hearing on the amendment to be held on June 10, 2014 @ 7:30 p.m.

It was noted that further amendments are being worked on for the June 10, 2014 council meeting.

Opening of bids - None

Introduction of ordinances - None

Ordinance on Final Reading and Consideration: - None

Introduction/Discussion of Resolutions:

R2014: 62

Authorize the tax collector to refund an overpayment of 2014 sewer charges-Block 98.05-Lot 9-805 East Meadow Drive

Motion: C. Petti Second: C. Bogart

All in favor: Ayes

R2014: 63

Authorize the tax collector to refund an overpayment of sewer charges on 600 East Union Avenue –Block 13.02-Lot 49

Motion: C. Pranzatelli Second: C. Wright

C. Levin questioned the amount of sewer charges. Mr. Bahr advised that this was not a sewer overpayment; it was taxes.

A motion to correct was moved by C. Petti; second by C. Wright

All in favor: Ayes

R2014:64

Authorize submission of a strategic plan for the Bound Brook/South Bound Brook Municipal Alliance grant for fiscal year 2015

Motion: C. Pranzatelli Second: C. Wright All in favor: Ayes

R2014:65

Recognize Municipal Clerks Week (May 4-20)

Motion: C. Petti Second: C. Wright All in favor: Ayes

Unfinished Business

- Special Event Application –Festival-Parade-August 9&10
Mr. Bahr reported that the event organization advised they cannot address the event this year for Bound Brook.
- Bound Brook Train Station Upgrade- no discussion
- A Business/Residential (B/R) Zoning Ordinance –Introduction

Councilwoman Pranzatelli recommended the ordinance be moved for introduction this evening so we can submit to the Planning Board for review. The planning board will then respond with recommendations which can be accepted or rejected prior to adoption.

She advised that these amendments were presented by the Planning Board Planner at the last council meeting. It is very important we move on this so the redevelopment plan can be upgraded.

Questions/comments addressed by Mayor/Councilmember's.

C. Wright questioned two or three different ordinances that may compete with each other and what supersedes as to what persons can do with their buildings. The borough attorney noted that prior would be repealed.

The contradictory requirements, persons may have to comply.

C. Wright stated that he did not want too much red tape in order to get things done. He asked how the approved uses were determined.

Councilwoman Bogart gave a review of the long term study.

Councilman Levin thanked the Economic Development Advisory Committee for their work on the NJTPA grant, Melvin Design, and working on the study and recommendations for the ordinances for the B/R Zone.

He expressed that he did not like the process of how it was done. He noted an e-mail dated December 5, 2013 that was sent from Councilman Pranzatelli to Kerry Miller regarding a meeting discussing the ordinances and were sent a copy of the B/R amendments way before the council had an opportunity to look at it. He expressed his concerns on communication, noting that it was very important to communicate with our professionals so that the process does not get way out of hand.

A resolution was moved to introduce the Amendments to the Business/Residential Zoning Ordinance and be forwarded to the Planning Board for review and recommendations back to the Mayor and Council for a subsequent hearing on adoption.

Motion moved by C. Levin; second by C. Bogart; All in favor: Ayes

- Historic Preservation Ordinance-Committee recommendations.

C. Bogart advised that we have not met yet with the person we need to consult with. She will continue to work on this.

A motion was moved by C. Petti; second by C. Wright to approve the May 18, 2014 Rain Date for the Firemen's Carnival. All in favor: Ayes

A resolution was moved by C. Bogart to close Veterans Street northbound on all dates/times of the carnival- May 14-May18 -2014.

Second: C. Petti; All in favor: Ayes

Councilwoman Pranzatelli addressed parking at the library. She asked if some of the municipal vehicles can be brought up to the garage. Mr. Bahr advised that there would be only two vehicles; one being an office of emergency management vehicle. This is not a good idea to park offsite in case of an emergency. Mr. Bahr advised that he would meet with the Parking Commission to discuss the library parking.

New Business

Mayor Hasting addressed:

- Notification to Registered Voters in District 1, 4 and 6
Beginning with the June 3, 2014 Primary Election and thereafter your polling place will change:
From: St. Josephs School Gymnasium, 124 East Second Street
To: The New Recreation Center -200 Thompson Avenue
The Clerk's Office will be mailing a notice to the registered voters in District 1, 4 and 6. A notice has been posted on the bulletin board and will also be posted on the website.
- Request from David Ferraez-President of Bridgewater /Bound Brook Chevrolet to clean up a section of Bound Brook property on the east side of his building.

Mr. Bahr addressed a letter received from Mr. Ferraez asking if the town would consider letting him clean up and maintain a section of Bound Brook property. The property is 300-400 feet in length and 20 to 30 feet deep. Options were discussed as to selling it and an easement.

The borough attorney noted proof of insurance would be required and there needs to be some sort of an agreement to state that he can only use the property to beautify. Mr. Bahr suggested an easement on his property so the borough can gain access to our property. The consensus of council agreed to move forward with Mr. Bahr contacting Mr. Ferraez to discuss these options and the borough attorney will draft an agreement.

- Resolution opposing Legislative Bills A-2621, S-180 and any future legislation which authorizes a county government to appoint a county tax assessor or mandates the transfer of a municipal function to the county without municipal authorization.

Mr. Bahr advised the information was sent by the Managers Association and the County Tax Administrator. The bills would eliminate municipal assessing over to the county level. A study was done by the Managers

Association and the county. The county tax administrator is opposed to this bill. Discussion/Comments by administrator/council.

A motion was moved by C. Pranzatelli; second by C. Wright;

All in favor: Ayes

- R. Bahr-Administrator:

Alex Smith Garden Design Ltd.- Mr. Bahr presented drawings of the proposed plantings of sixteen (16) trees at Billian Park.

Discussion/comments by Administrator, Mayor and Council.

The information will be sent over to the borough engineer.

A motion was moved by C. Levin; Second by C. Wright; All in favor: Ayes.

The plantings were authorized subject to T&M Associates investigation determination/findings under DEP standards with existing landfill.

Council President Bogart:

Riverfest Event- September 20, 2014 –

C. Bogart inquired about the status of the application/permits.

Lt. Rivenbark stated that the application is on the Police Chief desk for review. Mr. Bahr advised that the application was made by the events coordinator and the council has not entered into an agreement.

The borough attorney will review the contract and report back to the governing body.

Mayor Hasting noted that the contract will need to be approved first before the event application is signed off and approved by council.

Summer Fridays-

A memo was sent to the personnel committee from Mr. Bahr requesting the consideration of summer hours for the administrative staff.

This would begin May 30 through August 29 2014. The staff would work an additional half hour Monday – Thursday -8:30 – 5PM and leave at 1PM on Friday.

This would allow persons to come in an extra half hour for business; help with overtime with the court and conserve energy.

The council will revisit this in a few weeks to see how it is working.

A motion was moved by C. Bogart; second by C. Petti;

All in favor: Ayes

CDBG Grants-

C. Bogart reported that she and C. Pranzatelli participated in the county meeting last week and Bound Brook was awarded \$40,000 out of a \$100,000 request for Vosseller Avenue Sewer Rehabilitation.

Conrail Issue-

C. Bogart noted that this was discussed earlier under the Engineers Report. Mr. Bahr thanked Councilwoman Bogart for her efforts in reaching out to legislatives and Conrail to move it forward

Approve a Special Event Permit Application:

Middle Earth-Bike Race-

Location: Smalley School, Cherry Avenue, Crusader Way, Marion Street, West Maple Avenue, Winsor Street.

Date: May 25, 2014; Time: 11 a.m. – 5 p.m.

Motion: C. Petti Second: C. Bogart All in favor: Ayes

Approve a Firemen's Membership Application: None

Open to the public for comments

Robert Fazen- 571 Watchung Road

Mr. Fazen about the status of the eastbound train station waiting room renovation.

Mayor Hasting advised that anticipated litigation on the train station will be discussed in executive session.

Mr. Fazen asked about future plans for the train station.

Councilwoman Pranzatelli advised that she reached out to the borough's economic development attorney as to where to start.

Mr. Regan advised that we start with New Jersey Transit.

Mr. Fazen noted that the borough does have a complete set of plans.

Agenda Meeting Minutes -May 13, 2014

Councilwoman Pranzatelli stated that we know this is important and it will be addressed as soon as possible.

Public comment closed.

Meeting adjourned to executive session at 9:15 p.m.

R2014: 66

Authorize executive session for (_Litigation)

Matters: Train Station

No action afterwards

Motion: C. Wright Second: C. Bogart All in favor: Ayes

Agenda meeting opened at 9:30 p.m.

Mr. Bahr addressed a memo he sent to the Mayor and Council regarding ABC Charges at the Bound Brook Hotel. The Mayor and Council have to authorize the municipal clerk to issue the notice of charges and set a hearing date to give them an opportunity for a hearing.

The consensus of governing body agreed to instruct the municipal clerk to send out the notice.

Mr. Bahr advised that the contract needs to be renewed for the Downtown Manager's position and that we are waiting on payment from Meridia.

Agenda meeting adjourned at 9:35 p.m.

Motion moved by C. Petti; second by C. Wright

All in favor: Ayes

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk

