

**BOROUGH OF BOUND BROOK
SPECIAL MEETING- BUDGET WORKSHOP MINUTES
TUESDAY, APRIL 29, 2014**

Mayor Mark Hasting called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk followed by the Pledge of Allegiance.

ROLL CALL

Mayor Mark Hasting	present
Councilman John Paul Levin	present
Councilman Daniel Wright	present
Councilman Vinnie Petti	present
Councilwoman Lisa Bogart	present
Councilwoman Beverly Pranzatelli	present
Councilman Peter Lazzaro	present

Also Present:

Donna Marie Godleski, Borough Clerk
Randy Bahr, Administrator
Police Chief Michael Jannone
Lt. Kevin Rivenbark

AGENDA:

2014 Municipal Budget Workshop Meeting

Mayor Hasting recommended going through each page of the budget.

Councilman Lazzaro reported on the Board of Education Meeting. The school budget was projected at a 6% increase. Their finance committee brought it down to a 2% increase which results in a \$68.00 increase to the average homeowner.

Councilwoman Bogart reported that we are looking at a \$44.00 increase per household with the county budget.

Mayor Hasting noted on the first page of the budget that his term expires in November, not December.

Mr. Bahr will address the correction to the auditor.

C. Lazzaro, Finance Chair began with reporting at the last council meeting that he received the department budget requests. The committee gave no increases to their budgets.

Mr. Bahr advised that the overall increase in expenditures is below 1%.

He stated that the finance committee has done a good job in holding expenses down. The problem is on the revenue side.

The introduced budget reflects a \$168.00 increase to the property tax owner.

Mayor Hasting advised that we should be looking at reducing the 6% tax burden. Our target should be 2%; as the school tax increase.

C. Wright advised that he set up a small spreadsheet for this evening and will be tracking where our percentage increases leave us.

Police Department Budget was discussed:

Police Chief Jannone and Lt. Rivenbark were present.

Chief Jannone advised that his budget has gone up 3.2%. The police budget has been flat the last 4-5 years. We can revert back to our budget number of \$146,455 versus the \$149,310 for 2014.

The Chief reviewed all areas of his operating and expense budget.

The Salaries and Wages were reduced leaving \$30,000 in the budget to replace one officer in September.

Chief Jannone and Lt. Rivenbark were excused from the meeting.

Each budget sheet was reviewed and resulted in the following:

	From:	To:
<u>Miscellaneous Revenues: Local Revenue</u>		
ABC Licenses	40,000	42,500
Fees & Permits	45,000	47,000
Municipal Court	340,000	346,000
Sewer Charges	1,235,000	1,245,200
Refuse Disposal Fees	437,000	439,000

	From:	To:
<u>Miscellaneous Revenues: Special Items of Revenue</u>		
FEMA Reimbursements	30,000	37,000
Bolmer-Sewer Charges	50,000	120,000
Carriage Park-Sewer Fees	0.00	48,000
Receipts from Delinquent Taxes	485,000	500,000
<u>General Appropriations:</u>		
Assessment of Taxes	2,000	17,000
Police Salaries & Wages	2,979,382	2,944,382
Emergency Management-Other Expenses	4,000	3,000
Celebration of Public Events-Other Expenses	5,000	1,000
Construction Code Official: Other Expenses	5,500	3,500
<u>Statutory Expenditures:</u>		
Social Security System	175,000	167,000
Capital Improvement Fund	140,000	125,000

During the meeting there was a fifteen minute recess.

C. Wright advised his spreadsheet calculation resulted in \$212,700.00 changes to the budget; a 3.97 increase in municipal tax from a 6% increase. To bring it down to a 2%; \$144,800 needs to be cut from the budget.

Mayor Hasting thanked everyone for attending and working on these budget cuts. There are a lot more questions and opportunities out there in reducing the budget.

Open to public for comment-
No public comment.

Meeting Adjournment @ 10:30 p.m.

Motion moved by C. Wright; second by C. Levin

All in favor: Ayes

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk

April 29, 2014 minutes