

**BOROUGH OF BOUND BROOK
AGENDA MEETING MINUTES – 7:30 PM-
TUESDAY, MARCH 11, 2014**

Council President Lisa Bogart called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement, Opening Prayer read by the Borough Clerk followed by the Pledge of Allegiance.

ROLL CALL

Mayor Mark Hasting	absent
Councilman John Paul Levin	present
Councilman Daniel Wright	present
Councilman Vinnie Petti	present
Councilwoman Lisa Bogart	present
Councilwoman Beverly Pranzatelli	present
Councilman Peter Lazzaro	present

Absent: Randy Bahr, Administrator

Also Present:

Donna Marie Godleski, Borough Clerk

Judy Verrone, Esq. DeCotiis, Fitzpatrick, Cole, LLP, Borough Attorney

Police Chief Michael Jannone- Police Department

Lt. Kevin Rivenbark –Police Department

Robert Keady; Dale Leubner- Engineer-T& M Associates

Councilwoman Bogart asked for a moment of silence for the passing of Mayor Hasting's father-in-law.

Councilwoman Bogart advised that Bound Brook High School's wrestling team took second place in the state this past weekend.

Approval of Minutes:

February 25, 2014 Regular Meeting

Motion moved by Councilman Wright; second by Councilman Petti;

All in favor: Ayes Abstain: Councilman Levin

February 25, 2014 Executive Session Minutes for content only

Motion moved by Councilwoman Pranzatelli; second by Councilman Lazzaro; All in favor: Ayes; Abstain: Councilman Levin

Engineers Report – T&M Associates – February 1-28-2014

Mr. Leubner reported: Greenbrook Flood Control

South Main Street Closure Gate- have not received the final as- built.

Segment U repairs-project is 35% complete. Option for erosion repairs was awarded on February 12, 2014.

Segment T repairs-bids opened on February 12, 2014; award in March;

ACOE requests a planting relocation plan.

FEMA levee certification- all work should be completed by August.

Councilman Petti asked about the sewer line blockage on Talmadge Avenue.

Mr. Leubner explained what occurred.

Mr. Keady Reported:

2013 road program is more than 50% complete.

2014 CDBG applications are due March 21st. At a prior meeting the council agreed to move forward with Vosseller Avenue Phase 5. The public hearing is on the agenda.

Public Hearing- CDBG Application for Sanitary Sewer Rehabilitation to Vosseller Avenue Phase V

Mr. Keady reported that this is a continuation of improvements on Vosseller Avenue. These are a variety of miscellaneous improvements.

Open to public for comments: None

Engineers excused.

Presentation of communications, petitions, etc. –None

Greetings for comments and invitation for discussion

Roseann Short-169 Cherry Avenue

She reported that the seniors were concerned about the parking lot they use for their trips. This lot is up on Union Avenue, former Bank of America site. The lighting in the evening is very poor. Also, the piling of the snow in the lot makes it difficult to get around.

She asked about the yard debris pickup schedule for this year.

Councilman Wright advised that it was on the agenda for approval.

She read in the newspaper that the school will not be putting on an addition.

They are looking at purchasing St. Mary's and St. Joseph's School.

She stated that everyone needs to watch what is going on in town.

The residents are moving out because of high taxes.

Councilwoman Bogart responded to Ms. Short's concerns.
She noted that the school operates independently from the council.
The school and the borough are working on trying to keep all costs in line.

Dave Lukac-536 West Maple Avenue -1st Assistant Board of Engineers
He reported that August 19 the fire department is hosting a blood drive in connection with Somerset Medical Center. This will be held at No. 3 Firehouse-616 Vosseller Avenue from 9 a.m. – 1 p.m.
Everyone is welcome; accepting walk-ins and a questionnaire will be filled out. He was given permission to post the notice on the town bulletin board.

Advertised hearings or special presentations – none

Opening of bids - none

Introduction of ordinances - none

Ordinance on Final Reading and Consideration: - none

Introduction/Discussion of Resolutions:
For final consideration:

R2014: 41

Approve the re-appointment of Municipal Clerk

Motion moved by Councilman Petti; second by Councilwoman Pranzatelli
All in favor: Ayes

R2014: 42

Authorize Tax Collector to refund overpayments of sewer charges on 171 W. High Street; 602 Legion Court; 27 Talmage Avenue

Motion moved by Councilman Petti, Second by Councilman Levin;
All in favor: Ayes

R2014: 43

Authorize Finance Officer to issue a refund for overpayment of a dog license fee

Motion moved by Councilman Petti; Second by Councilman Wright
All in favor: Ayes

Unfinished Business

Historic Preservation Ordinance

Judy Verrone, borough attorney advised that she reviewed samples from other towns. Those reviewed are almost word for word what the borough has in their ordinance.

Councilwoman Pranzatelli noted a difference she came across in the sample ordinance was with membership. The Class A and Class B members may be a non-resident of the town. We may want to consider this for our ordinance. She has persons that are interested in serving on the commission that live outside of town.

Those members that were appointed to the commission are no longer interested.

The attorney advised that she would review the membership. The borough's ordinance is consistent with statute; there is nothing off-line.

There are provisions to allow the commission to make recommendations to the planning board. A certificate of appropriateness is required prior to the issuance of a permit for a renovation or demolition of an historic building.

Councilwoman Pranzatelli addressed the budget for the commission.

The council is required to provide the commission with a budget.

Councilman Levin asked if there was a line item for the commission when it was created. He will review this with Randy Bahr, Administrator for the next meeting.

Councilman Levin inquired whether or not the borough could make this commission more of an advisory committee. The attorney advised that you can make up any committee but the same kinds of functions would not apply to an advisory.

Councilwoman Pranzatelli asked whether the commission can hold historical events and charge a fee to raise funds for the commission.

Councilman Wright noted that there was a section in the ordinance that you can have sources of money outside what has been appropriated.

Councilwoman Pranzatelli asked whether or not the borough can apply for grants if we have a historical preservation commission.

Council President Bogart stated that all these areas discussed are to be explored.

Attorney Judy Verrone advised that she can look to see if there are some areas the borough can look to defray costs.

Councilman Levin advised the consensus of the council are all in favor of having an historical commission. This can be a useful tool and resource for the borough. It must be done properly; the right way.

Councilman Wright stated he agreed with Councilman Levin. This would really benefit the town in the long run; improving the look and value of other properties. This is well worth exploring.

➤ Replacement of Bus Stop Shelters

Attorney Judy Verrone reported information at the last meeting. Mr. Bahr will provide more information at the next council meeting.

➤ Library Advisory Board- School Liaison

Councilwoman Bogart advised that she will recuse herself as she is an employee of the Somerset county library system.

Councilman Lazzaro advised that he attended a meeting of the Board of Education Monday evening. He spoke with the superintendent and the assistant and also the vice-president of the board. They are not interested in a membership on the library advisory board.

Councilman Lazzaro spoke with Library Director Hannah Kerwin.

She gave the reason why they revised their by-laws. When the library went under the county no one was attending the meetings. The director stated that the board would want the Mayor to continue to attend the meetings at the library.

Councilman Lazzaro reported that there is a big hole in this year's school board budget. This has been accumulating the past two years with an increase of enrollment of 250 students. They have been putting off a tax increase. Their proposed budget they are sending to the county. There will be public input in April. They are looking at the purchase of buildings from the catholic schools in town.

➤ Annual Assessment Program

Councilwoman Bogart advised that the county is suggesting towns participate in an annual assessment program. Mr. Bahr will discuss this more in detail for the next council meeting.

The following proclamations recognizing service will be offered at the next council meeting.

Carey Pilato, Former Mayor
Anthony Pranzatelli, Former Councilman
John Miller, Former Councilman
Hal Dietrich, Former Councilman
John Buckley, Former Councilman

Councilwoman Pranzatelli addressed an item for Old Business. She provided an update on the Letters of Interest. There are six developers interested and meetings will be set up to meet and discuss. The objective is to sell the town to the developers and encourage those to propose a redevelopment plan to committee. The committee is comprised of Randy Bahr, Administrator, the Economic Development Committee, the Economic Development Advisory Committee, Jim Kennedy and Frank Regan, Esq. There is one opening for a council member to attend. Councilwoman Bogart advised she cannot attend meeting on March 27. Councilman Levin advised that he can be available to meet with developer that day.

Councilwoman Pranzatelli provided an update on the Battle of Bound Brook event.

The lunch for the soldiers will be at Rosina's at the Train Station from 12 noon to 1 p.m. Mr. George Capodaglia- Meridia Project and Rosina's will defray the cost of the lunch. There will be no cost to the borough.

Councilman Levin advised that he has not spoken with Randy Bahr on the parking at Billian Park for the Battle of Bound Brook event. Police Chief Jannone advised that the lot at Billian Park is open to the public for parking. He recommended that the liaison for this event get in touch with the Police Lieutenant in the department to discuss the overall details for this event.

New Business

- 2014 Public Works Schedule for Yard Debris
- and Branch Pickup

Councilman Wright reported that the public works department will have one early pickup scheduled for April 16 and April 17. The residents are to call in to the Clerks Office for this pickup. The regular schedule will follow in May for the north and south side of Union Avenue.

Motion to approve the schedule moved by Councilman Wright; second by Councilman Lazzaro; All in favor: Ayes

The schedule will be posted on the website and available at borough hall.

Open to the public for comments

R. Short- 169 Cherry Avenue

Ms. Short expressed her concerns about the last revaluation of homes in Bound Brook. She felt it was a waste of taxpayer money and each home is not treated equally in town.

Councilman Levin recommended having Mr. Bahr, administrator, the borough attorney and Mr. Imbriaco, tax assessor share more knowledge on how this process works for the next council meeting.

Councilwoman Bogart noted that towns are required to have a revaluation done. She understood the concerns of Ms. Short.

Lt. Kevin Rivenbark-Bound Brook Police Department

Mr. Rivenbark advised the council that former councilwoman Debbie Cozza passed away.

Councilwoman Bogart asked for a moment of silence in the passing of Debbie Cozza. She was recognized for her contribution in a public and civic manner for the welfare and benefit of Bound Brook. She served her community well.

Adjourn to Executive Session @ 8:40 p.m.

R2014: 44

Authorize executive session for (Contracts; Negotiations;)

Matters: Shared Services Agreement with Somerset County-
Public Works Supervisor; New Jersey Transit Oriented Development

Motion moved by Councilman Levin; second by Councilman Petti;
All in favor: Ayes
Formal action may be taken.

Agenda session opened at 8:50 p.m.

R2014:45

Approve an extension of a shared services agreement with Somerset County for a supervisor for the public works department to June 30, 2014

Motion moved by C. Levin; second by C. Petti; All in favor: Ayes

Councilwoman Bogart reported that Mr. Bahr provided a fair market value price for the Suburban. The vehicle was being offered to the Rescue Squad. C. Levin advised that in the past we have sold to entities not for profit for one dollar.

Council President Bogart addressed the budget concerns.

C. Petti expressed his concerns about the amount of the vehicle being offered over to the Rescue Squad. He noted that if the borough keeps the vehicle, we have to place lettering on it and there is a cost for that. He felt it should be sold for one dollar; what was done in the past.

Councilwoman Bogart asked that further discussion be carried over to the next council meeting.

Councilwoman Bogart addressed a memorandum from attorney Francis Regan regarding New Jersey Transit-Transit Oriented Development.

A letter was sent to the borough from New Jersey Transit setting forth the terms by which NJT would declare property as excess for TOD. NJT requests a signature from the mayor so they can commence and conduct the RFP process for the NJT property.

Consensus of council agreed to move forward with the mayor's execution of the excess agreement.

Adjournment @ 9:05 p.m.

Motion: Councilman Petti, Second: Councilwoman Pranzatelli

All in favor : Ayes

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk

