

**BOROUGH OF BOUND BROOK
REGULAR MEETING MINUTES
AUGUST 25, 2015**

Mayor Fazen called the meeting to order at 7:30 p.m.
A reading of the Open Public Meetings Law Statement followed
by the Pledge of Allegiance and Prayer given by Councilman Fiadino.

ROLL CALL

Mayor Robert P. Fazen	present
Councilman Vinnie Petti	present
Councilwoman Beverly Pranzatelli	present
Councilman Peter Lazzaro	present
Councilman Abel Gomez	present
Councilman Philip Fiadino	present
Councilman Anthony Pranzatelli	present

Also Present:

Gary Strathearn, Borough Administrator
Donna Marie Godleski, Borough Clerk
Judy Verrone, Esq.-DeCotiis, Fitzpatrick, Cole, LLP, Attorney
Michael Jannone-Police Chief

Approval of Minutes: August 11, 2015 Agenda;
August 11, 2015 Executive Session For Content Only
Motion: C. Fiadino; Second: C. Gomez All in favor: Aye

Presentation of communications, petitions, etc.

Mayor Fazen presented proclamations for the month of September-
Childhood Cancer Awareness
Sickle Cell Awareness

Presentation:

Kevin Sumner-Regional Health Officer-
Middle-Brook Regional Health Commission
Mr. Sumner gave a brief background on his education.

He gave a brief summary on public health and what the commission is and their partners and strategic plan. The plan describes their vision, mission, priorities and values.

Public health is the art and science of protecting and improving the health of families and communities. The mission is to improve the health of our community and environment through the use of prevention services, health promotion and protection strategies.

The borough also has a local board of health which their members are all volunteers. They meet on a regular basis. They make policy and pass their own ordinances.

Questions were addressed by councilmembers.

Greetings for comments and invitation for discussion –

No comments

Committee reports

Finance: C. Anthony Pranzatelli -

Council reported on the agenda we are voting on budget resolutions. He thanked Randy Bahr, CFO for a great job helping to build a five year plan and articulating the plan to the state. The borough auditor worked very closely with committee and he also thanked the borough administrator for a great job working with the state and committee.

We turned a potential 14% into 6 years of flat taxes. Over the next 5 years is our shovel ready projects. They are Meridia II, Queens Gate, Main Street Old Bank Building and the Lou Reynolds Project.

He encouraged this council and future councils to find ways to create new revenues. He advised that the budget we are voting on is 1.3% higher than what the committee proposed. This is because of the veto which set us back months and professional fees. With the help of Mr. Bahr the state reviewed what we are doing and were impressed with our out of the box plan.

The state made us put \$80,000 from the regular budget into surplus.

Randy Bahr CFO gave a brief summary on the budget. The finance committee created a 5 year budget forecast with anticipated future revenues.

The bottom line for 2014-2015 is a 3.21 % tax increase over next 4 years.

The average residential assessed at \$234,000 equals \$38.07 municipal tax.

Including county and school roughly a \$70.00 increase for all tax entities.

The municipal tax rate decreased. If the assessed value of your home remained the same this year, your municipal taxes decreased.

Public Works, Bldgs., Grounds & Utilities-C. Peter Lazzaro

Council reported on the activity report for public works. The street sweeper is damaged and that will take a few weeks to repair. The department does a lot of work with trees. They installed new signs for the shade tree commission that Bound Brook has participated as an Arbor Day foundation tree city community for ten years.

There will be a Photo Event by the sign on Union Avenue this Saturday at 10 a.m. to commemorate this event.

Council noted that the Shade Tree Commission members are very dedicated and work very hard for the community.

No update on contract negotiations contract.

Public Safety (Police & Fire)- C. Vinnie Petti

Council read the monthly activity report into the record of minutes.

Personnel, Administration & Ordinances- C. Philip Fiadino

Council reported he would like to have ready for review the ordinance on dog and cat licensing. He welcomes any recommendations how we can implement making sure all dogs and cats are registered in the borough.

It is important that all animals are vaccinated. He stated that he see many dogs that are not registered as he walks around town.

Economic Development- C. Beverly Pranzatelli

Council reported on quarterly report from arts consultant. They have engaged at their expense "Inspired Projects" where there is a coordinator that will work with the arts district and the SID to revitalize the arts. The main focus is the Brook Theatre.

There is a Short film festival on September 26 the same day as Riverfest. The coordinator has recommended for consideration a grant writer for next year.

Zoning, Construction & Code Enforcement- C. Abel Gomez

Council reported the monthly activity report for July.

Introduction of ordinances - First Reading

ORDINANCE NO. 2015-25

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXVIII, WATER AND SEWER, OF THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF BOUND
BROOK

Summary: SECTION 1. Section 28-3.5, “Flow Measurement,” of Chapter XXVIII, Water and Sewer, is amended and supplemented by deleting the text **[marked in bold and enclosed in brackets]** and inserting the text **underlined and marked in bold**, to read as follows:

28-3.5 Flow Measurement.

c. If a user obtains its water supply from a private well or an unmetered public water supply or utilizes a process that would yield waste water in amounts greater than the metered water use, then the owner **[shall] may** install a meter **[at its own cost]**, the type and location of which is to be approved by the Borough **prior to installation.** **The Borough shall provide a credit on a subsequent sewer user bill covering the cost of the installed approved meter.** In the event that the user **[fails] opts not** to install such a meter within thirty (30) days after receiving notice from the Borough **of the option to have a meter installed,** then the user shall pay a charge based upon the Borough’s estimate of water consumption, which estimate shall be conclusive and binding upon the user.

Motion: Councilwoman Pranzatelli Second: C. Fiadino

Roll Call:

C. Vinnie Petti _Y__ C. Beverly Pranzatelli_Y__

C. Peter Lazzaro_Y__ C. Abel Gomez_Y__ C. Philip Fiadino_Y__

C. Anthony Pranzatelli_Y__

Ordinance on Final Reading and Consideration: - Second Reading

ORDINANCE NO. 2015:24

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXI, LAND USE, SUBSECTION 21-9.15 “DESIGN STANDARDS FOR ALL ZONES,” OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK

Summary: SECTION 1. Subsection 21-9.15, “Design Standards for all Zones,” of Section 21-9, Subdivision and Sign Plan Review, of the Revised General Ordinances of the Borough of Bound Brook amended recommended tree species, selection and planting criteria.

MOTION TO OPEN PUBLIC COMMENT:

COUNCILMAN PRANZATELLI SECOND: COUNCILMAN PETTI

COMMENT: MICHELE DEFAZIO-603 CHURCH ST

JOSH SCHROEDER-262 WEST HIGH ST

MOTION TO CLOSE PUBLIC COMMENT: C.FIADINO

SECOND: COUNCILMAN PRANZATELLI

MOTION TO ADOPT: COUNCILWOMAN PRANZATELLI

SECOND: C. FIADINO

ROLL CALL:

C. Vinnie Petti __Y__ C. Beverly Pranzatelli __Y__

C. Peter Lazzaro __Y__ C. Abel Gomez __Y__ C. Philip Fiadino __Y__

C. Anthony Pranzatelli __Y__

Resolutions for final reading and final consideration:

R2015: 126

Resolution to Amend 2015 Calendar Year Budget

Motion: Councilman Pranzatelli Second: C. Gomez

Roll Call:

C. Vinnie Petti __Y__ C. Beverly Pranzatelli __Y__

C. Peter Lazzaro __Y__ C. Abel Gomez __Y__ C. Philip Fiadino __Y__

C. Anthony Pranzatelli __Y__

Resolution to Adopt 2015 Calendar Year Budget

Motion: Councilwoman Pranzatelli Second: Councilman Pranzatelli

Roll Call:

C. Vinnie Petti __Y__ C. Beverly Pranzatelli __Y__

C. Peter Lazzaro __Y__ C. Abel Gomez __Y__ C. Philip Fiadino __Y__

C. Anthony Pranzatelli __Y__

R2015: 127

Approve Change Order /Payment No. 2 to Lucas Construction Group –
2014 Road Reconstruction Program

Motion: Councilwoman Pranzatelli Second: Councilman Pranzatelli

All in favor: Aye

R2015:128

Approve the 2015-2016 Liquor License Renewal for the Café Imperial
1804-33-022-006 w/conditions

Motion: Councilman Pranzatelli Second: Councilwoman Pranzatelli

All in favor: Aye

Unfinished Business

Councilwoman Pranzatelli reported on the widening of the parking lot at the library. This was a suggestion from the public works foreman.

The library director has informed that the county library system will give us financial support. We will have our engineer take a lot at the lot to see how many extra spots we can add.

Council asked about placing the committee reports up on the website.

The administrator advised that the clerk is looking at what other towns use to administer their website. He has spoken with someone on the website which will be coming in to speak with the clerk.

Council asked if the information from the tax assessor can be placed up on the website for the residents.

Mayor Fazen advised he was asked if the American Legion could help with funding at Billian Park. He will present this to the general membership next Tuesday. The legion is asking to do a fundraiser in the park, arts and crafts and the profits would go to the park.

New Business

Council Gomez advised that the SID has requested that the position currently being used for cleaning up the tunnel and the train station be transferred to them. There would be one manager for the train station and the downtown.

Mayor Fazen stated that the cleaning of the tunnel is a good idea. The problem with the tunnel is that the people that use the rail line in the mornings experience what has happened in the tunnel overnight.

A good time to clean is around 7 a.m.

C. Gomez advised that the SID would take on the management of the person. The town would pay for 20 hours and the SID would pay for 20 hours. The town can decide whether we have 2 part time persons or 1 full time person. Mr. Bahr, CFO advised that you have to look at benefits if you hire a full time. The town can do a shared services agreement with a quasi-government entity. A resolution and agreement between two parties need to be done. The borough attorney advised that she would prepare a draft shared services agreement.

For Review/Approval for September 8th council meeting:

Special Event Permit Application:

Organization: Bound Brook Revitalization Partnership-Ray Mikell

Event: Costa Rica Independence Festival

Activities: Food, Live entertainment, Kids rides and events

Location: Café Imperial -200 Talmadge-

Date: Saturday, September 20, 2015

Time: 11 a.m. to 7 p.m. outside-7 p.m. – 1 a.m. inside

A correction was made to Saturday September 19, 2015

Approval of Vouchers

R2015: 129

Motion: Councilwoman Pranzatelli; second by C. Petti

All in favor: Aye

Open meeting to the public for comments

Michele DeFazio-603 Church

She asked if the railroad ties used as edging would be replaced on Chestnut Street when they removed the sidewalks.

She asked the finance chair to review the expected revenue in the budget.

Randy Bahr CFO

In regards to C. Fiadino comment on unlicensed dogs in the borough.

When you see this you need to call borough hall and report it.

Proper vaccination for dogs and cats falls under public health and safety.

Josh Schroeder- 262 W. High Street

He asked about the building across from Quick-Check on Union Avenue.

Mayor Fazen advised that it will be a cabinet maker store.

R2015: 130 @ 9:05 p.m.

Authorize executive session for (litigation; pending litigation)

Regular meeting adjourned at 9:15 p.m.

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk