

**BOROUGH OF BOUND BROOK  
REGULAR MEETING MINUTES  
TUESDAY-MARCH 22, 2016**

Mayor Fazen called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement followed by the Pledge of Allegiance and an opening prayer.

**Roll Call**

Mayor Robert Fazen	present
C. Vinnie Petti	present
C. Beverly Pranzatelli	present
C. Peter Lazzaro	present
C. President Abel Gomez	absent
C. Philip Fiadino	absent
C. David Rosario	absent

**Also Present:**

Borough Clerk – Donna Marie Godleski  
Borough Attorney- Judy Verrone, Esq.  
Police Chief - Michael Jannone

Approval of Minutes: Regular Meeting February 23-2016

Executive Session for Content Only

Motion: Pranzatelli      Second: Petti      All in favor: Aye

Presentation of communications, petitions, etc.

Mayor Fazen presented a proclamation to Councilman Lazzaro Recognizing his service to the community.

Mr. Lazzaro submitted his resignation effective April 1, 2016.

Race to Zero Net Carbon –Proclamation

Representative gave a short summary stating she is the founder of Footprints to Wings and the organization is launching, coaching and tracking the race as the first net zero carbon state.

Proclamation will be read officially at 5K event on May 21<sup>st</sup> at Duke Island Park. The race begins at 9:30 a.m.

Councilwoman Pranzatelli suggested in committing the town, to pick other towns similar in size and we would compete with them.

One of the ideas would be competing electric and hybrid cars or the first town to put up a charging station. A competition makes it more interesting to engage the population.

Greetings for comments and invitation for discussion

Mary Patton 751 Watchung Road- Resident/Chairperson Shade Tree Commission

She heard Peter Lazzaro was resigning from the council. She stated that Mr. Lazzaro attended all of their shade tree meetings and she thanked him for all of his service.

David Dombey-Bound Brook Fire Department

The Fire Department is asking the town for their support for the annual carnival in May. This is a good time to come out and see your neighbors and friends.

Johanna Musson 524 Church Street

She circulated a petition to the governing body regarding school funding for the Bound Brook District.

The school district is “number one” underfunded in the State of New Jersey; over \$9,000 per student. Underfunded about 15 million. She has been speaking with the Board of Education and Dr. Gallagher.

She was asking the governing body and the Board of Education to work together to make this a priority to get the funding the children well deserve. The Mayor advised he would draft a letter on behalf of the council to be sent to the Governor and Representatives.

Councilwoman Pranzatelli asked if it would be more helpful to send a letter to the State budget committee.

Johanna advised that Senators Doherty and Sweeney are involved with this campaign.

It is important for the residents of the town to be informed.

Mayor stated that he would do his very best to try and find out why Bound Brook is so low.

Johanna expressed her personal opinion that it is because no one has made a “stink” about this.

Councilwoman Pranzatelli advised it would be helpful if there was “Press” at the next Board of Education Meeting.

Michele DeFazio- 603 Church Street -Board of education member

She reviewed the 2008 fair funding formula.

Unfortunately there was not enough funding to fully fund everyone else that came after the Abbott Districts.

She stated that the school has been under adequacy as long as she has been on the board.

She suggested a letter writing campaign.

She started a Facebook page regarding fair funding for schools.

She asked that a link be placed on the town's website letting people know about this.

Ed Gabrielski-151 West Maple Avenue

He asked for a status on Ordinance 2015-05 to amend off-street parking in residential areas.

The attorney advised that it depends how council feels about the Planning Board recommendations.

Hal Dietrich-603 Central Avenue

He asked what property is Block 5 Lots 12 in Resolution No. 55 on the agenda.

Councilwoman Pranzatelli advised this is the "Old Brass Rail" property On Talmadge Avenue.

Committee reports

Finance: C. Vinnie Petti

Council advised the Resolution on the agenda revises the amounts in the Bond Sale and the closing is mid-April.

The introduced budget was sent down to the state for review and is on schedule for Public Hearing on April 12 and we may adopt that evening. Committee will be updating the borough's five (5) year budget plan within the next few weeks.

Public Works, Bldgs., Grounds & Utilities-C. Peter Lazzaro

>Amendment to MOA –AFSCME Local 2168

Council advised several meetings back we voted on MOA which included item no. for written job descriptions. They changed their mind and wanted it deleted from the agreement. This evening we are deleting item from MOA so we can sign the contract and move forward with their retro pay.

Received the monthly report from the supervisor and street sweeping will begin the first week of March and will continue the first full working week of each month through October.

Reported a sewer main collapse at Talmadge and Fischer Avenue.

Eight feet was replaced with the assistance of Dale Leubner, Borough Engineer.

Public Safety (Police & Fire)- C. David Rosario -Absent

Personnel, Administration & Ordinances- C. Philip Fiadino -Absent

Economic Development- C. Beverly Pranzatelli

Council reported at the last council meeting we had an interested developer for the Talmage Commons Property (Old Brass Rail) give a presentation. This evening on the agenda there is a resolution for a conditional designation to designate Bound Brook Land Development LLC for redevelopment of this residential project.

Council gave the parking commission report. There were a few requests submitted to the commission for review. A request for a handicapped parking space for resident at 15 Hamilton Street.

If this is approved the commission suggests creating another space at north end of block where a loading zone used to be.

C. Rosario, liaison to the commission will take a look at this area and report back to council and commission.

Also a pay station is recommended in the downtown municipal lot that will accept credit cards.

Mayor advised that C. Gomez is reviewing a request for proposal to replace the existing parking ticket machine with a credit card machine.

Zoning, Construction & Code Enforcement- C. Abel Gomez -absent

Introduction of ordinances -

ORDINANCE NO. 2016:10 –

AN ORDINANCE ESTABLISHING FEE AND MUNICIPAL  
ACCOUNTING IN CONNECTION WITH THE MAYOR’S  
PERFORMANCE OF WEDDING AND CIVIL UNION CEREMONIES

Motion: Pranzatelli          Second: Lazzaro

Summary: Mayor Fazen advised the fee is \$100.00 and will be deposited into miscellaneous revenue for the borough.

Roll Call:

C. Vinnie Petti \_Y\_ C. Beverly Pranzatelli\_Y\_\_

C. Peter Lazzaro \_Y\_ C. Abel Gomez \_A\_\_

C. Philip Fiadino \_A\_\_

C. David Rosario \_A\_\_

ORDINANCE NO. 2016:11-

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER V,  
ANIMAL CONTROL OF THE REVISED GENERAL ORDINANCES OF  
THE BOROUGH OF BOUND BROOK, TO AMEND PENALTIES FOR  
FAILURE TO LICENSE DOGS AND CATS, AND TO REVISE CAT  
LICENSE YEAR

Motion: Pranzatelli          Second: Lazzaro

Discussion: Councilwoman Pranzatelli advised the maximum fine is \$50.00 which will be placed on the website.

Roll Call:

C. Vinnie Petti \_Y\_ C. Beverly Pranzatelli\_Y\_\_

C. Peter Lazzaro \_Y\_ C. Abel Gomez \_A\_ C. Philip Fiadino \_A\_\_

C. David Rosario \_A\_\_

Ordinance on Final Reading and Consideration: -

ORDINANCE NO. 2016:05 –

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXI, LAND USE, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK TO AMEND OFF-STREET PARKING IN RESIDENTIAL AREAS

Motion to open public comment: Pranzatelli          Second: Lazzaro

Public Comment: Resident asked for a summary. Mayor Fazen advised this is changing defining the specific type vehicle by weight and size. Ordinance was not precise enough.

Tony Pranzatelli-108 East Maple Avenue

He asked if the B/R Zone could be treated differently; it only goes to where his store is downtown. From thereon it is a different zone and that zone should be treated the same.

Motion to close public comment: Pranzatelli          Second: Lazzaro

Motion to adopt: Pranzatelli                                  Second: Petti

Attorney recommended that ordinance be postponed to the next council meeting. The governing body has to vote on the recommendations from the Planning Board before the ordinance is adopted. Requires a majority of the full membership 4 votes.

ORDINANCE NO. 2016:08

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER II, ADMINISTRATION, OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK ESTABLISHING THE BOUND BROOK ARCHITECTURAL REVIEW ADVISORY COMMITTEE

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Motion to open public comment: Pranzatelli                      Second: Lazzaro

Public Comment: None

Motion to close public comment: Pranzatelli                      Second: Petti

Motion to adopt: Pranzatelli    Second: Lazzaro

Roll Call:

C. Vinnie Petti \_\_Y\_\_ C. Beverly Pranzatelli \_\_Y\_\_  
C. Peter Lazzaro \_\_Y\_\_ C. Abel Gomez \_\_A\_\_ C. Philip Fiadino \_\_A\_\_  
C. David Rosario \_\_A\_\_

ORDINANCE NO. 2016:09

CALENDAR YEAR 2016 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion to open public comment: Lazzaro                      Second: Petti

Public Comment: Mary Patton- she inquired about the 2% cap

Mayor advised this is in place should we exceed but we do not see that we will exceed the 2% cap.

Motion to close public comment: Petti                                      Second: Lazzaro

Motion to adopt: Pranzatelli    Second: Lazzaro

Roll Call:

C. Vinnie Petti \_\_Y\_\_ C. Beverly Pranzatelli \_\_Y\_\_  
C. Peter Lazzaro \_\_Y\_\_ C. Abel Gomez \_\_A\_\_ C. Philip Fiadino \_\_A\_\_  
C. David Rosario \_\_A\_\_

Resolutions for final reading and final consideration:

R2016: 54

Approve a grant agreement between the Borough of Bound Brook and the State of New Jersey by and for the Department of Environmental Protection

Motion: Pranzatelli      Second: Lazzaro

Discussion: Mayor advised this is a \$30,000 grant for tree planting beautification initiative that Mary Patton brought up at the last meeting. Councilwoman Pranzatelli recommended that our administrator and grant writer look into this grant. She did not feel that the borough had enough time to work on this grant before the deadline of April 12. We could look into this for next year.

Motion to table: Pranzatelli      Second: Lazzaro

All in favor: 2- Aye- Pranzatelli; Lazzaro 1-Nay –Petti

R2016:55

RESOLUTION CONDITIONALLY DESIGNATING BOUND BROOK LAND DEVELOPMENT, LLC AS REDEVELOPER FOR PROPERTY KNOWN AS TAX BLOCK 5, LOTS 12 THROUGH 18, 22 & 24 THROUGH 26 BOUNDED BY TALMAGE AVENUE, COLUMBIA PLACE AND WEST MAIN STREET, LOCATED IN THE DOWNTOWN REDEVELOPMENT AREA FOR REDEVELOPMENT OF RESIDENTIAL PROJECT

Motion: Pranzatelli      Second: Lazzaro      All in favor: Aye

R2016:56

Approve budget transfers

Motion: Pranzatelli      Second: Lazzaro      All in favor: Aye

R2016:57

Authorize the tax collector to issue a refund of 2015 tax overpayment For 514 Wheatland Avenue; Block 15 Lot 8

Motion: Pranzatelli      Second: Lazzaro      All in favor: Aye

R2016: 58

Approve the hire of a part-time parking enforcement officer

Motion: Pranzatelli      Second: Lazzaro      All in favor: Aye



R2016:59

Providing for the combination of certain issues of general improvement bonds, series 2016 of the Borough of Bound Brook, in the County of Somerset, New Jersey into a single issue of bonds aggregating \$9,747,000 in principal amount.

Motion: Pranzatelli          Second: Petti          All in favor: Aye

R2016:60

Determining the form and other details of \$9,747,000 General Improvement Bonds, Series 2016 of the Borough of Bound Brook, in the County of Somerset, New Jersey and providing for their sale.

Motion:Petti          Second: Pranzatelli          All in favor: Aye

R2016:61

Approve a professional services agreement to hire a Bound Brooks Arts Center District Coordinator

Motion: Pranzatelli          Second:Lazzaro          All in favor: Aye

R2016: 62

Approve a salary increase for the Construction Official

Motion: Pranzatelli          Second: Lazzaro          All in favor: Aye

R2016: 63

Approve a salary increase for the Bi-Lingual Coordinator/Zoning Officer

Motion: Petti          Second: Lazzaro          All in favor: Aye

Unfinished Business

Approve Amendment No. 1 between the Borough and Michael Calafati Architect for Exterior Masonry Repairs at the Bound Brook Memorial Library

Motion: Pranzatelli          Second: Lazzaro          All in favor: Aye

Re-examination Report- Recommendations of the Planning Board's Master Plan Subcommittee –

Resolution to approve a professional services contract to Carlos Rodrigues, PP/AICP – to proceed with the re-examination of the Master Plan -

Tabled- A Proposal will be submitted and Ordinance will be prepared for funding the professional services in the municipal budget.

Refuse Collection Bid Specifications – Specifications reviewed by committee/revisions are to be submitted to the attorney for review prior to bid advertisement.

### New Business

Mayor Fazen: Special Events-Police Coverage

Mayor Fazen reviewed the events of the annual “Battle of Bound Brook”.

### Summary update:

Millenium Strategies-Grant Writer

Mayor announced four (4) applications grant writer has recommended.

Certain Council will be involved in the application with the grant writer.

Mayor announced a resolution to move the PSE&G Direct Install Program.

They will conduct an audit at no expense to the borough and will recommend energy efficient upgrades.

The new business administrator will work with the chief financial officer on the audit.

Proposal-Malanga Farms-Landscaping Downtown

Councilwoman Pranzatelli announced the SID is contracting with the Farm to do the tree farms and the plantings downtown.

The SID set aside \$10,000 and the Farm said for \$8,000 all tree farms.

If we add median along east main circle and the pocket park it will bring it up to over \$10,000; if town would consider \$4,300 continuity of all downtown.

Council stated she would like to move a resolution pending certification of funds from the chief financial officer.

Attorney advised to wait on the proposal from Malanga Farms and present for the next council meeting.

For Approval: Special Event Permit Application

Event: Battle of Bound Brook

Date: April 9-2016

Time: 10 a.m. – 2 p.m.

Activity: Battle from Queens Bridge up East Street to Library Cemetery-Memorial Ceremony-Picnic Lunch on Hamilton Street

Location: Bound Brook Queens Bridge & East Street & Hamilton Street

Motion: Lazzaro Second: Petti All in favor: Aye

Bound Brook Hose Co. #1, Inc.

Event: Fundraiser

Date: 4/23/16, 6/11/16, 8/13/16 & 11/12/16

Rain date: 4/30, 4/18, 8/20, 11/19

Time: 9 a.m.- 1 p.m.

Location: W. Union Avenue (Rt.28) & Vosseller Avenue

Motion: Petti Second: Pranzatelli All in favor: Aye

Bound Brook Fire Department

Event: Carnival

Activity: Games, Rides, Food

Location: Billian Legion Park

Date: May 11-May 15 2016

Time: Wednesday, Thursday- 6-10 p.m.

Friday-6-11 p.m. Saturday 3-11 p.m. Sunday-1-7 p.m.

Motion: Pranzatelli Second: Petti

Councilwoman Pranzatelli stated there was an understanding that if there were any damage to the park that it was written somewhere in the approval.

Council recollected last year a bond was posted by the town.

Bonding and police coverage are to be addressed.

Attorney advised that you can place additional requirements on the permittee. Those restrictions are the town would pay for the police coverage and if there are any damages to the park the fire department would pay.

The fire department will indemnify the town for anything that comes along with the use of the facility. The town will post a bond.  
The council would approve the permit application subject to police coverage and indemnification and reimbursement by the fire department.

All in favor: Aye

Bound Brook Memorial Day Parade Committee

Event: Parade/Ceremonies

Activity: Annual Parade and Memorial Day Ceremony

Location: Bound Brook Memorial Library to West on High, North on Church to West on Union Avenue to Vosseller Avenue Veterans' Memorial

Date: May 30-2016

Time: 10 a.m.-11:30 a.m.

Motion: Petti      Second: Pranzatelli      All in favor: Aye

Hal Dietrich-639 Central Avenue

Mr. Dietrich advised that the fire department has insurance as well as the carnival vendor.

Chief Jannone expressed concerns of police budgeting for borough sponsored events. The carnival is an extra day this year.  
Just be careful moving forward with the sponsored events.  
He did increase in his budget this year for events.  
Mayor advised he would prepare a list of all events for the police chief.

Approval of Vouchers

R2016: 64

Motion: Lazzaro      Second: Pranzatelli      All in favor: Aye

Open meeting to the public for comments

Hal Dietrich-639 Central Avenue

Mr. Dietrich asked for a status on the lost flags that were discussed at the last meeting. Mayor advised that we have been unable to find out anything more on the flags from Mrs. Billian that were lost in shipment.

Michele DeFazio -606 Church Street

She asked if there was any possible commercial use discussed for the development on Talmadge Avenue. Mayor advised nothing yet.

Tony Pranzatelli- 101 East Maple Avenue

He expressed that he supports the Shade Tree Commission and understood the time factor with the grant. He asked if it was possible to vote differently on the resolution so the administrator and grant writer have time to review and approve. This way it is potentially not squashed at this time.

Motion to remove from table moved by C. Pranzatelli; second by C. Lazzaro

Motion to approve the resolution subject to the review and approval of the business administrator and grant writer moved by Councilwoman

Pranzatelli; second by C. Petti

All in favor: Aye

Mary Patton announced that the shade tree members need to write up a draft and submit to the administrator and grant writer for their review.

Councilwoman Pranzatelli advised that the Administrator begins April 4<sup>th</sup> and grant writer is already on board and she could contact them both.

Mayor Fazen announced an e-mail from FEMA which gave finalized dates for the Bound Brook Levee System and formalization of the flood maps.

First notice April 1, 2016 Second April 8; 90 day appeal period ends July 7<sup>th</sup> and effective date of map revision July 18 subject to any changes due to public appeal. Public meeting will be held during the 90 day period.

This was signed off by Middlesex, South Bound Brook, Bridgewater, Franklin and Bound Brook.

These dates are firm and will be placed up on the website and in the Bound Brook Chronicle paper.

Meeting adjourned to executive session at 9 p.m.

R2016: 65

Authorize executive session for (Personnel; Public property matter)

Motion: Pranzatelli      Second: Petti      All in favor: Aye

A resolution was moved by C. Pranzatelli; second by C. Petti to accept the promotion of Detective Peter Romanyszyn to Sergeant.

All in favor: Aye

The swearing in ceremony will be held at the April 12, 2016 council meeting.

Meeting adjourned at 9:25 p.m.

Motion: Pranzatelli      Second: Lazzaro      All in favor: Aye

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk