

**BOROUGH OF BOUND BROOK
REGULAR MEETING MINUTES
OCTOBER 24, 2017**

Mayor Robert Fazen called the meeting to order at 7:30 PM with a reading of the Open Public Meetings Law Statement followed by the Pledge of Allegiance and an Opening Prayer.

Roll Call

Mayor Robert Fazen	present
C. Vinnie Petti	present
C. Abel Gomez	present
C. Philip Fiadino	present
C. President Anthony Pranzatelli	present
C. Nicole Epps	present
C. Robert Dixon	present

Also Present:

Hector Herrera-Borough Administrator
Borough Clerk – Donna Marie Godleski
Borough Attorney- Judy Verrone, Esq.
Police Chief Vito Bet

Approval of Minutes: 10-10-17 Agenda meeting
Motion moved by C. Gomez; second by C. Epps, All in favor: Aye

Presentation of communications, petitions, etc. – None

Greetings for comments and invitation for discussion

No comments

Advertised Hearing:

Pursuant to N.J.A.C.- A request has been filed with the NJDEP Green Acres Program proposing to transfer ownership of parkland from the Borough to Marj Schindelar.

The parkland to be transferred is known as North Park, Block 98.01, Lot 1, north of the intersection of Ross and Schindelar Lanes which is subject to Green Acres restrictions.

The portion of parkland proposed for transfer would resolve a long standing encroachment.

The compensation would be money paid to the borough by Marj Schindelar for park improvements or park acquisition as determined by the Borough.

Mr. Michael Heenahan announced he is an Environmental Consultant representing Marj Schindelar who resides at 720 Schindelar Lane and is working with the borough to resolve a long standing encroachment on North Park.

In order to legalize the encroachment, the borough is seeking approval through the Commissioner of Environmental Protection and the State House through the Green Acres Program.

Part of the process is to have a hearing and notice was given to the newspaper, posted to the borough website and mailed to adjacent property owners.

Mr. Heenahan provided exhibits showing North Park.

Questions from the council were addressed.

The proposal of conveyance is \$14,112.00 which will be used for park acquisition/development. Mr. Herrera reported that he is having conversations with Green Acres on the parameters for spending the money to be used for projects.

Open for public comment - no comments

Close public comment

Mayor Fazen announced on or after November 8, 2017, the Borough of Bound Brook may take formal action to approve the proposed transfer of parkland, subject to approval of the transfer documents by the Green Acres Program.

Mr. Heenahan thanked all of the borough professionals for their assistance.

Committee reports

Finance: C. Nicole Epps

Mr. Herrera announced committee met with financial planner/consultant and grant consultant to talk about 2018/ 2019 capital projects and long term. Committee is also working on a ten year plan.

Public Works, Bldgs., Grounds & Utilities-C. Robert Dixon

The monthly activity report was read and is posted to the website.

Public Safety (Police & Fire)- C. Vinnie Petti

The monthly activity report was read for fire and the police for 2016/2017.

An additional report was put together with the police chief.

Prior years statistics for homicides/gunshots/robberies/assaults/stab wounds/

Council thanked the police department for the neighborhood crime watch program.

Council advised for New Business he would like to add for consideration the hire of two police officers.

Questions from the council to the police chief were addressed on the statistical reports.

Chief Bet advised the numbers are going up for calls of service. He will be working on the PBA Contract for the safety of the officers. There is a definite need for extra officers.

Personnel, Administration & Ordinances- C. Philip Fiadino

Council met with Mr. Herrera and he advised he will complete the handbook before the end of his term.

Economic Development- C. Anthony Pranzatelli

Committee met with Olin Partnership firm who is designing Van Horn Plaza; two conceptual plans were reviewed and committee favored the river plan in lieu of the railroad concept. They will take it to the next level and then present to the council.

Lou Reynolds developer- Performa received and pilot application will be reviewed and discussed by committee.

Bound Brook Hotel- have county approvals; a bid will be put out for the removal of lead and asbestos.

Talmadge commons-in planning board review

Meridia self-storage- Mr. Regan, redevelopment attorney sent the redevelopment agreement to Meridia and we are now waiting to hear from Meridia.

NJ Transit RFP- Meridia sent NJT a letter with their best offer. Meridia advised they will drop out if they do not hear from NJ Transit soon.

Billian Park Improvements- still waiting on the permit.

Zoning, Construction & Code Enforcement- C. Abel Gomez

Council read the monthly activity report which is posted to the website.

Introduction of ordinances -First Reading –

Ordinance No. 2017-31

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XXI LAND USE OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO INCLUDE ADDITIONAL AND AMENDED DEFINITIONS AND RULES GOVERNING ACCESSORY BUILDING

Motion:Gomez Movant: I move that ordinance be approved on first reading, Advertised according to law, and a public hearing be held on November 14, 2017

Second: Epps

Roll Call: Unanimous

Ordinance No. 2017:32

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII, TRAFFIC, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK SECTION 7-40.1 REGULATION FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY AS TO REVISE THE TIME LIMITATIONS AND COST.

Motion: Fiadino Movant: I move that ordinance be approved on first reading, advertised according to law, and a public hearing be held on November 14, 2017

Second: Dixon

Roll Call: Unanimous

Ordinance No. 2017-33- AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII, TRAFFIC, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK SECTION 7-41.3 “REGULATIONS”.

Motion: Gomez Movant: I move that ordinance be approved on first reading, advertised according to law, and a public hearing be held on November 14, 2017

Second: Fiadino

Roll Call: Unanimous

Ordinance on Final Reading and Consideration-Second Reading

Ordinance No. 2017-29

AN ORDINANCE ESTABLISHING THE CULTURAL ARTS COMMITTEE OF THE BOROUGH OF BOUND BROOK, AND AUTHORIZING A TRUST ACCOUNT FOR CULTURAL ARTS DONATIONS TO THE CULTURAL ARTS COMMITTEE

Motion to open public comment: Gomez Second: Petti

Public Comment: None

Motion to close public comment: Gomez Second: Petti

Motion: Gomez Movant: I move that ordinance be approved on second reading

Second: Fiadino

Roll Call: Unanimous

Mayor: Ordinance will be published according to law.

Resolutions for final reading and final consideration:

R2017: 174

Authorize the finance department to issue a refund to Kevin T. Franklin –Blk 18 Lot 38 Romney Road in the amount of \$255.00

Motion: Pranzatelli Second: Epps All in favor: Aye

R2017:175

Authorize the finance department to issue a refund of POET overpayment to SA and Sons Construction Inc. in the amount of \$405.58

Motion: Pranzatelli Second: Gomez All in favor: Aye

R2017: 176

Approve participation in the NJ State Health Benefits Financial Incentive Program

Motion: Gomez Second: Dixon All in favor: Aye

R2017:177

Approve the submission of a grant application and execute a grant contract with the NJDOT for the Thompson Avenue Reconstruction Project

Motion: Gomez Second: Pranzatelli All in favor: Aye

R2017:178

Resolution approving a second amendment to the Redevelopment Agreement between Meridia, Downtown, and Bound Brook LLC for property known as Tax Block 1, Lots 42 & 43 located in the Downtown Redevelopment Area

Motion: Fiadino Second: Pranzatelli All in favor: Aye

R2017:179

Approve a request from PieTown Productions to film in town for the dates of 11/06-11/8 and 11/15-11/17.

Motion: Epps Second: Gomez All in favor: Aye

Unfinished Business

2018 Request for Qualifications have been received and summarized for review and consideration by the governing body.

The council announced the finance committee will meet to review.

New Business

C. Petti offered a recommendation to hire two (2) police officers which will be considered in the 2018 municipal budget.

C. Dixon met with Historic Preservation Commission- Washington Roshambo Trail- Troop cut off through Bound Brook which will be confirmed and then we would like this trail marked. Council is working with the administrator and the commission on getting this completed.

November 14 2017 Agenda Meeting

NJ League of Municipalities Conference is scheduled the week of November 13.

The governing body confirmed there will be a quorum for the council meeting.

>Consideration to close the offices on Tuesday, December 26, 2017 – Mr. Herrera reported that the employees have asked the council to consider employees working Friday December 22 and have off the day after Christmas December 26, 2017.

The consensus of council agreed.

>Change regularly scheduled meeting dates in December-

Due to holiday closings

From the 12th to the 5th

From the 26th to the 19th

Mr. Herrera advised since the borough will be closed on the 26th there will be no regular council meeting.

There was consideration to have one meeting in December which will be decided on later.

>Confirm January 2018 Reorganization Date

Mr. Herrera advised that this date was advertised with the 2017 meeting schedule.

Reorganization will be held on Tuesday January 2, 2018 at 7:30 p.m.

In Council Chambers

Accept resignation: Cindy Piano- Assistant records clerk

Motion: Gomez Second: Fiadino All in favor: Aye

Special Event Permit

November 11, 2017 – 11 a.m.

Veterans Day Ceremony-Vosseller/Union War Memorial Park

Motion: Epps Second: Fiadino All in favor: Aye

Approval of Vouchers

R2017: 180

Motion: Gomez Second: Dixon All in favor: Aye

Open meeting to the public for comments

Dave Lukac-Fire Chief 56 West Maple Avenue

He inquired awhile back about the capital improvement for the fire protective gear. He is short ten sets of gear in the amount of \$1,327.40

He asked if the safety committee would like to meet to discuss this.

Mr. Herrera advised he needs to see the purchase order for the gear and requested to see a listing of all active members and a spreadsheet of what equipment will expire soon from the fire department.

A committee meeting will be set soon to review.

R2017: 181- no session

Adjournment @ 9 p.m. Motion moved by C. Epps; second by C. Petti

All in favor: Aye

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk