

**BOROUGH OF BOUND BROOK
REGULAR MEETING MINUTES
JULY 24, 2018**

Meeting was called to order at 7:30 PM by Mayor Robert Fazen with a reading of the Open Public Meetings Law Statement following by the - Pledge of Allegiance and Opening Prayer.

Roll Call

Mayor Robert Fazen	present
C. Robert Dixon	present
C. Glen Rossi	present
C. Elizabeth Jannuzzi	present
C. Vinnie Petti	present
C. Anthony Pranzatelli	absent-arrived 7:31 p.m.
C. President Abel Gomez	absent-arrived 7:40 p.m.

Also Present:

Hector Herrera, Administrator
Borough Clerk – Donna Marie Godleski
Attorney- Michael Augello, Esq. DeCotiis, Fitzpatrick & Cole
Police Chief Vito Bet

Approval of Minutes: July 10, 2018

Motion: Rossi Second: Dixon All in favor: Aye

R-2018 -123

Approve the hire of Monica Jimenez as police officer for the Borough of Bound Brook

Motion: Rossi Second: Dixon All in favor: Aye

Mayor Fazen administered the oath of office to Monica Jimenez. Family members were present. Police Chief Bet announced that former Chief Michael Jannone and Thomas White were present as well as fellow police officers in the department. Chief Bet congratulated Monica and then gave a background of her qualifications and education and stated that she has proven herself to fill the position as a police officer for the department. She is attending the New Jersey Police Academy Training Commission and will graduate in November. She is the first female police officer in over 20 years.

Mayor Fazen administered the oath of office to Monica Jimenez.
Mr. Philip Fiadino, ex- councilman and pastor administered a prayer for the new police officer.

Presentation of communications, petitions, etc.

Mayor Fazen presented a Proclamation to honor the life-saving efforts of first responders and emergency support services at the Lamonte School Parking Lot Collapse on July 19, 2018.

Presentation:

>Olin Partnership, Ltd. –Concept Design-Hamilton Street/Van Horne Plaza
Presenter gave a unique design which includes taking back space and changing the dynamics to include pedestrians over vehicles. Presenter went through vision points noting that Bound Brook is on the cusp with so many developments coming in. The vision helps with the economic and social regeneration. A pedestrian Hamilton Street/Van Horne Plaza which will continue with a drop off down at the station. A center of civic life to include event space, outdoor events, music festivals, outdoor markets, wellness and fitness events and everyday chairs and tables. The concept represents the Raritan River with nature to include raised planters giving shade, low energy lighting and seating outside. This vision is several years away. C. Gomez stated this vision is rethinking the downtown and how can we bring people back to the downtown making it pedestrian friendly using our shops and restaurants. Just in talking with high school students, they are looking for a space where they can use the downtown and this design offers that. C. Gomez has spoken with surrounding business owners and they are in favor.

Mr. Carlos Rodrigues, Planner stated that the borough will have the parking study conclusions at the end of September to report to the governing body. The parking study includes all projects coming into Bound Brook.

Open to public for comment:

Philip Fiadino-

Mr. Fiadino stated he liked the presentation. There always seemed to be a divide in Bound Brook with Union Avenue and this could bring it back. He suggested the town have a special meeting just for presentations.

Jeff Burke-

He expressed parking concerns. He asked what is in place for developers to pay upfront for permits etc.

Pat O-Reiley-745 School house Lane-

She asked if there were plans for bicycle paths and was told yes.

Norman Malik-109 Linden Avenue

He agreed with the concept. There is no place to go to afterwards. Bound Brook is a small town community. The larger towns are more divided.

Eric Chandler-639 Central Avenue –

He asked where the priority was and was told Hamilton Street. He expressed his full support for the concept. He noted that Bound Brook has a very old theatre right on Hamilton Street. He suggested the town invest in the theatre.

Greetings for comments and invitation for discussion – none

Committee reports

Finance: Chair- C. Elizabeth Jannuzzi

Council reported the state approved the budget. The first time in four years the tax rate is going down. The budget increase is \$150,000 –A 2% increase

Liaison Committees: /Historic Preservation- / Green Team

No report from committees; they did not meet.

Public Works, Bldgs., Grounds & Utilities-Chair- C. Robert Dixon

Council reported the June activity report. The library commission did not meet. Summer reading is up. The shade tree commission did not meet.

Liaison Committees: Library Advisory/Shade Tree/

Public Safety (Police & Fire)- Chair- C. Vinnie Petti

Council read the June Police Activity Report. The parking commission did not meet. He thanked the Mayor for the proclamation honoring those first responders. He noted that the Captain of the Rescue Squad recommended an air shovel to have for the first responders.

Liaison Committees: OEM/Parking Commission/Rescue Squad/

Personnel, Administration & Ordinances- Chair- C. Glen Rossi
Council reported we have resolutions on the agenda to hire a finance clerk and a violations clerk. A congratulations to Monica Jimenez on her appointment as police officer. There are two ordinances on the agenda, one for introduction and one for final reading.

The Middle Earth volunteers have painted murals around town.

A suggestion to place those ariel photos up on the website.

Liaison Committees: Board of Education /Municipal Alliance/

Economic Development- Chair- C. Anthony Pranzatelli

Council reported on Lou Reynolds- another groundbreaking ceremony soon.

Scalene- The tall bldg. proposed across the street; shared parking concepts with Patriots Village project.

Meridia Self Storage-pilot numbers were incorrect; clerical error. Redo and place an amendment on the next meeting agenda.

VanHorne- a presentation was given this evening.

Train Station- meeting with transit, items to accomplish, need permission from transit to do the restoration, have a plan compliant with ADA; architect present the plan to the DOT.

Meridia II-break ground end of August.

Liaison Committees: Planning Board/Architectural Review Board/
SID

Zoning, Construction & Code Enforcement- Chair- C. Abel Gomez

Liaison Committees: /Board of Health/Cultural Arts/Recreation/

Council gave the June activity report.

The department will be hiring a part time persons to perform quality of life inspections.

Introduction of ordinances -First Reading

ORDINANCE NO. 2018-16-

SALARY RANGE ORDINANCE

Summary: salary ranges for administrative, police department, streets and roads, recreation (seasonal), other personnel

Motion: Pranzatelli Movant: I move that ordinance be approved on first reading,

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Advertised according to law, and a public hearing be held on August 14, 2018

Second: Gomez Discussion: none

Roll Call:

C. Robert Dixon _Y__C. Glen Rossi__Y__C. Elizabeth Jannuzzi__Y__
C. Vinnie Petti __Y__C. Anthony Pranzatelli_Y____
C. President Abel Gomez _Y____

Ordinance on Final Reading and Consideration-Second Reading

Ordinance No. 2018-15

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XVIII, FIRE PREVENTION AND PROTECTION, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO UPDATE PERMIT FEES REFLECTING FEE CHANGES MADE TO THE NEW JERSEY UNIFORM FIRE CODE EFFECTIVE OCTOBER 2017

Motion to open public comment: Gomez Second: Dixon

Public Comment: none

Motion to close public comment: Gomez Second: Dixon

Motion: Gomez Movant: I move that ordinance be approved on second reading

Second: Dixon Discussion: none

Roll Call:

C. Robert Dixon Y__C. Glen Rossi__Y__C. Elizabeth Jannuzzi_Y____
C. Vinnie Petti _Y__C. Anthony Pranzatelli__Y__
C. President Abel Gomez __Y__

Mayor: Ordinance will be published according to law.

Resolutions for final reading and final consideration:

124

Resolution to amend the 2018 Municipal Budget

Motion: Dixon Second: Pranzatelli

Discussion: Mr. Herrera gave a summary.

Roll Call:

C. Robert Dixon Y C. Glen Rossi Y C. Elizabeth Jannuzzi Y

C. Vinnie Petti Y C. Anthony Pranzatelli Y

C. President Abel Gomez Y

125

Resolution to adopt the 2018 Municipal Budget

Motion: Gomez Second: Dixon

Discussion: none

Roll call:

C. Robert Dixon Y C. Glen Rossi Y C. Elizabeth Jannuzzi Y

C. Vinnie Petti Y C. Anthony Pranzatelli Y

C. President Abel Gomez Y

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

If separate discussion is desired, the resolution may be removed by council action.

Motion: Gomez Second: Dixon All in favor: Aye

126

Approve the hire of Ruth Ann Seyffart as Finance Clerk effective

August 1, 2018

127

Approve the hire of Adriana Mora as Violation Clerk effective

August 13, 2018

128

Approve budget transfers

129

Authorize submission of application to NJDOT Safe Routes to School Program 2018

130

Authorize submission of application to NJDOT Alternatives Set-Aside Program 2018

131

Authorize an agreement between the Borough of Bound Brook and the Sourcewell, a National Cooperative

132

Approve Memorandum of Understanding between the Borough of Bound Brook and New Jersey Office of Emergency Management

133

Approve place to place transfer JHDP t/a Frascella Liquor Shoppe Expansion of Premises

134

Approve change order no. 4 – payment certificate no. 2 CFM Construction Inc. for pool filter demolition and installation in the amount of \$50,287.50

135

Approve two (2) refunds for swim lessons in the amount of \$30.00

136

Approve a refund for a pool pass in the amount of \$10.00

137

Approve two (2) refunds for basketball camp in the amounts of \$100.00 & \$130.00

138

Authorize a professional services contract with Realty Appraisal Company for the annual property reassessment

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Amendment of the By-Laws for a change in meeting time for the Borough Council to 7 p.m.

Motion: Dixon Second: Rossi All in Favor: Aye

Roll Call:

C. Robert Dixon _Y___ C. Glen Rossi _Y___ C. Elizabeth Jannuzzi _Y___
C. Vinnie Petti _Y___ C. Anthony Pranzatelli _Y___
C. President Abel Gomez __Y__

Unfinished Business

C. Rossi – he congratulated the Middle Earth. They had a front page Courier News Article on the mural project.

New Business

>Approve a change to the 2018 Council Meeting Schedule

Cancel December 11 & 26 – Schedule December 18

The Clerk will advertise the Public Meeting Notice.

Motion: Rossi Second: Dixon All in favor: Aye

Special Permit Application

Organization: The Salvation Army

Event: Community Fun Day/Back to School Bash

Date: September 1, 2018 Time: 11 a.m. – 3 p.m.

Location: Codrington Park

Motion: Gomez Second: Dixon Discussion: Event will take place only on the concrete in the park

All in favor: Aye

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Mr. Herrera announced employee Joanne Pinto Finance Clerk will be retiring as of August 1, 2018. He thanked Joanne for her distinguished career with the borough with many years of service and wished her good luck in her retirement.

Approval of Vouchers

R2018: 140

Motion: Gomez Second: Dixon All in favor: Aye

Open meeting to the public for comments –none

R2018: 141

Authorize executive session- no session

Adjournment @ 9:05 p.m.

Motion moved by C. Dixon, second by C. Rossi

All in favor: Aye

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk