

02-25-20

Borough of Bound Brook
Regular Meeting Minutes – February 25, 2020

Meeting was called to order at 7:00 p.m. by Mayor Robert P. Fazen with a reading of the Open Public Meetings Law Statement following by the Pledge of Allegiance and Opening Prayer given by C. Jake Hardin.

Roll Call

Mayor Robert Fazen	present
Councilman Jake Hardin	present
Councilman Richard Jannuzzi	present
Council President Elizabeth Jannuzzi	present
Councilman Brad Galeta	present
Councilman Abel Gomez	present
Councilman Vinnie Petti	present

Also Present:

Hector Herrera, Administrator -absent
Jasmine Mathis, Assistant Administrator
Donna Marie Godleski, Borough Clerk
Wendy Rubenstein Esq. -DeCotiis, Fitzpatrick, Cole & Giblin, Attorney

Approval of Minutes: February 11, 2020 Agenda

Executive Session February 11, 2020 for content only

Motion: C. Hardin Second: C. Gomez All in favor: Aye

Advertised hearings or special presentations

- Red Cross- Rob Robitzski – community volunteer

Offer a free smoke alarm/inspection program to the community

Joe Costa Director of Code Enforcement provided an introduction of the program by the American Red Cross. New smoke detectors will be provided to the residents of the northern side of town with the most single home families. We are looking for volunteers to help and have approached the fire, office of emergency management and the police department. We will be operating under the liability insurance of the Red Cross. We will be setting up in the High School Cafeteria on March 28, 2020 from 10 a.m. to 2 p.m. Our goal is to reach 1,000 homes. The Red Cross will have twenty (20) volunteers. Any homeowner in town that we were not able to visit, we will come back. The information will be placed on the website in English and Spanish.

Presentation of communications, petitions, etc. –none

Greetings for comments and invitation for discussion

No comments.

Opening of bids -none

Engineers Report-Dale Leubner- Project Manager

Mr. Leubner reported:

Billian Legion Park parking Lot Permitting

Reconstruction of Grove Avenue/Thompson Avenue (2018 Road Program) 2019 Road Improvement Program

2020 CDBG Application – Second Street - apply for portion of Lamonte on the West Side to Church Street with the council's consent. The consensus of the council agreed.

Mayor Fazen addressed 100th anniversary for the Elks and consideration for naming the street location Elks Way.

Committee reports

Finance: Chair- C. Elizabeth Jannuzzi

Liaison Committees: Cultural Arts Committee, Special Improvement District, BB Seniors

C. Jannuzzi provided a budget summary. Committee is working on identifying areas of the budget to cut or additional revenue available for 2020 budget. Total revenue for 2020 budget and appropriations requested. Changes from 2019 to 2020. Next budget meeting scheduled for March 4th.

SID- C. Hardin agreed to taking over the EDC as liaison.

CAC- working on the list of current members on the committee.

Looking for artists to work on a mural downtown for the Reynolds building.

Quarterly posting on the website for volunteers.

Dance workshop, autism workshop at library.

BB Seniors- moved their meetings to the afternoon.

Public Works, Bldgs., Grounds & Utilities-Chair- C. Abel Gomez

Liaison Committees: Historic Preservation Commission, Shade Tree Commission

C. Gomez gave the January activity report.

Shade Tree-sapling giveaway on Arbor day -April 25.

Historic Commission- will meet the second Monday March 9.

Shade Tree- rearrange tree planting, watering. New resident concerns will go through the project manager.

Public Safety (Police & Fire)- Chair- C. Vinnie Petti

Liaison Committees: Board of Engineers, Office of Emergency Management, Rescue Squad, Parking Commission,

C. Petti read activity report for police and fire for January.

Parking Commission– in front of post office place signs and lines for 10 minute parking, removed two meters on Second Street.

Personnel, Administration & Ordinances- Chair- C. Brad Galeta

Liaison Committees: BB/SBB Municipal Alliance/Youth Services Commission, Recreation Commission

C. Galeta reported a finance clerk starting on March 16.

The new property maintenance inspector is working out well. Mr. Costa is providing 25 hours to the fire department with his inspectors.

The Municipal Court is looking for a deputy court administrator.

We have a resolution on the agenda to promote Jasmine Mathis deputy clerk to municipal clerk effective May 4th. The ad for a deputy clerk has been advertised.

MA- two programs for school year. Middle Earth- boys counseling. Youth academy program bring back.

Youth services is having a seminar on teen dating violence this Friday at the Human Resources building in Somerville.

March 23 a documentary on the opioid crisis and training for Narcan.

Recreation- wrapping up a few sports including wrestling. March 1 girls wrestling. Finish basketball season. Floor hockey kids 14 and younger. Signup for spring sports. There are 97 kids for baseball and 349 kids for soccer. Park/pool recruit for summer season.

April 4 – Grand opening for new playground equipment. Mrs. Billian will attend.

Rutgers giving policy updates and program coordinators, volunteer coaches.

Working with DPW on pool issues and renovations of the Tea Street fields.

Economic Development- Chair- C. Jake Hardin

Liaison Committees: Architectural Review Advisory Committee, Board of Education, Planning Board

Committee met focusing on supporting the Battle of Bound Brook set for April 28.

Kate Brindles –BBRP- has great ideas for family events including old town Bound Brook characters dressed up in the revolutionary era.

Looking at grants for the North Park. We were not aware of this piece of the park and want to make it useful.

BOE- working on their budget. The Governor will be coming on Thursday with news for Bound Brook.

BOE meeting was contentious due to disciplinary practices.

Planning Board did not meet.

ARB- two persons were appointed and they have not formally met.

Zoning, Construction & Code Enforcement- Chair- C. Richard Jannuzzi

Liaison Committees: Board of Health, Library Advisory Committee

C. Jannuzzi reported activity report giving department revenues and a comparison with year 2019. Update on health inspections. Board of Health and Library report were given.

Introduction of ordinances -First Reading

Ordinance No. 2020-10

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER VII TRAFFIC SECTION 7-23 ONE-WAY STREETS OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BOUND BROOK

Motion: C. Hardin Movant: I move that ordinance be approved on first reading, advertised according to law, and a public hearing be held on March 10, 2020

Second: C. Galeta

Roll Call:

C. Jake Hardin__Aye__C. Richard Jannuzzi Aye__C. Elizabeth Jannuzzi Aye__

C. Brad Galeta__Aye__C. Abel Gomez__Aye__C. Vinnie Petti__Aye__

Ordinance on Final Reading and Consideration - Second Reading

ORDINANCE NO. 2020-04

AN ORDINANCE AMENDING AND SUPPLEMENTING THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO CREATE A TEN MINUTE PARKING ZONE ON MOUNTAIN AVENUE.

Motion to open public comment: C. Hardin Second: C. Petti

Public Comment: Tony Pranzatelli-108 W. Maple- Not in favor. He felt it was too short of a time. Dave Domy- A parking commission member who gave clarification stating that this enforcement was to keep cars from parking too long.

Motion to close public comment: C. Galeta Second: C. Gomez

Motion to adopt: C. Hardin Second: C. Petti

Roll Call:

C. Jake Hardin_Aye__C. Richard Jannuzzi_Aye__C. Elizabeth Jannuzzi Aye__

C. Brad Galeta_Aye__C. Abel Gomez_Aye__C. Vinnie Petti_Aye__

Ordinance will be published according to law.

Ordinance No. 2020-08

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 21, LAND USE, SECTION 7.2, FEES AND ESCROWS OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO ALLOW FOR ESCROW FUNDS TO COVER THE COSTS OF BOROUGH EMPLOYEES FOR LAND USE REVIEW

Motion to open public comment: C. Gomez Second: C. Galeta

Public Comment: None

Motion to close public comment: C. Galeta Second: C. Gomez

Motion to adopt: C. Galeta Second: C. Hardin

Roll Call:

C. Jake Hardin Aye __C. Richard Jannuzzi_Aye__C. Elizabeth Jannuzzi Aye__

C. Brad Galeta_Aye__C. Abel Gomez_Aye__C. Vinnie Petti Aye__

Ordinance will be published according to law.

Ordinance No. 2020-09

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER XIV, BUILDING AND CONSTRUCTION, OF THE GENERAL REVISED ORDINANCES OF THE BOROUGH OF BOUND BROOK TO CREATE SECTION 14-8, CONSTRUCTION PROJECTS APPROVED BY THE LAND USE BOARD

Motion to open public comment: C. Galeta Second: C. Hardin

Public Comment: Beverly Pranzatelli-108 W. Maple- asked for an explanation of the ordinance. Mayor provided a summary.

Motion to close public comment: C. Galeta Second: C. Gomez

Motion to adopt: C. Gomez Second: C. Galeta

Roll Call:

C. Jake Hardin_Aye__C. Richard Jannuzzi_Aye__C. Elizabeth Jannuzzi Aye__

C. Brad Galeta_Aye__C. Abel Gomez_Aye__C. Vinnie Petti Aye__

Ordinance will be published according to law.

02-25-20

Introduction/Discussion of Resolutions:

The resolutions listed below were submitted to the Governing Body for review and will be adopted by one motion.

Motion moved by C. Gomez, second by C. Hardin, All in favor-Aye

If separate discussion is desired, the resolution may be removed by council action.

Separate discussion was moved for No. 51, 54, and 55.

R2020-

45

Award contract to Washington Humane Society d/b/a St Hubert's Animal Welfare Center for community animal control services in the amount of \$29,780.00

46

Award contract to HN Consulting to provide financial consultant services in an amount not to exceed amount of \$70,000

47

Approve the Bound Brook Fire Department LOSAP entitlement for 2019

48

Approve refund to Corelogic Tax Service, LLC for 1st qtr. tax bill refunds for a total amount of \$8,181.00 for

Properties- Blk 04 Lot 07- 354 Talmage Avenue

Blk 21 Lot 17 -205 Talmage Avenue

Blk 28 Lot 02.01- 346 West High Street

Blk 77 Lot 023.02 -39 West Union Avenue

49

Approve a refund to Fannie Mae for vacant property registration fees in the amount of \$5,000.00 for property located at 39 West Union Avenue

50

Amend and supplement the Personnel Policies and Procedures Manual:

Substances, alcohol use and testing policies for commercial driver's licenses for the Borough of Bound Brook

51

Approve a 10% pilot fee to the Bound Brook Board of Education

Motion: C. Gomez Second: C. Galeta

Discussion: Mayor/Council comments

Roll Call: C. Jake Hardin_-Nay _C. Richard Jannuzzi_-abstain__C. Elizabeth Jannuzzi Aye__

C. Brad Galeta_Nay__C. Abel Gomez_Nay__C. Vinnie Petti abstain__

Resolution failed.

52

Approve Interlocal Services Agreement with the Borough of Somerville for Zoning Officer Services

53

Authorize a change order to the 2019 contract to Decotiis, Fitzpatrick & Cole LLP for municipal and labor attorney services in the amount of \$30,145.16

54

Authorize a change order to the 2019 contract to Carlos Rodrigues for Planning Board Planner services in the amount of \$15,678.34

Motion: C. Gomez Second: C. Galeta

Discussion: C. Hardin expressed concerns. A recommendation moving forward is to have the work pre-authorized and voted on.

All in favor: Aye

55

Authorize a change order to the 2019 contract to T&M Associates for municipal engineer in the amount of \$10,203.03

Motion: C. Hardin Second- C. Galeta All in favor- Aye

56

Approve the consideration of 2020 CDBG Funding Submission for Transitional Housing Direct Services /Safe + Sound Somerset Application in the amount of \$25,000

57

Approve the hire of Jodi Schneider as Finance Clerk effective March 16, 2020

58

Approve the promotion/appointment of Jasmine Mathis as Municipal Clerk effective May 4, 2020 Mayor Fazen extended his congratulations.

59

Approve 2019 Budget appropriation reserves transfer

60

A resolution providing for emergency temporary appropriations for current fund \$1,942,989.17

Unfinished Business

Confirm the cancellation of the Tuesday April 28, 2020 council meeting

Discuss and confirm changing Tuesday April 14 council meeting to Tuesday April 21, 2020

The consensus of council agreed to cancel the meeting of the 28th and move the meeting from the 14th to the 21st. The Clerk will advertise.

02-25-20

New Business

- For Discussion: Increase the LOSAP cap of \$1,150.00 - consensus of council agreed to introduce an ordinance for the next meeting.

Approval of Vouchers

R2020: 61

Motion: C. Jannuzzi Second: C. Galeta All in favor: Aye

Open to the public for comment- no comment

R2020: 62

Authorize executive session for (contracts) at 8:20 p.m.

Motion: C. Gomez Second: C. Galeta All in favor: Aye

Open regular meeting.

Adjournment at 8:30 p.m.

Motion: C. Petti Second: C. Gomez All in favor: Aye

Respectfully submitted by,

Donna Marie Godleski, Borough Clerk